

**RED BLUFF
CITY COUNCIL
REGULAR MEETING MINUTES**

DATE OF MEETING: Tuesday, June 19, 2007
TIME OF MEETING: 6:15 p.m. Closed Executive Session
7 p.m. Regular Meeting

PLACE OF MEETING: City Hall, Council Chambers

Councilmembers Present: Forrest Flynn, Mayor Pro Tem
Dan Irving
Jeff Moyer
James Byrne

Councilmembers Absent: Wayne Brown, Mayor (absent-excused)

Staff Present: Martin Nichols, City Manager
Al Shamblin, Police Chief
Gerry Gray, Fire Chief
Scot Timboe, Planning Director
Jo Anna Lopez, City Clerk
Mark Barthel, Public Works Director
Andrea Warren, Parks and Recreation Director
Tessa Pritchard, Human Resource Director
Donna Gordy, City Treasurer
J.D. Ellison, Building Director
Margaret Van Warmerdam, Finance Director
Scott Capilla, Police Lieutenant

Mayor Pro Tem Flynn asked Police Chief Shamblin to lead the Pledge of Allegiance and the assembly joined in.

CLOSED EXECUTIVE SESSION

CONFERENCE WITH LABOR NEGOTIATORS: Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representative, Nicholaus and Haeg, Labor Negotiators, Martin Nichols, City Manager, and Tessa Pritchard, Human Resources Director, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Police Unit.

PUBLIC EMPLOYEE PERFORMANCE REVIEW

Title: City Manager (Government Code Section 54957).

Mayor Pro Tem Flynn reported that the City Council had given direction to staff during the closed session.

CITIZEN'S COMMENT

Dave Bailey requested clarification on how the City Council came to the decision on awarding the whole garbage contract to Waste Connections and wanted to know if the contract had gone out to bid.

Margaret Van Warmerdam, Finance Director, reported that department heads get 3 quotes, bring them to the Finance Director and then the bid is awarded to the lowest bid or the most appropriate bid depending on what the issue or item is.

Evelyn Petin, Concern Citizen, asked that City Council finish the paving on Givens Road behind the Bethel Church.

Mayor Pro Tem Flynn thanked Mrs. Petin for bring that to the City's attention.

Mayor Pro Tem Flynn commented on the recent accomplishment of Raheem Rana for winning the National Spelling Bee, in Washington D.C.

PROCLAMATION

RECOGNITION OF POLICE CHIEF AL SHAMBLIN

Mayor Pro Tem Flynn read and presented a Proclamation for Police Chief Al Shamblin and thanked Police Chief Shamblin for his 34 years of dedicated service to the Red Bluff Police Department and the City of Red Bluff.

Chief Shamblin thanked Mayor Pro Tem Flynn and the City Council.

CONSENT AGENDA

Martin Nichols, City Manager, pulled Item # 5 from the Consent Agenda.

M/S/C: Councilmembers Irving, Moyer to accept the remainder of the Consent Agenda.

AYES: Councilmembers: Irving, Moyer, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

REPORT REGARDING CONTRACT AWARDS- May 2007

Recommendation: That the City Council accept the report.

Approved 5/0/0

APPROVAL OF WARRANT LIST

Recommendation: That the City Council approves Check Warrants No. 55863 through 56206 dated May 1, 2007 through May 31, 2007.

Approved 5/0/0

SUSPENSION UNEMPLOYMENT INSURANCE ACCRUAL FOR THE REMAINDER OF THE 2007/08 FISCAL YEAR

Recommendation: That the City Council direct staff to suspend the accrual of Unemployment Insurance for the 2007/08 fiscal year.

Approved 5/0/0

SODIUM BISULFITE BID AWARD – CORRECTION

Recommendation: That the City Council approve the purchase of Sodium Bisulfite for the Wastewater Treatment Plant for the Fiscal Year 2007/08 from Brenntag Pacific.

Approved 5/0/0

RECOGNITION OF EMPLOYEES' LENGTH OF SERVICE TO THE CITY OF RED BLUFF

Recommendation: That the City Council:

1. Formally recognize the employees listed
2. That the City hold an employee recognition luncheon on June 26, 2007, during which the Mayor will present the employees listed with a Certificate of Recognition.

