



CITY OF RED BLUFF

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AIRPORT COMMISSION AGENDA

Date of Meeting: **February 12, 2020**
Place of Meeting: **City Council Chambers**
Time of Meeting: **5:30 p.m.**

This agenda has been posted pursuant to City of Red Bluff Resolution No. 28-1995. The City of Red Bluff welcomes you to their meetings, which are regularly scheduled for the second Wednesday of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Public Works office prior to the day of the meeting.

1. **Pledge of Allegiance**
2. **Approval of Minutes**

January 8, 2020

3. **Citizen's Comments**

Citizen comments are a special time for citizens to address the Airport Commission on airport related items which are not on this meeting's agenda. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the commission after the public hearing is opened for public testimony. By law, the Airport Commission cannot make decisions on matters not on the agenda: however, items can be discussed and can be placed on the agenda of the next Airport Commission Meeting. If requested by letter, at least two weeks prior to the Airport Commission Meeting, any subject relative to the operation of the airport will be placed on the next agenda. The Chairperson reserves the right to limit the duration of time per each speaker.

4. **Current Business**

4.1 **Fixed Base Operator (FBO) – Gary Walker** **Informational**

5. **Old Business**

5.1 **Report of Homeless Executive Meeting** **Informational**

The City of Red Bluff is an Equal Opportunity Employer

5.2 Selection of Airport Consultant **Informational**

The airport selection committee consisting of the Public Works Director, the Airport Manager, and an Airport Commissioner, scored the four Statement of Qualifications that were received and presented the ranking to City Council on February 4th. The ranking of the four SOQ's was Armstrong, Kimley-Horn, Reinard Brandley, and Mead & Hunt. City Council approved the awarding of the 3-year contract, with up to, a two-year extension if desired by the city to the highest ranked firm, Armstrong Consultants.

6 New Business

6.1 Mt. Shasta Chapter, Ninety-Nines Air Race **Discussion**

Both the airport manager and FBO have been contacted by Donna Harman of the Mt. Shasta Chapter of Ninety-Nines about the possibility of using RBL as a stop for their proposed "Palms-to-Pines" air race that would originate in Santa Monica and terminate in Bend, OR. Preliminary plans would anticipate approximately 20-30 planes stopping in Red Bluff overnight on August 14/15, 2020. Participants would arrange lodging at the local establishments, and there would be a possibility of a hosted on-field dinner. Staff seeks comments from the Airport Commission regarding the proposed endeavor.

6.2 Improved Ramp Lighting **Informational**

City staff has replaced several of the lamps on the ramp to improve lighting conditions. The fixtures on the storage building adjacent to the north gate have also been replaced, including the faulty photocell.

6.3 SWAAAE Convention **Informational**

On January 27th and 28th, the airport manager was invited to attend and speak at the Southwest Chapter of the American Association of Airport Executives annual Airport Management Short Course convention in Monterey (<https://www.swaaae.org/>). While there, the manager was able to learn additional information regarding the Federal Grant process, hosting special events at airports, emergency planning and response, and property management. There was also opportunity to have one-on-one discussions with both the FAA SFO ADO Manager and Caltrans' Aeronautical Division Chief about particular issues specific to RBL.

7 Closing Comments

The next Regular Airport Commission Meeting is scheduled for March 11, 2020