

**RED BLUFF  
CITY COUNCIL  
REGULAR MEETING MINUTES**

**Date of Meeting:** Tuesday January 15, 2008  
**Time of Meeting:** 6:15 Closed Executive Session  
7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, Ca 96080

**Councilmembers Present:** Forrest Flynn, Mayor  
Daniel Irving, Mayor Pro Tem  
Wayne Brown  
Jeff Moyer

**Councilmember Absent:** James Byrne (absent-  
excused)

**Staff Present:** Martin Nichols, City Manager  
Richard Crabtree, City Attorney  
Jo Anna Lopez, City Clerk  
Scott Capilla, Police Chief

Director Scot Timboe, Planning Director  
Mark Barthel, Public Works

Resources Director Gerry Gray, Fire Chief  
Tessa Pritchard, Human

Recreation Director Debbie Carlisi, Parks and

Director J.D. Ellison, Building Official/

Director Donna Gordy, City Treasurer  
Margaret Van Warmerdam, Finance

Director

Mayor Flynn asked Terry Mathews to lead the Pledge of Allegiance and the Assembly joined in.

## **CLOSED EXECUTIVE SESSION:**

### **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

**Possible initiation of litigation.**

**One potential case.**

### **CONFERENCE WITH LABOR NEGOTIATORS:**

**Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representative, Nickolaus and Haeg, Labor Negotiators and Martin Nichols, City Manager, and Tessa Pritchard, Human Resources Director, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Fire Unit.**

### **CONFERENCE WITH LABOR NEGOTIATORS:**

**Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representative, Nickolaus and Haeg, Labor Negotiators and Martin Nichols, City Manager, and Tessa Pritchard, Human Resources Director, regarding the salaries, salary schedules, or**

**compensation paid in the form of fringe benefits with the Police Mid-Management Unit.**

Mayor Flynn reported that the City Council had given direction to staff on all three of the above items.

**CITIZEN'S COMMENTS:**

**NONE AT THIS TIME**

**PROCLAMATION:**

Mayor Flynn read the Proclamation and proclaimed the month of January 2008 as Red Bluff Mentoring Month. Mayor Flynn thanked everyone involved in the program and encouraged others to become mentors in our community.

**CONSENT AGENDA:**

Mayor Pro Tem Irving pulled item # 3 for clarification.

Councilmember Brown pulled item #'s 8 and 9 for clarification.

M/S/C: Councilmembers Brown and Moyer to approve the remainder of the Consent Agenda.

AYES: Councilmembers Brown, Moyer, Irving and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Byrne (absent-excused)

***Approved 4/0/1***

## **APPROVAL OF MINUTES**

**DECEMBER 4, 2007**

***Approved 4/0/1***

**DECEMBER 18, 2007**

***Approved 4/0/1***

**DECEMBER 26, 2007**

***Approved 4/0/1***

## **REPORT REGARDING CONTRACT AWARDS – DECEMBER 2007**

**Recommendation:** That the City Council accept the report.

***Approved 4/0/1***

**RESOLUTION NO. 2-2008; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RED BLUFF APPROVING THE APPLICATION FOR A FARM & RANCH SOLID WASTE CLEANUP AND ABATEMENT GRANT BY THE TEHAMA COUNTY SANITARY LANDFILL AGENCY for the following cleanup project:**

**Parcel # 006-390-41 Brandt Property located off of Elm Dr. North of Cypress Dr. and West of Hooker Creek Rd. Tehama County, CA**

**Recommendation:** That the City Council adopt Resolution No. 2-2008; A Resolution of the City Council of the City of Red Bluff authorizing the Tehama County Sanitary Landfill Agency to submit to the California Integrated Waste Management Board a

Regional Application for a Farm &  
Ranch Solid Waste Cleanup and  
Abatement Grant.

M/S/C: Councilmembers, Irving and Brown to adopt Resolution No. 2-2008; A Resolution of the City Council of the City of Red Bluff authorizing the Tehama County Sanitary Landfill Agency to submit to the California Integrated Waste Management Board a Regional Application for a Farm & Ranch Solid Waste Cleanup and Abatement Grant.

AYES: Councilmembers, Irving, Brown, Moyer, and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Byrne (absent-excused)

***Approved 4/0/1***

## **AMENDMENT TO PETTY CASH POLICY**

**Recommendation:** That the City Council approve the amendment to the Petty Cash Policy for minor changes.

*Approved 4/0/1*

## **TREASURER REPORT**

**Recommendation:** That the City Council accept the report for the second month of the Fiscal Year 2008.

*Approved 4/0/1*

## **TREASURER REPORT**

**Recommendation:** That the City Council accept the report for the third month of the Fiscal Year 2008.

*Approved 4/0/1*

## **APPOINTMENT OF RED BLUFF ELEMENTARY SCHOOL DISTRICT REPRESENTATIVE TO THE PARKS AND RECREATION COMMISSION**

**Recommendation:** That the City Council accept the recommendation of the Red Bluff Elementary School District

Board of Trustees and appoint  
Rachelle Sousa as the district  
representative to the Parks and  
Recreation Commission.

***Approved 4/0/1***

## **USE OF PRE-EMPLOYEE.COM UNDER GENERAL SERVICE ADMINISTRATION PURCHASING**

**Recommendation:** That the City Council  
authorize the City Manager to  
finalize the Contract for Pre-  
Employee.COM under General  
Services Administration contract.

**M/S/C:** Councilmembers Brown and Irving authorize  
the City Manager to finalize the Contract for Pre-  
Employee.COM under General Services  
Administration contract.

