

RED BLUFF
CITY COUNCIL
REGULAR COUNCIL MEETING

Date of Meeting: Tuesday, July 15, 2008

Time of Meeting: Closed Executive Session 6:15
p.m.

Regular Session 7 p.m.

Place of Meeting: Council Chambers
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present: Forrest Flynn, Mayor
Wayne Brown
Jeff Moyer
James Byrne

Councilmembers Absent: Daniel Irving, Mayor Pro
Tem (excused)

Staff Present:

Martin Nichols, City Manager
Richard Crabtree, City Attorney
Margaret Van Warmerdam, Finance Director
Jo Anna Lopez, City Clerk
Scott Capilla, Police Chief
Scot Timboe, Planning Director
Mark Barthel, Public Works Director
Gerry Gray, Fire Chief
Tessa Pritchard, Human Resources Director
Debbie Carlisi, Parks and Recreation Director
Donna Gordy, City Treasurer

Mayor Flynn asked Una Jordan to lead the Pledge of Allegiance and the Assembly joined in.

CLOSED EXECUTIVE SESSION:

**CONFERENCE WITH LEGAL COUNSEL -
Executive Session in accordance with
Government Code Section 54956.8 – REAL
PROPERTY NEGOTIATIONS**

**CONFERENCE WITH LEGAL COUNSEL –
Executive Session in accordance with
Government Code Section 54956.9 – One
potential case**

**PUBLIC EMPLOYEE PERFORMANCE REVIEW
Title: City Manager (Government Code Section
54957)**

Mayor Flynn Stated that the City Council had given direction to Staff.

CITIZEN’S COMMENT:

Una Jordan reminded Council and staff about Blues by the Pool on Saturday July 19th from 7 p.m. to 10 p.m.

CONSENT AGENDA:

Councilmember Brown pulled item # 4 for clarification on attendance.

M/S/C: Councilmember Brown and Byrne to approve the remainder of the Consent Agenda.

AYES: Councilmembers Brown, Byrne, Flynn and Moyer

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Irving (absent - excused)

REPORT REGARDING CONTRACT AWARDS – JUNE 2008

Recommendation:

That the City Council ratifies Contract Awards for June 2008.

4/0/1 Approved

PARCEL MAP 08-04 ACCEPTANCE OF PARCEL MAP AND DEDICATIONS

Recommendation:

That the City Council accept the dedication of the Public Utility Easement contained on Parcel Map 08-04 and direct staff to record Parcel Map 08-04.

4/0/1 Approved

SELECTION OF WATER SUPPLIES ON-CALL LIST

Recommendation:

That the City Council approve the five vendors as an On-call list for the period of July 1, 2008 to June 30, 2009 for the Water Department for water system materials and supplies per the City's Procurement Policy.

4/0/1 Approved

APPROVAL OF AGREEMENT FOR SPECIAL SERVICES WITH LIEBERT CASSIDY WHITMORE

Recommendation:

That the City Council approve the Agreement for Special Services with Liebert Cassidy Whitmore, and authorize staff to execute the contract on behalf of the City of Red Bluff.

Councilmember Brown asked for and received clarification on the attendance of this program.

M/S/C: Councilmember Brown and Byrne to approve staff recommendation.

AYES: Councilmembers Brown, Byrne, Moyer and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Irving (absent – excused)

4/0/1 Approved

RESOLUTION 43-2008; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RED BLUFF AMENDING CERTAIN SALARIES AND BENEFITS BETWEEN THE CITY OF RED BLUFF AND THE RED BLUFF POLICE MID MANAGERS ASSOCIATION (Replacing Resolution 08-2008 due to clerical error)

Recommendation:

That the City Council adopt Resolution 43-2008 to replace Resolution 08-2008 which provides for certain salaries and benefits for the Red Bluff Police Mid Management Association.

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4/0/1 Approved

APPROVAL OF MINUTES

July 1, 2008

4/0/1 Approved

CURRENT BUSINESS:

COMMUNITY ACTION AGENCY – FOOD DRIVE CHALLENGE

Mayor Flynn reported that the Community Action Agency had issued a “Food Drive” challenge to the City and asked all City Council and Staff members to bring in can goods to donate.

UPDATE ON CALIFORNIA FIRE ACTIVITY

Fire Chief Gray updated City Council on all the fires in Shasta, Tehama and Butte Counties.

MCGLYNN POOL

Debbie Carlisi, Parks and Recreation Director, reviewed staff report and gave staff's Recommendation that the City Council receives and updated report on operations at McGlynn Pool and direct staff on program or procedure changes.

Councilmember Byrne inquired s to the cost of the water that is used for the pool and how much chlorine was used each day.

