

## **CITY COUNCIL**

### **A G E N D A**

**Date of Meeting:** Tuesday, January 17, 2012  
**Time of Meeting:** 6:15 p.m. Closed Executive Session  
7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

The City of Red Bluff welcomes you to their meetings, which are regularly scheduled for the first and third Tuesdays of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Deputy City Clerk's office prior to the day of the meeting.

The Agenda is divided into two sections:

**CONSENT AGENDA:** These items include routine financial and administrative actions and are usually approved by a single majority vote. Any City Councilmember, staff member or interested person may request that an item be removed from the Consent Agenda and those items are usually considered following approval of the remaining Consent Agenda.

**REGULAR AGENDA:** These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

The deadline for items to be placed on the City's agenda is 5:00 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the City Council if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting the criteria as an off agenda emergency).

**A. CLOSED EXECUTIVE SESSION:**

- 1. Public Employee Appointment/Recruitment:  
City Manager  
(Government Code Section 54954.5(b))**

**B. PLEDGE OF ALLEGIANCE:**

**C. CITIZEN'S COMMENT:**

*This time is set-aside for citizens to address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the City Council after the public hearing is opened for public testimony. The Mayor reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the City Council cannot make decisions on matters not on the agenda and matters of concern will be referred to the City Manager's Office.*

## **D. STAFF ITEMS:**

*Staff updates/Reports*

## **E. CONSENT AGENDA:**

### **1. APPROVAL OF MINUTES**

a. **January 3, 2012**

### **2. REQUEST TO FILL THE SENIOR NUTRITION (SNP) PART TIME SITE MANAGER POSITION AS A TEMPORARY PART TIME EMPLOYEE**

#### **Recommendation:**

That the City Council authorize city staff to fill the SNP part time Site Manager position on a temporary basis due to the long-term absence of the current employee.

**3. APPROVAL OF SIDE LETTER AGREEMENT  
TO THE CURRENT MEMORANDUM OF  
UNDERSTANDING BETWEEN THE FIRE UNIT  
AND THE CITY OF RED BLUFF**

**Recommendation:**

That the City Council authorize the Human Resources Director to sign on, behalf of the City, the attached side letter to the Fire Unit Memorandum of Understanding (MOU).

**END OF CONSENT CALENDAR**

## **F. CURRENT BUSINESS:**

### **1. PARKS AND RECREATION ADVISORY COMMISSION APPOINTMENTS**

#### **Recommendation:**

That the City Council makes the necessary appointments to the Parks and Recreation Advisory Commission from the applications received.

### **2. APPOINTMENT OF INTERIM CITY MANAGER**

#### **Recommendation:**

That the City Council appoints Cheryl Smith as Interim City Manager effective February 18<sup>th</sup>, 2012 at an annual salary of \$100,000.

### **3. RECRUITMENT PLAN FOR CITY MANAGER**

#### **Recommendation:**

That the City Council approves the recommended recruitment plan for City Manager and authorize a supplemental budget appropriation of \$3,000 to the Human Resources Department.

### **4. PROPOSAL FOR “HALF TIME” CHIEF OF POLICE**

#### **Recommendation:**

That the City Council determine that the Red Bluff Police Officers proposal for a “half time” Police Chief is not feasible.

## **5. ADOPT FINAL BUDGET FOR FY 2010-11**

### **Recommendation:**

That the City Council adopt the Final Budget for FY 2010-11.

## **6. REPORT OF BUDGET FOR 2012 & 2013**

### **Recommendation:**

That the City Council receives the report on the Budget Update for 2012 & 2013.

## **7. DISCUSSION OF USER FEES STUDY AND HISTORY**

**Recommendation:** That the City Council:

1. Review the 2005 User Fee Study and the history of City of Red Bluff User Fees, and

2. Direct staff to prepare the CPI-U rate increase for all departments for the annual rate increase for 2012/13 fiscal year. Council can elect to use 0, 1, 2, 3, or 4 years of past increases. Increases are based on the following yearly December CPI-U increases:

- a. 2008 increase of 0.19
- b. 2009 increase of 5.72
- c. 2010 increase of 3.23
- d. 2011 increase of 7.05\*

Total of all 4 past and present increases is 16.19 (compounded is 17.05). \* Estimated (actual available 1/19/12).

## **8. McGLYNN POOL**

**Recommendation:** That the City Council:

1. Consider all information presented along with all public comment.
2. Authorize the staff to prepare a Request of Proposal for a required 2<sup>nd</sup> main drain and resurfacing of the McGlynn Swimming Pool using Pebble Sheen.
3. Authorize staff to begin the bid process.

## **9. REQUEST TO FILL THE BUILDING AND GROUNDS MAINTENANCE WORKER POSITION AT THE RED BLUFF COMMUNITY/SENIOR CENTER DUE TO RECENT RETIREMENT**

**Recommendation:**

That the City Council authorize city staff to fill the vacant Building and Grounds Maintenance Worker position at the Red Bluff Community/Senior Center. The position is a .88 FTE (full time equivalent) position.

## **10. RED BLUFF RIVER PARK FESTIVAL**

### **Recommendation:**

That the City Council approve the Parks and Recreation Department to partner with the Blues for the Pool Committee, Red Bluff River Park Festival Committee and the Community Center Auxiliary to host the following events that will be held in 2012 as fundraisers for the McGlynn Swimming Pool:

- a. Open House/Beer Tasting
- b. Kay Webb Memorial Softball Tournament
- c. Dutch Oven Cook-Off & Disc Golf
- d. River Park Festival
- e. Wine Tasting by the Pool
- f. Fall Craft Faire
- g. Fall Scramble

## **11. VOLUNTEERS IN POLICE SERVICE PROGRAM (VIPS)**

### **Recommendation:**

That the City Council accepts the report on the Volunteers in Police Services (VIPS) Program.

## **G. COMMITTEE REPORTS/COUNCIL COMMENTS**

*Reports by City Council members on on the activities of their assigned agencies and/or committees.*

Local Agency Formation Commission (LAFCO)

3Core

Tehama County Transportation Commission

Downtown Red Bluff Business Association

Community Action Agency

Tehama Economic Development Corporation

Tehama County Sanitary Landfill JPA I

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency JPA II

## **H. ADJOURNMENT:**

**Next regular meeting of the City Council will be the Meeting of February 7, 2012, at the Red Bluff City Council Chambers.**

*"The City of Red Bluff is an equal opportunity provider"*