



CITY OF RED BLUFF

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REGULAR AIRPORT COMMISSION MEETING

Date of Meeting: April 12, 2017
Time of Meeting: 5:30 p.m.
Place of Meeting: Council Chambers, City Hall

Commissioners Present: Commissioner Lynn Chamblin
Commissioner Wanda Schuler
Vice Chairperson Robert Moore
Commissioner Dave Cappello
Chairperson Don Ferreira

Commissioners Absent: None

Staff Present: R. Scott Miller, Associate Engineer
Marie Jensen, Administrative Technician

Commissioner's Approval of Minutes

March 8, 2017

Commissioner Chamblin moved to approve the March 8, 2017 minutes.

Motion: Commissioner Chamblin
Seconded: Commissioner Cappello

Ayes: Chamblin, Schuler, Cappello, Moore and Ferreira
Noes: None
Absent: None
Abstained: None

1. **Citizen's Comments**

Irwin Fust, airport hangar owner, reported he will be starting his ground school on May 3, 2017 and again in the fall.

Commissioner Moore inquired where the classes would be held.

Mr. Fust replied it will be at the downstairs airport terminal.

Mark Gunsauls, PJ Helicopters owner, informed the commission of the companies doing run-on –landings on the Airport Runway leaving marks. Redding Airport bans run-ons at their Airport Runway; Run-ons should be performed in the dirt.

Scott Miller, City Associate Engineer, inquired if Mr. Gunsauls wrote down the N numbers from the aircrafts.

Mr. Gunsauls replied he did not get the N numbers, but he knows the companies.

2. Current Business

2.1 **Fixed Base Operator (FBO) – Cardan Aircraft Services**

Gary Walker, Cardan Aircraft Services, reported that ground school is ready to start. He is negotiating with the City to lease the old TCLD office at the airport terminal. Additionally, he is negotiating to re-open the museum.

2.2 **Upstairs Tenant Infill**

Scott Miller, City Associate Engineer, reported that the City is negotiating with Gary Walker in leasing the upstairs space above the restaurant.

Commissioner Schuler inquired if the Airport Commission would participate the negotiations.

Mr. Miller reported the City and Gary Walker are still in negotiations for the improvements and lease. Once proposed improvements and lease negotiations are finished, it will be brought to the Commission.

Commissioner Moore asked if the upstairs would be done by May 3rd for the ground school.

Commissioner Cappello stated that the ground school would be held downstairs.

2.3 **Flight Training Office Lease**

Scott Miller, City Associate Engineer, reported that the City is negotiating with Gary Walker regarding lease conditions.

2.4 **PJ Helicopters**

Scott Miller, City Associate Engineer, inquired if the Airport Commission would like to vote to add the PJ Helicopter agenda item.

Commissioner Ferreira motioned to add the PJ Helicopter agenda item.

Seconded: Commissioner Schuler

Ayes:	Chamblin, Schuler, Cappello, Moore and Ferreira
Noes:	None
Absent:	None
Abstained:	None

Mr. Miller introduced Marie Jensen, the new Public Works Administrative Technician and Scott Friend, the City's Contracted Planner.

Mr. Friend demonstrated a PowerPoint presentation regarding the PJ Helicopter Hangar Expansion Project and answered the Commissioners questions.

3. **Old Business**

Runway Rehabilitation Status Report

Scott Miller, City Associate Engineer, stated that the Runway Schedule is on track and the runway will be closed from May 1st to the 16th. Notifications were sent out and a Notice to Airman (NOTAM) will be issued 72 hours prior to closure.

4. **Closing Comments**

Ken Johnson, audience member, inquired what the City will do with the grindings.

Mr. Miller stated the contractor handles the grindings.

Councilmember Schmid suggested that the commission would address the run-on landings at the next City Council Meeting.

Commissioner Schuler stated that the Airport Manger should be able to address the run-on landings.

Mr. Miller said he would address the run-ons with the City Manager.

Commissioner Cappello suggested putting run-ons on the agenda and address at the next City Council Meeting.

Mark Gunsauls, PJ Helicopters, suggested it should be put on the agenda, addressed at council, and addressed with the companies performing the run-ons.

The meeting was adjourned at 6:18 p.m.

Respectfully submitted,



R. Scott Miller
Public Works
Associate Civil Engineer