



CITY OF RED BLUFF

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RED BLUFF CITY COUNCIL REGULAR COUNCIL MEETING

Date of Meeting: Tuesday December 4, 2012
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmember's Present: Forrest Flynn, Mayor
Wayne Brown, Mayor Pro Tem
Rob Schmid, Councilmember
Bob Carrel, Councilmember
Daniele Jackson, Councilmember
Clay Parker, Councilmember
Robert Sheppard, Jr., Councilmember

Staff Present: Rick Crabtree, City Attorney/City Manager
Sandy Ryan, Finance Director
Jo Anna Lopez, City Clerk
Paul Nanfito, Police Chief
Scot Timboe, Planning Director
Bruce Henz, Public Works Director
Jon Bennett, Fire Chief
J.D. Ellison, Building Director/Official
Donna Gordy, City Treasurer
Cheryl Smith, Executive Assistant to the City Manager/Deputy City Clerk

PLEDGE OF ALLEGIANCE:

Mayor Forrest Flynn asked the Cub Scouts Troop 154 to lead the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

No Citizen Comments at this time.

ADMINISTRATION:

1. APPROVAL OF MINUTES

November 20, 2012

M/S/C Councilmembers Carrel and Jackson to approve the November 20, 2012 minutes as written.

AYES: Councilmembers Carrel, Brown, Schmid, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

2. RESOLUTION NO. 38-2012 A RESOLUTION DECLARING CANDIDATES ELECTED TO SERVE AS CITY COUNCIL MEMBERS FOR FOUR YEAR TERMS

Recommendation: That the City Council adopt Resolution No. 38-2012; a Resolution Declaring Candidates Elected to Serve as City Council Members; City Clerk and City Treasurer for Four Year Terms.

M/S/C Councilmembers Brown and Carrel to adopt Resolution No. 38-2012, declaring candidates elected to serve as City Councilmembers, City Clerk and City Treasurer for four year terms.

AYES: Councilmembers Brown, Carrel, Schmid, Jackson and Flynn

NOES: NONE

ABSENT OR NOT VOTING: NONE

3. ADMINISTRATION OF OATH OF OFFICE

Deputy City Clerk Cheryl Smith administered the oath of office to Councilmembers Clay Parker and Robert Sheppard, Jr. along with City Clerk Jo Anna Lopez and City Treasurer Donna Gordy.

4. COMMENTS BY FORMER MAYOR FLYNN AND COUNCILMEMBER CARREL

Mayor Flynn and Councilmember Carrel both thanked everyone for all their help throughout the years they have served and thanked the Citizen's of Red Bluff for all their help and cooperation.

5. COMMENTS BY OTHER COUNCILMEMBERS

Each Councilmember thanked Forrest Flynn and Bob Carrel for all of their time and hard work as members of the City Council and stated that they will both be greatly missed.

6. PRESENTATION

Mayor Pro Tem Brown presented both Mayor Flynn and Councilmember Carrel with a plaque for their service to the City of Red Bluff.

7. COMMENTS BY COUNCILMEMBERS ELECT

Councilmembers Parker and Sheppard both thanked the Citizens of Red Bluff for all their support in the election and stated they looked forward to working with the other Councilmembers and Department Heads.

8. ELECTION OF MAYOR AND MAYOR PRO TEM

Recommendation: That the City Council nominate and elect a Mayor and Mayor Pro Tem for 2013.

Deputy City Clerk Cheryl Smith called for nominations for the position of Mayor.

Councilmember Schmid nominated Wayne Brown to serve as Mayor, seconded by Councilmember Sheppard.

AYES: Councilmembers Schmid, Sheppard, Parker, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

Deputy City Clerk Cheryl Smith called for nominations for the position of Mayor Pro Tem.

M/S/C Councilmember Schmid and Parker to nominate Councilmember Jackson as Mayor Pro Tem.

AYES: Councilmembers Schmid, Parker, Sheppard, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

Mayor Brown called for a recess at 7:30 p.m. and reconvened the meeting at 7:37 p.m.

CURRENT BUSINESS:

1. APPOINTMENT OF VARIOUS COMMISSIONERS, LOAN, COMMITTEE MEMBER AND AUDIT COMMITTEE MEMBER

Recommendation: That the City Council:

- A. Make the necessary appointments to the various Commissions and Committees from the applications received.
- B. Direct the Deputy City Clerk to re-advertise the vacancies on the Parks and Recreation Advisory Commission.

