

**RED BLUFF
CITY COUNCIL
REGULAR COUNCIL MEETING**

Date of Meeting: Tuesday, March 6, 2012
Time of Meeting: 6:15 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmember's Present: Forrest Flynn, Mayor
Wayne Brown Mayor Pro Tem
Bob Carrel
Daniele Jackson
Rob Schmid

Staff Present Cheryl Smith, Interim City Manager
Richard Crabtree, City Attorney
Sandy Ryan, Finance Director
Jo Anna Lopez, City Clerk
Paul Nanfito, Police Chief
Scot Timboe, Planning Director
Bruce Henz Public Works Director
Mike Bachmeyer, Fire Chief
Debbie Carlisi, Parks and Recreation Director
Donna Gordy, City Treasurer
Vi Cobb, Human Resources Analyst

CLOSED EXECUTIVE SESSION:

- 1. CONFERENCE WITH LABOR NEGOTIATORS: Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Cheryl Smith, interim City Manager, Rick Crabtree, City Attorney and Vi Cobb, Human Resource Analyst, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Police Unit Employees.**

- 2. CONFERENCE WITH LABOR NEGOTIATORS: Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Cheryl Smith, interim City Manager, Rick Crabtree, City Attorney and Vi Cobb, Human Resources Analyst, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Miscellaneous Unit Employees.**

Mayor Flynn reported that the City Council had given direction to staff during the Closed Executive Session.

PLEDGE OF ALLEGIANCE:

Mayor Flynn asked the Girl Scout Troop to lead the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENTS:

NO CITIZEN'S COMMENTS.

PROCLAMATION:

1. GIRL SCOUTS OF THE USA – 100 YEAR ANNIVERSARY

Councilmember Jackson read and presented the Proclamation to the Girl Scouts.

Elsa Bautista spoke on behalf of the Girl Scouts and invited the City Council and all in attendance to the Flash Mob that would take place on March 12th, 2012. The Girl Scouts presented the City Council with boxes of Girl Scout cookies.

STAFF ITEMS / REPORTS / STAFF UPDATES OF COMING EVENTS:

Scot Timboe, Planning Director reported on the Branding meeting that he attended. This process was started 8 months ago one of the components discussed was way finding. The concern was people driving down the freeway would not know what things the town had to offer and how to get to them. Department Heads got together and decided on the intersections that would provide the best results for the Way Finding. We then talked to CalTrans and got the exact sizing for the banner that will comply with their standards, and that was provided to the Branding Committee today.

CONSENT AGENDA:

Police Chief Paul Nanfito requested that item number 6 be pulled for clarification.

M/S/C Councilmembers Carrel and Jackson to approve the remainder of the Consent Agenda.

AYES: Councilmembers Carrel, Jackson, Brown, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

1. TREASURER’S REPORT – THIRD QUARTER OF FISCAL YEAR 2010

Recommendation: That the City Council accepts the report for the third quarter of Fiscal Year 2010.

Approved 5/0/0

2. TREASURER’S REPORT – FOURTH QUARTER OF FISCAL YEAR 2010

Recommendation: That the City Council accepts the report for the fourth quarter of Fiscal Year 2010.

Approved 5/0/0

3. RESOLUTION NO. 2-2012; A RESOLUTION ADOPTING THE CONFLICT OF INTEREST CODE FOR THE CITY OF RED BLUFF

Recommendation: That the City Council adopt Resolution No. 2-2012; a resolution adopting the Conflict of Interest Code for the City of Red Bluff.

Approved 5/0/0

4. RESOLUTION NO. 3-2012; PROHIBITING PARKING AND AUTHORIZING THE STREET CLOSURES OF PINE STREET (BETWEEN MAIN AND WASHINGTON STREET) AND WASHINGTON STREET (BETWEEN OAK AND WALNUT STREETS) ALONG WITH THE CLOSURE OF THE PUBLIC PARKING LOT ON PINE/WASHINGTON STREET (APN 29-382-05) FOR THE CHILI COOK OFF ROUND-UP WEEK KICK-OFF

Recommendation: That the City Council adopt Resolution No. 3-2012 to authorize the street closures and public parking lot (APN 29-382-05) closures and to prohibit parking at the two locations for the Round-Up Week Kick-Off Festivities (Chili Cook off).

Approved 5/0/0

5. RESOLUTION NO. 4-2012; PROHIBITING PARKING AND AUTHORIZING STREET CLOSURES; ROUND UP PARADE

Recommendation: That the City Council adopt Resolution No. 4-2012 prohibiting parking and allowing street closures in the staging area and on the parade route.

