



# CITY OF RED BLUFF

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## REGULAR AIRPORT COMMISSION MEETING

**Date of Meeting:** January 11, 2017  
**Time of Meeting:** 5:30 p.m.  
**Place of Meeting:** Council Chambers, City Hall

**Commissioners Present:** Chairperson Don Ferreira  
Vice Chairperson Robert Moore  
Commissioner Lynn Chamblin  
Commissioner Wanda Schuler  
Commissioner Dave Cappello

**Commissioners Absent:** None

**Staff Present:** R. Scott Miller, Associate Engineer  
Anita Rice, Administrative Technician

### 1. **Commissioner's Approval of Minutes**

#### **December 14, 2016**

Motion: Moore  
Second: Chamblin

Ayes: Moore, Ferreira, and Chamblin  
Noes: None  
Absent: None  
Abstained: Schuler and Cappello

### 2. **Citizen's Comments**

None

### 3. **Current Business**

#### 3.1 **Fixed Base Operator (FBO) – Cardan Aircraft Services**

Gary Walker, Cardan Aircraft Services, reported that some of the runway lights were damaged by an unknown plane but have been repaired.

### 3.2 Chairperson and Vice Chair Elections

Chairperson Fereira called for a motion to elect a Chairperson.

Commissioner Schuler motioned Commissioner Moore for Chairperson.

Chairperson Fereira seconded and all were in favor.

Ayes: Feriera, Moore, Schuler, Chamblin and Cappello

Noes: None

Absent: None

Abstain: None

Chairperson Moore called for a motion to elect a Vice Chairperson.

Commissioner Fereira motioned Commissioner Schuler for Vice Chairperson.

Chairperson Moore seconded the motion and all were in favor.

Ayes: Feriera, Moore, Schuler, Chamblin and Cappello

Noes: None

Absent: None

Abstain: None

## 4. Old Business

### **Airport Gate Operator Replacement**

Scott Miller, Public Works Associate Engineer, introduced himself to the Commission and informed them that the City Council approved Public Works to award a contract to The Door Company at the December 20, 2017 City Council Meeting.

Chairperson Moore inquired if the new gate operators would use the same gate cards for access. Mr. Miller confirmed the same gate cards would be used with some programming made by the contractor.

Irwin Fust, audience member, inquired when project would start.

Mr. Miller stated the contractor would start when the contracts are in place and has twenty-one (21) days to complete the project but expects each gate to take a day and a half to finish.

## 5. Closing Comments

Councilmember, Rob Schmid inquired if anyone from the commission had noticed that the airport beacon appeared to be excessively pointed towards the ground.

Commissioner Fereira stated there is a very precise set of procedures from Federal Aviation Administration (FAA) that must be followed.

Vice Chairperson Schuler inquired if there are any requirements to test the settings of the beacon and suggested the City ask their airport consultant.

Councilmember Schmid reminded the Commission to get financial information about the airport from the finance department so they are better informed.

Tehama County Aviation Association (TCAA) Irwin Fust, inquired if the City has a grant writer. Councilmember Schmid stated the City does not have a grant writer.

Commissioner, Dave Capello, introduced himself as a native of Tehama County and has been aviating for two years. He was encouraged by Commissioner Schuler to apply for a Commission seat.

Chairman Robert Moore adjourned the meeting at 5:55 p.m.

Respectfully submitted,



R. Scott Miller  
Public Works  
Associate Engineer