

**RED BLUFF
CITY COUNCIL
REGULAR COUNCIL MEETING**

Date of Meeting: Tuesday, October 6, 2009
Time of Meeting 6:15 p.m. Closed Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present: Wayne Brown, Mayor
Jeff Moyer, Mayor Pro Tem
James Byrne
Forrest Flynn
Bob Carrel

Councilmembers Absent: None

Staff Present: Martin Nichols, City Manager
Paul Nanfito, Police Chief
Scot Timboe, Planning Director
Mark Barthel, Public Works Director
Mike Bachmeyer, Fire Chief
Tessa Pritchard, Human Resources Director
J.D. Ellison, Building Official/Director
Donna Gordy, City Treasurer

Mayor Brown called the meeting to order at 7:08 p.m.

JD Ellison led the Pledge of Allegiance and the assembly joined in.

Mayor Brown reported that the City Council had met in closed session

CLOSED EXECUTIVE SESSION:

- 1. CONFERENCE WITH LABOR NEGOTIATORS: Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Martin Nichols, City Manager, and Tessa Pritchard, Human Resources Director, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Police Unit Employees.**
- 2. PUBLIC EMPLOYEE PERFORMANCE REVIEW
Title: City Manager (Government Code Section 54957)**

Mayor Brown reported that the City Council had given direction to staff.

Martin Nichols, City Manager, introduced Tang Lor as the new reporter for the Red Bluff Daily News.

CITIZEN'S COMMENTS:

Rob Schmid, current Chairman of the Red Bluff Airport Commission, spoke on the process on the current RFP for the FBO operation. The Commission was not satisfied with the draft RFP that was presented to the City Council, but in order to expedite the process conceded to have it presented to the Council for approval. Stated that they were very concerned and wanted to be sure that an FBO operator chosen would be someone that was truly interested in improving business at the Airport, someone that is right for the pilots and the community.

Wanda Schuler, Airport Commission member, expressed her disappointment in the way the RFP was put out and the lack of advertising. The Airport Commission had requested that a wide variety of advertising be done, even though there was a mailing list that was put together, but she questioned how you could be sure that someone was not forgotten and/or left off the list. She questioned why other businesses currently located at the airport were not contacted. She would like to see the RFP reopened and questioned why the RFP was not placed on the City's website.

Don Ferreira, Airport Commission member, expressed his concern with the bid process and that only one proposal was received, which he felt was a nonresponsive proposal. He feels that the RFP should be re-circulated.

PROCLAMATIONS:

White Cane Days - no one was in attendance to receive, so staff will mail the proclamation to the Lions Club.

Mayor Brown read and presented the proclamation for Fire Prevention Week to Fire Chief Michael Bachmeyer.

Chief Bachmeyer thanked the City Council for recognizing Fire Prevention Week and reported that just in California last year fire departments responded to over 10,000 home fires, in which over 300 civilians were injured. This is very important at this time of year to remind the public to check their smoke detectors and clean their chimneys.

CURRENT BUSINESS:

ADOPTION OF CITY OF RED BLUFF LEGISLATIVE POLICY AND PROCEDURES

Martin Nichols, City Manager, reviewed the staff report and gave staff's recommendation that the City Council adopt a City Legislative Policy and Procedures Manual Section. This policy and procedures will be used as a guideline for responding to requested legislation support and/or opposition.

Councilmember Flynn stated that he felt this was a good item to have available to the general public, such as on the City's website, so that everyone would know what the City's stand is on various legislation.

Mayor Brown stated that his concern was what if the City Manager did something and the City Council felt differently. The Council would know nothing until after the fact.

Mr. Nichols stated that he would do his best to avoid doing something the Council would not agree to, and that if it was something that was a major policy issue he would bring back to the Council. If the Council did not agree with something, he would send a letter stating that the Council had disagreed with his previous letter.

Councilmember Flynn stated that the policy and procedures are more of an advisory document.

Mr. Nichols stated that this will allow him to respond in a timelier manner.

M/S/C Flynn, Moyer to adopt a City Legislative Policy and Procedures Manual Section.

AYES: Councilmembers Flynn, Carrel, Brown, Byrne and Moyer

NOES: NONE

ABSENT OR NOT VOTING: None

WISH LIST FOR FEDERAL FUNDING

Debbie Carlisi, Parks and Recreation Director, introduced Yollanda Ragsdale and Fred Avila from the Parks and Recreation Commission. She reported that at the last commission meeting in September they came up with a list of ideas that could help to mitigate the loss of Lake Red Bluff.

Yollanda Ragsdale, Parks and Recreation Commissioner, stated that two of the items on the wish list was an arboretum and vandal proof restrooms. The arboretum exists typically for the advancement, education and recreation of the local environment. An arboretum can be solely outdoor or can also include indoor visitors' centers. She reported that an indoor arboretum would be suitable for this area; with solar heating, piped music, benches, snack bars and that the possibilities are endless. Next she spoke on vandal proof restrooms, which is always a topic of the Parks and Recreation meeting. She and Commissioner Avila have done some research and it has raised their awareness of what could be done for the city with funding. There is a company in Reno that manufacture prefabricated restrooms that are used by the city, surrounding state and parks, campgrounds, roadside rest areas, RV parks etc. Every part of these buildings are designed to be long lasting, vandal resistant and easy to maintain. Rust resistance stainless steel is used throughout these facilities, concealed light fixtures, even the walls are graffiti resistance that allows for the graffiti to be washed off.

