

**RED BLUFF  
CITY COUNCIL  
REGULAR COUNCIL MEETING**

**Date of Meeting:** Tuesday, February 21, 2012  
**Time of Meeting:** 6:15 p.m. Closed Executive Session  
7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

**Councilmember's Present:** Forrest Flynn, Mayor  
Wayne Brown Mayor Pro Tem  
Daniele Jackson  
Rob Schmid

**Councilmember's Absent:** Bob Carrel (absent-excused)

**Staff Present:** Cheryl Smith, Interim City Manager  
Richard Crabtree, City Attorney  
Sandy Ryan, Finance Director  
Jo Anna Lopez, City Clerk  
Paul Nanfito, Police Chief  
Scot Timboe, Planning Director  
Bruce Henz, Public Works Director  
Mike Bachmeyer, Fire Chief  
Vi Cobb, Human Resources Analyst  
Debbie Carlisi, Parks and Recreation Director  
Donna Gordy, City Treasurer

**CLOSED EXECUTIVE SESSION:**

- 1. CONFERENCE WITH LEGAL COUNSEL:  
Government Code Section 54956.9  
POTENTIAL LITIGATION: ONE POTENTIAL CASE**

Mayor Flynn reported that the City Council had given direction to staff.

**PLEDGE OF ALLEGIANCE:**

Mayor Flynn asked Andrea Wagner to lead the Pledge of Allegiance and the assembly joined in.

**CITIZEN'S COMMENTS:**

Chris Connelly, City Employee, expressed her displeasure about other employees knowing that she hadn't gotten the job she applied for before she had been informed of the decision.

Floyd Adcock, Community Center Employee, expressed his concerns that people are not locking up the Community Center like they should, as he has found the Community Center unlocked a quite a few occasions.

**STAFF ITEMS / REPORTS / STAFF UPDATES OF COMING EVENTS:**

Fire Chief Mike Bachmeyer reported that Saturday, February 25<sup>th</sup>, was the dinner for the Corning Exchange Club's Fire Fighter of the year awards. Sherryl Arend and Lesleigh McCloud will be receiving the Firefighter of the Year awards.

Police Chief Paul Nanfito stated at this same dinner Officer Heather Vance will be receiving the Police Officer of the Year award and Janie Hoover will be recognized.

**CONSENT AGENDA:**

Councilmember Jackson requested that item #4 be pulled for clarification.

M/S/C Councilmembers Brown and Jackson to approve the remainder of the Consent Agenda.

AYES: Councilmembers Brown, Schmid, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Carrel (absent-excused)

**1. APPROVAL OF MINUTES:**

February 4, 2012

*Approved 4/0/1*

**2. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS – JANUARY OF 2012**

Recommendation: That the City Council accepts the open market purchases & contract awards for January of 2012.

*Approved 4/0/1*

**3. AMENDMENT OF EMPLOYMENT AGREEMENT – POLICE CHIEF PAUL NANFITO**

Recommendation: That the City Council approve the amended Employment Agreement with Paul Nanfito for the position of Police Chief and authorize the Interim City Manager to execute the contract on behalf of the City.

*Approved 4/0/1*

**4. TREASURER’S REPORT:**

Recommendation: That the City Council accepts the report for the second quarter of Fiscal Year 2010.

Councilmember Jackson pulled this item for clarification.

M/S/C: Councilmember Jackson and Brown to approve Treasurer's Report.

AYES: Councilmember Jackson, Brown, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Carrel (absent-excused)

**CURRENT BUSINESS:**

**1. CHAMBER OF COMMERCE UPDATE:**

Cheryl Smith, Interim City Manager, introduced Dave Gowan of the Chamber of Commerce for the updates on upcoming events.

Dave Gowan, CEO, and Greg Stevens, Chairman, Red Bluff Chamber of Commerce provided the City Council with updates on Chamber activities for the coming months.

Informational Only No Action Needed

## **2. PRESENTATION AND ACCEPTANCE OF THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR END, JUNE 30, 2011**

Sandy Ryan, Finance Director reviewed staff report and gave staff's recommendation that the City Council:

- A. Receive the presentation by staff and comment as appropriate on the Audited Financial Statements.
- B. Accept the Annual Financial Report for the Fiscal Year End, June 30, 2011.

Sandy Ryan, Finance Director, introduced Rob Griffin of Nystrom And Company (now Matson and Isom).

Rob Griffin reported to the Council that this was the best audit the City has ever had. Everything was very well done and he stated that Sandy Ryan has done a good job as the Finance Director.

M/S/C Councilmembers Brown and Schmid to accept the Annual Financial Report for the Fiscal Year End, June 30, 2011.

