



# CITY OF RED BLUFF

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## RED BLUFF CITY COUNCIL REGULAR COUNCIL MEETING

**Date of Meeting:** Tuesday November 6, 2012  
**Time of Meeting:** 7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

### **Councilmember's Present:**

Forrest Flynn, Mayor  
Wayne Brown, Mayor Pro Tem  
Rob Schmid  
Bob Carrel

### **Councilmember's Absent:**

Daniele Jackson (absent-excused)

City Council Minutes

November 6, 2012

Page 1 of 18

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## **Staff Present:**

Rick Crabtree, City Attorney/City Manager  
Jo Anna Lopez, City Clerk  
Paul Nanfito, Police Chief  
Scot Timboe, Planning Director  
Bruce Henz, Public Works Director  
Jon Bennett, Fire Chief  
Donna Gordy, City Treasurer

## **PLEDGE OF ALLEGIANCE:**

Mayor Flynn led the Pledge of Allegiance and the assembly joined in.

## **CITIZEN'S COMMENTS:**

None

## **CONSENT AGENDA:**

Mayor Pro Tem Brown requested that item number 2 be pulled for a typo correction at the bottom of the page which says existing and should read exists.

Councilmember Schmid requested that item number 4 be pulled for clarification.

M/S/C Councilmembers Brown and Carrel to approve the remainder of the Consent Agenda.

AYES: Councilmembers Carrel, Brown, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Jackson (absent-excused)

### **1. APPROVAL OF MINUTES**

a. October 2, 2012

b. October 16, 2012

*Approved 4/0/1*

**2. ALCOHOL BEVERAGE LIENSE: NEW; TYPE 21 (OFF-SALE GENERAL); 455 SO. MAIN STREET; LIQUOR/FOOD AND MISCELLANEOUS RETAIL PRODUCTS; GARFIELD BEACH CVS LLC (FIRST APPLICANT)**

**Recommendation:** That the City Council:

- a. Acknowledge the application for a New Type 21 License to authorize the sale of General Liquor for consumption off the premises for the proposed CVS a 455 So. Main Street.
- b. Affirm the conclusion of the Planning Director and the Chief of Police that protesting the license and requesting conditions is not necessary, provided the business is operated as described in writing by the applicant.
- c. Find that a “Public Convenience or Necessity” would be served by the issuance of these licenses and direct the Planning Director and the Chief of Police to submit a letter of “Public Convenience or Necessity” to ABC.

M/S/C Councilmembers Brown and Carrel to approve staff's recommendation.

AYES: Councilmembers Carrel, Brown, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Jackson (absent-excused)

**3. CITY OF RED BLUFF AGREEMENT AND AUTHORIZATION FOR CITY MANAGER TO ENTER INTO THE STATE LANDS COMMISSION LEASE FOR THE BOAT LAUNCH PHASES 1 AND 2 REGARDING THE CITY OF RED BLUFF RIVER PARK BOAT LAUNCH FACILITY IMPROVEMENTS/RECONSTRUCTION/REHABILITATION RESOLUTION NO. 35-2012**

**Recommendation:**

That the City Council adopt Resolution No. 35-2012 authorizing the City Manager to sign and execute the State Lands Commission lease(s) for the Boat Launch Phase 1 and 2.

*Approved 4/0/1*

City Council Minutes

November 6, 2012

Page 5 of 18

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#### **4. FAA AIRPORT CONSULTANT SELECTION PROCESS REQUEST FOR QUALIFICATIONS**

##### **Recommendation:**

That the City Council authorizes the staff to prepare a request for Statements of Qualifications as a Federal Aviation Administration (FAA) airport Consultant and to begin a Consultant selection process.

Councilmember Schmid requested and received clarification on this item.

M/S/C Councilmember Schmid and Brown to approve staff's recommendation.

AYES: Councilmember Schmid, Brown, Carrel and Flynn

NOES; NONE

ABSENT OR NOT VOTING; Councilmember Jackson

**5. 5K RUN FOR VISTA MIDDLE SCHOOL LEADERSHIP CLASS AND TURKEY FUNDRAISER ACKNOWLEDGEMENT**

**Recommendation:**

That the City Council acknowledge and support the Middle School 5 K Run and Turkey Fundraiser around the Vista Way Middle School between 9 a.m. and 10:30 a.m. on November 10, 2012.