Approved 5/0/0

6. RESOLUTION NO. 5-2012; PROHIBITING PARKING AND AUTHORIZING THE STREET CLOSURES OF PINE STREE (BETWEEN MAIN AND WASHINGTON STREETS) AND WASHINGTON STREET (BETWEEN OAK AND WALNUT STREETS) ALONG WITH THE CLOSURES OF THE PUBLIC PARKING LOT ON PINE/WASHINGTON STREETS (APN 29-382-05) FOR THE STREET DANCE ROUND-UP WEEK KICK-OFF

Recommendation: That the City Council adopt Resolution No. 5-2012 to authorize the street closures and public parking lot (APN 29-382-05) closures and to prohibit parking at the two locations for the Round-Up Week Kick-Off Festivities (Street Dance).

Police Chief Paul Nanfito expressed his concern with the street dance. One concern was the watching for underage drinking and keeping the drinking within the Beer Garden and not on the sidewalks. Another concern was having to assign 4 officers to this street dance and Beer Garden which will create overtime for these for officers and his overtime fund is already almost at its limit. Police Chief Nanfito stated it would be better to have the event hire a Private Security Company in place of the Red Bluff Police Officers.

Mr. Moyer stated that the Chamber of Commerce wanted the event to be a street dance, in a real street. Mr. Moyer would talk with the event Management about hiring security guards and the location of the event, although he thinks they won't mind hiring security guards they might mind changing the location.

The City Council asked Mr. Moyer to find out from the event managers and get back to the Council and Police Chief Nanfito.

M/S/C Councilmembers Carrel and Schmid to table this item until the meeting of March 20, 2012.

AYES: Councilmember Carrel, Schmid, Brown, Jackson and Flynn
NOES: NONE
ABSENT OR NOT VOTING: NONE

7. APPROVAL OF MINUTES

FEBRUARY 7, 2012

Approved 5/0/0

CURRENT BUSINESS:

1. PUBLIC HEARING; USER FEES UPDATE FOR POLICE AND FIRE

Sandy Ryan, Finance Director reviewed the staff report and gave staff's recommendation that the City Council:

1. Review the 2005 User Fee Study and the History of City of Red Bluff User Fees.
2. Conduct the Public Hearing.

And

3. Direct Staff to prepare the CPI-U rate increase for Police and Fire for the annual rate increase for 2012 /13 fiscal year. Council can elect to use 0,1,2,3 or 4 years of past increases. Increases are based on the following yearly December CPI-U increases:
 - a. 2008 increase of 0.19
 - b. 2009 increase of 5.72
 - c. 2010 increase of 3.23
 - d. 2011 increase of 6.49

Total of all 4 past and present increases is 15.63 (compounded is 16.44).

Mayor Flynn opened the Public Hearing at 8:09 p.m. and hearing no comments closed the Public Hearing at 8:09 p.m.

Councilmember Carrel stated he did not feel that it was fair to raise items #2, 3, 54, 55, 56 and 57 as it could be a hardship on the local businessman.

Chief Nanfito asked if all the rest were ok to raise with the exceptions of 2, 3, 54, 55, 56 and 57.

Councilmember Carrel stated that was correct.

M/S/C Councilmembers Carrel and Schmid to accept the Fire and Police User Fee increases recommended with the exceptions of numbers 2, 3, 54, 55, 56 and 57, on the Police User Fee Schedule, and they will remain at the current rates.

AYES: Councilmembers Carrel, Schmid, Jackson and Flynn

NOES: Mayor Pro Tem Brown

ABSENT OR NOT VOTING: NONE

2. CITY OF RED BLUFF CONTRACT AGREEMENT AND AUTHORIZATION FOR THE INTERIM CITY MANAGER TO ENTER INTO A CONTRACT WITH THE STATE OF CALIFORNIA REGARDING EMERGENCY GRANT FUNDING TO REPAIR AND MAKE FUNCTIONAL THE EXISTING CITY OF RED BLUFF RIVER PARK BOAT LAUNCH FACILITY THROUGH RECONSTRUCTION/REHABILITATION

Scot Timboe, Planning Director, reviewed the staff report and gave staff's recommendation that the City Council:

1. That the City Council find Phase 1 of the Red Bluff River Park Boat Launch Facility for the Ramp repair and modification program CEQA Exempt Per CEQA Guidelines Section 13301 & 15302 and direct staff to file such notice of exemption.
2. Adopt Resolution No. 6-2012 authorizing the City Manager, whether interim or contracted to execute an Agreement/Contract with the State of California regarding Emergency Grant Funding for the Ramp Repair and modification program at the City of Red Bluff River Park Boat Launch Facility for Phase 1 when and if the City's applications are accepted/approved.
3. Adopt Resolution No. 7-2012 and authorize the current Interim City Manager to sign another letter related to the Grant package and Emergency funding request for phase 1 repairs/reconstruction/rehabilitation.

Mr. Timboe expanded on the benefits to the residents and businesses of Red Bluff by providing river access for launching boats.

M/S/C Councilmembers Carrel and Brown to approve staff's recommendation.

