CITY OF RED BLUFF
PARKS AND RECREATION ADVISORY COMMISSION MINUTES

Date of Meeting: July 9, 2020
Time of Meeting: 6:00 p.m.

Place of meeting: Red Bluff Council Chambers
555 Washington Street
Red Bluff, California

Commissioners Present: Patricia Phillips
Jennifer Torres
Vici Miranda

Commissioners Absent: Halley Johnson
Rachel Bentley

Councilmembers Present: Daniele Eyestone, Mayor

Staff Present: Karen Shaffer, Community Center/Recreation Supervisor

"The City of Red Bluff is an equal opportunity provider"

Vi Cobb, Human Resource Administrator
(Joined meeting 6:38 p.m.)
Jeff Strole Park Maintenance

Commissioner Phillips called the Zoom meeting to order at 6:08 p.m.

A. PLEDGE OF ALLEGIANCE

Commissioner Phillips led the Pledge of Allegiance.

B. CITIZENS COMMENT:

None.

C. CURRENT BUSINESS

1. **Approval of Minutes** – May 14, 2020
   Miranda/Torres 3-0

2. **Update on Proposal to City Parks Ordinances:**

   Recommendation: That the Commissioners make a recommendation to the City Council to purchase and

place updated ordinance signs at Forward, Diamond, River Park, Trainor, and Dog Island parks.

Discussion: A discussion as to what ordinances if any need to be posted in the parks. It was agreed that more research needs to be done on the subjects.

Action: Motion to table the recommendation for more information. MSC Torres/Miranda 3-0.

3. Liquidation of James Ave. Parcel:

Recommendation: That the Commissioners make a recommendation to City Council to sell the James Ave. parcel. That the proceeds would be placed in the Parks and Recreation budget after administration costs are paid. The funds must be used to update or improve existing parks.

Action: Miranda made a motion that the Commissioners make a recommendation to City Council to sell the James Ave. parcel. That the proceeds would be placed in the Parks and

Recreation budget after administration costs are paid. The funds must be used to update or improve existing parks. MSC Miranda/Torres 3/0

Discussion: Mayor Eyestone suggested that the recommendation be as specific as possible. The recommendation should include the approximate value of the parcel. The recommendation should also be specific as to what equipment or upgrades the funds will be spent on.
Miranda would like to the sale of the parcel to go out to bid to local brokerages.
Torres suggested this be two recommendations.

Action: Miranda made a motion that the City Council would consult three brokerages that hold business licenses in the City of Red Bluff to obtain broker's opinion of the fair market value of the parcel. That City Council would choose who would sell the parcel based on the bids by the local brokers. MSC Torres/Phillips 3/0

4. Discussion on the Options and Benefits of Contracting a Third Party for Park Maintenance and Grounds Keeping:

Discussion: Miranda stated that she would like to explore the options of contracting out repetitive jobs like mowing or cleaning restrooms to a third party. This would free up park maintenance time to spend more time on bigger issues in the park.
Torres suggested the parks could partner with Social Services or Job Training.
Shaffer mentioned that Adopt A Park program might help too. Mayor Eyestone stated that one of the issues delaying this program is a worker's compensation issue. Cobb stated that all volunteers for the City are covered under worker's compensation insurance.
Strole clarified for the commissioners where most of maintenance staff time is spent. He also expressed his frustration with the homeless situation in the parks.

D. STAFF REPORTS

Recreation Report: Shaffer reported:

- The programs we had planned for July and August had to be cancelled due to COVID-19.
- Recreation is planning on having Nov. and Dec. camps.
- Laura Owens, Lead Recreation Coordinator, is reserving courts for volleyball and planning on starting in Oct.

E. COMMISSIONER COMMENTS:

- Phillips asked Miranda for an update on the Splash Park grant. The application is not due until beginning of next year.
- Mayor Eyestone thanked Cobb and Strole for attending the meeting and expressed gratitude for all the good information they provided to the meeting. Miranda also thanked them.

Commissioner Phillips adjourned the meeting at 6:53 pm.