*Approved 4/0/1*

**CURRENT BUSINESS:**

**1. PUBLIC HEARING – 2012/2013  
SUPPLEMENTAL LAW ENFORCEMENT  
SERVICES GRANT FUNDS - \$100,000**

Police Chief Paul Nanfito reviewed the staff report and gave staff's recommendation that the City Council open the Public Hearing, consider all public

comments, and approve the expenditure plan for Supplemental Law Enforcement Services Funds.

Mayor Flynn opened the Public Hearing at 7:09 p.m. and receiving no comments closed the Public Hearing at 7:09 p.m.

Existing state law establishes in each county treasury a Supplemental Law Enforcement Services Fund and requires that monies from this fund be allocated to counties and cities located within a county in accordance with specific requirements for, among other things, front line law enforcement services. This program is also known as, "Citizen Options for Public Safety" (COPS).

Prior to the County of Tehama allocating to the City of Red Bluff their share of these funds, a Public Hearing must be held to receive public comments regarding the City's proposed expenditure plan for these funds. Staff recommends the following expenditure plan for the funds:

1. Salaries and partial benefits for (2)  
funded Community Service Officers - \$ 71,539.57

2. RIMS Annual Lease Fee -	\$ 18,695.00
3. Ballistic Vest Replacement (11) -	\$ 7,668.43
4. VIPS Program -	\$ 2,000.00
5. Tehama County Administrative Fee -	\$ 97.00
	Total: \$100,000.00

A fund balance of \$3,056.26 from June 30, 2011 was rolled over from the 2011/2012 fiscal year funds to the Supplemental Law Enforcement Services Grant budget. It is requested that these carryover funds be used for the following expenditures:

1. Police Department Reserve Police Officer Program;	\$3,056.26
	Total: \$3,056.26

M/S/C Councilmembers Brown and Carrel to approve the expenditure plan for Supplemental Law Enforcement Services Funds.

AYES: Councilmembers Brown, Carrel, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Jackson (absent-excused)

## **2. REPORT ON BUDGET UPDATE FOR 2012 & 2012**

This item was continued to the meeting of November 20, 2012 due to the absence of Finance Director Sandy Ryan.

## **3. WATER RATES FOR THE TEHAMA DISTRICT FAIR**

Rick Crabtree, City Manager, reviewed the staff report and gave staff's recommendation that the City Council adopt Resolution No. 36-2012 waiving the 6" water meter fee for the Tehama District Fair.

In May of 2012, the City Council adopted Resolution No. 15-2012 which adopted new rates for water and

City Council Minutes

November 6, 2012

sewer services. In implementing the new fees, staff discovered that the District Fair has historically not been assessed a fee for its 6" water meter. Water rates include both a meter fee (based on meter size) and a consumption based fee. The City's largest water meters are 6" meters. The monthly fee for a 6" water meter is currently \$454.39/month. Only 3 water customers in the City have 6" water meters. Of those, the District Fair is the only governmental entity with a 6" meter. The others are large apartment complexes.

The District Fair has suffered severe state budget cuts in recent years. Furthermore, the District Fair is a valuable public resource. In addition to the annual County Fair, the District Fair provides facilities for many community and regional events. Moreover, the District Fair plays an important public service role by making its facilities available in times of crisis or emergency, such as the fires of summer 2012. Also, the District Fair has its own well available for irrigation purposes.

M/S/C Councilmembers Carrel and Brown to adopt Resolution No. 36-2012 waiving the 6” water meter fee for the Tehama District Fair.

AYES: Councilmembers Carrel, Brown, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Jackson (absent-excused)

#### **4. SELECTION OF ON-CALL CONSULTANTS FOR PLANNING ENGINEERING, AND ARCHITECTURAL CONSULTING SERVICES**

Scot Timboe, Planning Director, reviewed the staff report and gave staff’s recommendation that the City Council:

- a. Approve the consultants, listed in Exhibit “A” by the Selection Committee to provide contractual Planning, Engineering, and Architectural Consulting Services.
- b. Authorize the City Manager, Planning Director, Building Director/Official and

Director of Public Works to enter into professional services agreements with each on-call consultants listed in Exhibit “A” to provide Planning, Engineering, and Architectural Consulting services.

