



CITY OF RED BLUFF

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RED BLUFF CITY COUNCIL REGULAR COUNCIL MEETING

Date of Meeting: Tuesday, August 21, 2012
Time of Meeting: 6:15 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmember's Present:

Wayne Brown, Mayor Pro Tem
Bob Carrel, Councilmember
Daniele Jackson, Councilmember

Councilmember's Absent:

Forrest Flynn (excused)
Rob Schmid (excused)

City Council Minutes

August 21, 2012

Page 1 of 17

The City of Red Bluff is an equal opportunity provider

Staff Present:

Richard Crabtree, City Manager/City Attorney
Sandy Ryan, Finance Director
Jo Anna Lopez, City Clerk
Paul Nanfito, Police Chief
Scot Timboe, Planning Director
Bruce Henz, Public Works Director
Jon Bennett, Fire Chief
Vi Cobb, Human Resource Analyst II
Donna Gordy, City Treasurer

CLOSED EXECUTIVE SESSION:

- 1. CONFERENCE WITH LABOR NEGOTIATORS:
Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney, Rick Haeg, Labor Negotiator, Vi Cobb, Human Resource Analyst and Sandy Ryan, Finance Director, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Miscellaneous Unit Employees.**

Mayor Pro Tem Brown reported that the City Council had given direction to staff.

PLEDGE OF ALLEGIANCE:

Mayor Pro Tem Lead the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENTS:

Dick Brittan of Red Bluff asked the City Council if they could have the water turned back on at the building previously occupied by Moss Lumber as the landscaping was starting to die. Mr. Brittan stated that he would be willing to pay the water bill if the City would have it turned back on, at least during the summer months, as it would be a shame to have the trees and shrubs die.

The City Council stated they would have staff look into it and requested Mr. Brittan's contact information so that someone could get in touch with him.

CONSENT AGENDA:

M/S/C Councilmembers Jackson and Carrel to approve the Consent Agenda.

AYES: Councilmembers Jackson, Carrel and Brown

NOES: NONE

ABSENT OR NOT VOTING: Councilmembers Schmid and Flynn (both absent-excused)

1. APPROVAL OF MINUTES

August 15, 2012 Special Meeting Minutes

Approved 3-0-2

2. REPORT REGARDING OPEN MARKET PURCHASES & CONTRACT AWARDS – JULY OF 2012

Recommendation: That the City Council approves the open market purchases and contract awards of July of 2012.

Approved 3-0-2

CURRENT BUSINESS:

1. RESOLUTION NO. 27-2012; WAIVING NOTIFICATION REQUIREMENTS OF GOVERNMENT CODE SECTION 25351; PROPERTY LEASE TO TEHAMA COUNTY CHILD SUPPORT SERVICES

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and gave staff's recommendation that the City Council adopt Resolution No. 27-2012, waiving the notification Requirements of Government Code Section 25351; property lease to Tehama County Child Support Services.

The County is proposing to lease a private building space and facility at 1005 Vista Way in Red Bluff. Office Professional, Business and Office Administration is permitted use in P-I Zoning Districts. Therefore, the proposed use is consentient within the P-I Industrial Zoning and allowed per the Red Bluff Zoning Code.

M/S/C Councilmembers Carrel, Jackson to adopt Resolution No. 27-2012, waiving the notification requirements of Government Code Section 25351; property lease to Tehama County Child Support Services.

AYES: Councilmembers Carrel, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: Councilmembers Schmid and Flynn (both absent-excused)

2. LOAN PAYOFFS FOR WASTEWATER AND WATER FUNDS

Sandy Ryan, Finance Director, reviewed the staff report and gave staff's recommendation that the City Council approves payoffs of three loans from the Wastewater and Water funds.

The wastewater operating fund pays approximately \$250,000 each year for debt service relating to upgrading the wastewater treatment plant. The water operating fund pays approximately \$215,000 each year for debt service relating to a new water

storage tank. Both funds cash flow and operations would benefit from paying off these loans.

M/S/C Councilmembers Carrel and Jackson to approve the payoffs of three loans from the Wastewater and Water funds.