Mayor Brown thanked Ms. Ragsdale for her information.

Councilmember Flynn questioned what type of maintenance goes into the restrooms on a monthly basis.

Ms. Carlisi reported that in one case they took the toilets off the floor and set outside. They are painting graffiti weekly and at one time they even had someone take a sledge hammer to the restrooms.

Mayor Brown acknowledged that it was an ongoing problem.

Mr. Nichols stated that the Lake Red Bluff mitigation consultants are working on this issue and they do expect legislative action maybe by the first of December. The consultant feels that there is a very strong chance that we may get something for the recreation area with the loss of the lake and the best guess it will be some kind of a block grant, so this list will be very useful.

No action required.

AIRPORT FUEL TANK FLOATING SUCTION ASSEMBLY-REQUEST FOR BIDS-AUTHORIZATION TO RE-ADVERTISE

Mark Barthel, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council authorize the Public Works Director to re-advertise for Request of Bids for the purchase and installation of three floating suction assemblies at the Red Bluff Municipal Airport.

Councilmember Carrel requested clarification on whether there were different areas that could be attracted.

Mr. Barthel stated that staff does search for sites to place the advertisements and have found that sometimes people just miss the closing date. Staff has found that when bids have been re-circulated that additional bidders respond.

Mayor Brown requested clarification on the reason for going back out, which was because the one bid came in over the engineers estimate.

Mr. Barthel stated that he did get an estimate 4-5 months ago to get an idea on what one unit would cost, which was approximately \$3,600.

Mayor Pro Tem Moyer questioned what type of company would bid on this type of project.

Mr. Barthel stated that they are usually gas station repair companies.

Rob Schmid, Airport Commission, stated that this has been a chronic problem at the airport for several months if not more. The fueling system at the airport, everything above the ground is the FBO operator's responsibility and everything below ground is the City's. When the major portion of the FBO's income is fueling and the fueling system doesn't work, the City is under contract to maintain that part that doesn't work, it would seem to him that the way would be to find someone and get it done. Why can't the Airport Manager call who he spoke to before and get it done.

Mr. Barthel stated that the assembly loses prime, when that happens we have a company that is within our budget who we call, they come down and get the system re-primed. It may run for a couple of months, a month, it depends on the level of fuel that is being maintained in the tanks themselves. If the tanks are allowed to run dry, when re-filled, we have them re-primed. It's not as though we have been out of service.

Mayor Pro Tem Moyer on what the type frame is for re-advertising.

Mr. Barthel stated that the advertisement would go out next week and this would be brought back to the Council the first meeting of November.

Mayor Pro Tem Moyer requested clarification on whether to maintain prime there needed to be a certain level of fuel in the tanks and questioned if that was something standard.

Mr. Barthel stated yes, if the fuel drops below the pickup tube level there's nothing for it to pickup so it will lose prime.

Mayor Pro Tem Moyer questioned if this was something that was already in the tank and just needed to be replaced.

Mr. Barthel stated yes, that these are worn out.

Mayor Brown questioned if fuel was available for purchase at the Airport.

Mr. Barthel stated yes.

Councilmember Flynn stated that he understood that moisture and debris accumulate on the bottom of the tank and that this is a safety devise.

Mayor Brown questioned if the estimate was accurate.

Mr. Barthel stated that he believed he was correct.

Councilmember Carrel questioned if there was a list of companies that this was sent to.

Mr. Barthel stated that there is a list of companies in addition to advertisement in the paper.

M/S/C Flynn, Byrne to re-advertise for Request of Bids for the purchase and installation of three floating suction assemblies at the Red Bluff Municipal Airport

AYES: Councilmembers Flynn, Carrel, Brown, Byrne and Moyer

NOES: NONE

ABSENT OR NOT VOTING: None

**STAFF ITEM/REPORTS/COMMITTEE REPORTS/COUNCIL COMMENTS/STAFF UPDATES
OF COMING EVENTS:**

Council member Byrne asked that an item be added to the October 20, 2009 meeting for the Council to consider the request of members of the Airport Commission that the City Council direct staff to re-issue the request for proposals for the City airport fixed base operator. Several members of the Council said they agreed that this should occur. The City Attorney advised the Council that no motion/second/vote was necessary because there was a clear consensus that this item should be place on the next agenda.

Fire Chief Bachmeyer announced that Sunday, October 11, 2009 was the annual Fire Department golf tournament fundraiser. Opportunity drawing tickets were available for purchase for the miscellaneous raffle items.

ADJOURNMENT:

There being no further business Mayor Brown adjourned the meeting at 7:54 p.m. until the meeting of September 15, 2009 at 7:00 p.m.

Wayne Brown, Mayor

ATTEST:

Jo Anna Lopez, City Clerk