

**RED BLUFF  
CITY COUNCIL  
REGULAR COUNCIL MEETING**

**Date of Meeting:** Tuesday, April 17, 2012  
**Time of Meeting:** 6:15 p.m. Closed Executive Session  
7 p.m. Regular Meeting  
**Place of Meeting:** Red Bluff Community/Senior Center  
1500 S. Jackson Street  
Red Bluff, CA 96080

**Councilmember's Present:**

Forrest Flynn, Mayor  
Wayne Brown Mayor Pro Tem  
Bob Carrel, Councilmember  
Daniele Jackson, Councilmember

**Councilmember Absent:**

Rob Schmid (absent-excused)

## **Staff Present:**

Richard Crabtree, City Manager/City Attorney  
Sandy Ryan, Finance Director  
Jo Anna Lopez, City Clerk  
Paul Nanfito, Police Chief  
Scot Timboe, Planning Director  
Bruce Henz, Public Works Director  
Vi Cobb, Human Resources Analyst II  
Mike Bachmeyer, Fire Chief  
J.D. Ellison, Building Director/Official  
Donna Gordy, City Treasurer

## **CLOSED EXECUTIVE SESSION:**

- 1. CONFERENCE WITH LABOR NEGOTIATORS: Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney, Rick Haeg, Labor Negotiator and Vi Cobb, Human Resource Analyst, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Police Unit Employees.**

**2. CONFERENCE WITH LABOR  
NEGOTIATORS: Executive Session in  
accordance with Government Code Section  
54957.6 for the purpose of instructing the  
City's designated representatives Richard  
Crabtree, City Manager/City Attorney, Rick  
Haeg, Labor Negotiator and Vi Cobb, Human  
Resources Analyst, regarding the salaries,  
salary schedules, or compensation paid in  
the form of fringe benefits with the  
Miscellaneous Unit Employees.**

Mayor Flynn reported that the City Council had given direction to staff during the closed session.

**PLEDGE OF ALLEGIANCE:**

Mayor Flynn led the Pledge of Allegiance and the assembly joined.

**CITIZEN'S COMMENTS:**

***NO COMMENTS***

## **PROCLAMATIONS:**

### **A. RELAY FOR LIFE:**

Mayor Flynn read and awarded the Relay for Life Proclamation to Twila Cordova, Committee Chairperson. Ms. Cordova thanked the City Council and announced the Relay for Life event will take place at Vista Middle School in Red Bluff on May 19 and May 20, 2012.

### **B. SEXUAL ASSAULT AWARENESS MONTH:**

Mayor Pro Tem Brown read and awarded the Proclamation to Jenny Bland, Outreach/Counselor. Jenny Bland thanked the City Council.

## **CONSENT AGENDA:**

M/S/C Councilmembers Carrel and Brown to approve the Consent Agenda.

AYES: Councilmembers Carrel, Jackson, Brown and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Schmid (absent-excused)

## **1. BOARD OF APPEALS VACANCIES:**

### **Recommendation:**

That the City Council direct the Deputy City Clerk to seek applications for the current vacancies on the Board of Appeals.

*Approved 4/0/1*

## **2. REPORT REGARDING OPEN MARKET PURCHASES & CONTRACT AWARDS – MARCH OF 2012**

### **Recommendation:**

That the City Council receives the open market purchases and contract awards for March of 2012.

*Approved 4/0/1*

## **CURRENT BUSINESS:**

### **1. GIRL SCOUTS BUILDING UPDATE:**

Rick Crabtree, City Manager/City Attorney reviewed the staff report and gave staff's recommendation that the City Council receives an informational update from Elsa Martinez on the renovations to the City owned building located at Cedar and Jackson Streets leased by the Girl Scouts.

Elsa Martinez from the Girl Scouts gave the City Council an update on the projects that are taking place to the building. She made the City Council aware of the volunteers that were helping and some of the businesses that were donating materials to complete their projects.

### **INFORMATIONAL ONLY NO ACTION NEEDED BY COUNCIL**

### **2. 3 CORE ECONOMIC DEVELOPMENT STRATEGY FOR 2012-13**

Scot Timboe, Planning Director, reviewed the staff report and gave staff's recommendation that the City Council review the existing list of City projects, and

approve the Project Priority Lists for the fiscal year 2012-13 Comprehensive Economic Development Strategy.

M/S/C Councilmembers Carrel and Brown to approve the Project Priority Lists for the fiscal year 2012-13 Comprehensive Economic Development Strategy.

AYES: Councilmembers Carrel, Brown, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Schmid (absent-excused)

### **3. PUBLIC HEARING; RATE UPDATE FOR THE WASTEWATER AND WATER**

Sandy Ryan, Finance Director, reviewed the staff report and gave staff's recommendation that the City Council:

- a. Conduct the Public Hearing.
- b. Direct staff to prepare the CPI-U rate increase for wastewater and water rates for the annual rate increase for 2012-13 fiscal years. Council

can elect to use any of the prior years past increases.

Bruce Henz, Public Works Director, provided a PowerPoint Presentation.

Mayor Flynn opened the Public Hearing at 8:08 p.m. and hearing no comments closed the Public Hearing at 8:08 p.m. and brought it back to the City Council.

Councilmember Carrel requested clarification on how staff came up with the figures.

