

CITY COUNCIL

A G E N D A

Date of Meeting: Tuesday, March 6, 2012
Time of Meeting: 6:15 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

The City of Red Bluff welcomes you to their meetings, which are regularly scheduled for the first and third Tuesdays of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Deputy City Clerk's office prior to the day of the meeting.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any City Councilmember, staff member or interested person may request that an item be removed from the Consent Agenda and those items are usually considered following approval of the remaining Consent Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

The deadline for items to be placed on the City's agenda is 5:00 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the City Council if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting the criteria as an off agenda emergency).

A. CLOSED EXECUTIVE SESSION:

1. **CONFERENCE WITH LABOR NEGOTIATORS:** Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Cheryl Smith, Interim City Manager, Rick Crabtree, City Attorney and Vi Cobb, Human Resources Analyst, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Police Unit Employees.
2. **CONFERENCE WITH LABOR NEGOTIATORS:** Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Cheryl Smith, Interim City Manager, Rick Crabtree, City Attorney and Vi Cobb, Human Resources Analyst, regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Miscellaneous Unit Employees.

B. PLEDGE OF ALLEGIANCE:

C. CITIZEN'S COMMENT:

This time is set-aside for citizens to address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the City Council after the public hearing is opened for public testimony. The Mayor reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the City Council cannot make decisions on matters not on the agenda and matters of concern will be referred to the City Manager's Office.

D. PROCLAMATION:

1. GIRL SCOUTS OF THE USA – 100 YEAR ANNIVERSARY

E. STAFF ITEMS:

Staff updates/Reports

F. CONSENT AGENDA:

1. TREASURER’S REPORT – THIRD QUARTER OF FISCAL YEAR 2010

Recommendation: That the City Council accepts the report for the third quarter of Fiscal Year 2010.

2. TREASURER’S REPORT – FOURTH QUARTER OF FISCAL YEAR 2010

Recommendation: That the City Council accepts the report for the fourth quarter of Fiscal Year 2010.

3. RESOLUTION NO. 2-2012; A RESOLUTION ADOPTING THE CONFLICT OF INTEREST CODE FOR THE CITY OF RED BLUFF

Recommendation: That the City Council adopt Resolution No. 2-2012; A resolution adopting the Conflict of Interest Code for the City of Red Bluff.

4. RESOLUTION NO. 3-2012; PROHIBITING PARKING AND AUTHORIZING THE STREET CLOSURES OF PINE STREET (BETWEEN MAIN AND WASHINGTON STREETS) AND WASHINGTON STREET (BETWEEN OAK AND WALNUT STREETS) ALONG WITH THE CLOSURE OF THE PUBLIC PARKING LOT ON PINE/WASHINGTON STREET (APN 29-382-05)FOR THE CHILI COOK OFF ROUND-UP WEEK KICK-OFF

Recommendation: That the City Council adopt Resolution No. 3-2012 to authorize the street closures and public parking lot (APN 29-382-05) closures and to prohibit parking at the two locations for the Round-Up Week Kick-Off Festivities (Chili Cook off).

5. **RESOLUTION NO. 4-2012; PROHIBITING PARKING AND AUTHORIZING STREET CLOSURES; ROUND-UP PARADE**

Recommendation: That the City Council adopt Resolution No. 4-2012 prohibiting parking and allowing street closures in the staging area and on the parade route.

6. **RESOLUTION NO. 5-2012; PROHIBITING PARKING AND AUTHORIZING THE STREET CLOSURES OF PINE STREET (BETWEEN MAIN AND WASHINGTON STREETS) AND WASHINGTON STREET (BETWEEN OAK AND WALNUT STREETS) ALONG WITH THE CLOSURE OF THE PUBLIC PARKING LOT ON PINE/WASHINGTON STREETS (APN 29-382-05)FOR THE STREET DANCE ROUND-UP WEEK KICK-OFF**

Recommendation: That the City Council adopt Resolution No. 5-2012 to authorize the street closures and public parking lot (APN 29-382-05) closures and to prohibit parking at the two locations for the Round-Up Week Kick-Off Festivities (Street Dance).

7. **APPROVAL OF MINUTES**

February 7, 2012

END OF CONSENT CALENDAR

G. CURRENT BUSINESS:

1. PUBLIC HEARING; USER FEES UPDATE FOR POLICE AND FIRE

Recommendation: That the City Council:

- 1) Review the 2005 User Fee Study and the History of City of Red Bluff User Fees.
 - 2) Conduct the Public Hearing.
- and**
- 3) Direct Staff to prepare the CPI-U rate increase for Police And Fire for the annual rate increase for 2012/13 fiscal year. Council can elect to use 0, 1, 2, 3, or 4 years of past increases. Increases are based on the following yearly December CPI-U increases:
 - a. 2008 increase of 0.19
 - b. 2009 increase of 5.72
 - c. 2010 increase of 3.23
 - d. 2011 increase of 6.49

Total of all 4 past and present increases is 15.63 (compounded is 16.44).

