

**RED BLUFF
CITY COUNCIL
MEETING MINUTES**

Date of Meeting: Tuesday, June 19, 2012
Time of Meeting: 6:15 p.m. Closed Executive Session
7:00 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Council Members Present:

Forrest Flynn, Mayor
Wayne Brown, Mayor Pro Tem
Daniele Jackson
Bob Carrel
Rob Schmid

Council Members Absent: None

Staff Present: Rick Crabtree, City Manager/City Attorney
Sandy Ryan, Finance Director
Scot Timboe, Planning Director
Bruce Henz, Public Works Director
Donna Gordy, Treasurer
JD Ellison, Building Director/Official
Cheryl Smith, Deputy City Clerk
Jon Bennett, Division Chief

Mayor Flynn called the meeting to order at 7:00 p.m.

CLOSED SESSION:

1. PUBLIC EMPLOYEE PERFORMANCE REVIEW
Title: City Manager (Government Code Section 54957)

Mayor Flynn reported that the City Council had given direction to staff during the closed session.

PLEDGE OF ALLEGIANCE:

Mayor Flynn led the pledge of allegiance.

CITIZEN'S COMMENT:

Sherryl Arend, Shop Stewart for the office personnel of the Miscellaneous Group, thanked the City Council for restoring the employees back to fulltime status.

Sanford Graham presented a petition signed by various residents on Gilmore Road regarding the code enforcement and requesting clean up of property located at 118 Gilmore Road.

CONSENT AGENDA:

Councilmembers Schmid and Jackson requested clarification on the appointments to the Board of Appeals and how often this board has met.

Deputy City Clerk Cheryl Smith explained that she had not sent letters to the applicants since the direction of the City Council was to seek applications from local contractors to fill the two vacant positions. It was explained that the Board of Appeals had not met in almost 20 years, but the Board is required by code.

M/S/C Brown, Jackson to approve the consent agenda.

AYES: Councilmembers: Brown, Carrel, Flynn, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: None

1. APPROVAL OF MINUTES

June 12, 2012 – Special Meeting

Approved 5-0-0

2. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS – MAY 2012

Recommendation: That the City Council accepts the open market purchases and contract awards for May 2012.

Approved 5-0-0

3. RESOLUTION NO. 20-2012; A RESOLUTION OF THE CITY OF RED BLUFF ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION, REQUESTING CONSOLIDATION OF THE ELECTION AND DETERMINING CHARGES FOR CANDIDATE'S STATEMENTS

Recommendation: That the City Council adopt Resolution No. 20-2012; A Resolution of the City of Red Bluff ordering an election, requesting County Elections to conduct the election, requesting consolidation of the election and determining charges for Candidate's Statements.

Approved 5-0-0

4. AGREEMENT BETWEEN THE CITY OF RED BLUFF – SENIOR NUTRITION AND TEHAMA COUNTY DEPARTMENT OF SOCIAL SERVICES

Recommendation: That the City Council authorize the City Manager to sign the agreement between the City of Red Bluff – Senior Nutrition and Tehama County Social Services to establish a CalWORK's Community Service/Work Experience site to be located at the Red Bluff Community Senior Center.

Approved 5-0-0

5. ORDINANCE NO. 1021 AMENDING RED BLUFF CITY CODE CHAPTER 12 BY REMOVING FEE AMOUNTS AND REFERRING TO THE CITY OF RED BLUFF SCHEDULE OF FEES

Recommendation: That the City Council waive the second reading and adopt Ordinance No. 1021 amending Chapter 12 of the Red Bluff City Code by removing fee amounts and referring to the City of Red Bluff Schedule of Fees.

Approved 5-0-0

6. APPEALS BOARD APPOINTMENTS

Recommendation: That the City Council appoint Jeff Gipson and Tom Mehringer to the City's Board of Appeals.

Approved 5-0-0

CURRENT BUSINESS:

1. APPOINTMENT OF NEW FIRE CHIEF

City Manager Rick Crabtree introduced Jon Bennett as the new Fire Chief effective July 7, 2012. Mr. Bennett started his career as a volunteer and has been with the Fire Department for a total of 33 years.

2. PUBLIC HEARING; HOME PROGRAM FUNDING APPLICATION SUBMITTAL

Scot Timboe, Planning Director, reviewed the staff report and provided staff's recommendation that the City Council conducts the public hearing and receives all public testimony and/or comment regarding a possible submittal of an application for HOME Program Funds under the State Grant program.

Mayor Flynn opened and then closed the Public Hearing at 7:16 p.m. after receiving no comments.

3. RESOLUTION NO. 19-2012; ADOPTION OF FEES

Sandy Ryan, Finance Director, reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution No. 19-2012; establishing fees for the Building, Planning, Public Works and Engineering Departments effective August 19, 2012.

