

**RED BLUFF  
CITY COUNCIL  
REGULAR COUNCIL MEETING MINUTES**

**Date of Meeting:** Tuesday, June 7, 2011  
**Time of Meeting:** 6:15 p.m. Closed Executive Session  
7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

**Councilmember's Present:** Bob Carrel, Mayor  
Forrest Flynn, Mayor Pro Tem  
Wayne Brown  
Rob Schmid  
Daniele Jackson

**Staff Present:** Martin Nichols, City Manager  
Richard Crabtree, City Attorney  
Sandy Ryan, Finance Director  
Jo Anna Lopez, City Clerk  
Paul Nanfito, Police Chief  
Vinnie Pagnano, Engineering Technician III  
Mike Bachmeyer, Fire Chief  
Debbie Carlisi, Parks and Recreation Director  
Donna Gordy, City Treasurer  
Tessa Pritchard, Human Resources Director

**CLOSED EXECUTIVE SESSION:**

1. CONFERENCE WITH LABOR NEGOTIATORS: Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing with City's designated representatives Martin Nichols, City Manager, and Tessa Pritchard, Human Resources Director, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Police Unit Employees.
2. PUBLIC EMPLOYEE PERFORMANCCE REVIEW Title: City Manager (Government Code Section 54957)

Mayor Carrel reported that the City Council had given direction to staff.

**PLEDGE OF ALLEGIANCE:**

Mayor Bob Carrel asked Staff Sgt. Nicholas Lavers to lead the Pledge of Allegiance and the assembly joined in.

**CITIZEN'S COMMENTS:**

John Elko, Citizen of Red Bluff, was upset about the Agenda not being posted on the on-line Website.

Rob Jackson, Teacher in Red Bluff thanked all the Department Heads for the tour of City Hall the Fire Station and the Police Station. The Children in his class were very excited.

**PROCLAMATION:**

**UNITED STATES ARMY WEEK**

Mayor Carrel read and presented Staff Sgt Nicholas Lavers with the United States Army Week Proclamation.

**CONSENT CALENDAR:**

Councilmember Jackson requested that number 3 be pulled for clarification and amendment.

M/S/C Councilmembers Brown and Jackson to approve the remainder of the Consent Agenda.

AYES: Councilmember Brown, Jackson, Flynn, Schmid and Carrel

NOES: NONE

ABSENT OR NOT VOTING: NONE

**1. APPROVAL OF MINUTES**

May 17, 2011

*Approved 5/0/0*

**2. TREASURES'S REPORT – FIRST QUARTER OF FISCAL YEAR 2010**

Recommendation: That the City Council accepts the report for the first quarter of Fiscal Year 2010.

*Approved 5/0/0*

**3. RESOLUTION NO. 24-2011; PROHIBITING PARKING IN RIVER PARK PARKING AREA FOR THE RED BLUFF FARMERS MARKET ON SATURDAYS JUNE 4<sup>TH</sup> THRU OCTOBER 1<sup>ST</sup> 2011**

Recommendation: That the City Council adopt Resolution No. 24-2011 to authorize the prohibition of parking at River Park for the Saturday Morning Farmers Market to begin June 4, 2011 and continue through October 1, 2011.

Pulled by Councilmember Jackson for clarification that the Farmers Market needed to be excluded on June 25<sup>th</sup>, as there is another event going on that weekend at River Park.

M/S/C Councilmembers Jackson and Flynn to adopt Resolution No. 24-2011 with the amendment to exclude June 25<sup>th</sup> 2011 from the closure dates.

AYES: Councilmembers Jackson, Flynn, Brown, Schmid and Carrel

NOES: NONE

ABSENT OR NOT VOTING: NONE

**4. RESOLUTION NO. 25/2011; A RESOLUTION AUTHORIZING WEEKLY STREET CLOSURE FOR THE WEDNESDAY “RED BLUFF FARMERS MARKET”**

Recommendation: That the City Council adopt Resolution No. 25-2011 and authorize the street closure for the Wednesday evening Farmers’ Market beginning July 6<sup>th</sup>, 2011 through September 28, 2011.

*Approved 5/0/0*

**CURRENT BUSINESS:**

**RESOLUTION NO. 23-2011; WAIVING NOTIFICATION REQUIREMENTS OF GOVERNMENT CODE SECTION 25351; PROPERTY LEASE TO TEHAMA COUNTY SOCIAL SERVICES**

Martin Nichols, City Manager, reviewed the staff report and gave staff’s recommendation that the City Council adopt Resolution No. 23-2011 waiving the notification requirements of Government Code 25351; property lease to Tehama County Social Services.