Each December the City Council makes appointments to the various Commissions and Committees from applications received.

PLANNING COMMISSION:

Mayor Brown called on each of the Planning Commission applicants in attendance to make any comments and statements at this time. Gerry Reyes, Robert Martin, Jean Moran and Bill Moule all spoke. Suren Patel was not in attendance.

At the conclusion of comments, Deputy City Clerk Cheryl Smith distributed ballots to each Councilmember for the vote.

Councilmember's Sheppard, Parker and Mayor Brown cast their vote for Jean Moran, Councilmember Schmid cast his vote for Gerry Reyes and Mayor Pro Tem Jackson cast her vote for Robert Martin.

Jean Moran was elected to serve on the Planning Commission for the term starting 1/1/13 through 12/31/15.

PARKS AND RECREATION ADVISORY COMMISSION:

No applications were received for the Parks and Recreation Advisory Commission. The City Council directed Deputy City Clerk Cheryl Smith to re-advertise for the positions open on the Parks and Recreation Advisory Commission.

AIRPORT COMMISSION:

M/S/C Councilmembers Schmid and Jackson to appoint Don Ferreira to the Airport Commission for the term of 1/1/13 through 12/31/15.

AYES: Councilmembers Schmid, Parker, Sheppard, Jackson and Brown
NOES: NONE
ABSENT OR NOT VOTING: NONE

AUDIT COMMITTEE:

M/S/C Councilmembers Schmid and Jackson to appoint Maureen Greer to the Audit Committee for the term of 1/1/13 through 12/31/13.

AYES: Councilmembers Schmid, Parker, Sheppard, Jackson and Brown
NOES: NONE
ABSENT OR NOT VOTING: NONE

LOAN COMMITTEE:

M/S/C Councilmembers Jackson and Sheppard to appoint J.B. Stacy to the Loan Committee for the term of 1/1/13 through 12/31/13.

AYES: Councilmembers Schmid, Parker, Sheppard, Jackson and Brown
NOES: NONE
ABSENT OR NOT VOTING: NONE

2. OTHER AGENCY REPRESENTATION:

Recommendation: That the City Council review the current City Councilmember assignments and determine other agency representation for 2013.

Each December the City Council reviews the current Councilmember assignments as City Representatives to other agencies.

The City Council reviewed and determined the following assignments and agency representation for 2013:

LOCAL AGENCY FORMATION COMMISSION (LAFCO):

Councilmember Parker as the Representative and Councilmember Sheppard as the Alternate.

TRI COUNTY PLANNING COMMISSION:

Councilmember Schmid as the Representative and Mayor Pro Tem Jackson as the Alternate.

SENIOR CENTER JPA:

Mayor Pro Tem Jackson as the Representative and Councilmember Sheppard as the Alternate.

DOWNTOWN RED BLUFF BUSINESS ASSOCIATION:

Mayor Brown as the Representative and Mayor Pro Tem Jackson as the Alternate.

CHAMBER OF COMMERCE:

Mayor Brown as the Representative and Mayor Pro Tem Jackson as the Alternate.

COMMUNITY ACTION AGENCY:

Mayor Pro Tem Jackson as the Representative and Councilmember Sheppard as the Alternate.

TEHAMA COUNTY/CITY OF RED BLUFF LANDFILL MANAGEMENT AGENCY JPA FULL BOARD

All Councilmembers serve on this board.

EXECUTIVE COMMITTEE – TEHAMA COUNTY/ CITY OF RED BLUFF LANDFILL MANAGEMENT AGENCY JPA II

Mayor Brown as the Representative and Councilmember Schmid as the Alternate.

FISH PASSAGE ADVISORY COMMITTEE:

Councilmember Sheppard as the Representative and Councilmember Schmid as the Alternate.

3 CORE:

Councilmember Parker as the Representative and Mayor Pro Tem Jackson as the Alternate.

TEHAMA COUNTY TRANSPORTATION COMMISSION:

Councilmember Schmid as the Representative and Mayor Pro Tem Jackson as the Alternate.

TEHAMA COUNTY SANITARY LANDFILL JPA I:

Mayor Brown as the Representative and Councilmember Schmid as the Alternate.

