



## CITY OF RED BLUFF

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### REGULAR AIRPORT COMMISSION MEETING

**Date of Meeting:** May 11, 2016  
**Time of Meeting:** 5:30 p.m.  
**Place of Meeting:** Council Chambers, City Hall

**Commissioners Present:** Chairman Don Fereira  
Vice Chair Robert Moore  
Commissioner Lynn Chamblin  
Commissioner Tom Wulfert  
Commissioner Schuler

**Commissioners Absent:** None

**Staff Present:** Richard Crabtree, City Manager / Attorney  
Bruce Henz, Director of Public Works  
Anita Rice, Administrative Technician

## **1. Approval of Minutes**

Commissioner Schuler motioned to approve the minutes and Commissioner Chamblin seconded the motion.

AYES: Moore, Chamblin, Schuler and Wulfert

NOES: None

ABSENT OR NOT VOTING:

ABSTAINED: Ferreira

## **2. Citizen's Comments**

None

## **3. Current Business**

### **3.1 Fixed Base Operator—Cardan Aircraft Services**

Gary Walker, owner of Cardan reported fuel sales were down and several hangars were broken into. The locks were cut off the hangar doors and items such as tools and a television were stolen.

Council Member Rob Schimd requested Gary Walker's opinion of how the break-in affects the airplanes.

Walker stated that if the airplanes were tampered with, this could cause an accident.

Commissioner Chamblin inquired if the police department was aware.

Director Henz stated the police department is aware of the break-ins and they are patrolling the airport.

Commissioners Ferreira and Wulfert questioned if the thief drove in and if the gate card system is secure.

Director Henz explained that public works keeps an inventory of the gate cards and deactivates cards as needed.

Chairman Ferreira suggested the City place security cameras at the airport.

Commissioners Moore and Schuler inquired if anyone noticed any suspects.

Walker stated he has noticed one car near Cardan and he thought they might have been watching the airport.

### **3.2 Ad Hoc – Drones**

Director Henz informed the Commission they as a committee could put together a draft of rules and regulations pertaining to drones and present the draft to the City Council.

Commissioner Wulfert suggested the rules and regulations should be kept simple.

Commissioner Schuler inquired if the police department had a policy for drones.

Henz stated the police department does not have a policy specifically for drones.

Chairman Fereira suggested placing a “not allowed” sign at the airport.

Commissioner Wulfert suggested they postpone any action until additional information is received.

#### **4. Old Business**

##### **4.1 Restaurant**

Director Henz reported the City had to halt construction due to an issue with the contractor’s license but he expected the license to be reinstated by the end of the week.

City Manager Richard Crabtree informed the Commission that the City is keeping the project moving forward as much as possible.

Wulfert inquired if the appliances were installed.

Director Henz stated most of the appliances were installed but the inspections still have to be completed.

Chairman Fereira inquired if there was an opening day set.

Director Henz estimated the opening day in three weeks.

Commissioner Moore questioned what would happen if the contractor is unable to reinstate his license.

City Manager, Rick Crabtree stated the project would have to be re-bid.

## **5. Comments**

None

Meeting Adjourned at 6:12 p.m.

Respectfully,

Bruce Henz  
Public Works Director  
Airport Manager