



## CITY OF RED BLUFF

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### RED BLUFF CITY COUNCIL REGULAR COUNCIL MEETING

**Date of Meeting:** Tuesday September 4, 2012  
**Time of Meeting:** 6:15 p.m. Closed Executive Session  
7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

#### **Councilmember's Present:**

Forrest Flynn, Mayor  
Wayne Brown, Mayor Pro Tem  
Rob Schmid, Councilmember  
Bob Carrel, Councilmember  
Daniele Jackson, Councilmember

City Council Minutes

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*The City of Red Bluff is an equal opportunity provider*

## **Staff Present:**

Richard Crabtree, City Manager/City Attorney

Sandy Ryan, Finance Director

Jo Anna Lopez, City Clerk

Paul Nanfito, Police Chief

Scot Timboe, Planning Director

Bruce Henz, Public Works Director

Jon Bennett, Fire Chief

J.D. Ellison, Building Director/Official

Donna Gordy, City Treasurer

## **CLOSED EXECUTIVE SESSION:**

- 1. CONFERENCE WITH LABOR NEGOTIATORS:  
Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney, Rick Haeg, Labor Negotiator , Vi Cobb, Human Resource Analyst and Sandy Ryan, Finance Director, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Miscellaneous Unit Employees**

## **2. PUBLIC EMPLOYEE PERFORMANCE REVIEW Title: City Manager (Government Code Section 54957)**

Mayor Flynn reported that the City Council had given direction to staff.

### **PLEDGE OF ALLEGIANCE:**

Mayor Forrest Flynn led the Pledge of Allegiance and the assembly joined in.

### **CITIZEN'S COMMENTS:**

Dave James Nelson announced that on October 27<sup>th</sup>, 2012 at the Fairgrounds the Top Dog Event would be held. The proceeds will go to help the Back to School Project. The Opening Ceremony will be led by the Young Marines.

Mark Eidman, Tehama County Fairgrounds, reported on the fire in Manton and that in this time of need he was very happy to announce that the community had pulled together and offered a lot of help to those people in need.

## **PROCLAMATION:**

### **NATIONAL ALCOHOL AND DRUG ADDICTION RECOVERY MONTH**

Mayor Flynn read and awarded the Proclamation to Susan Mc Vean, Director Tehama County Health Services Agency, and Cynthia Cook, Chairperson, Tehama County Drug and Alcohol Advisory Board.

Ms. Mc Vean thanked everyone and announced that on September 15<sup>th</sup> at the Red Bluff River Park there would be a barbeque from 11 a.m. till 1:30 p.m. She reported that this will be the 10<sup>th</sup> year for this event.

## **CONSENT AGENDA:**

Councilmember Jackson pulled this item for clarification.

### **1. RESOLUTION NO. 30-2012; ALLEY CLOSURE FOR BEEF AND BREWS EVENT**

#### **Recommendation:**

That the City Council adopt Resolution No. 30-2012, authorizing the request for the alley and sidewalk closure for the September 16, 2012 Beef and Brews Event.

Irene Fuller, on behalf of the Down Town Red Bluff Business Association and Cattlewomen's Association, submitted the request to use City Alley & Sidewalk/property for a Special Event known as Beef and Brews proposed to take place on September 15, 2012 between 2 p.m. and 11 p.m. This year they would like to close the alley along the west side of the Cone & Kimball Plaza from the back of Dales Carpet to the front of Dales carpet and place barricades along the side walk fronting Walnut and Main Street for access control. As indicated in the attached information a barricade/fence will be placed along the Walnut Street side and Main street side of the Cone Kimball Park between the grass and sidewalk.

Councilmember Jackson requested that the time be changed from 1 p.m. to 2 p.m. as was requested by the event organizers and stated that we shouldn't be changing the times that the organizers request.

Scot Timboe, Planning Director, stated that he provided the vendors a little lead way in case someone came in a little early to set up or if vehicles needed to be moved.

Mayor Flynn stated that Mr. Timboe adds the extra hour as a courtesy to the vendors.

Councilmember Carrel stated that he thought it should be kept it at 1 p.m. for purposes of insurance and other safety issues.

