



CITY OF RED BLUFF

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RED BLUFF CITY COUNCIL REGULAR COUNCIL MEETING

Date of Meeting: Tuesday, August 7, 2012
Time of Meeting: 6:15 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmember's Present: Forrest Flynn, Mayor
Bob Carrel, Councilmember
Daniele Jackson, Councilmember
Rob Schmid, Councilmember

Councilmember's Absent: Wayne Brown, Mayor Pro Tem (excused)

Staff Present: Richard Crabtree, City Manager/City Attorney
Jo Anna Lopez, City Clerk
Paul Nanfito, Police Chief
Scot Timboe, Planning Director
Bruce Henz, Public Works Director
Vi Cobb, Human Resource Analyst II
Donna Gordy, City Treasurer

CLOSED EXECUTIVE SESSION:

1. CONFERENCE WITH LABOR NEGOTIATORS: Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney, Rick Haeg, Labor Negotiator, Vi Cobb, Human Resource Analyst and Sandy Ryan, Finance Director, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Miscellaneous Unit Employees

Mayor Flynn reported that the Closed Session had been cancelled.

Rick Crabtree, City Manager/City Attorney asked the City Council to meet on August 9th in a closed executive session at 5 p.m.

Mayor Pro Tem Brown was out of town and Councilmember Carrel stated that he would not be available at that time but Mayor Flynn, Councilmembers Schmid and Jackson would be available.

Mr. Crabtree stated that as long as there were three Councilmembers in attendance that would be sufficient.

PLEDGE OF ALLEGIANCE:

Mayor Flynn led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENTS:

There were no comments.

CONSENT AGENDA:

Councilmember Jackson pulled items 2 and 3 for clarification.

M/S/C Councilmembers Carrel and Jackson to approve the remainder of the Consent Agenda.

AYES: Councilmembers Jackson, Schmid, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (absent-excused)

1. APPROVAL OF MINUTES

June 26, 2012 Special Meeting Minutes

July 17, 2012 Minutes

July 26, 2012 Special Meeting Minutes

Approved 4/0/1

2. ADOPTION OF FAIR POLITICAL PRACTICE COMMISSION FORM 806

In May 2012, the Fair Political Practices Commission adopted Form 806 to be used by the government body to allow a Councilmember to participate in a decision to appoint him/herself to a Board, Commission, Special Agency, Joint Powers Agency or Authority, Joint Powers Insurance Agency or Authority, or a Metropolitan Planning organization. The Form 806 must first be adopted by the City Council and posted on the City's website containing all of the information as required by the FPPC, and updated as needed to reflect current appointments.

This item was pulled by Councilmember Jackson for clarification, which was provided.

Recommendation: That the City Council adopts FPPC form 806 for posting on the City's website with the mandated information.

M/S/C Councilmembers Jackson and Schmid to adopt the FPPC Form 806 for posting on the City's website with the mandated information.

AYES: Councilmembers Jackson, Schmid, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (absent-excused)

3. SUPPLEMENTAL BUDGET APPROPRIATIONS

This item was pulled by Councilmember Jackson for clarification, which was provided.

As agreed in the employment agreement with the City Manager/City Attorney Section 1 – Duties, the City agreed to pay costs associated with legal reference materials necessary for the City Manager/City Attorney to perform his duties. The appropriation will pay for subscriptions to legal reference materials, as well as on-line legal research.

With the placement of the Ballot Measure on the November 6, 2012 ballot there will be additional costs associated with the measure. The County of Tehama estimates the additional cost for the measure to be \$5,000 and the costs for our impartial analysis and research will cost approximately \$2,000.

Recommendation: That the City Council authorize a supplemental budget appropriation in the amount of \$9,500.00.

M/S/C: Councilmembers Jackson and Carrel to approve staff's recommendation.

AYES: Councilmembers Jackson, Schmid, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (absent-excused)

CURRENT BUSINESS:

1. 3 CORE AGREEMENT FOR FISCAL YEAR ENDING JUNE 30. 2012

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and gave staff's recommendation that the City Council either,

- a. Authorize the City Manager to sign the agreement between 3 Core, Inc. and the City of Red Bluff and add this amount to the 2012/13 Fiscal Year Budget.

