



# CITY OF RED BLUFF

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## CITY COUNCIL MINUTES

**Date of Meeting:** Tuesday, October 3, 2017

**Time of Meeting:** 6:15 p.m. Closed Session  
7 p.m. Regular Meeting

**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

**Councilmembers Present:** Gary Jones, Mayor  
Daniele Eyestone, Mayor Pro Tem  
Rob Schmid  
Amanda Jenkins  
Clay Parker

**Councilmembers Absent:** None

**Staff Present:** Rick Crabtree, City Manager/City Attorney  
Robin Kampmann, Public Works Director  
Kyle Sanders, Police Chief  
Ray Barber, Fire Chief  
Cassidy DeRego, City Clerk  
Donna Gordy, City Treasurer

### **CLOSED EXECUTIVE SESSION:**

#### **Conference with Labor Negotiators:**

Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney; Bill May Labor Negotiator; Vi Cobb, Human Resources Analyst II; and Sandy Ryan, Finance Director regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits. Employee Organizations: Red Bluff Police Officers' Association, Red Bluff Firefighters' Union, and the Operating Engineers Union Local No. 3 for the Miscellaneous Unit.

Mayor Jones reported that during the Closed Executive Session the City Council provided direction to staff.

## **PLEDGE OF ALLEGIANCE:**

Mayor Jones led the Pledge of Allegiance and the assembly joined in.

## **CITIZEN'S COMMENT:**

Pastor Scott Camp provided a prayer for those in attendance.

Michael Deckard spoke about various concerns he has within the community.

Scott Camp stated that he appreciates the patience that the Red Bluff City Council has shown; he feels it helps to set a great tone for the community.

Kenn Rieders spoke about a meeting the City of Corning held recently, they discussed approving a Medical Cannabis Dispensary. He also asked that the City of Red Bluff consider approving an Ordinance allowing a Medical Cannabis Dispensary within the City of Red Bluff.

Marty Mathisen discussed concerns about the Tehama County Jail expansion and the closure of Madison Street. He asked if an agreement had been reached between the City of Red Bluff and Tehama County regarding Madison Street.

Rick Crabtree, City Manager, stated that negotiations are still in progress and no agreement has been reached at this time.

## **PROCLAMATIONS:**

### 1. Domestic Violence Awareness Month

Mayor Jones presented and read the proclamation for Domestic Violence Awareness Month.

Linda Lucas, Board Member, and Legal Advocate for Alternatives to Violence stated that there would be a Candlelight walk on Wednesday October 4, 2017 at 7 p.m. in the front of the Tehama County Superior Court House.

### 2. Fire Prevention Week

Mayor Jones presented and read the proclamation for Fire Prevention Week October 8, 2017 thru October 14, 2017.

Ray Barber, Fire Chief, stated that the Red Bluff Fire Department will be very involved this year with ensuring that fire and smoke alarms are working and installed correctly in residences throughout the community.

## **PRESENTATIONS:**

### **1. Employee Longevity Recognition**

City employees are recognized for their length of service in 5-year increments on a quarterly basis.

Mayor Jones presented longevity awards to the following City of Red Bluff Employees that was not in attendance:

- Kevin Bowen, Police, for 5 years of service.
- Chuck Vereschagin, Water, for 5 years of service.
- Marty Yuill, Human Resources, for 5 years of service.
- Kevin Busekist, Police, for 20 years of service.
- Terri Cairo, Finance, for 20 years of service.

Kyle Sanders, Police Chief, presented a longevity award to Sergeant Aaron Murray, for 10 years of service.

## **CONSENT CALENDAR:**

M/S Councilmembers Eyestone and Jenkins to approve item 1 on the consent agenda.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

### **1. Approval of September 5, 2017 Minutes**

Staff Recommends that City Council approve the minutes as written.

5-0-0

## **CURRENT BUSINESS:**

### **1. Proposed New Memorandum of Understanding (MOU) with City Firefighters**

#### **Recommendation:**

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council approves the proposed MOU between the City of Red Bluff and the Red Bluff Firefighters Union covering the period of July 1, 2017 through June 30, 2020.

The existing MOU with the Fire Unit expired on June 30, 2017. Since that time, the City and the Fire Unit have been operating under the terms of the prior MOU. The proposed MOU includes the following:

- Term (Article 30.00.00): 3 years, from July 1, 2017 – June 30, 2020.
- Across the board salary increases for all full-time unit members (Section 15.02.00):
  - 2%: Effective the first full pay period following adoption of MOU by City Council.
  - 2%: Effective July 1, 2018
  - 2%: Effective July 1, 2019
- Modify Article 12.03.02 – Vacation Scheduling regarding determining vacation schedules by seniority.
- Longevity Step (Section 15.06.00): Formerly there was a 6th (5%) step at 12 years of employment. Changed to 5% at 10 years. (Also changed reference to a “Longevity Step” to be consistent with other bargaining units).
- Article 12.13.00 – Bereavement Leave: changed wording as agreed to address the potential need for more annual bereavement leave.
- Article 15.05.00 Working Above Classification Pay: Fire Engineer assigned as a “Engine Boss” to a strike team/mutual aid incident qualifies for Working Above Classification Pay pursuant to this Article during the period of that assignment.
- Article 10.07.00 Educational Incentive Pay: Change “Fire Officer” to “Fire Officer/Company Officer”
- Article 14.03.00: Medical Premium Formula – No change to existing formula.
- Article 25.01.00: (Uniform Allowances) Changed annual uniform allowance pay date to July 1-15 (was formerly July 1-5).