2. CITY OF RED BLUFF CONTRACT AGREEMENT AND AUTHORIZATION FOR THE INTERIM CITY MANAGER TO ENTER INTO A CONTRACT WITH THE STATE OF CALIFORNIA REGARDING EMERGENCY GRANT FUNDING TO REPAIR AND MAKE FUNCTIONAL THE EXISTING CITY OF RED BLUFF RIVER PARK BOAT LAUNCH FACILITY THROUGH RECONSTRUCTION/ REHABILITATION

Recommendation: That the City Council:

1. That the City Council find Phase 1 of the Red Bluff River Park Boat Launch Facility for the ramp repair and modification program CEQA Exempt Per CEQA Guidelines Section 13301 & 15302 and direct staff to file such notice of exemption.
2. Adopt Resolution No. 6-2012 authorizing the City Manager, whether interim or contracted to execute an Agreement/Contract with the State of California regarding Emergency Grant Funding for the Ramp Repair and modification program at the City of Red Bluff River Park Boat Launch Facility for Phase 1 when and if the City's applications are accepted/approved.
3. Adopt Resolution No. 7-2012 and authorize the current Interim City Manager to sign another letter related to the Grant package and Emergency funding request for phase 1 repairs/reconstruction/rehabilitation.

3. ACQUISITION OF NEW RECORDS MANAGEMENT SOFTWARE FORE THE POLICE DEPARTMENT

Recommendation: That the City Council:

1. Staff recommends that the City Council Authorize the City Manager to enter in to a lease agreement with Sun Ridge Systems for the acquisition of new Records Management Software. This would be a seven year lease agreement with a 4% interest rate (see attached agreement).
2. Per the City of Red Bluff Purchasing Code, section 2.65(b), it is appropriate to view Sun Ridge Systems as a single source vendor and/or contractor for the acquisition of RIMS Records Management Software from Sun Ridge Systems.
3. Approve the expenditure with Computer Logistics in the amount of \$22,682.31 for the new server and software that would accommodate the RIMS software package. It is recommended that an appropriation from the Police Protection Impacts Fees- Fund 24-33 be made and placed into Police Department expenditure account 11-33-380-100 to pay for this portion of the RMS software acquisition.
4. Staff recommends that Police Department Account # 11-33-220-300 be increased by \$1500.00 to meet the support/maintenance needs to pay for LEADS support during the transition to RIMS between 7/1/2012 and 9/1/2012.

4. REPORT ON SALES TAX – 3RD QUARTER OF 2011

Recommendation: That the City Council accepts the Quarterly Sales Tax Report.

5. PROFESSIONAL AUDITING SERVICES FOR THE ANNUAL FINANCIAL REPORTS FOR FISCAL YEAR END JUNE 30, 2012 THROUGH JUNE 30, 2016.

Recommendation: That the City Council authorize the Interim City Manager to finalize a contract for Professional Audit Services with Matson & Isom (formerly Nystrom & Company) for a period of 5 years.

6. REQUEST TO FILL THE VACANT POLICE OFFICER POSITION DUE TO A RECENT RESIGNATION

Recommendation: That the City Council authorize City staff to establish a new Police Officer Eligibility List from which to fill future Police Officer vacancies in order to meet authorized sworn positions. There are currently (23) sworn positions authorized.

7. REQUEST TO FILL THE PART TIME BUILDING AND GROUNDS MAINTENANCE WORKER POSITION AT THE RED BLUFF COMMUNITY/SENIOR CENTER DUE TO RECENT RETIREMENT

Recommendation:

That the City Council authorize City staff to fill the part time Building and Grounds Maintenance Worker position for work performed at the Red Bluff Community Center and City Parks.

H. COMMITTEE REPORTS/COUNCIL COMMENTS

Reports by City Council members on on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO)

3Core

Tehama County Transportation Commission

Downtown Red Bluff Business Association

Community Action Agency

Tehama Economic Development Corporation

Tehama County Sanitary Landfill JPA I

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency JPA II

I. ADJOURNMENT:

Next regular meeting of the City Council will be the Meeting of March 20, 2012, at the Red Bluff City Council Chambers.

"The City of Red Bluff is an equal opportunity provider"