Mr. Henz stated in that order for the City to get grants the City must be at a certain percentage. We are very behind the in sewer rates and water rates. He stated that it had been 12 years since we have raised some of the rates.

Councilmember Carrel asked if the City could raise the rate a little every 6 months so it wasn't such a hardship on the customers.

Mr. Henz stated that the City Council may do whatever they want to do, but if this doesn't get done soon the repairs that have to be made may end up costing the City a lot of money as we won't qualify for the grants to help pay for the repairs.

Sandy Ryan, Finance Director, stated the rates need to be raised to keep in compliance for the loan requirements.

Paul Nanfito, Jo Anna Lopez and Donna Gordy all expressed being in favor of raising the rates as staff has recommended.

M/S/C Councilmembers Jackson and Carrel to direct staff to prepare the CPI-U rate increase for wastewater and water rates for the annual rate increase for 2012-13 fiscal years. Council can elect to use any of the prior years past increases.

AYES: Councilmembers Carrel, Jackson and Flynn

NOES: Mayor Pro Tem Brown

ABSENT OR NOT VOTING: Councilmember Schmid (absent-excused)

Mayor Flynn called for a short break at 8:36 p.m. and reconvened the meeting at 8:43 p.m.

#### **4. BOOT DRIVE:**

Scot Timboe, Planning Director, reviewed the staff report with the City Council.

Mike Bachmeyer, Fire Chief, advised the City Council that the Boot Drive would take place on April 20<sup>th</sup> 2012 at the corner of So. Main and Luther Road. All money raised would go to the American Cancer Society's Relay For Life.

*INFORMATIONAL ONLY NO ACTION NEEDED BY COUNCIL*

**5. PROPOSED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RED BLUFF AMENDING CHAPTER 2 OF THE CODE OF THE CITY OF RED BLUFF AND FINDING THAT THE OFFICES OF CITY MANAGER AND CITY ATTORNEY ARE COMPATIBLE OFFICES**

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and gave staff's recommendation that the City Council waive the first reading and introduce Ordinance No. 1020, an Ordinance of the City Council of the City of Red Bluff amending Chapter 2 of the Code of the City of Red Bluff and finding that the offices of City Manager and City Attorney are compatible offices.

M/S/C Councilmembers Brown and Carrel to waive the first reading and introduce Ordinance No. 1020.

AYES: Councilmembers Brown, Carrel, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Schmid (absent-excused)

## **6. PROPOSED REORGANIZATION OF HUMAN RESOURCES DEPARTMENT**

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and gave staff's recommendation that the City Council approve the reorganization of the Human Resources Department and the proposed elimination of the Human Resources Director Position.

M/S/C Councilmembers Brown and Jackson to approve the reorganization of the Human Resources Department and the proposed elimination of the Human Resources Director Position.

AYES: Councilmembers Brown, Jackson, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Schmid (absent-excused)

## **7. BRIDGE PREVENTATIVE MAINTENANCE PROGRAM – JACKSON STREET BRIDGE AT REEDS CREEK AND THE BAKER ROAD BRIDGE AT BRICKYARD CREEK**

Bruce Henz, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council authorizes the completion of the maintenance improvements that are to be provided by the Tehama County Bridge Preventative Maintenance Program for the Jackson Street Bridge at Reeds Creek and the Baker Road Bridge at Brickyard Creek.

M/S/C Councilmembers Carrel and Brown to authorize the completion of the maintenance improvements that are to be provided by the Tehama County Bridge Preventative Maintenance Program for the Jackson Street Bridge at Reeds Creek and the Baker Road Bridge at Brickyard Creek.

**AYES:** Councilmembers Carrel, Brown, Jackson and Flynn

**NOES:** NONE

**ABSENT OR NOT VOTING:** Councilmember Schmid (absent-excused)

## **8. APPROVAL OF WARRANT LIST**

### **Recommendation:**

That the City Council approve Check Warrant No. 71638 through 72175 dated March 1, 2012 through March 31, 2012.

M/S/C Councilmembers Jackson and Carrel to approve the Warrant List for March 2012.

AYES: Councilmembers Jackson, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Schmid (absent-excused) and Brown (abstained)

### **STAFF ITEMS:**

Scot Timboe, Planning Director, reported that as part of the Branding effort they had decided to cleanup City Hall. They are clearing out all the vegetation and replacing it with artificial grass. Once the Branding Committee gets everything priced and planned out this will be brought to the City Council for final approval.

Mr. Timboe also announced that the City did get the State Grant for the temporary Boat Launch project.

Councilmember Carrel reported on the Branding Meeting. He stated that a lot of people in the Community want to volunteer and they are really getting into it.

### **COMMITTEE REPORTS/COUNCIL COMMENTS:**

Local Agency Formation Commission (LAFCO): *No Meeting*

3 Core: *No Meeting*

Tehama County Transportation Commission: *No Meeting*

Downtown Red Bluff Business Association: *Meeting on Wednesday*

Community Action Agency: *Meeting on Thursday*

Tehama Economic Development Corporation: *No Meeting*

Tehama County Sanitary Landfill JPA II; *Meeting Wednesday*

Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency JPAII: *No Meeting*

## **ADJOURNMENT:**

There being no further business Mayor Flynn adjourned the meeting at 9:12 p.m. until the meeting of May 1, 2012 at 7 p.m.

*s/ Forrest Flynn, Mayor*

ATTEST:

*s/ Jo Anna Lopez, City Clerk*

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