The total first year cost of the proposed 2.0% increase for Fire employees was estimated at \$36,085.00, but in reality will be less. First, the current budget (2017/2018) assumed a 1.5% salary increase for Fire Group members at a projected cost of \$22,277.00. Second, due to the timing of adoption of the MOU, the first year 2.0% increase will be in effective for only approximately 9 months, rather than 12. This leaves a first year net cost to the General Fund of less than \$13,808.00. For years 2 and 3, the increases will be reflected in those future City Budgets.

M/S Councilmembers Parker and Jenkins to approve the proposed MOU between the City of Red Bluff and the Red Bluff Firefighters Union covering the period of July 1, 2017 through June 30, 2020.

AYES: Councilmembers Jenkins, Jones and Parker

NOES: Councilmembers Eyestone and Schmid

ABSENT OR NOT VOTING: None

## 2. Proposed New MOU with the Miscellaneous Bargaining Unit

### Recommendation:

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council approves the proposed Memorandum of Understanding between the City of Red Bluff and the Operating Engineers Local Union No. 3, covering the period of July 1, 2017 through June 30, 2020.

The existing MOU with the Miscellaneous Unit expired on June 30, 2017. Since that time, the City and the Miscellaneous Unit have been operating under the terms of the prior MOU. The proposed new MOU includes the following:

- Term (Article 30.01.01): 3 years, from July 1, 2017 – June 30, 2020.
- Across the board salary increases for all full-time unit members (Section 15.04.00) as follows:
  - 2%: Effective the first full pay period following adoption of MOU by City Council.
  - 2%: Effective July 1, 2018
  - 2%: Effective July 1, 2019
- Longevity Pay (Section 15.06.00): implement a 5% longevity step at completion of 10 years of continuous employment with the City.
- Education Incentive Pay (Section 10.05.00): provide a 2.5% salary increase for employees who have a qualifying Associates or Bachelors degree.
- Call Back Compensation (Section 11.02.01): calls for a minimum of 3 hours pay/credit if an employee is called to back work (was previously 2 hours).
- Standby Compensation (Section 11.01.01): Wastewater and Water employees on stand-by for 7 days will be compensated with 15 hours of straight time pay (was 12 hours).
- City agrees to provide the Unit's representatives notification and an opportunity to meet and confer with regard to any proposed changes of job descriptions for positions within the Miscellaneous Bargaining Unit. (Section 03.02.00)
- Article 25.01.00: (Uniform Allowances) Changed annual uniform allowance pay date to July 1-15 (was formerly July 1-5).

The total first year cost of the proposed 2.0% increase for Miscellaneous employees was estimated at \$26,207.00, but in reality will be less. First, the current budget (2017/2018) assumed a 1.5% salary increase for Miscellaneous Group members at a projected cost of \$17,500.00. Second, due to the timing of adoption of the MOU, the first year 2.0% increase will be in effective for only approximately 9 months, rather than 12. This leaves a first year net cost to the General Fund of less than \$8,707.00. For years 2 and 3, the increases will be reflected in those future City Budgets.

Councilmember Parker stated that Parks and Recreation are included in this MOU.

M/S Councilmembers Parker and Jenkins to approve the proposed Memorandum of Understanding between the City of Red Bluff and the Operating Engineers Local Union No. 3, covering the period of July 1, 2017 through June 30, 2020.

AYES: Councilmembers Jenkins, Jones and Parker

NOES: Councilmembers Eyestone and Schmid

ABSENT OR NOT VOTING: None

### 3. Hazard Mitigation Plan Draft Review and Letter of Support

#### Recommendation:

Robin Kampmann, Public Works Director, reviewed the staff report and provided the staff's recommendation that the City Council:

1. Reviews Draft Hazard Mitigation Plan and provide comments.
2. Authorizes a letter of support to the Tehama County Board of Supervisors in support of the Submittal of the County of Tehama Multi-Jurisdictional Hazard Mitigation Plan to Cal OES and FEMA.

The federal Disaster Mitigation Act of 2000 (Public Law 106-390) requires state and local governments to develop hazard mitigation plans as a condition for federal disaster grant assistance

The federal Disaster Mitigation Act of 2000 (Public Law 106-390) required state and local governments to develop hazard mitigation plans as a condition for federal disaster grant assistance. FEMA requires that Hazard Mitigation Plans be updated every 5 years with current regulations and statistical data.