Normally, the City awards contracts to a single consultant for a single task. The request before the City Council tonight is to approve a list of “Qualified Consultants” and authorize staff to contract with the consultants listed in Exhibit “A” which were reviewed and approved by the Selection Committee to provide “On Call Planning, Engineering, and/or Architectural consulting services for the City Manager, Planning, Building and Public Works Departments. The Selection Criteria was based on availability: Generally rapid response to City requests for permitting, and Developer preference: Generally convenience of service and access with City.

“On Call Consultants” are typically used for projects that are either emergencies or to supplement staffing; Examples include Building Dept. Plan Checking, Planning CEQA Documents, Public Works Engineering designs etc. The On Call

Consultant list may be used for projects under \$50,000 and the Firm will be chosen based on qualifications.

M/S/C Councilmembers Brown and Carrel to approve staff's recommendation.

AYES: Councilmembers Carrel, Brown, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Jackson (absent-excused)

## **5. AIRPORT LAYOUT PLAN UPDATE THROUGH-THE-FENCE (TTF) POLICY RECOMMENDATION**

Bruce Henz, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council provides discussion and guidance; and consent to the City Representatives and the City's Airport Consultant proceeding with Through-The-Fence Policy negotiations with the Federal Aviation Administration.

City Council Minutes

November 6, 2012

Page 14 of 18

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The new Airport Layout Plan has almost been completed and has been submitted by our Airport Consultant for a final overview by the City. The last component of the plan that needs to be developed prior to its submittal to the Federal Aviation Administration (FAA) is an updated “Through-The-Fence” (TTF) proposal.

The FAA has established the authority for mandating the reevaluation of the TTF policy, as a part of a recent Nationwide Policy Initiative. It is enforced by the FAA as a part of the Airport Layout Plan requirements.

The Airport Commission has reviewed the history of this issue, held extensive public discussions of the issue over the course of several meetings, and has now agreed to forward the policy included in this report to the City Council for discussion and comment. Staff believes that it represents a reasonable, although somewhat loose consensus on the issue and is a means of moving forward with the necessary FAA discussions.

M/S/C Councilmembers Schmid and Carrel to approve staff's recommendation.

AYES: Councilmembers Carrel, Brown, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Jackson (absent-excused)

## **6. EXECUTIVE SUMMARY FOR THE CONCLUSION OF THE OFFICE OF TRAFFIC SAFETY GRANT PROGRAM**

Paul Nanfito, Police Chief, reviewed that staff report and gave staff's recommendation that the City Council receive the Executive Summary for the end of the Traffic Program that was funded by the State of California, Office of Traffic Safety.

More than a year ago the City was awarded a comprehensive grant from the Office of Traffic Safety. This grant funded one full-time police officer position, a new motorcycle, other misc equipment and overtime for a comprehensive traffic enforcement program.

City Council Minutes

November 6, 2012

Page 16 of 18

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This traffic program began on October 1, 2011 and concluded on September 30, 2012.

## ***INFORMATIONAL ONLY***

### **STAFF ITEMS:**

Rick Crabtree reported that the Superior Court had ruled in favor of the Super Wal-Mart project.

### **COMMITTEE REPORTS/COUNCIL COMMENTS:**

Local Agency Formation Commission (LAFCO): *No Meeting*

3 Core: *No Meeting*

Tehama County Transportation Commission: *No Meeting*

Downtown Red Bluff Business Association: No meeting

Community Action Agency: *No Meeting*

Tehama Economic Development Corporation: *No Meeting*

Tehama County Sanitary Landfill JPA I: *No Meeting*

Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency JPA II: *No Meeting*

**ADJOURNMENT:**

There being no further business Mayor Flynn adjourned the meeting at 8 p.m. until the meeting of November 20, 2012.

*s/b Forrest Flynn, Mayor*

ATTEST:

*s/b Jo Anna Lopez, City Clerk*