

**RED BLUFF  
CITY COUNCIL  
REGULAR COUNCIL MEETING**

**Date of Meeting:** Tuesday, November 4, 2008

**Time of Meeting:** 6:15 p.m. Closed Executive  
Session

7 p.m. Regular Session

**Place of Meeting:** Council Chambers  
555 Washington Street  
Red Bluff, CA 96080

**Councilmember's Present:** Forrest Flynn,  
Mayor  
Dan Irving, Mayor  
Pro Tem  
James Byrne  
Jeff Moyer  
Wayne Brown

**Staff Present:** Martin Nichols, City Manager  
Richard Crabtree, City Attorney  
Jo Anna Lopez, City Clerk  
Scott Capilla, Police Chief  
Scot Timboe, Planning Director  
Mark Barthel, Public Works Director  
Jesse Sisneros, Interim Fire Chief  
Debbie Carlisi, Parks and Recreation

Director

J.D. Ellison, Building Director  
Tessa Pritchard, Human Resources

Director

Donna Gordy, City Treasurer

Mayor Flynn Called the Meeting at 7:02 p.m.

Mayor Flynn led the Pledge of Allegiance and the assembly joined in.

## **CLOSED EXECUTIVE SESSION:**

- 1. PUBLIC EMPLOYEE PERFORMANCE REVIEW Title: City Manager (Government Code Section 54957)**
- 2. CONFERENCE WITH LEGAL COUNSEL; In accordance with Government Code Section 54956.9; one potential case.**
- 3. CONFERENCE WITH LEGAL COUNSEL; In accordance with Government Code Section 54956.9. CITY OF RED BLUFF VS. TEHAMA COLUSA CANAL AUTHORITY, UNITED STATES DEPARTMENT OF THE INTERIOR, BUREAU OF RECLAMATION; CASE NO. 2:08-CV-01902 MCE/DAD**

Mayor Flynn reported that the City Council had given direction to staff on the above items.

## **CITIZENS COMMENT:**

Warren Hanby, concerned citizen on Monroe Street just south of 36 the road is real narrow as well as the

shoulder and asked that this be fixed as soon as possible.

Mark Barthel replied there had been a developer who had a project in that area and was going to help with this project, but the project is on hold due to the slowdown in building projects.

### **CONSENT AGENDA:**

Mayor Flynn pulled item numbers 6 & 8 for clarification.

M/S/C Councilmember Irving and Brown to approve the remainder of the Consent Agenda.

AYES: Councilmembers Irving, Brown, Moyer, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

## **1. TREASURER'S REPORT**

**Recommendation:** That the City Council accept the report for the third month of Fiscal Year 2008.

*Approved 5/0/0*

## **2. SAFE ROUTES TO SCHOOL PROJECT (SR2S) PROJECT ACCEPTANCE – RELEASE OF RETAINAGE**

**Recommendation:** That the City Council approve the final contract amount of \$481,789.00 accept the completed improvements, direct staff to file a Notice of Completion, release the retainage and begin the one year warranty period.

*Approved 5/0/0*

## **3. EXPIRATION OF TERMS; VARIOUS COMMISSIONS**

**Recommendation:** That the City Council directs the Deputy City Clerk to solicit applications for the various commissions. These vacancies will be advertised as per the dates on the attached Legal Notice and

the attached Press Release will be distributed to the Media.

*Approved 5/0/0*

#### **4. STREET CLOSURE; CHRISTMAS PARADE; RESOLUTION NO. 55-2008**

**Recommendation:** That the City Council adopt Resolution No. 55-2008 providing for the for the street closures from the 300 through 600 blocks of Walnut Street, the 600 through 700 blocks of Main Street, and the 300 through the 600 blocks of Oak Street for the annual “Christmas Parade” and the 300 block of Pine Street (between) Main and Washington Streets).

*Approved 5/0/0*

#### **5. APPROVAL OF MINUTES**

##### **a. October 21, 2008**

- b. October 22, 2008 – Special Meeting**
- c. October 23, 2008 – Special Joint Meeting**

*Approved 5/0/0*

## **6. CITY WEBSITE UPGRADE PROPOSALS**

**Recommendation:** That the City Council approve the proposed website upgrades for the Police, Public Works, Human Resources, Building and Fire Department web pages and authorize the additional costs be added to each departments 2008 – 09 Final Budget.

This Item was tabled until the next meeting when staff would be available to answer questions.

