



# CITY OF RED BLUFF

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## RED BLUFF CITY COUNCIL REGULAR COUNCIL MEETING

**Date of Meeting:** Tuesday November 20, 2012  
**Time of Meeting:** 6:15 p.m. Closed Executive Session  
7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

### **Councilmember's Present:**

Forrest Flynn, Mayor  
Wayne Brown, Mayor Pro Tem  
Rob Schmid, Councilmember  
Bob Carrel, Councilmember  
Daniele Jackson, Councilmember

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## **Staff Present:**

Rick Crabtree, City Manager/City Attorney  
Sandy Ryan, Finance Director  
Jo Anna Lopez, City Clerk  
Paul Nanfito, Police Chief  
Scot Timboe, Planning Director  
Bruce Henz, Public Works Director  
J.D. Ellison, Building Director/Official  
Vi Cobb, Human Resource Analyst II  
Donna Gordy, City Treasurer

## **CLOSED EXECUTIVE SESSION:**

1. CONFERENCE WITH LEGAL COUNSEL-  
Government Code Section 54956.9  
PENDING LITIGATION: CASE NO. 66176  
TINA KRAUSE V. CITY OF RED BLUFF

Mayor Flynn reported that the City Council had given staff direction to staff.

## **PLEDGE OF ALLEGIANCE:**

Mayor Flynn asked Rich Greene to lead the Pledge of Allegiance and the Assembly joined in.

## **CITIZEN'S COMMENTS:**

Sharon Clay asked if someone from the City could do something about the issues with the sewer odors in the area of Walbridge Street, as her parents live in the area and have health problems that these odors may cause additional health issues if the odor isn't dealt with soon. She stated that they did not have any problems until the new homes were built just behind their home.

Bruce Henz, Public Works Director, provided Sharon Clay and City Staff with an update on what the Public Works Department has been doing to rectify the odor.

## **CONSENT CALENDAR:**

Councilmember Schmid pulled items 1 and 2 for clarification, which was received.

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# 1. REPORT ON OPEN MARKET PURCHASES & CONTRACT AWARDS OCTOBER 2012

## Recommendation:

That the City Council approves the Open Market Purchases and Contract Awards for October 2012.

M/S/C Councilmembers Schmid and Brown to approve approve the Open Market Purchases and Contract Awards for October 2012.

AYES: Councilmembers Schmid, Brown, Carrel, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

## 2. NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND (NCCSIF) SAFETY GRANT FUND APPLICATION

**Recommendation:** That the City Council:

- a. Accept the funds in the amount of \$12,290.00 from the NCCSIF Safety Fund and appropriate the funds to revenue account 11-33-080-113 for expenditure from expense account 11-33-330-110.
- b. Approve the expenditure of approximately \$12,290.00 for the expenditure of up to (13) VIEVU body worn video recorders (or other similar quality body worn video recorders).

M/S/C Councilmembers Schmid and Jackson to approve staff's recommendations.

AYES: Councilmembers Schmid, Brown, Carrel, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

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## **CURRENT BUSINESS:**

### **1. REPORT ON BUDGET UPDATE FOR 2012 AND 2013**

Sandy Ryan, Finance Director, provided the City Council with an update on the 2012/13 Budget.

The General Fund Balance has increased for 2012 to a Fund Balance of \$472,521; with the budgeted estimate for the General Fund Balance for 2013 at \$516,052.

M/S/C Councilmember Brown and Carrel to receive the Budget Update report for 2012 and 2013.

AYES: Councilmembers Brown, Carrel, Schmid, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

## **2. STREET CLOSURE; CHRISTMAS PARADE; RESOLUTION NO. 37-2012**

Scot Timboe, Planning Director, reviewed the staff report and gave staff's recommendation that the City Council adopt Resolution No. 37-2012 providing for the street closures from the 300 through 600 blocks of Walnut Street, the 600 through 700 blocks of Main Street, the 300 block of Oak Street, the 400 Block of Pine Street, the 600 through 700 blocks of Madison Street for the annual "Christmas Parade" (The Madison Street section will be closed from 3 p.m. to 6 p.m. for Parade setup), and the 300 block of Pine Street (between Main and Washington Streets) will be closed from 8 a.m. to 7 p.m. for related Parade and Christmas activities November 24, 2012.