Debbie Carlisi, Parks and Recreation Director stated she was unaware of the cost for the chlorine.

Margaret Van Warmerdam, Finance Director stated the City does not charge water or sewer for City facilities within the City Limits.

Councilmember Byrne stated he would like to see the pool open for free swims on Wednesdays and Saturdays, instead of just one day a week during 2008.

M/S/C: Councilmember Byrne and Moyer for 2 free swim days a week, Wednesdays and Saturdays for 2008 only.

AYES: Councilmembers, Byrne, Moyer, Brown and Flynn

NOES; NONE

ABSENT OR NOT VOTING: Councilmember Irving (absent-excused)

ANNUAL REPORT – DEVELOPMENT IMPACT FEES FOR THE CITY OF RED BLUFF FOR FISCAL YEAR ENDING JUNE 30, 2007

Margaret Van Warmerdam, Finance Director, reviewed staff report and gave staff's recommendation that the City Council:

1. Conduct a Public Hearing
2. Receive the Annual Development Impact Fees Report for Fiscal Year Ending June 30, 2007

Mayor Flynn opened the Public Hearing at 7:40 p.m. and hearing no comments closed the Public Hearing at 7:41. p.m.

Councilmember Byrne asked what the Fire Protection Impact Fees have to do with the Storm Drains.

Margaret Van Warmerdam, Finance Director, stated the description was incorrect. It should read Fire Protection Impact Fees and Fire Facilities. That was just a typing error.

Councilmember Byrne requested that in a future meeting he could see a summary and total of all the Impact Fees.

Margaret Van Warmerdam stated she would bring the totals and summary.

M/S/C: Councilmembers Brown and Byrne to accept the report.

AYES: Councilmembers, Brown, Byrne, Moyer and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Irving (absent-excused)

CITY OF RED BLUFF 2009 – 2014 HOUSING ELEMENT UPDATE BID AWARD

Scot Timboe, Planning Director, reviewed the staff report and gave staff's recommendation that the City Council award the City of Red Bluff 2009 – 2014 Housing Element update Project to PMC (Pacific Municipal Consultants) for the amount of \$39,000 and authorize the Planning Director sign the Professional Service Agreement.

Councilmembers expressed concern with the liability limits and asked that the City Attorney take a look at the liability statement.

Margaret Van Warmerdam, Finance Director, stated that she would make sure before the City Manager and the City Attorney sign it that the insurance JPA advises and that the wording follows the JPA's advice.

Martin Nichols, City Manager, assured Council that the insurance will be in the wording of the contract.

M/S/C: Councilmembers Moyer and Brown to approve staff's recommendation.

AYES: Councilmembers: Moyer, Brown, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Irving (absent-excused)

RECOGNITION OF EMPLOYEES' LENGTH OF SERVICE TO THE CITY OF RED BLUFF

Tessa Pritchard, Human Resource Director, reviewed the staff report and gave staffs recommendation that the City Council formally recognize the employees listed and set a date in which to hold an employee recognition luncheon.

Mayor Flynn set the date for July 24, 2008 in Council Chambers at 12 p.m.

M/S/C: Brown and Moyer to approve the recognition luncheon time and date.

AYES: Councilmembers: Brown, Moyer, Byrne and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Irving (absent-excused)

TRANSITION TO DIGITAL PROGRAMMING

Martin Nichols, City Manager, gave an Informational only update to the City Council on the transition to digital programming.

WOMEN'S RESTROOM CONVERSION – BID AWARD

Scott Capilla, Police Chief, reviewed staff report and gave staff's recommendation that the City Council awards the Women's Restroom Conversion to Holt Construction Inc (Chico CA) in the amount of \$12,000.00.

M/S/C: Councilmembers Byrne and Moyer to approve staff's recommendation.

AYES: Councilmembers: Byrne, Moyer, Brown and Flynn

NOES: NONE

ABSENT OR NOT VOTING: Councilmember Irving

APPROVAL OF WARRANT LIST

Margaret Van Warmerdam, Finance Director reviewed staff report and gave staff's recommendation that the City Council approve Check Warrant No. 60100 through 60499 dated June 5, 2008 through June 27, 2008.

M/S/C: Councilmember Moyer and Byrne to approve Warrant List.

AYES: Councilmembers: Moyer, Byrne Flynn

NOES: NONE

ABSENT OR NOT VOTING; Councilmembers Brown (abstained) and Irving (absent-excused)

COMMITTEE REPORTS/ COUNCIL COMMENTS:

No Comments from Council.

ADJOURNMENT:

There being no further business Mayor Flynn adjourned the Meeting at 8:00 p.m. until the next meeting of August 5, 2008.

s/b Forrest Flynn, Mayor

ATTEST:

s/b Jo Anna Lopez, City Clerk