



**CITY OF RED BLUFF  
PARKS AND RECREATION ADVISORY  
COMMISSION MINUTES**



Date of Meeting: January 10, 2018

Time of Meeting: 7:00 p.m.

Place of meeting: Red Bluff Council Chambers  
555 Washington Street  
Red Bluff, California

Commissioners Present: Patricia Phillips  
Rachel Bentley  
Bob Martin

Staff Present: Chris Hurton, Community  
Center/Recreation Supervisor

Chairperson Phillips called the meeting to order at 7:00 p.m.

**A. PLEDGE OF ALLEGIANCE**

Chairperson Phillips led the Pledge of Allegiance.

**B. CITIZENS COMMENT:**

*"The City of Red Bluff is an equal opportunity provider"*

Jennifer Torres attended as a citizen. She has submitted an application to serve on the commission. At the request of Chairperson Phillips, Torres introduced herself and expressed that she would like to serve in order to help make the parks more welcoming for families and children.

## **C. CURRENT BUSINESS**

**1. Approval of Minutes** – October 11, November 8th, 2017 MSC Martin/Bentley 3-0

### **2. Jefferson Avenue Pedestrian Access Closure**

Recommendation: That the Parks & Recreation Commission discuss the possibility of closing the Jefferson Avenue pedestrian access to Forward Park and give direction to staff.

Discussion: Supervisor Hurton explained that former Parks and Recreation Commissioner, Gerry Reyes, requested that this be brought to the Commission because of his concern that the walkway was a source of problems for residents of Jefferson Avenue.

Chairperson Phillips described watching transients use the path to access the neighborhood from encampments behind the park.

Commissioner Martin expressed support for closing the walkway.

Commissioner Bentley mentioned that the walkway could create safety issues.

Action: Recommendation to close the Jefferson Avenue Pedestrian Access to Forward Park. MSC Martin/Bentley 3-0

### **3.POOL Budget Recommendation 2018**

Recommendation: That the Parks & Recreation Commission review the pool budget, expenses and revenues for 2017 and make recommendations for 2018.

Discussion: Supervisor Hurton presented a budget worksheet for the pool.

Commissioner Martin asked why utilities had decreased in FY 16-17.

Hurton explained that a reduction in offseason use of the filtration system resulted in a savings of utilities and chemicals.

Hurton explained that the baby pool resurfacing project was started and budget set aside for it in FY 16-17, but the project was completed in July, so payment fell into the current fiscal year.

Commissioner Bentley suggested asking the City Council for a supplemental appropriation to move forward enough funds to allow for the resurfacing expense to fit within the current year's budget.

Candidate of the Commission, Jennifer Torres, asked why the communications expenses exceeded budget.

Hurton explained that the cost for the security camera system's internet was shifted to the pool department after the budget was established.

Commissioner Bentley recommended a reduction in the utility budget to offset an increase in communications to cover the cost of the internet connection for the security cameras.

Commissioner Bentley asked about personnel costs. Hurton explained that personnel numbers are calculated based on the budget for hourly part-time staff.

No official action was taken.

#### **4. RECREATION Budget Recommendation 2018**

Recommendation: That the Parks & Recreation Commission review the recreation budget, expenses and revenues for 2017 and make recommendations for 2018.

Discussion: Supervisor Hurton presented budget worksheets for children's programs, disabled programs and volleyball. He explained that the department attempts to recover one hundred percent of direct costs of staff and supplies for recreation programs.

Chairperson Phillips asked about fee structure for the Fun Zone children's program. Hurton described the rationale for current costs.

Hurton explained that minimum wage increases and the advent of sick leave for part-time employees have driven costs upward, resulting in the need to raise fees to maintain cost recovery.

Chairperson Phillips suggested that a price decrease might increase participation.

Commissioner Martin pointed out that a decrease would not allow the program to recover all of its costs.

Hurton pointed out that facilities cannot comfortably accommodate much more than the current average of registrants.

Commissioner Martin suggested that staff explore an income based fee system.

Commissioner Bentley suggested that staff develop a multi-child rate to reduce costs for families.

Bentley asked staff to collect statistics on the rate of multi-child families in the Fun Zone.

Jennifer Torres suggested that community grants might provide an alternative source of income to maintain low costs for the program. She also suggested that college interns could help with the teen drop-in program.

No official action was taken.

## **D. STAFF REPORTS**

### 1. Parks & Recreation Report

Supervisor Hurton reported that registration has closed for the winter sports leagues. Volleyball has 17 teams and basketball has 5. Games will start in the week of 1/22/17.

63 kids attended Fun Zone camps during the Christmas break for local schools.

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Hurton reported that staff has continued to problem solve the lighting at Frey Field and have determined that the issue must be water related.

Hurton reported that Tehama Family Fitness Center has opened their gym for pickleball on Tuesday nights, and coupled with the popularity of outdoor play on the Lincoln Street courts, RBPR will only offer drop in sessions during foul weather on Thursdays.

## **E. COMMISSIONER COMMENTS**

Chairperson Phillips adjourned the meeting at 8:50 p.m.