Tehama County completed a Multi-Jurisdictional Hazard Mitigation Plan in October 2012 that included the Cities of Corning, Red Bluff, and Tehama along with several Special Purpose Districts. The plan includes risk assessments of local hazards including, fire, flood, drought, dam failure, and several others. The plan also lists mitigation initiatives that can be used to implement proactive risk-reduction measures.

Ms. Kampmann explained the due to the large size of the document, she only included a copy of the executive summary and a copy of the City of Red Bluff specific HMP to this staff report for review and comments. Anyone who would like to view the full document, it can be obtained at City Hall or at the following link:  
<http://mitigatehazards.com/tehama-county-hmp-documents/>.

Councilmember Schmid asked if this had to be done tonight; he stated he would like more time to review the entire document.

Robin Kampmann, Public Works Director, stated that the letter is needed by 5 p.m. on Tuesday October 17, 2017.

Councilmember Parker stated that as long as it is ensured that the corrections that have been recommended are made, then he would be willing to approve the letter tonight.

Ms. Kampmann stated that she also added additional changes to the document and she would ensure that those changes are made; she said that Tehama County had the same concerns.

Mayor Jones asked if the letter is approved tonight can the Tehama County Multi-Jurisdictional Hazard Mitigation Plan be discussed further.

Mayor Pro Tem Eyestone stated that holding a special Council Meeting would be an option if needed.

Ms. Kampmann stated that it can still be discussed and a final letter would still have to be submitted before final submission to Cal OES and FEMA.

M/S Councilmembers Parker and Eyestone to authorize a letter of support to the Tehama County Board of Supervisors in support of the Submittal of the County of Tehama Multi-Jurisdictional Hazard Mitigation Plan to Cal OES and FEMA.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

#### **4. Police Department Evidence Building Project- Bid Proposals**

##### **Recommendation:**

Kyle Sanders, Police Chief, reviewed the staff report and provided the staff's recommendation that the City Council authorizes City Staff to advertise for proposals for the construction of a new police evidence storage building.

“The Law enforcement evidence/property function is vital to the criminal justice process. Its effective and efficient operation is integral to an agency’s quality of service to the community and the criminal justice system. The management of this function has become increasingly complex due, in part, to factors related to legislative mandates, hazardous material storage, the protection and preservation of biological/DNA-related material, security and chain of custody, and the training of evidence/property personnel. The failure to manage the evidence and property function can affect the successful prosecution of criminal violators, resulting in agency liability or loss of public confidence.” (Robert Stresak, Executive Director, California Peace Officer Standards and Training, 2013)

The California Peace Officer Standards and Training Evidence and Property Guide represents best practices as it pertains to the intake, security, storage and processing of items seized as evidence or held for safekeeping. The Red Bluff Police Department has compared its current storage arrangements with the Evidence and Property Guide and found them to be deficient in several areas.

In January of 2016, the Red Bluff Police Department began to research solutions to bring property/evidence storage into compliance with state and national standards. It was determined the current facilities lacked the necessary space, security and climate control necessary to continue to house and protect the integrity of the expanding volume of property and evidence processed each year. The Police Department, with the help of Public Works and Planning, drafted a conceptual design of a new property/evidence building to solve this problem. Upon receiving the draft proposal, Council approved \$150,000.00 to move forward with the project.

In September of 2016, rough plans were submitted to Semingson Architects, Inc. Semingson took the rough design and produced the working plans and technical specification sheets necessary for competitive bidding. The Red Bluff Police Department now requests Council approval to initiate the competitive bidding process by moving forward with a request for proposal (RFP) to determine if construction of a new property/evidence building on the city lot adjacent to the police parking lot is feasible.

An engineer's estimate of \$247,000.00 for the new evidence building was provided by Semingson Architects.

Funding for this project was included in the FY 17/18 budget Public Safety Fund account 11-33-520-110 for Buildings in the amount of \$143,276.00.

Kyle Sanders, Police Chief, also stated that there have been some informal discussions about an alternate building that might be a good option. However, they are still hoping to move forward with this current plan.

Councilmember Schmid stated that this project is going to be very expensive, but he agrees that it should go to bid to confirm the total cost of the project.

Mayor Jones asked if they would still be looking at the alternative building in addition to getting bids for this project.

Chief Sanders confirmed that they would be looking at both options.

Councilmember Parker stated that it is highly likely that the existing building will be the better option.

M/S Councilmembers Schmid and Jenkins to authorize City Staff to advertise for proposals for the construction of a new police evidence storage building.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## **G. STAFF ITEMS:**

Ray Barber, Fire Chief, stated that there was a fire on Highway 36. He stated that the crews did a great job on working with Cal Fire to ensure the fire stayed contained. There was also a fire in the Raley's Parking lot, he stated that the hedges caught on fire, the cause is unknown that this time. The Red Bluff Fire Department can now be found on Twitter @RedBluffFire.

Kyle Sanders, Police Chief, stated that Red Bluff's Academy Cadet is currently ranked number 5 out of 35 Cadets, he is doing a great job. The License Plate Reader is producing great results, he stated that they are getting up to five hits in one day and it has also helped them catch a wanted felon.

Robin Kampmann, