



# CITY OF RED BLUFF

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## **AIRPORT COMMISSION AGENDA**

Date of Meeting:                      **December 12, 2018**  
Place of Meeting:                    **City Council Chambers**  
Time of Meeting:                    **5:30 p.m.**

This agenda has been posted pursuant to City of Red Bluff Resolution No. 28-1995. The City of Red Bluff welcomes you to their meetings, which are regularly scheduled for the second Wednesday of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Public Works office prior to the day of the meeting.

### **1. Approval of Minutes**

**November 14, 2018**

### **2. Citizen's Comments**

Citizen comments are a special time for citizens to address the Airport Commission on airport related items which are not on this meeting's agenda. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the commission after the public hearing is opened for public testimony. By law, the Airport Commission cannot make decisions on matters not on the agenda: however, items can be discussed and can be placed on the agenda of the next Airport Commission Meeting. If requested by letter, at least two weeks prior to the Airport Commission Meeting, any subject relative to the operation of the airport will be placed on the next agenda. The Chairperson reserves the right to limit the duration of time per each speaker.

### **3. Current Business**

3.1      **Fixed Base Operator (FBO) – Gary Walker**                      **Informational**

### **4. Old Business**

4.1      **Proposed County Shelter Project at 1445 Vista Way**      **Informational**  
Valerie Lucero, Executive Director of Tehama County Health Services Agency (TCHSA) will present information regarding the existing services provided at the facility

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and discuss the proposed expansion of services as a One-Stop Center for the homeless and low-income persons as outlined in the ***Tehama County 10-Year Plan to End Homelessness***.

**ATTACHMENTS:**

Exhibit A: One-page *Vista Way One-Stop Day Services and Shelter Project* as provided by TCHSA

**4.2 TCAA Aircraft Display Informational**

The last Commission meeting reported that the Request to Waive Building Fees for the Aircraft Display would be on the December 4<sup>th</sup> Council Agenda. However, due to the required legal notice posting and that the newspaper was closed for an extended time around Thanksgiving, the topic will not be discussed until the December 18<sup>th</sup> meeting.

**5. New Business**

**5.1 Surplus Sale of Miscellaneous City Items Recommendation**

City staff has started compiling an inventory of proposed items that will be placed in auction. Airport related items include the old rotating beacon and miscellaneous lights and markers. Staff seeks Commission's recommendation towards release of items.

**5.2 Police Department Training on E/W Taxiway Informational**

The Police Department will once again be using the east/west taxiway for their vehicular training. The training is planned for December 13<sup>th</sup> at 08:00-12:00 with an hour set-up and breakdown of the drive course (cones) on each side of the time window. Moderate vehicular speeds are anticipated. The Training Officer has been informed that aircraft have the right-of-way. Affected taxiway tenants are encouraged to be vigilant for the increased activity and inform the Training Officer of anticipated aircraft arrivals.

**5.3 Council Appointment of New Airport Commissioner Informational**

At the December 4<sup>th</sup> City Council meeting, the new Council body had two candidates vying for one Airport Commissioner seat; incumbent Don Ferreira and outgoing Councilman Rob Schmid. Both candidates conveyed their experience and desire to serve, with the Council ultimately appointing Rob Schmid with a 3-2 vote.

Staff would like to thank Don's service as a Commissioner. Don has provided great insight, historical information, and detailed technical advice to staff and Council in his tenure. Don's valuable assistance has been greatly appreciated and staff would like to extend an invitation for his attendance at future Commission meetings.

**5.4 sUAS (Drone) Operations near RBL Recommendation**

The Airport Manger receives periodic notifications regarding potential sUAS (drone) flights near Red Bluff. Drone pilots must notify airport management if planned operations will occur within 5 miles of RBL (FAA B4UFly). Contact and operational information (name, phone, date and location of op, planned AGL, objective) is taken and pilot is informed of any other known activity in the area and reminded to comply with FAA regulations (FAR Part 107, etc.). Staff requests recommendation for inclusion of any other potential actions or information to be requested.

**6. Closing Comments**

The next Regular Airport Commission Meeting is scheduled for January 9, 2019

# EXHIBIT A

## Vista Way One-Stop Day Services and Shelter Project December 3, 2018

The Tehama County Health Services Agency (the County) owns the property at 1445 Vista Way within the City of Red Bluff. The building is 10,000 sq. ft. Next door to the east is the Saint Elizabeth Community Hospital, Home Health Agency.

Currently and for the past 20 years the 1445 Vista Way Facility has been used for:

- County out-patient behavioral health recovery and rehabilitation services, Monday through Friday from 8 A.M. to 5 P.M.
- Shower and laundry facilities for the homeless, Monday - Friday from 8 A.M. to 5 P.M.

Proposed services for homeless and low-income persons after facility is remodeled:

- **One-Stop Day Services**
  - Assessment for all service needs
  - Referral to community services
  - Domestic Violence assessments
  - Mental Health assessments
  - 12-step and peer support groups
  - Case Management
  - Continuing Education/GED/College
  - Job Training
  - Family reunification
  - Transitional/Permanent Housing Assistance
  - Apply for benefits and programs
  - Doctor appointments
  - Home Health nursing care
  - Substance Abuse assessments
  - Transportation to off-site services
  - Faith Based Assistance services
  - Veterinary services for pets
  - Life Skills classes
  - Child Support Services assistance
  - Clothing/Laundry/Showers
- **Work programs**
  - Culinary/dietary
  - Facility maintenance
  - Pet care and training
  - Business Administration
  - Laundry
  - Janitorial
  - Information Technology
  - Customer service and clerical support
- **Year-Round Temporary Shelter**
  - Overnight sleeping facilities for approximately 50-80 persons
  - Separate dorms for men, women, families, and unaccompanied youth
  - Shower and laundry facilities
  - Meals
  - Crates/kennels for pets

Site Administration:

- County will contract with a private nonprofit to operate the facility
- 24-hour staffing
- Site security plan including security cameras/alarms
- House rules and consequences for non-compliance
- Staff and volunteer cross-training
- Collaboration with law enforcement to reduce crime and decrease the burden of homelessness on businesses and neighborhoods
- Ongoing evaluation of client and public safety outcome measures

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