COUNCIL AUDIT COMMITTEE:

Mayor Pro Tem Jackson and Councilmember Schmid

BUDGET COMMITTEE:

Mayor Brown and Councilmember Schmid

TEHAMA ECONOMIC DEVELOPMENT CORP:

Mayor Brown

CITY COUNCIL LAW ENFORCEMENT SUB-COMMITTEE:

Mayor Pro Tem Jackson and Councilmember Schmid

COMMUNITY / SENIOR CENTER AD HOC COMMITTEE:

Mayor Pro Tem Jackson

M/S/C Councilmembers Sheppard and Jackson to approve other Agency Representatives as listed above.

AYES: Councilmembers Sheppard, Brown, Parker, Jackson and Schmid

NOES: NONE

ABSENT OR NOT VOTING: NONE

3. ANNUAL REPORT OF DOWNTOWN BUSINESS IMPROVEMENT AREA ADVISORY BOARD

Recommendation: That the City Council review the Annual BID Report and 1) accept it as submitted or 2) modify any particular portion of the report.

The Downtown Business Improvement District is a assessment district that assesses members for business promotion offsets.

State Law requires that the Downtown Red Bluff Business Association Advisory Board shall prepare a report each fiscal year for the assessments that are to be levied and collected. Staff's review of the report indicates the contents match the law requirements. The report proposes no changes in the boundaries of the BID, no changes in the benefit zones and no changes in the assessments. Annual approval of this assessment is a three meeting process.

Travis Dolling and Linda Bullock from the Downtown Business Improvement Area were present and available to answer any questions the City Council had.

M/S/C Councilmembers Jackson and Schmid to accept the Annual BID Report as presented.

AYES: Councilmember Jackson, Schmid, Parker, Sheppard and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

4. MOSQUITO AND VECTOR CONTROL DISTRICT TRUSTEE

Recommendation: That the City Council appoint Mr. Ronald Etzler to serve as the Tehama County Mosquito and Vector Control District Trustee representing the City of Red Bluff for the term of January 1, 2013 through December 31, 2014.

The Tehama County Mosquito and Vector Control District encompasses 1100 square miles (the I-5 corridor portion of Tehama County) and provides vector control to approximately 45,000 residents. The district is funded by property tax revenue and benefit assessments.

An eight-member board of Trustees governs the District and meets monthly. The Board consists of one member from each incorporated city within the District (Red Bluff, Tehama and Corning) and five members from the County of Tehama, at large.

District operations and activities consist of location, surveillance and reduction of mosquitoes and other vectors. The District uses integrated pest management (IPM) control measures appropriate for the situation that may include pesticides, biological control agents or physical control measures. These operations are accomplished with 6 full-time employees, various equipment and a full-scale mosquito fish program and an annual budget of approximately \$600,000.

M/S/C Councilmembers Parker and Jackson to approve the appointment of Mr. Ronald Etzler to represent the City of Red Bluff for Mosquito and Vector Control for the term of 1/1/13 to 12/31/14.

AYES: Councilmembers Parker, Sheppard, Schmid, Jackson and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

5. REPORT ON PROPERTY TAX REVENUE UPDATE

Sandy Ryan, Finance Director, provided the City Council and those in attendance with an update on Property Tax Revenue.

M/S/C Councilmembers Jackson and Schmid to receive the Report on Property Tax Revenue Update.

AYES: Councilmembers Jackson, Schmid, Parker, Sheppard and Brown

NOES: NONE

ABSENT OR NOT VOTING: NONE

6. REQUEST TO ADD AN ADDITIONAL 40 HR. FULL TIME EMPLOYEE WITHIN THE STREETS MAINTENANCE DIVISION

Bruce Henz, Public Works Director, reviewed the staff report and gave staff's recommendation that the City Council authorizes City Staff to hire an additional 40 hr. full time employee.

The Public Works Director requests City Council authorization to hire an additional 40 hr. full time Employee within the Streets Maintenance Division. Should this request be granted, it is likely that an existing City employee may request a transfer into the newly authorized Streets Maintenance position consistent with the rules and requirements of the Memorandum of Understanding with our union workers.

Staff would then wish to fill the existing City position that would be vacated.

This request is in consequence of medical leave and skill-set demands currently affecting the operational capabilities of the Public Works Street Maintenance Division.

