

**RED BLUFF
CITY COUNCIL
REGULAR MEETING MINUTES**

Date of Meeting: Tuesday, August 21, 2007
Time of Meeting: 6:15 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, Ca. 96080

Councilmembers Present: Wayne Brown, Mayor
Forrest Flynn, Mayor Pro Tem
Daniel Irving
James Byrne
Jeff Moyer

Staff Present: Martin Nichols, City Manager
Richard Crabtree, City Attorney
Margaret Van Warmerdam, Finance Director
Jo Anna Lopez, City Clerk
Scott Capilla, Police Chief
Scot Timboe, Planning Director
Mark Barthel, Public Works Director
Gerry Gray, Fire Chief
Andrea Warren, Parks and Recreation Director
Tessa Pritchard, Human Resources Director
J. D. Ellison, Building Official/Director
Donna Gordy, City Treasurer

Mayor Brown asked Teri Hancock to lead the Pledge of Allegiance and the assembly joined in.

CLOSED EXECUTIVE SESSION

CONFERENCE WITH LABOR NEGOTIATORS; Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representative, Martin Nichols, City Manager and Tessa Pritchard, Human Resource Director, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Mid- Management Unit.

Mayor Brown reported that the City Council had given direction to staff.

CITIZEN'S COMMENTS

Larry Stevens, concerned citizen, asked the City Council to help restore some of the buildings in the downtown area with grants.

CONSENT AGENDA

Forrest Flynn, Mayor Pro Tem, pulled item # 2 so Mr. Crabtree could advise us of what his duties are as the City Attorney.

M/S/C Councilmembers Irving and Byrne to accept the remainder of the Consent Agenda.

AYES: Councilmembers Irving, Byrne, Flynn, Moyer and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

REPORT REGARDING CONTRACT AWARDS – JULY 2007

Recommendation: That the City Council accept the report

Approved 5/0/0

RENEWAL OF CITY ATTORNEY AGREEMENT

Recommendation: That the City Council authorize the City Manager to execute a new Professional Services Agreement with Richard L Crabtree for City Attorney Services for a term ending December 31, 2012

Richard Crabtree, City Attorney, gave a brief description of his duties as City Attorney.

M/S/C: Councilmembers Flynn and Moyer to authorize the City Manager to execute a new Professional Services Agreement with Richard L. Crabtree for City Attorney Services for a term ending December 31, 2012.

AYES: Councilmembers: Flynn, Moyer, Byrne, Irving and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

AWARD OF WORKFORCE HOUSING REWARD GRANT

Recommendation: That the City Council:

1. Receive the grant award.
2. Submit the grant to the Finance Committee to determine the capital projects to be funded by the Workforce Housing Grant as a part of the 2007/08 Final Budget.

Approved 5/0/0

CURRENT BUSINESS

PRESENTATION BY RED BLUFF FIREFIGHTER'S ASSOCIATION

Martin Nichols, City Manager, reviewed the staff report and gave staff's recommendation that the City Council receive the Association's representative's presentation and ask any questions necessary to fully understand their concerns. As negotiations for 2007 have concluded, no action on any matter regarding the salary and benefits of the members of the Red Bluff Firefighters Association is contemplated in this agenda item.

Larry Snell, President of the Firefighters Association, spoke briefly on the above item.

Many concerned citizens spoke to City Council asking why the Fire Department was not getting the same benefits as the Police Department. No action was taken by the City Council.

2006/2007 BICYCLE TRANSPORTATION ACCOUNT (BTA) GRANT

Mark Barthel, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council:

1. Accept the grant award included in the 2007/2008 Final Budget; and
2. Authorize the expenditure of funds in the amount of \$24,010 from Fund 61-45 Parks and Recreation Facilities Fees.

Mayor Brown requested clarification regarding the start and finish date and if the contractor had started yet.

Mr. Barthel stated the project was about 95% designed and that the project will go out to bid in January or February.

M/S/C: Mayor Pro Tem Flynn and Councilmember Irving to accept the grant award and authorize expenditures.

AYES: Councilmembers Flynn, Irving, Byrne, Moyer and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

PUBLIC HEARING FOR ANNUAL GRANTEE PERFORMANCE REPORTS

Margaret Van Warmerdam, Finance Director, reviewed the staff report and gave staff's recommendation that the City Council:

1. Conduct the Public Hearing.
2. Approve the grantee performance Report and Program Income Report for the City of Red Bluff to be submitted to the State of California.