**AYES:** Councilmembers Brown, Irving, Moyer and  
Flynn

**NOES:** NONE

**ABSENT OR NOT VOTING:** Councilmember Byrne  
(absent-excused)

***Approved 4/0/1***

## **SKATE PARK PARKING LOT AND LANDSCAPING DESIGN PROJECT AWARD**

**Recommendation:** That the City Council:

1. Award the Skate Park Parking Lot and Landscaping Design Project to PACE CIVIL in the amount of \$20,300 and
2. Approve a supplemental budget appropriation of \$10,300 for Fund 60-45-340-100
3. Approve staff to advertise for bids for the construction portion of the Skate Park Parking Lot and Landscape Project upon completion of the design

**M/S/C:** Councilmembers Brown and Irving to accept staff recommendations.

**AYES:** Councilmembers Brown, Irving, Moyer and Flynn

**NOES:** NONE

**ABSENT OR NOT VOTING:** Councilmember Byrne (absent-excused)

***Approved 4/0/1***

**RESOLUTION NO. 3-2008; A RESOLUTION OF  
THE CITY COUNCIL OF THE CITY OF RED  
BLUFF REGARDING THE DISABILITY  
RETIREMENT OF RONALD SPURGEON**

**Recommendation:** That the City Council adopt Resolution No. 3-2008 which makes the determination that Mr. Spurgeon's disability is a result of injury or disease arising out of employment and therefore qualifies for Industrial Disability Retirement.

***Approved 4/0/1***

**CURRENT BUSINESS**

**PUBLIC HEARING AND RESOLUTION NO. 1-2008  
REGARDING FISCAL YEAR 2008 ASSESSMENT  
FOR DOWNTOWN RED BLUFF PARKING AND  
BUSINESS IMPROVEMENT AREA**

Margaret Van Warmerdam, Finance Director,  
reviewed staff report and gave staff's

recommendation that the City Council open the public hearing, receive any testimony and determine whether or not written protests constitute 50% or more of the assessments and depending upon the outcome of the public hearing, the City Council may choose to adopt Resolution No. 1-2008.

Mayor Flynn opened the public hearing at 7:15 p.m. and hearing no comments closed the public hearing at 7:15 p.m.

M/S/C: Councilmembers Brown and Moyer to adopt Resolution No. 1-2008.

AYES: Councilmembers Brown, Moyer, Irving and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Byrne (absent-excused)

**SECOND READING AND ADOPTION OF  
ORDINANCE NO. 984; AN ORDINANCE OF THE  
CITY COUNCIL OF THE CITY OF RED BLUFF  
AMENDING CHAPTER 22A OF THE CITY CODE –  
CABLE TELEVISION**

Martin Nichols, City Manager, reviewed the staff report and gave staff's recommendation that the City Council waive the second reading and adopt Ordinance No. 984; an Ordinance of the City Council of the City of Red Bluff amending Chapter 22A of the Code of the City of Red Bluff establishing Franchise and PEG Fees and Customer Service Penalties for the State of California Video Franchise Holders Providing Video Service within the City of Red Bluff.

M/S/C: Councilmembers Irving and Moyer to waive second reading and adopt Ordinance No. 984.

AYES: Councilmembers Irving, Moyer, Brown and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Byrne (absent-excused)

## **ACCEPTANCE OF EASEMENT DEED GRANTED TO THE CITY OF RED BLUFF FROM TRINITY RETAIL GROUP, LLC**

Scot Timboe, Planning Department, reviewed the staff report and gave staff's recommendation that the City Council accept the Easement Deed to the

City of Red Bluff from Trinity Retail Group LLC and request it to now be recorded.

M/S/C: Councilmembers Irving and Brown to accept the Easement Deed and request it to now be recorded.

AYES: Councilmembers Irving, Brown, Moyer and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Byrne (absent-excused)

## **RED BLUFF MUNICIPAL AIRPORT TAXIWAY LIGHTING, WINDCONE, AND PAVEMENT IMPROVEMENT PROJECT – AIP-08 – PROJECT ACCEPTANCE – RELEASE OF RETAINAGE**

Mark Barthel, Public Works Director, reviewed staff report and gave staff's recommendation that the City Council:

1. Approve the final contract amount of \$371,821.23, accept the completed project improvements, direct staff to file a notice of completion, release the retainage and begin the one year warranty period,

2. Authorize a supplemental appropriation in the amount of \$3,632.73 from the FAA/DOA grant with reimbursement to the City of Red Bluff from the FFA/DOA

Mayor Pro Tem Irving questioned what the total cost to the City was.

Mr. Barthel stated that it would be \$10,000.

M/S/C: Councilmembers Irving and Moyer to approve staff's recommendation.

AYES: Councilmembers Irving, Brown, Moyer and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Byrne (absent-excused)

## **AFTER-ACTION REPORT OF JANUARY 4<sup>TH</sup> WINTER STORM**

Gerry Gray, Fire Chief, updated the City Council on the storm damage and how the City of Red Bluff might improve their plan of action in the case of another storm. This item was informational only.

## **APPROVAL OF WARRANT LIST**

Margaret Van Warmerdam, Finance Director, reviewed the staff report and gave staff's recommendation that the City Council approve Check Warrant Nos 58231 through 58487 dated December 6, 2007 through December 27, 2007.

M/S/C: Councilmembers Moyer and Irving to approve the Warrant List.

AYES: Councilmembers Moyer, Irving and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmembers Byrne (absent-excused) and Brown (abstained)

## **COMMITTEE REPORTS / COUNCIL COMMENTS:**

No Comments at this time

## **ADJOURNMENT:**

There being no further business Mayor Flynn adjourned the meeting at 7:40 p.m. until the meeting of February 5, 2008 at 7 p.m.

*s/b Forrest Flynn,*

*Mayor*  
ATTEST:

*s/b Jo Anna Lopez, City Clerk*