M/S/C Councilmembers Jackson and Flynn to adopt Resolution No. 23-2011 waiving the notification requirements of Government Code 25351; property lease to Tehama County Social Services.

AYES: Councilmembers Jackson, Flynn, Brown, Schmid and Carrel  
NOES; NONE  
ABSENT OR NOT VOTING; NONE

**RESOLUTION NO. 16-2011; RED BLUFF FIRE DEPARTMENT ANNUAL AGREEMENT WITH CAL FIRE FOR DISPATCH SERVICES**

Fire Chief Mike Bachmeyer, reviewed the staff report and gave staff's recommendation that the City Council adopt Resolution No. 16-2011 authorizing City Manager Martin Nichols to renew and sign the contract with Cal Fire for the City of Red Bluff Fire and Emergency Medical Dispatch services for the period July 1, 2011 to June 30, 2012.

AYES: Councilmembers Flynn, Jackson, Brown, Schmid and Carrel  
NOES: NONE  
ABSENT OR NOT VOTING: NONE

**REPORT ON BUDGET UPDATE FOR 2011**

Sandy Ryan, Finance Director, provided a PowerPoint Presentation update on the Budget for 2011.

*NO ACTION TAKEN BY COUNCIL*

**REPORT ON SALES TAX**

Sandy Ryan, Finance Director, provided an update on the Quarterly Sales Tax Report.

*NO ACTION TAKEN BY COUNCIL*

**EXTENSION OF EMPLOYMENT AGREEMENTS FOR VARIOUS DEPARTMENT HEADS**

Martin Nichols, City Manager, reviewed the staff report and gave staff's recommendation that the City Council authorizes the City Manager to execute a one year extension of the current employment agreements with Mike Bachmeyer, Fire Chief; Debbie Carlisi, Parks and Recreation Director; J.D. Ellison, Building Director/Official; Tessa Pritchard, Human Resources Director and Scot Timboe, Planning Director.

M/S/C Councilmembers Flynn and Jackson to have Martin Nichols execute the one year extension for department heads listed above.

AYES: Councilmembers Flynn, Jackson, Brown, Schmid and Carrel  
NOES: NONE  
ABSENT OR NOT VOTING: NONE

**POLICE AND FIRE COPIER – PRINTER – SCANNER – FAX (CPST) BID AWARD**

Sandy Ryan, Finance Director reviewed the staff report and gave staff's recommendation that the City Council award the CPSF Bid to Western Business Products in the amount of \$14,461.16 for a three year lease.

M/S/C Councilmembers Jackson and Schmid to award the CPSF Bid to Western Business Products in the amount of \$14,461.16 for a three year lease.

AYES: Councilmembers Jackson, Schmid, Brown, Flynn and Carrel  
NOES: NONE  
ABSENT OR NOT VOTING: NONE

**ORDINANCE NO.1011; AMENDING CHAPTER 19, SECTION 19.60 (D) CONSUMPTION AND POSSESSION OF ALCHOLIC BEVERAGES RESTRICTED**

Police Chief Paul Nanfito, reviewed the staff report and gave staff's recommendation that the City Council waive the second reading and adopt Ordinance No. 1011 amending Chapter 19, section 1960 (D) Consumption and possession of Alcoholic Beverages restricted.

M/S/C Councilmembers Jackson and Brown to waive the second reading and adopt Ordinance No. 1011 amending Chapter 19, section 1960 (D) Consumption and possession of Alcoholic Beverages restricted.

AYES: Councilmembers Jackson, Brown, Flynn and Carrel  
NOES: Councilmember Schmid  
ABSENT OR NOT VOTING: NONE

**ORDINANCE NO. 1012 AMENDING CHAPTER 5 BUILDING OF THE RED BLUFF CITY CODE**

Martin Nichols, City Manager, reviewed the staff report and gave staff's recommendation that the City Council waive the second reading and adopt Ordinance No. 1012.

M/S/C Councilmembers Schmid and Brown to waive the second reading and adopt Ordinance No. 1012.