M/S/C Jackson, Carrel to adopt Resolution No. 19-2012; establishing fees for the Building, Planning, Public Works and Engineering Departments effective August 19, 2012.

AYES: Councilmembers: Brown, Carrel, Flynn and Jackson

NOES: Councilmember: Schmid

ABSENT OF NOT VOTING: None

4. McGLYNN COMMUNITY POOL MAIN DRAIN AND POOL RESURFACE REHABILITATION PROJECT – BID AWARD – SUPPLEMENTAL INFORMATION

Scot Timboe, Planning Director, reviewed the staff report asking that the recommendation be amended to accept and award the City of Red Bluff McGlynn Pool Main Drain and Pool Resurfacing Rehabilitation Project to Advanced Pool Coating in the amount of \$177,670.00 contingent upon the State of California accepting the new project description. Mr. Timboe explained that upon further review by staff it was found that the description on the grant was changed to read for a salt water filtration system, dual main drain, gutter repair and deck replacement, so to protect the City, Mr. Timboe is going to contact the State to insure that they will accept the change and the grant award will be maintained and will pay for this project.

M/S/C Carrel, Schmid to accept and award the City of Red Bluff McGlynn Pool Main Drain and Pool Resurfacing Rehabilitation Project to Advanced Pool Coating in the amount of \$177,670.00 contingent upon the State of California accepting the new project description.

AYES: Councilmembers: Brown, Carrel, Flynn, Jackson and Schmid

NOES: None

ABSENT OF NOT VOTING: None

5. RATIFICATION OF RED BLUFF POLICE OFFICERS ASSOCIATION MEMORANDUM OF UNDERSTANDING – JULY 1, 2012 – JUNE 30, 2015

Rick Crabtree, City Manager, stated that they were pleased to announce that staff was successful in negotiating a labor agreement with the Red Bluff Police Officers Association and request that the City Council approve the proposed Memorandum of Understanding for the period of July 1, 2012 through June 30, 2015 with the Red Bluff Police Officers Association and authorize the City Manager to sign.

M/S/C Brown, Carrel to approve and authorize the City Manager to sign the Memorandum of Understanding for the period of July 1, 2012 through June 30, 2015 with the Red Bluff Police Officers Association.

Mayor Pro Tem Brown stated that the POA was very easy to work with and thanked the POA for working with them.

Mayor Flynn also thanked the POA for moving ahead with this.

Councilmember Schmid thanked the POA for stepping up and accepting the changes that were asked.

AYES: Councilmembers: Brown, Carrel, Flynn, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: None

6. CITY COUNCIL MEETING OF JULY 3, 2012

Rick Crabtree, City Manager, reviewed the staff report reporting that since the City Council would be holding a special meeting on June 26, 2012 the cancellation of the July 3, 2012 meeting would not be detrimental to the City.

M/S/C Councilmember Jackson, Carrel to cancel the meeting of July 3, 2012 due to the July 4th holiday.

AYES: Councilmembers: Brown, Carrel, Flynn, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: None

7. APPROVAL OF WARRANT LIST

Recommendation: That the City Council approve Check Warrant Nos. 72176 through 72523 dated May 1, 2012 through May 31, 2012

M/S/C Jackson, Carrel to approve Check Warrant Nos. 72176 through 72523 dated May 1, 2012 through May 31, 2012.

AYES: Councilmembers: Carrel, Flynn, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Brown (abstained)

STAFF ITEMS:

Mayor Pro Tem Brown introduced his grandchildren who were visiting from Portland, Oregon.

Finance Director Sandy Ryan reminded the City Council of the June 26, 2012 Special meeting which will have the budget on the agenda.

Jon Bennett, Division Chief, thanked the City Council for their support.

COMMITTEE REPORTS/COUNCIL COMMENTS

Reports by City Council members on on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO) ***Meeting scheduled for July***

3 Core ***Meeting scheduled for July***

Tehama County Transportation Commission ***No meeting***

Downtown Red Bluff Business Association ***Meeting on Wednesday***

Community Action Agency ***Meeting on Thursday***

Tehama Economic Development Corporation ***Meeting in July***

Tehama County Sanitary Landfill JPA I – ***Met on June 11, 2012 and gave direction to the Landfill Management staff to move ahead with a RFP for the management of the Landfill.***

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency
JPA II

There being no further business Mayor Flynn adjourned the meeting at 7:47 p.m. until the meeting of June 19, 2012 at 7:00 p.m.

s/ Forrest Flynn, Mayor

ATTEST:

s/ Jo Anna Lopez, City Clerk

The City of Red Bluff is an equal opportunity provider