M/S/C Councilmembers Brown and Carrel to adopt Resolution No. 30-2012, authorizing the request for the alley and sidewalk closure for the September 16, 2012 Beef and Brews Event.

AYES: Councilmembers Brown, Carrel, Schmid and Flynn

NOES: Councilmember Jackson

ABSENT OR NOT VOTING: NONE

## **CURRENT BUSINESS:**

### **1. CHAMBER OF COMMERCE UPDATE**

The Chamber's Strategic Marketing Plan update (Nov. 2009) established a "clearly delineated process of communication" with the City that provided for periodic status reports. This presentation is part of that adopted process.

Richard Crabtree, City Manager/ City Attorney reviewed the staff report and gave staff's recommendation that the City Council receive an update from the Chamber of Commerce.

Dave Gowan from the Chamber announced that the Chamber Dinner would be held on September 26<sup>th</sup> 2012 at the Elks Lodge beginning at 6 p.m. The cost to attend this dinner is \$20.00 per person. He also reported that the Monster Trucks would be returning on October 5 through the 7<sup>th</sup> and that there would be a Firework Committee that will be meeting monthly, as well as doing fundraising for the fireworks.

### *INFORMATIONAL ITEM ONLY*

## **2. FAIRGROUNDS UPDATE**

The Fairgrounds is looking at all options to keep this economic resource open for business, including the formation of a Joint Powers Authority.

Richard Crabtree, City Manager/City Attorney, reviewed the staff report and gave staff's recommendation that the City Council receive an update on Fairground activities and the possible formation of a Fairground JPA.

Tonya Redamonti from the Fairgrounds provided a Power Point presentation on the Fairgrounds and asked that the Mayor sign a letter of support for the formation of a Joint Powers Authority.

M/S/C Councilmembers Jackson and Schmid to approve the Mayor's signing of a letter of support for the Fairgrounds.

AYES: Councilmembers Jackson, Schmid, Brown, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

### **3. PROFESSIONAL SERVICES – LOAN PROGRAM CONSULTING**

City staff solicited bids from 4 Consulting Groups and advertised the bid proposal in the local newspaper. The City of Red Bluff Loan Committee reviewed the responses, and recommends the Council award the contract to Adams Ashby Group. The Loan Committee is comprised of two City Directors: JD Ellison, Building Dept. and Sandy Ryan, Finance Dept.; and one City citizen: JB Stacy, Cornerstone Bank.

Sandy Ryan, Finance Director reviewed the staff report and gave staff's recommendation that the City Council award the Professional Services Contract for the Loan Program Consulting Services to the Adams Ashby Group.

M/S/C Councilmembers Carrel and Brown to award the Professional Services Contract for the Loan Program Consulting Services to the Adams Ashby Group.

AYES: Councilmembers Jackson, Schmid, Brown, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

#### **4. REFINANCING OF THE CITY OF RED BLUFF'S CALPERS SIDE FUND**

The City of Red Bluff's CalPERS Side Fund Loan is approximately \$2,000,000. The City currently pays an interest rate of 7.5% on this loan. The City can refinance this loan at an interest rate of 3.9%.

Sandy Ryan, Finance Director reviewed the staff report and gave staff's recommendation that the City Council authorizes the Finance Department to refinance the City of Red Bluff's CalPERS Side Fund and authorizes the City Manager to sign the Agreement for Placement Agent Services with Brandis Tallman, LLC.

M/S/C Councilmembers Brown and Jackson to authorize the Finance Department to refinance the City of Red Bluff's CalPERS Side Fund and authorize the City Manager to sign the Agreement for Placement Agent Services with Brandis Tallman, LLC.

AYES: Councilmembers Jackson, Schmid, Brown, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

## **5. REPORT ON SALES TAX -1<sup>ST</sup> QUARTER OF 2012**

Receipts for sales, occurring from January through March 2012 were 12.6% higher than the same quarter of 2011. Adjusting for late and one-time payments, sales increased 7.4%. Receipts for all of Tehama County increased 4.6%, and statewide sales grew 8.5%.