A portion of the funds that will be required for the hiring of the new employee are available within the approved 2012 / 2013 Public Works Department Budget allocated for part time workers. The balance of the funding for the new position would need to be drawn from the Transportation Fund 43.

M/S/C Councilmembers Parker and Sheppard to authorize City Staff to hire an additional 40 hour full time employee.

AYES: Councilmembers Parker, Sheppard and Schmid

NOES: Councilmembers Brown and Jackson

ABSENT OR NOT VOTING: NONE

STAFF ITEMS:

Sandy Ryan, Finance Director, asked that Mayor Brown and Mayor Pro Tem Jackson see her on Wednesday or as soon as possible so that their signatures could go on the City's Bank Account.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Local Agency Formation Commission (LAFCO): *No Meeting*

3 Core: *No Meeting*

Tehama County Transportation Commission: *Meeting Cancelled*

Downtown Red Bluff Business Association: *No Meeting*

Community Action Agency: *No Meeting*

Tehama Economic Development Corporation: *No Meeting*

Tehama County Sanitary Landfill JPA I: *No Meeting*

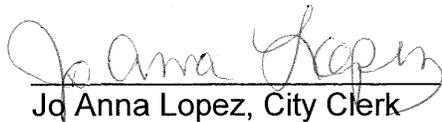
Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency

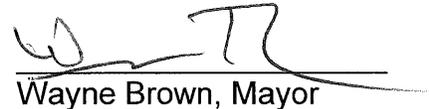
JPAII: *No Meeting*

ADJOURNMENT:

There being no further business Mayor Brown adjourned the meeting at 8:30 p.m. until the meeting of December 18, 2012.

ATTEST:


Jo Anna Lopez, City Clerk


Wayne Brown, Mayor

PLANNING COMMISSION
APPOINTMENT
VOTE FOR ONE (1)

Vote #1

COUNCILMEMBER: Jackson

- SUREN PATEL
- BILL MOULE
- JEAN MORAN
- ROBERT MARTIN
- GERRY REYES

PLANNING COMMISSION
APPOINTMENT
VOTE FOR ONE (1)

Vote #1

COUNCILMEMBER: Sheppard

- SUREN PATEL
- BILL MOULE
- JEAN MORAN
- ROBERT MARTIN
- GERRY REYES

PLANNING COMMISSION
APPOINTMENT
VOTE FOR ONE (1)

Vote #1

COUNCILMEMBER: Scamio

- SUREN PATEL
- BILL MOULE
- JEAN MORAN
- ROBERT MARTIN
- GERRY REYES

PLANNING COMMISSION
APPOINTMENT
VOTE FOR ONE (1)

Vote #1

COUNCILMEMBER: Wynne

- SUREN PATEL
- BILL MOULE
- JEAN MORAN
- ROBERT MARTIN
- GERRY REYES

PLANNING COMMISSION
APPOINTMENT
VOTE FOR ONE (1)

Vote #1

COUNCILMEMBER: PARKER

- SUREN PATEL
- BILL MOULE
- JEAN MORAN
- ROBERT MARTIN
- GERRY REYES

PLANNING COMMISSION
APPOINTMENT
VOTE FOR ONE (1)

Vote #1

COUNCILMEMBER: Jackson

- SUREN PATEL
- BILL MOULE
- JEAN MORAN
- ROBERT MARTIN
- GERRY REYES

PLANNING COMMISSION
APPOINTMENT
VOTE FOR ONE (1)

Vote #1

COUNCILMEMBER: Sheppard

- SUREN PATEL
- BILL MOULE
- JEAN MORAN
- ROBERT MARTIN
- GERRY REYES

PLANNING COMMISSION
APPOINTMENT
VOTE FOR ONE (1)

Vote #1

COUNCILMEMBER: Scymio

- SUREN PATEL
- BILL MOULE
- JEAN MORAN
- ROBERT MARTIN
- GERRY REYES

PLANNING COMMISSION
APPOINTMENT
VOTE FOR ONE (1)

Vote #1

COUNCILMEMBER: Wayne

- SUREN PATEL
- BILL MOULE
- JEAN MORAN
- ROBERT MARTIN
- GERRY REYES

PLANNING COMMISSION
APPOINTMENT
VOTE FOR ONE (1)

Vote #1

COUNCILMEMBER: Parker

- SUREN PATEL
- BILL MOULE
- JEAN MORAN
- ROBERT MARTIN
- GERRY REYES