OR

- b. Do not enter into the agreement for the current fiscal year.

The City of Red Bluff Community Promotions Department has been entering into an agreement for services in the amount of \$3,500 with 3 Core, in past years.

M/S/C Councilmembers Schmid and Carrel to authorize the City Manager to sign the agreement between 3 Core, Inc. and the City of Red Bluff and add this amount to the 2012/13 Fiscal Year Budget.

AYES: Councilmembers Jackson, Schmid, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (absent-excused)

2. STATE LANDS COMMISSION APPLICATION PROCESSING REIMBURSEMENT AGREEMENT FOR PROPOSED LEASE OF STATE LANDS FOR THE BOAT LAUNCH PHASES 1 AND 2

Scot Timboe, Planning Director, reviewed the staff report and gave staff's recommendation that the City Council authorize the City Manager to sign the State Lands Commission Application Processing Reimbursement Agreement for the lease of State lands to accommodate boat launch Phase 1 and 2 construction and operation.

M/S/C Councilmember Carrel and Schmid to authorize the City Manager to sign the State Lands Commission Application Processing Reimbursement Agreement for the lease of State lands to accommodate boat launch Phase 1 and 2 construction and operation.

AYES: Councilmembers Jackson, Schmid, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (absent-excused)

3. PROPOSED ADDITIONAL WORK – THE MCGLYNN COMMUNITY POOL MAIN DRAIN AND POOL RESURFACE REHABILITATION PROJECT

Scot Timboe, Planning Director, reviewed the staff report and gave staff's recommendation that the City Council authorize additional items of work to be performed as a part of the City of Red Bluff McGlynn Pool Main Drain and Pool Resurfacing Rehabilitation Project in the amount of \$51,520.73.

Staff originally requested an authorized project funding in the amount of \$233,000, approximately \$55,000 more than the initial Contract amount, to provide a project contingency amount that would be sufficient to accommodate this additional work request. After consultation with the Contractor and an ADA Improvement Consultant, the necessary improvements and an acceptable budget have been more precisely defined. Staff now recommends that several additional items of work be added to this contract.

M/S/C Councilmembers Carrel and Jackson to authorize additional items of work to be performed as a part of the City of Red Bluff McGlynn Pool Main Drain and Pool Resurfacing Rehabilitation Project in the amount of \$51,520.73.

AYES: Councilmembers Jackson, Schmid, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (absent-excused)

4. RESOLUTION NO. 26-2012 AMENDING THE COMPENSATION PLAN FOR PARKS & RECREATION, THE COMMUNITY CENTER AND SENIOR NUTRITION EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT

Bruce Henz, Public Works Director, reviewed the staff reports and gave staff's recommendation that the City Council adopt Resolution No. 26-2012, that will authorize salary modifications for the job classification of Senior Nutrition Cook and rescind the prior applicable Resolution No. 12-2009 adopted April 7, 2009.

Since becoming a full time position in 2009 the Senior Nutrition Cook is responsible for the food preparation within a kitchen operation that has grown to serve over 15,000 congregate meals and 21,000 home delivery meals per year. Senior Nutrition Cook duties have evolved and expanded to provide active participation in County sponsored programs including the Cal-Works Program and the Frugal, Fresh and Fit services; programs that provide specialized educational and empowerment services to participants within our community.

Gaylen Norman, Senior Nutrition Coordinator, spoke and provided clarification at the request of council that the Cal-Works workers are on 4 month rotations.

M/S/C Councilmembers Jackson and Carrel to adopt Resolution No. 26-2012.

AYES: Councilmembers Jackson, Schmid, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (absent-excused)

5. REQUEST TO HIRE 32 HR. POSITIONS FOR WATER AND SEWER COLLECTION MAINTENANCE WORKERS

Bruce Henz, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council authorizes City Staff to fill two 32 Hr Positions one for a Water Maintenance Worker and one for a Sewer Collection Maintenance Worker.

