



CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

AGENDA

Regular Meeting, Red Bluff Planning Commission
Tuesday, January 22, 2019
Council Chambers 5:15 p.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

Chairperson: Steve Piffero
Vice Chair: Doug Dale
Commissioner: Gerry Reyes
Commissioner: Chris Mollenkamp
Commissioner: Robert James

4. **Citizen Comment**

This time is set-aside for citizens to address the Planning Commission on any item of interest to the public that is within the subject matter jurisdiction of the Planning Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Planning Commission after the public hearing is opened for public testimony. The Chairperson reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Planning Commission cannot make decisions on matters that are not on the agenda; matters of concern will be referred to the Planning Director's Office.

5. **Approval of Minutes of the October 23, 2018 Minutes**

Recommended Action:

Approve the October 23, 2018 meeting minutes as written.

6. **Introduction of Newly Appointed Planning Commissioner; Robert James**

Recommended Action:

No action needed. Welcome Robert James, appointed to the Planning Commission at the January 15, 2019 City Council Meeting.

7. Election of Chair and Vice-Chair

Recommended Action:

Nominate and elect a Chairperson and a Vice Chair.

8. Staff / Commission Reports and Comments

8.1 General Plan Update

8.2 New Legislation

9. Adjourn

Certification:

Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly noticed on January 18, 2019.

In compliance with the Americans with Disabilities Act, the City of Red Bluff will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office (530) 527-2605 extension 3057 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



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PLANNING COMMISSION MINUTES Tuesday, October 23, 2018, 5:15 p.m. City Council Chambers

1. CALL TO ORDER:

Chairman Piffero called the meeting to order at 5:16 p.m.

2. PLEDGE OF ALLEGIANCE:

Chairman Piffero led the pledge of allegiance.

3. ROLL CALL:

| Planning Commissioners Present: | Planning Commissioners Absent: |
|---------------------------------|--------------------------------------|
| Steve Piffero, Chair | Dave Dhugge, Commissioner (resigned) |
| Doug Dale, Vice Chair | |
| Gerry Reyes, Commissioner | |
| Chris Mollenkamp, Commissioner | |

Staff Present:

Scott Friend, Community Development Director
Anita Rice, Deputy City Clerk
Michael Bachmeyer, Division Fire Chief

4. CITIZEN COMMENT:

None

5. APPROVAL OF MINUTES:

Vice Chairman Dale motioned to approve the August 28, 2018 minutes and Commissioner Reyes seconded the motion.

AYES: Commissioners Dale, Piffero, Reyes, and Mollenkamp
NOES: None
NOT VOTING: None

The City of Red Bluff is an Equal Opportunity Provider

6. PUBLIC HEARINGS/RESOLUTIONS:

Scott Friend, Community Development Director, recommended that the Planning Commission motion to adopt Resolution No. 11-2018; a recommendation to the City Council to amend the Red Bluff Municipal Code Chapter 25: Zoning, §25.25 Residential Zones and Permit Requirements, §25.79 Commercial Zones and Permit Requirements, §25.92 Industrial Zones and Permit Requirements, and §25.239 Definitions as presented herein and approval of the Categorical Exemption as presented.

Chairman Piffero opened the public hearing at 5:20 p.m.

Mr. Friend described the steps taken that lead up to the public hearing. He explained that staff reached out to local schools as directed by the Planning Commission and mailed a request for comments to all the superintendents of all the school districts in the area and received no comments in return.

Chairman Piffero, hearing no comments from the public, closed the public hearing at 5:22 p.m.

Chairman Piffero reported that one of the Red Bluff school board members expressed that they didn't feel affected by this change and that's why there were no responses.

Commissioner Reyes asked and received confirmation that if the Commission made the recommendation to Council to amend the code, would they would really just be bringing the code up to date.

Commissioner Mollenkamp stated that no one would be concerned until it affects their neighborhood.

Chairman Piffero agreed that the private citizen would be concerned versus the schools.

Commissioner Mollenkamp motioned to adopt Resolution No. 11-2018; a recommendation for approval to the Council amend the code as presented. Commissioner Reyes seconded the motion.

AYES: Commissioners Mollenkamp, Reyes, Piffero and Dale.

NOES: None

NOT VOTING: None

7. CURRENT BUSINESS:

Scott Friend, Community Development Director, explained that Chairman Piffero's term expires in December and he has submitted a reappointment request letter. Next year in 2020 there will be 2 terms that expire.

Vice Chairman Dale asked and received confirmation that there were few applications submitted. He stated that 10 years ago, there was a lot of interest.

Mr. Friend stated that the Commissioners will have a lot of fun being on the Planning Commission during the General Plan Update. He reported he would be meeting with the City Manager regarding the General Plan on Friday.

Commissioner Reyes asked if the Commission would be amending zoning, specs and ordinances.

Mr. Friend explained that the code changes are during "Part B" of the General Plan Update.

Vice Chairman Dale asked if there would be sub-committees working on the plan.

Mr. Friend answered that he would discuss sub-committees with the City Manager.

8. STAFF REPORT

Mr. Friend updated the Commission on the following topics:

- Live Streamed City Council meetings can now be heard as they are in progress from home.
- County and City meetings regarding a homeless shelter on Vista Way.
- Uhaul plans for the RV covers, they are conditioned on a design review submission.
- Bureau of Reclamation fire fuel reduction; beginning with Dog Island Park, Reeds Creek and finally the Slough (Spider Island).
- Housing Element Update due August 20, 2019; staff received housing numbers from the State.
- Chairman Piffero requested an update on the former Walmart building.
- Mr. Friend reported that Ross Dress for Less is going in at South West Corner of the building and then a Marshalls will follow. Estimated completion of Ross is expected in late January 2019.

9. ADJOURN:

There being no further business, Chairperson Piffero adjourned the Planning Commission Meeting at 5:46 p.m. until the meeting of November 27, 2018 at 5:15 p.m.

Scott Friend
Community Development Planner

AGENDA REPORT



Meeting Date: January 15, 2019
Agenda Item # 12
City Manager Approval: *RLC*

TO: Honorable Mayor and Members of the City Council

FROM: Rick Crabtree, City Manager/Attorney

SUBJECT: Planning Commission Appointment

RECOMMENDED COUNCIL ACTION:

Consider the application submitted to fill the current vacancy on the Planning Commission, or provide alternate direction to staff.

SUMMARY:

As directed by the City Council, the Deputy City Clerk re-advertised the remaining vacancies on the Planning Commission and the Parks and Recreation Advisory Commission. Advertisements were first published in the local newspaper for three consecutive weeks beginning October 14 and ending November 7, 2018, resulting in one application submittal for three empty seats. Advertisements were published again for two consecutive weeks in December, resulting in one application submittal for two empty seats. Robert James submitted an application for the Planning Commission and none were received for the Parks and Recreation Advisory Commission (student representation).

PREVIOUS COUNCIL ACTION:

At the December 4, 2018 City Council meeting the City Council appointed applicants to the various commissions and directed the Deputy City Clerk to re-advertise the vacancy on the Planning Commission and the Parks and Recreation Advisory Commission.

CITY FISCAL IMPACT:

City Commission appointments are volunteer positions. There is minimal budget impact for the cost of legal advertisement.

ATTACHMENTS:

- A. Application - Legal Ad

CITY OF RED BLUFF

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

DATE 12/06/18 COMMISSION PLANNING

NAME Robert JAMES

RESIDENCE ADDRESS [REDACTED]

MAILING ADDRESS (if different from residence) JAMES

TELEPHONE NUMBER (530) [REDACTED]

BUSINESS ADDRESS SAME

BUSINESS TELEPHONE NUMBER _____

OCCUPATION Retired Bldg Insp / Builder / Contractor

WHAT QUALIFICATIONS DO YOU HAVE THAT WILL ASSIST THE COMMISSION OF YOUR CHOICE IN FULFILLING ITS FUNCTIONS?

I SPENT MY CAREER INVOLVED IN BUILDING DEVELOPMENT CONTRACTING, AND SEVERAL YEARS AS A BUILDING INSPECTOR
PLANS CHECKER

HAVE YOU SERVED ON ANY CITY OF RED BLUFF BOARDS, COMMITTEES, OR COMMISSIONS? YES _____ NO X

IF SO, PLEASE LIST THEM.

HAVE YOU RESEARCHED THE TIME COMMITMENTS ASSOCIATED WITH SERVING ON THIS COMMISSION? YES X NO _____

CAN YOU MEET THOSE COMMITMENTS? YES X NO _____

PLEASE COMMENT ON YOUR REASONS FOR SEEKING THIS APPOINTMENT.

Benefit of my community

LEGAL NOTICE

Pursuant to Section 54972 of the California Government Code, notice is hereby given that there are vacancies on the following City of Red Bluff Commissions:

- **Parks and Recreation Commission: One Student Representative - 1-year term**
- **Planning Commission: Remainder of a 3-year term ending on December 31, 2019**

Interested parties may submit applications, which may be obtained at Red Bluff City Hall, 555 Washington Street, weekdays between 8 a.m. and 5 p.m. The closing date for receiving applications is January 4, 2019 at 5 p.m.

Members of boards and commissions and consultants to state and local government agencies are also required by the City of Red Bluff's conflict of interest Code to disclose their personal financial interests if they make or participate in making governmental decisions that could affect their private financial interests.

For more information, contact the Deputy City Clerk's Office at 527-2605 ext. 3057.

Anita Rice
Deputy City Clerk

Publish: 12-12-18; 12-19-18