



CITY OF RED BLUFF

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REGULAR AIRPORT COMMISSION MEETING

Date of Meeting:

November 9, 2016

Time of Meeting:

5:30 p.m.

Place of Meeting:

Council Chambers, City Hall

Commissioners Present:

Chairman Don Ferreira

Vice Chairman Robert Moore

Commissioner Lynn Chamblin

Commissioner Wanda Schuler

Commissioners Absent:

None

Staff Present:

Richard Crabtree, City Manager / City Attorney

Anita Rice, Administrative Technician

1. **Commissioner's Approval of Minutes**

Motion: Moore

Second: Chamblin

Ayes: Moore, Ferreira, and Chamblin

Noes: None

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Absent: None

Abstained: Schuler

2. Citizen's Comments

Dave Hall, airport hangar owner, alerted City Staff about a high voltage locker hazard just inside the South Gate area.

Mr. Crabtree commented he would have city staff investigate and come up with a solution.

3. Current Business

3.1 Fixed Base Operator (FBO) – Cardan Aircraft Services

Gary Walker, Cardan Aircraft Services, reported the old upstairs restaurant clean-up has been completed. All of the debris, the old equipment and hazardous waste material, was hauled to the dump.

Walker described some reasons why the Red Bluff Airport doesn't get as many jets landing as he would like. Before, he had thought the reason was because of the length of the runway but his fuel supplier mentioned that there are facility checklists that companies use to influence their decisions of which airports they choose to use.

3.2 Airport Capital Improvement Plan (ACIP)

Mr. Crabtree announced the City awarded the development of the ACIP contract to Mead & Hunt (airport consultant). The ACIP is required by Federal Aviation Association (FAA) and it is very important to have a comprehensive plan in place in order to qualify for grants in future years. The ACIP that Mead & Hunt is developing covers years 2018 through 2022.

3.3 Drone Operator/Point of Contact

Mr. Crabtree stated he would like to establish the FBO as the point of contact for drone operation requests near the airport. The commission discussed the following:

- The difference between commercial and recreational operators
- Airport boundaries
- Language for requests to fly (flying drones near the airport is not recommended)
- Waivers/Liability
- FBO options of recourse
- Federal Aviation Administration rules
- Model airplanes

No action was taken on this item.

4. Old Business

4.1 Runway Resurfacing Project

Mr. Crabtree, reported staff had a conference call with Mead & Hunt and the runway rehab construction contractor, Tullis Construction. The contract and grant is complete; however, everyone agreed that the project should begin in the spring of 2017 when the weather is warmer and the risk of the runway shutting down longer than planned is minimized.

Chairman Ferreira expressed concern of construction starting in the fire season.

Mr. Crabtree stated the City will establish a project start date with the FBO and PJ Helicopters.

Irwin Fust, audience member, inquired how long the project would take.

Mr. Crabtree stated the actual construction is planned for 15-days.

4.2 Airport Terminal Upstairs Cleanup

Mr. Crabtree reported the cleanup project was finished; incidentally, when the contractor applied the sealant upstairs, it caused a bad odor to filter into the downstairs restaurant. If it was known that the sealant would cause an odor, staff would have requested the contractor to lay the sealant down after restaurant hours.

5. Closing Comments

Commissioner Schuler requested the FBO to identify the amenities the Red Bluff Airport offers according to the facility checklist mentioned in the FBO Report (Current Business 3.1).

Commissioner Schuler inquired if the FBO has a plan to bring rental cars to the airport for pilots that fly in and need transportation around Red Bluff.

FBO Walker stated he has a courtesy car that he loans to visiting pilots.

Commissioner Schuler inquired if a rental car service would qualify for placement on the ACIP list.

Mr. Crabtree stated he didn't believe it would.

City Council Member Rob Schmid announced that there are seats available on the Airport Commission.

Chairman Fereira adjourned the meeting at **6:16** p.m.

Respectfully submitted,

Richard Crabtree
City Manager / City Attorney