Several of the Public Works Maintenance Workers possess specialized skills and experience that allow the City to effectively and efficiently operate and maintain the City's public infrastructure facilities. These include facilities at the Airport, City Hall, the Water Wells and Pump Stations as well as many other facilities.

As staffing within the work divisions have been necessarily reduced by the economy's impact on the City's budgets, many of these skills are now best performed only by certain specific individuals.

Councilmember Jackson requested further information on if we were just replacing people permanently or just to fill in for the people who are on medical leave.

M/S/C Councilmembers Carrel and Flynn to authorizes City Staff to fill two 32 Hr Positions one for a Water Maintenance Worker and one for a Sewer Collection Maintenance Worker.

AYES: Councilmembers Carrel, Flynn and Schmid

NOES: Councilmember Jackson

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (absent-excused)

6. BALLOT ARGUMENT REGARDING TOT MEASURE

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and gave staff's recommendation that the City Council approve a PROPOSED ARGUMENT IN FAVOR OF MEASURE A and authorize the Mayor to sign same.

State law provides an opportunity for the City Council to submit an argument in favor or against any measure placed on the ballot by the City Council. On July 17, 2012 the City Council voted to place on the November ballot a measure regarding application of the City Transient Occupancy Tax (TOT) to commercial RV parks.

M/S/C Councilmembers Jackson and Schmid to approve the PROPOSED ARGUMENT IN FAVOR OF MEASURE A and authorize the Mayor to sign same.

AYES: Councilmembers Jackson, Schmid, Carrel and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (absent-excused)

7. REPORT ON THE ATTRITION AND RETENTION PROBLEM AT RBPD

Paul Nanfito, Police Chief, reviewed the staff report and gave staff's recommendation that the City Council receives the report completed on the Attrition and Retention problem at RBPd.

This report was prepared to draw attention to the extent of the 'Attrition and Retention' rate at the Red Bluff Police Department. It is also designed to provide a estimate of the cumulative costs of an attrition rate of 4-5 police officers per/year, totaling more than fifty-six Police Officers who have been recruited, hired, trained and then left RBPd since 1990. It will also provide a glimpse of the training necessary to develop a Police Officer to their full potential. It does not address the attrition rate of the Police Dispatcher, Community Service Officer or the Records Specialist.

Police Chief Nanfito provided additional on the attrition issues within the Police Department at the request and questions from Council.

INFORMATIONAL ONLY NO ACTION NEEDED

8. APPROVAL OF MINUTES

August 2, 2012 Special Meeting

M/S/C Councilmembers Jackson and Schmid to approve the special meeting minutes of August 2, 2012.

AYES: Councilmembers Jackson, Schmid and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Pro Tem Brown (absent-excused) and Councilmember Carrel (abstained – absent that meeting)

STAFF ITEMS:

Rick Crabtree reported that a Special Closed Session Meeting would be held Thursday August 9, 2012 beginning at 5 p.m. Councilmembers Jackson, Schmid and Brown will be present.

Police Chief Nanfito announced that Sergeant Kevin Busekist's wife had a baby girl earlier in the day and all were doing well.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Local Agency Formation Commission (LAFCO): *No Meeting*

3 Core: *Routine Meeting in Chico – will be changing meeting frequency and are moving more toward the private sector. They are in need of more input.*

Tehama County Transportation Commission: *No Meeting*

Downtown Red Bluff Business Association: *No Meeting*

Community Action Agency: *Meeting on Thursday*

Tehama Economic Development Corporation: *Info Only - not enough people for a Regular Meeting*

Tehama County Sanitary Landfill JPA I: *Meeting next week*

Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency

JPA II: *No meeting scheduled*

ADJOURNMENT:

There being no further business Mayor Flynn adjourned the meeting at 8:28 p.m. until the meeting of August 21, 2012.

s/b Forrest Flynn, Mayor

ATTEST:

s/b Jo Anna Lopez, City Clerk

The City of Red Bluff is an equal opportunity provider