AYES: Councilmembers Carrel, Brown, Schmid, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

3. ACQUISITION OF NEW RECORDS MANAGEMENT SOFTWARE FOR THE POLICE DEPARTMENT

Police Chief Paul Nanfito reviewed the staff report and gave staff's recommendation that the City Council:

- a. Staff recommends that the City Council Authorize the City Manager to enter in to a lease agreement with Sun Ridge Systems for the acquisition of new Records Management Software. This would be a seven year lease agreement with a 4% interest rate (see attached agreement).
- b. Per the City of Red Bluff Purchasing Code, section 2.65(b) it is appropriate to view Sun Ridge Systems as a single source vendor and/or contractor for the acquisition of RIMS Records Management Software from Sun Ridge Systems.
- c. Approve the expenditure with Computer Logistics in the amount of \$22,682.31 for the new server and software that would accommodate the RIMS software package. It is recommended that an appropriation from Police Protection Impacts Fees – Fund 24-33 be made and placed into Police Department expenditure account 11-33-380-100 to pay for this portion of the RMS software acquisition.
- d. Staff recommends that Police Department Account #11-33-220-300 be increased by \$1500.00 to meet the support/maintenance needs to pay for LEADS support during the transition to RIMS between 7/1/2012 and 9/1/2012.

Chief Nanfito explained the benefits of changing to this new system and answered questions by the City Council.

M/S/C Councilmembers Schmid and Carrel to approve staff's recommendation.

AYES: Councilmembers Schmid, Carrel, Brown, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

4. REPORT ON SALES TAX - 3RD QUARTER OF 2011

Sandy Ryan, Finance Director reviewed the staff report and gave staff's recommendation that the City Council accepts the Quarterly Sales Tax Report.

Informational Only No Action Needed

5. PROFESSIONAL AUDITING SERVICES FOR THE ANNUAL FINANCIAL REPORTS FOR FISCAL YEAR END JUNE 30, 2012 THROUGH JUNE 30, 2016

Sandy Ryan, Finance Director, reviewed the staff report and gave staff's recommendation that the City Council authorize the Interim City Manager to finalize a contract for Professional Audit Services with Matson & Isom (formerly Nystrom & Company) for a period of 5 years.

Mayor Pro Tem Brown stated that this company has done a good job for the City of Red Bluff, Matson & Isom know the City and the City's assets; he felt it would be difficult for another company to come in and reassess all our assets.

M/S/C Councilmembers Brown and Schmid to authorize the Interim City Manager to finalize a contract for Professional Audit Services with Matson & Isom (formerly Nystrom & Company) for a period of 5 years.

AYES: Councilmembers Brown, Schmid, Jackson, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

6. REQUEST TO FILL THE VACANT POLICE OFFICER POSITION DUE TO A RECENT RESIGNATION

Police Chief Paul Nanfito reviewed the staff report and gave staff's recommendation that the City Council authorize City staff to establish a new Police Officer Eligibility List from which to fill future Police Officer vacancies in order to meet authorized sworn positions. There are currently (23) sworn positions authorized.

Councilmember Jackson asked if Chief Nanfito had to keep coming to the City Council each time he needs to make a new list. If the City Council has already authorized 23 sworn staff then Chief Nanfito shouldn't have to keep coming each time he needs to update or hire new personnel as long as Chief Nanfito isn't going over the 23 sworn staff members.

Police Chief Nanfito stated that he couldn't find anywhere that said he could start another Eligibility List or hire unless he returned for the City Council's authorization each time and that he didn't mind bringing this to Council.

M/S/C Councilmembers Jackson and Brown to approve staff's recommendation and keep Red Bluff City Police sworn Officers at 23.

AYES: Councilmembers Jackson, Brown, Schmid, Carrel and Flynn
NOES: NONE
ABSENT OR NOT VOTING: NONE

**7. REQUEST TO FILL THE PART TIME BUILDING AND GROUNDS
MAINTENANCE WORKER POSITION AT THE RED BLUFF
COMMUNITY/SENIOR CENTER DUE TO RECENT RETIREMENT**

Bruce Henz, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council authorize City staff to fill the part time Building and Grounds Maintenance Worker position for work performed at the Red Bluff Community Center and City Parks.

M/S/C Councilmembers Schmid and Carrel to approve staff's recommendation.

AYES: Councilmembers Schmid, Carrel, Brown, Jackson and Flynn
NOES: NONE
ABSENT OR NOT VOTING: NONE

COMMITTEE REPORTS/COUNCIL COMMENTS:

Local Agency Formation Commission (LAFCO): **NO MEETING**
3 Core: **NO MEETING**
Tehama County Transportation Commission: **Had Meeting Nothing to Report**
Downtown Red Bluff Business Association: **NO MEETING**
Community Action Agency: **Meeting Next Week**
Tehama Economic Development Corporation: **No Meeting**
Tehama County Sanitary Landfill JPA1: **Routine NO MEETING**
Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency
JPAll: **No Meeting**

ADJOURNMENT:

There being no further business Mayor Flynn adjourned the meeting at 9:41 p.m. until the meeting of March 20, 2012.

s/ Forrest Flynn, Mayor

ATTEST:

s/ Jo Anna Lopez, City Clerk