AYES: Councilmembers Brown, Schmid, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Carrel (absent-excused)

## **3. SUPPLEMENTAL BUDGET APPROPRIATION FOR FINANCE DEPARTMENT:**

Sandy Ryan, Finance Director, reviewed the staff report and gave staff's recommendation that the City Council approves a supplemental budget appropriation in the amount of \$2,791.38 for an HdL sales tax audit, which resulted in \$18,609.18 in additional sales tax.

M/S/C Councilmembers Brown and Jackson to approve a supplemental budget appropriation in the amount of \$2,791.38 for an HdL sales tax audit.

AYES: Councilmembers Brown, Jackson, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Carrel (absent-excused)

## **4. CAL-CARD POLICY AND AGREEMENT**

Sandy Ryan, Finance Director reviewed the staff report and gave staff's recommendation that the City Council approve the CAL-card Policy, and authorize the

City Manager to sign the “Addendum to State of California Purchase Card Program Master Services Agreement”.

M/S/C Councilmembers Jackson and Brown to approve the CAL-card Policy, and authorize the City Manager to sign the “Addendum to State of California Purchase Card Program Master Services Agreement”.

AYES: Councilmembers Jackson, Brown, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Carrel (absent-excused)

## **5. PROMOTION OF POLICE CAPTAIN AND POLICE LIEUTENANT**

Police Chief Paul Nanfito reviewed the staff report and gave staff’s recommendation that the City Council authorize the Chief of Police to work with the Human Resource Director to conduct a promotional process to promote a Police Captain to the now vacant Police Captain’s position, and to conduct follow-up promotional processes for vacancies created by the promotion of a Police Captain (i.e.: Police Lieutenant and Police Sergeant).

M/S/C Councilmembers Jackson and Schmid to approve staff’s recommendation.

AYES: Councilmembers Jackson, Schmid, Brown and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Carrel (absent-excused)

## **6. NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND (NCCSIF) SAFETY GRANT FUND APPLICATION**

Police Chief Paul Nanfito reviewed the staff report and gave staff’s recommendation that the City Council:

- a. Accept the funds in the amount of \$22,192.00 from the NCCSIF Safety Fund and appropriate the funds to revenue account 11-33-380-113 for expenditure from expense account 11-33-330-110.
- b. Approve the expenditure of approximately \$22,192.00 for SWAT Tactical Ballistic Vests (1) Leupold Mark 4, illuminated reticle riflescope, (4) VidMics (video/audio body cameras w/microphone), IT services for data storage issues for the VidMics and a small amount of contingency funds for overages. See detailed expenditure plan listed under discussion.

M/S/C Councilmembers Schmid and Brown to approve staff’s recommendation.

AYES: Councilmember Schmid, Brown, Jackson and Flynn  
NOES: NONE  
ABSENT OR NOT VOTING: Councilmember Carrel (absent-excused)

**7. UPDATE AND SUNSET OF ADOPTED RESOLUTION NO. 6-2012  
IMPLEMENTING BUDGET COMMITTEE RECOMMENDATION ON  
SUSPENSION AND DEFERRAL OF DEVELOPMENT IMPACT FEES**

Scot Timboe, Planning Director provided an informational update on the past years suspension and deferral of development impact fees and other information relating to the sunset of adopted Resolution No. 6-2011 which suspended and/or deferred Development Impact Fees for one year.

NO ACTION NEEDED INFORMATIONAL ONLY:

**8. APPROVAL OF WARRANT LIST:**

Recommendation: That the City Council approves Check Warrant No. 71399 through 71637 dated January 1, 2012 through January 31, 2012.

M/S/C Councilmembers Jackson and Schmid to approve the Warrant List.

AYES: Councilmembers Jackson, Schmid and Flynn  
NOES: NONE  
ABSENT OR NOT VOTING: Councilmembers Carrel (absent-excused) Mayor Pro Tem Brown (abstained)

**COMMITTEE REPORTS/COUNCIL COMMENTS:**

Local Agency Formation Commission (LAFCO): **NO MEETING**

3 Core: **NO MEETING**

Tehama County Transportation Commission: **NO MEETING**

Downtown Red Bluff Business Association: **NO MEETING**

Community Action Agency: **HAD MEETING**

Tehama Economic Development Corporation: **HAD MEETING NOTHING NEW TO REPORT**

Tehama County Sanitary Landfill JPA1: Routine **NO MEETING**

Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency

JPAII: **NOT A FULL BOARD**

**ADJOURNMENT:**

There being no further business Mayor Flynn adjourned the meeting at 8:24 p.m. until the meeting of March 6, 2012.

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Forrest Flynn, Mayor

ATTEST:

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Jo Anna Lopez, City Clerk