



## CITY OF RED BLUFF

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[www.cityofredbluff.org](http://www.cityofredbluff.org)

# REGULAR AIRPORT COMMISSION MEETING

<b><u>Date of Meeting:</u></b>	November 14, 2018
<b><u>Time of Meeting:</u></b>	5:30 p.m.
<b><u>Place of Meeting:</u></b>	Council Chambers, City Hall
<b><u>Commissioners Present:</u></b>	Chairperson Wanda Schuler

Vice Chairperson David Cappello  
Commissioner Don Fereira  
Commissioner Lynn Chamblin  
Commissioner Robert Moore

## **Commissioners Absent:**

**Staff Present:** R. Scott Miller, Assistant Public  
Works Director / Airport Manager  
Marie Jensen, Administrative Technician

## **1. Commissioner's Approval of Minutes**

September 12, 2018

Motion: Fereira  
Second: Chamblin

Ayes: Schuler, Fereira, Moore, Chamblin  
Noes: None  
Abstained: David Cappello

## 2. Citizen's Comments

None

## 3. Current Business

### **3.1 Fixed Base Operator (FBO) – Gary Walker**

Gary reported that things were running as normal. There is a lot more activity with helicopters due to the fires. Gary reported a few recent issues at the airport. A tow bar was found on the runway and they are not sure where it came from. An overnight pilot on his way to Alaska, found greasy footprints on his wings when he returned to his plane in the morning. A police report was filed, and the pilot completely inspected the plane to verify nothing else had been tampered with before he departed. Commissioner Dave Cappello asked Gary about the reports of an individual living in one of the hangars and Gary said

the Police Department came out and talked to the man and they were not clear on what the Policies were for how long someone can be at the hangar, so he was not arrested.

#### **4. Old Business**

**4.1 Council Resolution for 10-year Homeless Plan**  
Airport Manager, Scott Miller informed the Commissioners about the last City Council meeting regarding the proposed Homeless Shelter at 1445 Vista Way. Scott also let the Commissioners know that he had taken a tour of the existing facility, discussed the proposed service expansion, and conveyed his safety concerns in relation to the Airport. Commissioner David Cappello was concerned about staffing and how many they would have watching over the facility. Council Member Rob Schmid asked Scott Miller about the zoning. Mr. Miller informed Rob Schmid that it is County owned property and the City has no jurisdiction over the zoning as such. Commissioner Bob Moore asked if the County can relocate the facility so that its not by the Airport and Rob Schmid replied that they could if they wanted to.

## **4.2 TCAA Aircraft Display**

Airport Manager, Scott Miller let the Commissioners know that the City Council must have a Public Hearing and the deadline had been missed and it would be bumped to the next council meeting on December 4<sup>th</sup> at 6:00 pm.

## **5. New Business**

### **5.1 PG&E Inspects Gas Transmission Line**

Airport Manager, Scott Miller informed the Commissioners he had met with PG&E to do their annual inspection on the buried transmission line crossing approach end of RWY 33. No issues were discovered.

### **5.2 Airport Consultant Services**

Scott Miller let the commissioners know the status of the Mead & Hunt Contract, and it was last updated in 2013. The City can terminate contract with written notice and advertise for an RFP if the City wanted to. Commissioner Wanda Schuler asked Scott if he has met with Mead & Hunt and Scott said he had. Commissioner Schuler asked Scott how Mead & Hunt had done on the last project and Mr. Miller said there were a few issues but overall, they were fine.

**6. Closing Comments**

Scott Miller informed Commissioners that he had received a call from the Red Bluff Police Department on his day off requesting a list aircraft that fly in and out of the Airport. A resident reported that an airplane had dropped a beer can over their house. Scott informed the Police Department that we are an uncontrolled, non-tower field and do not monitor approaching/departing aircraft.

Chairman Schuler adjourned the meeting at 18:30 (6:30 p.m.)

Respectfully submitted,

s/R. Scott Miller  
Assistant Public Works Director/  
Airport Manager