

REGULAR AIRPORT COMMISSION MEETING

September 14, 2011

Minutes

1. Regular Airport Commission Meeting

1.1. Call to Order

Interim Chairperson Wanda Shuler called the September 14, 2011 Regular Airport Commission to order at 5:30 p.m.

1.2. Roll Call

Present: Wanda Schuler, Don Ferreira, Lynn Chamblin, Tom Wulfert
Absent: Robert Moore

1.3. Approval of Minutes

A motion to approve the November 10, 2010 minutes was made by Commissioner Chamblin and was seconded by Commissioner Wulfert.

The motion carried by the following vote:

AYES:	Schuler, Feriera, Chamblin, Wulfert
NOES:	None
ABSENT / NOT VOTING:	Moore

2. Citizen's Comments

Councilman Robert Schmid informed the commission that he would like to continue attending the airport commission meetings in order to provide information since he was the chairman of the commission and left the chair to take on his current position as a City of Red Bluff Councilman. He emphasized that he would be attending as an "airport" person not as a City of Red Bluff Councilman.

3. Agenda

3.1. Fixed Base Operator

Michael Deedon reported fuel flow was down due to less wild fires this season and a regular fuel consumer no longer using the Red Bluff Airport. Michael suggested the City put a sign on the locking gates to the airport with a City phone number in case the gates become inoperable. He said when the gates are inoperable, people call Cardan instead of the City. Michael asked if repairs could be made to the airport restroom floors due to the tile coming up in the men's restroom. Director Bruce Henz said he would explore how much funding is available.

3.2. Airport Layout Plan Update & Issues

Director Henz informed the Commission that the City's consultant Mead & Hunt projects are substantially completed and will be ready for a final review and a final draft submittal to the FAA by the end of the year.

He explained there are three issues that still remain that need to be put into finalized form:

The Aviation Activity Forecast data that is used to allow the City to estimate the aircraft usage and necessary future facilities. This data has been previously submitted, reviewed and accepted by the FAA, however they have requested an expanded narrative be prepared to accompany the data.

A modified runway survey exhibit that included additional areas lateral to and outside of the runway. The additional survey has been completed however the FAA will not be able to provide time to complete their review until well into next year.

An acceptably negotiated resolution to the "Through the Fence Issue".

Director Henz informed the commission of the the Off Airport Operators Agreement that was approved and adopted in November of 2000. He said the adopted agreement would allow the City to revisit discussions with FAA regarding the "Through the Fence" component of the Airport Layout Plan.

3.3 Airport hanger Leasing Update

Director Henz displayed a power point slide that showed the commission a map of frontline hanger #2 located at 1650 Airport Blvd. He explained the hanger recently rented and only 2 more hangers are vacant.

3.4 Additional Revenue Opportunities

Director Henz presented a power point slide showing the commission which hangers had electricity. He said he would like to explore the cost of supplying more hangers with electricity which would add value to the airport.

Director Henz displayed a final visual presentation of a solar energy opportunity on airport property. He discussed the following:

Embedded Energy System (EES) on land leased from the City (airport property). The energy developer (Pristing Sun) says that they will design, permit, construct commission, operate and maintain the EES if they are able to establish a Power Purchase Agreement (PPA) and an Interconnection Agreement and related documents with our local power provider (PG&E).

If the deal were to go forward, the City of Red Bluff would receive \$12.00 per installed kilowatt per year as base rent for the leased area located on airport property.

They would require an initial agreement that would provide for a feasibility review that lasts for 6 or 8 months, and then they respond back to us as to whether it is a possible deal.

4. **Old Business**

New Commissioner, Tom Wulert was introduced and appointed Vice Chairman while Wand Schuler was appointed Chairperson as was suggested in previous meetings.

Director Henz will look into cost and policy regarding the airport web page design and maintenance by Commissioner Ferreira.

Director Henz will look into purchasing a sign that has a City phone number so Cardan isn't disturbed when the gate becomes inoperable.

Director Henz will look into available funds for floor repairs in the airport bathrooms.

5. **Adjournment**

Interim Chairperson Shuler adjourned the meeting at 6:42 p.m. The next Regular Airport Commission meeting will be held at 5:30 p.m., on November 9, 2011 in the City Council Chambers of City Hall, located at 555 Washington Street, Red Bluff, California.

Respectfully submitted,

Bruce Henz
Public Works Director