AYES: Councilmembers Carrel, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: Councilmembers Schmid and Flynn (both absent-excused)

**3. REVOCABLE ENCROACHMENT PERMIT;
455 SO. MAIN STREET CVS PHARMACY
NEW CONSTRUCTION AND RIGHT OF WAY
IMPROVEMENTS**

Scot Timboe, Planning Director, reviewed the staff report and gave staff's recommendation that the City Council approve the encroachment permit for 455 So. Main Street Right of Way improvement(s) including the installation of facilities and structures as indicated on the project description and attached permit diagram exhibit until such time as revoked by the City of Red Bluff City Council. Such revocation

shall be in writing and provide at least 90 days notice prior to the modification and or the elimination of said approved structures and/or facilities.

During staff review and approvals of the project it became evident that CVS would need to construct various facilities in the City Right of Way to adequately service their retail store and property. As the site plan was modified for these access needs, city staff indicated support for the improvements as the site flow and operations would be maintained at a level that would not hinder So. Main Street traffic. As you may see on the attached encroachment permit and exhibit the Right of Way would be developed with a bypass lane and thoroughfare for drive thru pharmacy purposes along with associated landscaping. Both parties support the Council action before you as there will not be any buildings developed in the Cities Right of Way, which would have to be removed in the unforeseen future due to So. Main Street's expansion.

M/S/C Councilmembers Carrel and Jackson to approve the encroachment permit for 455 So. Main Street Right of Way improvement(s) including the installation of facilities and structures as indicated

on the project description and attached permit diagram exhibit until such time as revoked by the City of Red Bluff City Council. Such revocation shall be in writing and provide at least 90 days notice prior to the modification and or the elimination of said approved structures and/or facilities.

AYES: Councilmembers Carrel, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: Councilmembers Schmid and Flynn (both absent-excused)

4. RESOLUTION NO. 29-2012; STREET CLOSURE; ANTIQUE FAIRE

Scot Timboe, Planning Director, reviewed the staff report and gave staff's recommendation that the City Council adopt Resolution No. 29-2012 authorizing the street closures for the Sunrise Rotary Antique Faire on October 7, 2012.

This event is held on a Sunday between 5:00 am and 5:00 pm so the majority of the businesses will be closed. Kathy Patterson will notify the surrounding businesses and post the necessary signs noting the

street closure. Event Promoters will provide a Certificate of Insurance that will insure and name the City, its' officers, agents, and employees as additional insured against liability for injury to or death of persons, or loss or damage to personal property, occurring during the term of this Agreement and any extensions thereof, in, about, or adjacent to event site. The liability in such insurance shall be not less than one million dollars (\$1,000,000) combined aggregate per occurrence, person injury and property damage.

Councilmember Jackson stated that on the last page, the first paragraph second line half way down should read from Main to the alley way on Washington Street.

M/S/C Councilmembers Jackson and Carrel to adopt Resolution No. 29-2012 with the location correction.

AYES: Councilmembers Carrel, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: Councilmembers Schmid and Flynn (both absent-excused)

5. RED BLUFF CITY CLEAN-UP

Scot Timboe, Planning Director, reviewed the staff report and gave staff's recommendation that the City Council accept and authorize the Greener Cleaner Red Bluff Helping Hands clean-up on August 25, 2012 as presented by the 7 groups on Exhibit A.

Members from the Branding effort have proposed a City wide community clean up as outlined on Exhibit A. Various groups of volunteers will perform the tasks assigned to their group. Group 1 will clean and weed Main Street from Antelope to Dog Island Park. Group 2 will weed and clean Rio to Pine Street along with the parking lots and Park and Ride. Group 3 will weed and clean McCarthy's private property by the River. Group 4 has been authorized by the BOR who indicated the activates of the clean up are consistent with the approved maintenance of those lands. Group 5 will Paint with matching colors the Pool Building and paint graffiti on the park buildings (the standard paint scheme of the park will be used. Group 6 will weed and paint the graffiti along the bike path and under Main Street also BOR authorized maintenance. Group 7 will assist private property owners along Antelope in

and out of the City with weeding and trash/debris removal.