AYES: Councilmembers Schmid, Brown, Flynn, Jackson and Carrel

NOES: NONE

ABSENT OR NOT VOTING: NONE

**ORDINANCE NO. 1013; AN ORDINANCE OF THE CITY OF RED BLUFF AMENDING THE CONTRACT BETWEEN THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE CITY OF RED BLUFF**

Tessa Pritchard, Human Resource Director, reviewed the staff report and gave staff's recommendation that the City Council waive the second reading and adopt Ordinance No. 1013 amending the contract between the Public Employees' Retirement System and the City of Red Bluff.

Richard Crabtree, City Attorney, stated there were attachments missing.

M/S/C Councilmembers Flynn and Brown to table this item until the next meeting due to missing attachments.

AYES: Councilmembers Flynn, Brown, Schmid, Jackson and Carrel

NOES: NONE

ABSENT OR NOT VOTING: NONE

**ENGINEERED WOOD FIBER BID AWARD**

Debbie Carlisi, Parks and Recreation Director, reviewed the staff report and gave staff's recommendation that the City Council approve the purchase of Engineered Wood Fiber for playgrounds from North State Playgrounds in the amount \$17,211.56.

M/S/C Councilmembers Jackson and Schmid to approve the purchase of Engineered Wood Fiber for playgrounds from North State Playgrounds in the amount \$17,211.56.

AYES: Councilmembers Jackson, Schmid, Brown, Flynn and Carrel

NOES: NONE

ABSENT OR NOT VOTING: NONE

**HIRE 5 ADDITIONAL RECREATION LEADERS AND 1 ADDITIONAL LIFEGUARD FOR THE 2011 SUMMER SEASON AS SEASONAL PART TIME EMPLOYEES**

Debbie Carlisi, Parks and Recreation Director, reviewed the staff report and gave staff's recommendation that the City Council approve the Parks and Recreation Department to hire 5 additional Recreation Leaders and one additional Lifeguard for the 2011 Summer Season as seasonal part time staff.

Debbie Carlisi stated that she needs 1 lifeguard and 4 Rec Leaders.

M/S/C Councilmembers Flynn and Jackson to approve the Parks and Recreation Department to hire 5 additional Recreation Leaders and one additional Lifeguard for the 2011 Summer Season as seasonal part time staff.

AYES: Councilmembers Flynn, Jackson, Brown, Schmid and Carrel  
NOES: NONE  
ABSENT OR NOT VOTING: NONE

## **FINANCE DEPARTMENT PRESENTATION**

Sandy Ryan, Finance Director provided a PowerPoint Presentation on the Finance Department.

NO ACTION NEEDED

## **ADOPTION OF CITY OR RED BLUFF LEGISLATIVE POLICY AND PROCEDURES**

Martin Nichols, City Manager, reviewed the staff report and gave staff's recommendation that the City Council re-adopt the City Legislative Policy and Procedures Manual.

M/S/C Councilmembers Flynn and Schmid to re-adopt the City Legislative Policy and Procedures Manual.

AYES: Councilmembers Flynn, Schmid, Brown, Flynn and Carrel  
NOES: NONE  
ABSENT OR NOT VOTING: NONE

## **APPROVAL OF MINUTES**

May 3, 2011

M/S/C Councilmembers Jackson and Brown to approve the May 3, 2011 Minutes.

AYES: Councilmembers Jackson, Brown, Schmid and Carrel  
NOES: NONE  
ABSENT OR NOT VOTING: Councilmember Flynn (abstained-absent that meeting)

**STAFF ITEMS/REPORTS/STAFF UPDATES OF COMING EVENTS:**

NO COMMENTS

**COMMITTEE REPORTS/COUNCIL COMMENTS:**

Local Agency Formation Commission (LAFCO): *Meeting Canceled*

3 Core: *Attended Meeting last Thursday*

Tehama County Transportation Commission: *Councilmember Schmid had a meeting but did not have his notes with him.*

Downtown Red Bluff Business Association: *Meeting will be held next week*

Community Action Agency: *No Meeting*

Tehama Economic Development Corporation: *No Meeting*

Tehama County Sanitary Landfill JPA1: *No Meeting*

Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency JPAII-  
*No meeting*

**ADJOURNMENT:**

There being no further business Mayor Carrel adjourned the meeting at 8:39 p.m. until the meeting of June 21, 2011 at 7 p.m.

s/ Bob Carrel, Mayor

ATTEST:

s/ Jo Anna Lopez, City Clerk