## **7. ADA UPGRADE PROJECT – PROJECT ACCEPTANCE – RELEASE OF RETAINAGE**

**Recommendation:** That the City Council approve the final contract amount of \$137,917.82, accept the completed improvement, direct staff to file a Notice of Completion, release the retainage and begin the one year Warranty period.

*Approved 5/0/0*

## **8. BTA PROJECT # 06/07-02-THE-02 – REQUEST FOR TIME EXTENSION**

**Recommendation:** That the City Council approve the submittal for a 1 year time extension on the Bicycle Transportation Acct # 06-07-02-THE-02 (State Funded) Project.

Councilmember Brown requested clarification of streets to be included in the project.

Barbara O'Keefe provided the clarification and also offered a letter to help with the grant.

Mark Barthel, Public Works Director told Council how important this project was to be completed.

M/S/C Councilmember Brown and Moyer to approve the submittal for a 1 year time extension on the Bicycle Transportation Acct # 06-07-02-THE-02 (State Funded) Project.

AYES: Councilmembers Brown, Moyer, Irving, Flynn and Byrne

NOES; NONE

ABSENT OR NOT VOTING: NONE

## **CURRENT BUSINESS:**

### **1. ANNUAL REPORT – DEVELOPMENT IMPACT FEES FOR THE CITY OF RED BLUFF FOR FISCAL YEAR ENDING JUNE 30, 2008**

Martin Nichols, City Manager reviewed staff report and gave staff's recommendation that the City Council:

- a) Conduct a Public Hearing.
- b) Receive the Annual Development impact Fees Report for Fiscal Year ending June 30, 2008.

Mayor Flynn opened the Public Hearing at 7:30 p.m. and after hearing no comments Mayor Flynn closed the Hearing at 7:30 p.m.

M/S/C Councilmembers Irving and Brown to receive the annual Development Impact Fees Report for Fiscal Year ending June 30, 2008.

AYES: Councilmembers, Irving, Brown, Moyer, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

## **2. ANNUAL UNMET TRANSIT NEEDS PRESENTATION**

Barbara O'Keefe, Tehama County Transportation, presented the City Council with an overview and asked that the City Council Council receive any

public comments regarding unmet transit needs in the City of Red Bluff.

*No Action needed*

### **3. RED BLUFF MUNICIPAL AIRPORT – ENHANCED LEAK DETECTION TESTING**

Mark Barthel, Public Works Director, reviewed staff report and gave staff's recommendation that the City Council authorize Leak Detection Operating, Inc, R.S.S.E. and Northern Lights Energy as the approved vendors to complete this project and authorize a supplemental budget appropriation from the Airport Fund in the amount of \$30,000.00 for additional costs and anticipated costs as part of the Airport fuel tank testing project by Leak Detection Operations, Inc. and R.S.S.E. Company and Northern Light Energy. He stated that staff is estimating this project to be approximately \$60,000.00. The problem has been that there are only two companies that are certified to do this testing.

M/S/C Councilmember Irving and Brown to authorize Leak Detection Operating, Inc, R.S.S.E. and Northern Lights Energy as the approved vendors to

complete this project and authorize a supplemental budget appropriation from the Airport Fund in the amount of \$30,000.00 for additional costs and anticipated costs as part of the Airport fuel tank testing project by Leak Detection Operations, Inc. and R.S.S.E. Company and Northern Light Energy.

AYES: Councilmembers: Irving, Brown, Moyer, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

#### **4. FIRE EXTINGUISHER TRAINING**

Tessa Pritchard, Human Resource Director, reported that as part of the City's IIPP Program Fire Extinguisher Training was scheduled to be provided on November 13, 2008 at 9 a.m. and 11 a.m. at the Red Bluff Community/Senior Center.

#### **5. QUARTERLY REPORT – POLICE**

Scott Capilla, Police Chief, reviewed the staff report and asked the Council to accept the report.

M/S/C Councilmember, Byrne and Irving to accept the report.

AYES: Councilmembers: Byrne, Irving, Flynn, Brown and Moyer

NOES: NONE

ABSENT OR NOT VOTING: NONE

**COMMITTEE REPORTS/ COUNCIL COMMENTS:**

**NONE**

## **ADJOURNMENT:**

There being no further business Mayor Flynn adjourned the meeting at 7:56 p.m. until the next meeting of November 18, 2008 at 7:00 p.m.

Brown, Mayor

Forrest Flynn, s/b Wayne

Attest:

s/b Jo Anna Lopez, City Clerk