Sandy Ryan, Finance Director, reviewed the staff report and gave staff's recommendation that the City Council receives the Quarterly Sales Tax Report.

*Informational Only No Action Needed*

## **6. WASTEWATER TREATMENT PLANT RELIABILITY PROJECT**

In an expectation that funding for the construction of this project may be obtained through the Clean Water State Revolving Fund (CWSRF) program, Carollo Engineering Inc. shall assist the City of Red Bluff with the completion of a Financial Assistance Application.

Bruce Henz, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council authorize the City Manager to sign an Agreement for Professional Services with Carollo Engineers Inc; and the Task Order No. 1 that would define engineering and environmental compliance documentation and design services related to the construction of a new secondary clarifier and appurtenant improvements that are needed to provide necessary secondary treatment redundancy at the Red Bluff Wastewater Treatment Plant.

M/S/C Councilmembers Schmid and Brown to authorize the City Manager to sign an Agreement for Professional Services with Carollo Engineers Inc; and the Task Order No. 1 that would define engineering and environmental compliance documentation and design services related to the construction of a new secondary clarifier and appurtenant improvements that are needed to provide necessary secondary treatment redundancy at the Red Bluff Wastewater Treatment Plant.

AYES: Councilmembers Jackson, Schmid, Brown, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

## **7. REPLACEMENT OF RED BLUFF ELEMENTARY SCHOOL DISTRICT REPRESENTATIVE TO THE PARKS AND RECREATION ADVISORY COMMISSION**

The Parks and Recreation Advisory Commission is comprised of 7 members, one member to be recommended by the Elementary School District Board of Trustees for appointment by the City Council.

In January of 2008 the Districts nomination and appointment was Rochelle Sousa. At this time, the District would like to replace Ms. Sousa with Mike Jensen (letter attached) to complete Ms. Sousa's term which expires December 31. 2013.

Bruce Henz, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council approve the request of the Red Bluff Elementary School District to appoint Mike Jensen as their representative to the Parks and Recreation Advisory Commission.

M/S/C Councilmembers Jackson and Schmid to appoint Mike Jensen as the Red Bluff Elementary School District representative to the Parks and Recreation Advisory Commission.

AYES: Councilmembers Jackson, Schmid, Brown, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

## 8. APPROVAL OF MINUTES

### August 7, 2012 minutes

Councilmember Jackson noted that on page 7 under Staff Items it should read Flynn not Brown.

M/S/C Councilmembers Jackson and Carrel approve the minutes with the change noted by to page 7.

AYES: Councilmembers Jackson, Carrel, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown (abstained)

### August 9, 2012 minutes

M/S/C Councilmembers Schmid and Jackson to approve the minutes of August 9, 2012 as written.

AYES: Councilmembers Schmid, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmembers Brown and Carrel (both abstained - both absent that meeting)

## **9. APPROVAL OF WARRANT LIST**

### Recommendation:

That the City Council approves Check Warrant No. 73079 through 73302 dated July 1, 2012 through July 31, 2012.

M/S/C Councilmembers Carrel and Schmid to approve the July 2012 Check Warrants.

AYES: Councilmembers Carrel, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Brown and Jackson (both abstained)

### **STAFF ITEMS:**

Scot Timboe, Planning Director, reported that the fiberglass part of the pool is complete; the pool is full and looks very nice. He also reported that the Community Clean Up Day went very well and that there was a large turnout.

## **COMMITTEE REPORTS/COUNCIL COMMENTS:**

Local Agency Formation Commission (LAFCO): **No Meeting**

3 Core: **No Meeting**

Tehama County Transportation Commission: **Meeting went well**

Downtown Red Bluff Business Association: **Meeting Next Week**

Community Action Agency: **Next Meeting is in 2 Weeks**

Tehama Economic Development Corporation: **Next Meeting is at the end of the month**

Tehama County Sanitary Landfill JPAll; **No Meeting**

Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency JPA II: **No Meeting**

## **ADJOURNMENT:**

There being no further business Mayor Flynn adjourned the meeting at 8:45 p.m. until the meeting of September 18, 2012.

s/b Forrest Flynn, Mayor

ATTEST:

s/b Jo Anna Lopez, City Clerk