Martin Nichols pulled this item in order to read the list of employees and their years of service.

M/S/C: Councilmembers Byrne, Moyer, to accept staff's recommendation.

AYES: Councilmembers: Byrne, Moyer, Flynn, and Irving

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown

ABANDONED VEHICLE ABATEMENT POLICY

Recommendation: That the City Council approve the Abandoned Vehicle Abatement Policy.

Approved 5/0/0

RESOLUTION NO. 31-2007, ADOPTING A RECORDS MANAGEMENT GUIDELINES AND RECORDS RETENTION SCHEDULE FOR THE CITY OF RED BLUFF

Recommendation: That the City Council adopt Resolution No. 31-2007, thereby adopting a Records Management Guidelines and Records Retention Schedule for the City of Red Bluff and authorizing staff to purge records according to the guidelines and retention schedule.

Approved 5/0/0

ADOPTION OF THE RED BLUFF COMMUNITY/SENIOR CENTER EMERGENCY EVACUATION PLAN

Recommendation: That the City Council adopt the Red Bluff Community/ Senior Center Emergency Evacuation Plan.

Approved 5/0/0

CURRENT BUSINESS

FIRST ANNUAL RED BLUFF GREAT NATIONAL CANOE RACES PRESENTATION OF CHECK TO BLUES FOR THE POOL

Andrea Warren, Parks and Recreation Director, gave a brief background on the Great National Canoe Race.

The Canoe Committee presented a check to the City Council to be used for the McGlynn pool.

APPROVAL OF EMPLOYMENT AGREEMENT WITH SCOTT CAPILLA FOR THE POSITION OF POLICE CHIEF

Martin Nichols, City Manager, gave a brief background on the selection of the Police Chief and asked that the City Council approve the Employment Agreement with Scott Capilla for the position of Police Chief, and authorize the City Manager to execute the contract on behalf of the City.

Police Lieutenant Scott Capilla thanked everyone for his new position.

M/S/C: Councilmembers: Irving, Moyer to approve the Employment Agreement with Scott Capilla for the position of Police Chief, and authorize the City Manager to execute the contract on behalf of the City.

AYES: Councilmembers: Irving, Moyer, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

THREE MONTH EXTENSION OF CITY'S COMMERCIAL AND RESIDENTIAL SOLID WASTE COLLECTION FRANCHISES

Martin Nichols, City Manager, reviewed the staff report and gave staff's recommendation that the City Council authorize the City Manager to execute, on behalf of the City, an amendment to the waste collection franchise with Waste Connections for commercial and residential solid waste and recycling collection services for a term ending September 30, 2007.

M/S/C: Councilmembers Moyer, Irving to approve staff recommendation.

Dave Bailey, Concerned Citizen, questioned why the City has not put this item out for bid since it is in the millions of dollars and that it doesn't make sense to put out all other things out to bid and not this item.

Mr. Nichols stated that staff does believe in competitive bids, but felt that the best way to do that was to go into partnership with the County of Tehama and also to do it at a time where the operation of the landfill could be included.

Mayor Pro Tem Flynn stated that there are many different things we can talk about with GreenWaste.

Mr. Nichols stated yes and these would go before the City Council again.

Councilmember Byrne expressed his concerns with the contracts for the landfill and the garbage ending at the same time, and also that he doesn't feel it is right for the same people who run the landfill to also have the garbage contract.

Mr. Nichols stated that the contract for the garbage pick up ends at the end of June, so the City does need to extend the contract for 3 more months at which time we can decide if we want to put this out to bid or keep it the way it is.

Richard Clapp, Concerned Citizen, stated that if this 3 month extension is done, why does it have to be with the intent to sign the contract for the next 7 years.

Mayor Pro Tem Flynn stated that at the end of the 3 months the City Council could decide to change their direction.

M/S/C: Councilmembers Moyer, Irving to authorize the City Manager to execute, on behalf of the City, an amendment to the waste collection franchise with Waste Connections for commercial and residential solid waste and recycling collection services for a term ending September 30, 2007.

