



CITY OF RED BLUFF

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REGULAR AIRPORT COMMISSION MEETING

Date of Meeting: June 12, 2019
Time of Meeting: 5:30 p.m.
Place of Meeting: Council Chambers, City Hall

Commissioners Present: Chairperson David Cappello
Vice Chairperson Rob Schmid
Commissioner Robert Moore
Commissioner Wanda Schuler

Commissioners Absent: Commissioner Lynn Chamblin

Staff Present: R. Scott Miller, Assistant Public Works Director / Airport Manager
Marie Jensen, Administrative Technician

1. **Pledge of Allegiance:**
2. **Commissioner's Approval of Minutes**

May 8, 2019

Motion: Schuler
Second: Moore

Ayes: Schuler, Moore, Schmid,
Noes:
Abstained: Cappello (absent last meeting)

3. **Citizen's Comments**

Citizen Kathy Nelson addressed the commissioners stating that after lengthy personal research, she asserts that County did everything illegal for the expansion of services for the homeless shelter. Mrs. Nelson submitted her supporting paperwork to the Commissioners and stated that if the county does get the CDBG grant, it should be taken away because of how they are doing it. Commissioner Schuler asked Kathy if she had addressed the Board of Supervisors and she said that she had but didn't have all the information that she has now, so they only received part of her report.

4. Current Business

4.1 Fixed Base Operator (FBO) – Gary Walker

Gary informed the Commissioners that Cal Fire is buying a large quantity of fuel. Gary also stated that he received a call regarding a lady that found an old plaque for the City of Red Bluff in her deceased mother's belongings. Gary presented the plaque to the Commissioners, which was commemorating United Airline's 25th anniversary of the first coast-to-coast air route on September 8th, 1945. The plaque was delivered to Gary's office and it will be going into the air museum.

5. Old Business

5.1 Report of Homeless Executive Meeting

Commissioner Robert Moore informed the Commission that no meeting was held. However, at the Stakeholders Meeting, Robert relayed that the CBDG Grant score was 953 out of 1000 and that the award notification is pushed off until June 19th. There was also plans for the county to place a portable shower trailer with clothes washing capabilities at their Walnut Street campus parking lot. Commissioner Cappello asked what the purpose of the trailer was, and Robert said it was a temporary provision until the shelter is up and running should they get the grant. Kathy Nelson commented that the temporary facility is in violation of public nuisance laws in the City of Red Bluff ordinance.

5.2 Installation of Aircraft Tracking Equipment

Airport Manger Scott Miller informed the commissioners that he had reached out to the MIS representative requesting a presentation of their system. The representative stated that they could conduct a webinar. If the Commission would like to pursue that option, the city would need coordinate with MIS and prepare the council chambers to facilitate the presentation. Commissioner Cappello is interested in more information and asked if it was run by a private company which Scott confirmed that it was. Commissioner Schuler asked Scott if we could confer with our consultants Mead and Hunt to vet the legitimacy of the company. Scott said he would contact them. Commissioner Schmid and Commissioner Moore would like to set it up next month if possible.

5.3 Draft Statement of Concerns Regarding Shelter

The Commission discussed the proposed letter that Commissioners Schuler and Schmid had drafted "to advise City Council on issues relating to zoning, noise, encroachment, airspace and issues related to airport safety." Commissioner Robert Moore said that item #2 is incorrect as the city is not liable for damage done to aircraft and other private property. All the Commissioners agreed to strike it out. Commissioner Schuler also eliminated the Commissioner signature lines and reference to it, from the opening statement. Commissioner Moore made a motion to submit the letter as amended to the City Council.

Motion: Moore
Second: Schmid
Ayes: Cappello, Moore, Schmid, Schuler
Noes:

Commissioner Schmid motioned that Airport Manager Scott Miller to submit the amended letter to Deputy City Clerk Anita Rice to be placed on the city council Agenda for July 2nd, if its accepted.

Motion: Schmid
Second: Schuler
Ayes: Moore, Cappello, Schmid, Schuler
Noes:

6. **New Business**

6.1 **Report on the FAA Airports Conference**

Scott Miller informed the commissioners about the FAA Western-Pacific Airports conference that he had recently attended. General topics presented were; runway and movement area safety, airport case studies, FAA congressional reauthorization, ACIP applications, commuter trends (Uber, Turo, UAM), new construction standards, and land use inspections. Scott said that he had made several contacts with airport consultants, FAA officials, and other various airport/aviation officials and managers.

7. **Closing Comments**

None

Chairman David Cappello adjourned the meeting at 6:38 pm.

Respectfully submitted,



R. Scott Miller
Assistant Public Works Director and
Airport Manager