



CITY OF RED BLUFF

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RED BLUFF AIRPORT COMMISSION

MINUTES

Date of Meeting: April 9, 2008
Time of Meeting: 5:30 p.m.
Place of Meeting: Council Chambers, City Hall

The agenda for this meeting was posted pursuant to Resolution No. 28-1995.

Commissioners Present: Donald Ferreira, Chairperson
Lynn Chamblin
Wanda Schuler

Commissioners Absent: Robert Schmid, Vice Chairperson
Donald Kinser

Staff Present: Mark Barthel, Public Works Director
Dawn Arnett, Administrative Assistant

CALL TO ORDER & CITIZENS COMMENTS

Chairperson, Donald Ferreira, called the regular meeting of the Airport Commission to order at 5:30 p.m. on April 9, 2008.

A. APPROVAL OF MINUTES

M/S/C Chamblin/Ferreira, to approve the minutes of February 13, 2008.

AYES: Commissioners: Chamblin, Ferreira and Schuler
NOES: None
ABSENT OR NOT VOTING: Schmid and Kinser

B. CITIZEN'S COMMENTS

Irwin Fust, Hangar Owner and member of TCAA requested a copy of the Airport Master Plan from Mark Barthel, Public Works Director/Airport Manager. Mr. Barthel stated that Mr. Fust could pick up the plan at the front desk of City Hall on Friday, April 11, 2008.

C. CURRENT BUSINESS

1. FIXED BASE OPERATORS REPORT – PHIL ALGER

Phil Alger stated that things have not changed since February 13, 2008 meeting. Fuel purchases are still down and activity is still low.

2. PAINTING OF AIRPORT BUILDING

Mr. Barthel stated that JD Ellison, Building Director has determined that it will not be necessary to do a full glazing of the building at the airport and that he will speak to the Street Department regarding the pressure washing, primer and painting of the building when the weather is better likely in June but not if it is too hot. Phil Alger inquired as to a decision on a color. Mr. Barthel stated that he would stay with the color of the other surrounding buildings.

3. FAA GRANT

Mr. Barthel stated that the FAA has required the City of Red Bluff to solve the RPZ issues if there is to be further funding for the Airport. Mr. Barthel stated that Mead & Hunt, Airport Consultants, have been working with the City and the FAA to come up with a plan to relocate the threshold and VASI to pull the RPZ into the airport property of which the FAA has agreed to a grant for. Mr. Barthel explained that the FAA has agreed to program into the future ACIP, expansion to the South and runway safety area will be included. Mr. Barthel explained the FAA grant procedures to Commissioners in respect to high and low bids and used the waterline out at the airport as an example of how unpredictable the grant process can be. Mr. Barthel presented a Power Point Presentation describing the project and explained that runway closures will be necessary to complete the project. Mr. Barthel stated it should take approximately 8 days and nights to complete. Mr. Barthel asked the Commissioners to recommend that the City Council authorize him to prepare the required grant application documentation for submittal to the FAA requesting funding for this project. Commissioner Chamblin stated that she is very much in favor of this project. Commissioner Schuler questioned the time frame of the decision that the aviation easements were not acceptable and did not feel like it was that it had been that long ago. Commissioner Chamblin explained that it was ongoing for a very long time. Mr. Barthel stated that a couple of easements were acquired but was not possible to get all of the easements and it would have cost \$2.8 million dollars to acquire previously and could currently cost \$5.0 million to acquire. Mr. Barthel further stated that the existing RPZ will exist until the project is complete.

M/S/C Commissioner Chamblin, Chairperson Ferreira to recommend City Council authorizes the Airport Manager to prepare the required grant application documentation for submittal to the FAA.

AYES: Commissioners: Chamblin, Schuler, Chairperson Ferreira
NOES: None
ABSENT OR NOT VOTING: Commissioners: Kinser, Vice Chairperson Schmid

4. ULTRA LIGHTS OPERATION

Mr. Barthel stated that the airport recently had an inspection by the Division of Aeronautics (DOA) and they noted the signs on taxiway. Mr. Barthel stated that he has inquired as to the extension of the permit for the ultra lights but has not received a call back. Mr. Barthel further stated that ultra light

planes that have a tail number must operate as other planes and use the runway and stay off the taxiways per the DOA instructions.

5. AIRPORT EVENTS

Mr. Barthel stated that anyone who sponsors and event at the airport must carry a general liability insurance policy in the amount of \$2.0 million dollars for that event naming the City of Red Bluff as additional insured. The sponsor will be responsible for making sure that vendors operating a business at the event also have Health Department permits, if preparing food, and the proper insurance all naming the City of Red Bluff as additional insured. Mr. Barthel stated that he has inquired as to how other airports handle airport events and the replies varied from airport to airport. Mr. Barthel stated further that a special event request form will also be required and that Mr. Fust can pick one up at the counter of City Hall when he picks up the copy of the Airport Master Plan and returns the form so that Mr. Barthel can take before City Council for informational purposes.

There being no other business, the meeting was adjourned at 6:17 p.m.

Respectfully submitted,



Mark Barthel
Public Works Director