AYES: Councilmembers: Irving, Moyer, and Flynn

NOES: Councilmember: Byrne

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

REPORT BY SANITEC INDUSTRIES

Scot Timboe, Planning Director gave a brief background on Sanitec, and introduced Mr. Joe Delloiacovo, Vice President of Business Development and Regulatory Affairs.

Mr. Delloiacovo gave a presentation to the City Council and a background on the operations of Sanitec.

Councilmember Irving requested clarification on whether Mr. Delloiacovo was operating exactly as North State had or if they had applied for any other permits from the state.

Mr. Delloiacovo stated that they would be operating exactly as North State is currently operating.

ADOPTION OF 2007/08 PRELIMINARY BUDGET

Margaret Van Warmerdam, Finance Director gave a brief overview of the budget along with a power point presentation and gave staff's recommendation that the City Council adopt the Fiscal Year 2007/08 Preliminary Budget.

Ms. Van Warmerdam questioned the City Council if they would like to have a Finance Committee for the Budget Review. She stated that other Cities do have a Finance Committee and they come back to the City Council with a recommendation on whether to adopt, change the budget or other comments they may have for Council.

Martin Nichols, City Manager, stated this Committee would meet three or four times and that it can be time consuming. You would meet with the different departments as needed, then the Finance Committee would come back to the City Council with the comments. Two (2) City Councilmembers would be needed for this process.

Ms. Van Warmerdam stated currently there are two committees. One is a Loan Committee that reviews and approves all loans that we have through grants and the other is the Audit Committee that does the financial review and approves and makes a recommendation on the audits. Ms. Van Warmerdam felt that that this could be consolidated with the Audit Committee.

M/S/C: Councilmembers Irving, Moyer to approve Mayor Pro Tem Flynn and Councilmember Byrne to be part of the Finance Committee.

AYES: Councilmembers: Irving, Moyer, Byrne and Flynn
NOES: NONE
ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

M/S/C: Councilmembers Irving and Byrne to approve the 2007/2008 Preliminary Budget.

AYES: Councilmembers: Irving, Byrne, Moyer and Flynn
NOES: NONE
ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

RESOLUTION NO. 25-2007 AND 26-2007 FIXING THE RATE OF TAXES NECESSARY TO RAISE REVENUE NECESSARY TO SUPPORT THE CITY OF RED BLUFF DEPARTMENTS FOR THE 2007-2008 FISCAL YEAR AND FIXING THE AMOUNT OF REVENUE FROM PROPERTY TAXES NECESSARY TO SUPPORT THE RED BLUFF CITY DEPARTMENTS FOR THE 2007-2008 FISCAL YEAR

Martin Nichols, City Manager reviewed the staff report and gave staff's recommendation that the City Council adopt Resolution No. 25-2007 and Resolution No. 26-2007.

M/S/C: Councilmembers Irving and Moyer to adopt Resolution No. 25-2007 and Resolution No. 26-2007.

AYES: Councilmembers: Irving, Moyer, Byrne and Flynn
NOES: NONE
ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

TRI-COUNTY ECONOMIC DEVELOPMENT CORPORATION (TCEDC) COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY FOR 2007-2008

Margaret Van Warmerdam, Finance Director reviewed the staff report and gave staff's recommendation that the City Council review and discuss the existing list of City Projects, make general additions and/or changes to the list, and approve the project priority lists for the 2007/08 Comprehensive Economic Development Strategy.

Martin Nichols, City Manager, stated that the requirement of our membership with Tri-County Economic Development is to adopt this list every year.

Councilmember Byrne requested clarification on what the cost was to the City to belong to this organization.

Ms. Van Warmerdam stated that the cost was \$4,700 annually.

Mayor Pro Tem Flynn asked if without this list they wouldn't know what to look for.

Mr. Nichols stated yes.

Councilmember Irving requested clarification on what large vehicle parking meant.

Scot Timboe, Planning Director, stated that was for the big rigs that park in neighborhoods.

M/S/C: Councilmembers Irving and Moyer to approve the City Projects list.