Mayor Brown opened public hearing at 8:17 p.m. and closed the public hearing at 8:18 p.m. after receiving no comments.

M/S/C: Councilmembers Flynn and Irving to approve the Grantee Performance Report and Program Income Report.

AYES: Councilmembers Flynn, Irving, Moyer, Byrne and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

FEE WAIVER REQUEST POLICY

Margaret Van Warmerdam, Finance Director gave a brief background on the above item and staff's recommendation that the City Council approve the Fee Waiver Policy.

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Councilmember Irving stated on Item #1 the word applicant should be changed to application.

Mayor Brown asked for an example of item # 8.

Martin Nichols, City Manager stated this is just a policy that gives us some direction; City Council has the final say.

M/S/C: Councilmembers Irving and Moyer to approve the Fee Waiver Policy with the changes noted.

AYES: Councilmembers Irving, Moyer, Byrne, Flynn, and Brown
NOES; NONE
ABSENT OR NOT VOTING; NONE

TEHAMA INTERAGENCY DRUG ENFORCEMENT TASK FORCE (T.I.D.E.)

Scott Capilla, Police Chief, reviewed the staff report and gave staff's recommendation that the City Council authorize the Chief of Police to execute this MOU for participation in the new Tehama Interagency Drug Enforcement (TIDE) Task Force.

Councilmember Irving requested clarification on where the asset forfeiture money would go to.

Martin Nichols, City Manager, stated that it would go to TIDE and then to the arresting agency.

Councilmember Irving stated that with all the other agencies involved in TIDE it seems like most of the money is coming from the City of Red Bluff.

Chief Capilla stated that Red Bluff was not predominantly where the assets come from.

M/S/C: Councilmembers Irving and Moyer to authorize the Chief of Police to execute this MOU for participation in the new Tehama Interagency Drug Enforcement (TIDE) Task Force.

AYES: Councilmembers: Irving, Moyer, Byrne, Flynn and Brown
NOES: NONE
ABSENT OR NOT VOTING: NONE

REQUEST FOR ADDITIONAL BUILDING INSPECTOR POSITION SPECIFIC TO CODE ENFORCEMENT.

J.D. Ellison, Building Department Director, reviewed the staff report and gave staff's recommendation that the City Council refer the request for this new position to the Budget Committee for consideration with the adoption of the final 2007 – 2008 budget.

Councilmember Irving requested clarification on whether inspections slowed down.

J.D. Ellison, Building Official/Director, stated no that the department was ahead of the number of inspections it had done last year at this time.

M/S/C: Councilmembers Irving and Flynn to refer the request for this new position to the Budget Committee for consideration with the adoption of the final 2007 – 2008 budget.

AYES: Councilmembers: Irving, Flynn, Moyer, Byrne and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

PROPOSED REORGANIZATION OF HUMAN RESOURCES AND FINANCE DEPARTMENTS

Martin Nichols, City Manager reviewed the staff report and gave staff's recommendation that the City Council approve the proposed reorganization of the Human Resources and Finance Departments.

Margaret Van Warmerdam Finance Director, gave a brief background on the requested changes in the Finance Department.

Tessa Pritchard, Human Resources Director, gave a brief background on the requested changes in the Human Resource Department.

Councilmember Byrne requested clarification on the cost for this reorganization.

Martin Nichols, City Manager, stated there is actually a savings of \$12,000 for the first year.

M/S/C: Councilmembers Moyer and Irving to approve the proposed reorganization of the Human Resources and Finance Departments.

AYES: Councilmembers: Moyer, Irving, Byrne, Flynn and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

APPROVAL OF WARRANT LIST

M/S/C: Councilmembers Flynn, and Irving to approve Check Warrant No. 56619 through 56919 dated July 5, 2007 through July 31, 2007.

AYES: Councilmembers: Flynn, Irving, Byrne and Moyer

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown (abstained)

COMMITTEE REPORTS/ COUNCIL COMMENTS

NONE

There being no further business Mayor Brown adjourned the meeting at 8:59 P.M. until the meeting of September 18, 2007.

s/b Wayne Brown, Mayor

ATTEST:

s/b Cheryl Smith, Deputy City Clerk
for Jo Anna Lopez, City Clerk