The Downtown Red Bluff Business Association holds an annual Christmas Parade in downtown Red Bluff each November. This year the event will be held on Saturday November 24, 2012 between 5:30 pm and 6 pm with the parade starting at 5:30 pm.

M/S/C Councilmembers Jackson and Carrel to adopt Resolution No. 37-2012 providing for the street closures for the Christmas Parade.

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AYES: Councilmembers Carrel, Brown, Schmid,  
Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

### **3. CALIFORNIA RURAL WATER ASSOCIATION OPERATOR CERTIFICATION AND TRAINING**

Bruce Henz, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council authorizes the City Manager to enter into a contract for Operator Certification and Training services, with the Specialized Utility Services Program (SUSP) a Subsidiary Company operated by the California Rural Water Association (CRWA), in an amount not to exceed \$12,000.

The SUSP program is a subsidiary company of the California Rural Water Association. CRWA has established the SUSP program to service California Water purveyors with assistance and services that require more time and resources than CRWA can provide to systems utilizing our technical assistance

and training programs. The SUSP program is set up to provide an onsite presence in the provision of contract services and training for water and wastewater collection certification, cross connection controls and testing and delivery system assessment.

M/S/C Councilmembers Carrel and Brown to authorizes the City Manager to enter into a contract for Operator Certification and Training services, with the Specialized Utility Services Program (SUSP) a Subsidiary Company operated by the California Rural Water Association (CRWA), in an amount not to exceed \$12,000.

AYES: Councilmembers Carrel, Brown, Schmid, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

#### **4. APPROVAL OF MINUTES:**

November 6, 2012

M/S/C Councilmembers Carrel and Brown to approve the November 6, 2012 meeting minutes.

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AYES: Councilmembers Carrel, Brown, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Jackson (abstained-absent that meeting)

## **5. APPROVAL OF WARRANT LIST**

### **Recommendation:**

That the City Council approves Check Warrant Nos. 73850 through 74107 dated October 1, 2012 through October 31, 2012.

M/S/C Councilmember Jackson and Schmid to approve the October 2012 Warrant List.

AYES: Councilmembers Schmid, Carrel, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (abstained)

## **STAFF ITEMS:**

Mayor Flynn welcomed Clay Parker and Robert Sheppard Jr. to the meeting and congratulated them on winning the election to the City Council.

Councilmember Carrel thanked all the staff and Councilmember's as this was his last regular meeting. He personally thanked Police Chief Nanfito and stated that Paul was a pleasure to work with and is excellent at his job. Another special thanks went out to Planning Director Scot Timboe, as he is very knowledgeable and outstanding when Scot gets a project he does it right and sees the project through till the end. He also had a special thank you to Finance Director Sandy Ryan stating that she is a breath of fresh air and has done an outstanding job turning the Finance Department around since taking over the job. He also thanked Mayor Pro Tem Brown stating that he has done an outstanding job on the Budget Committee and he felt that the City Council should keep him on for at least another year to train someone. He stated that Mayor Pro Tem Brown had taught him a lot about

the Budget Committee and he is very good at explaining things. He then thanked all of the Councilmember's for always working together to get things done for the community.

Mayor Flynn stated that Councilmember Carrel had said it all, the only thing he had to add was "I second that". He also thanked everyone for working together and making his time as a Councilmember a delight.

### **COMMITTEE REPORTS/COUNCIL COMMENTS:**

Local Agency Formation Commission (LAFCO): *No Meeting*

3 Core: *No Meeting*

Tehama County Transportation Commission:  
*Meeting Cancelled*

Downtown Red Bluff Business Association: *Mayor Pro Tem Brown was in contact with them*

Community Action Agency: *No Meeting*

Tehama Economic Development Corporation: *No meeting*

Tehama County Sanitary Landfill JPA I: *No Meeting*

Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency JPA II: *No Meeting*

**ADJOURNMENT:**

There being no further business Mayor Flynn adjourned the meeting at 7:49 p.m. until the meeting of December 4, 2012.

*s/b Forrest Flynn, Mayor*

ATTEST:

*s/b Jo Anna Lopez, City Clerk*