AYES: Councilmembers: Irving, Moyer, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

ORDINANCE NO. 978: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RED BLUFF AMENDING CHAPTER 12 (BUSINESS LICENSES) OF THE CITY CODE

Margaret Van Warmerdam, Finance Director reviewed the staff report and gave staff's recommendation that the City Council waive the second reading and adopt Ordinance No. 978.

M/S/C: Councilmembers Irving and Moyer to waive the second reading and adopt Ordinance No. 978

AYES: Councilmembers: Irving, Moyer, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT(JAG) FY2007

Al Shamblin, Police Chief gave a brief background on the Edward Byrne Memorial Justice Assistance Grant and gave staff's recommendation that the City Council authorize staff to submit for the FY2007 Edward Byrne Memorial Justice Assistance Grant for the eligibility award of \$18,553 and, if awarded authorize the purchase of the police equipment listed.

Mayor Pro Tem Flynn requested clarification on whether we have any video systems in patrol cars now.

Police Chief Shamblin stated that at one time the City did have one but the heat in this area was too much for the system, so no we do not currently have any video systems. He also stated that the system staff is looking at will be video as well as audio.

M/S/C: Councilmembers Irving and Moyer to authorize staff to submit for the FY2007 Edward Byrne Memorial Justice Assistance Grant for the eligibility award of \$18,553 and, if awarded authorize the purchase of the police equipment listed.

AYES: Councilmembers: Irving, Moyer, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

CANCELLATION OF JULY 3, 2007 CITY COUNCIL MEETING

Martin Nichols, City Manager, stated with all the people that will be out of town for the 4th of July and there really is nothing urgent for this meeting date, so staff would like to cancel the City Council meeting of July 3, 2007.

M/S/C: Councilmembers Irving and Byrne to cancel the City Council meeting on July 3, 2007.

AYES: Councilmembers: Irving, Byrne, Moyer and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

RESOLUTION TO DISSOLVE THE CURRENT TAGMET TASK FORCE AND CREATE A NEW DRUG TASK FORCE TEHAMA INTERAGENCY DRUG ENFORCEMENT (TIDE)

Police Chief Al Shamblin gave a brief background on the TAGMET Task Force and gave staff's recommendation that the City Council authorize the assets of the TAGMET Task Force be split by resolution between Tehama and Glenn Counties.

Councilmember Irving questioned if this was a fair split between the two counties.

Police Chief Shamblin stated yes, Tehama County is keeping part of the equipment, and explained that half of the asset money will also go to Tehama County.

Councilmember Irving questioned the reason for the split.

Police Chief Shamblin stated both County's felt like the TAGMET team was spending too much time in the other county.

M/S/C: Councilmembers Irving and Byrne to approve staff recommendation

AYES: Councilmembers: Irving, Byrne, Moyer and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

WELL 9 PUMP REPLACEMENT PROJECT

Mark Barthel, Public Works Director reviewed the staff report and gave staff's recommendation that the City Council award the Well 9 Pump Replacement Project to North State Electric & Pump Service for the amount of \$25,923.00 and authorize a supplemental budget appropriation in the amount of \$5,923.00 from Fund 52-50-530-107.

Mayor Pro Tem Flynn requested clarification on what the supplemental budget appropriation was for.

Martin Nichols, City Manager, stated that the original budget for the project was \$20,000.

Councilmember Irving stated that when this was previously before the City Council it was \$14,000 or \$15,000.

Mr. Barthel stated he couldn't remember the amount but the project was budgeted for \$20,000.

M/S/C: Councilmembers Irving and Moyer to award the Well 9 Pump Replacement Project to North State Electric & Pump Service for the amount of \$25,923.00 and authorize a supplemental budget appropriation in the amount of \$5,923.00 from Fund 52-50-530-107.

AYES: Councilmembers: Irving, Moyer, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Mayor Brown (absent-excused)

COMMITTEE REPORTS/ COUNCIL COMMENTS

No comments.

ADJOURNMENT

There being no further business Mayor Brown adjourned the meeting at 9:00 p.m. until the meeting of July 17, 2007.

s/b Wayne Brown, Mayor

ATTEST:

s/b Jo Anna Lopez, City Clerk