Sean Rix of Red Bluff announced to the City Council that the event starts at 8 a.m. at the River Park and that the first 200 people will receive a free t-shirt and wrist bands for a free lunch. People who come do not need to bring anything, everything has been donated even gloves, weed eaters etc. Also they would like to get permission from the City Council to paint the trash cans on Main Street the same color along with a wall under one of the bridges.

Brandon Grissom also spoke and answered questions regarding the upcoming event.

M/S/C Councilmembers Jackson and Carrel to approve staff's recommendation, as well as Mr. Rix other requests and locations.

AYES: Councilmembers Carrel, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: Councilmembers Schmid and Flynn (both absent-excused)

6. CERTIFICATION PAY FOR THE WATER DIVISION AND WASTEWATER DIVISION SUPERVISORS

Bruce Henz, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council authorizes a modification to the Class Specifications for the Water Division Supervisor and the Wastewater (Sewer Collection) Division Supervisor.

Essentially the positive difference between the salary range within the "Lead Maintenance Worker" Compensation table that includes a Certification Incentive; and that of the "Division Supervisor" table, which currently has a 3% reduction and does not include the Certification Incentive, is an amount that is insufficient to offer a compelling reward for advancement, given the change in situation and the substantial increase in responsibility.

Additionally, the 10% pay increment was initiated in an effort to recognize the educational and professional benefits to the City of these prestigious certifications. By removing that awarded benefit for some of our most

talented and committed employees, at the same time that we are requesting of them the acceptance of additional new responsibilities could reasonably be considered an ineffectual policy.

Councilmember Carrel stated that he would like to have a full Council in attendance to vote on this item.

M/S/C Councilmember Carrel and Jackson to table this agenda item until September 18, 2012 when a full Council will be present.

AYES: Councilmembers Carrel, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: Councilmembers Schmid and Flynn (both absent-excused)

7. COUNCIL COMMITTEES

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and gave staff's recommendation that the City Council take action to form additional City Council Committees or otherwise give direction to staff.

At the July 17, 2012 meeting, the City Council took action to create a Law Enforcement Sub-Committee. Council also directed staff to bring back to Council possible formation of additional City Council Sub-Committees concerning other City Departments.

Councilmember Carrel stated he felt this item should be voted on after the new Councilmember's have been seated in December, since they would be the ones having to attend the meetings.

Councilmember Jackson stated she didn't mind voting on this item now or when we have a full Council but not put it off until the new Councilmember's have been seated.

Mayor Pro Tem Brown stated that the City Council will table this item until until September 4, 2012 or the following meeting on September 18, 2012.

8. APPROVAL OF WARRANT LIST

Recommendation:

That the City Council approve Check Warrant No. 73079 through 73302 dated July 1, 2012 through July 31, 2012.

Mayor Pro Tem Brown stated that this item would be tabled until the meeting of September 4, 2012.

STAFF ITEMS:

Councilmember Jackson reported that on the 6th of September they will have their first Law Enforcement Sub-Committee meeting.

Police Chief Nanfito stated that the Mobilio Memorial sign has been approved by the State.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Local Agency Formation Commission (LAFCO): *No Meeting*

3 Core: *No Meeting*

Tehama County Transportation Commission: *No Meeting*

Downtown Red Bluff Business Association:
meeting attended by Mayor Pro Tem Brown

Community Action Agency: *No Meeting*

Tehama Economic Development Corporation: *No Meeting*

Tehama County Sanitary Landfill JPA I; *No Meeting*
Executive Committee – Tehama County/City of Red
Bluff Landfill Management Agency JPA II: *No Meeting*

ADJOURNMENT:

There being no further business Mayor Pro Tem Brown adjourned the meeting at 7:58 p.m. until the meeting of September 4, 2012.

s/b Forrest Flynn, Mayor

ATTEST:

s/b Cheryl Smith, Deputy City Clerk
for Jo Anna Lopez, City Clerk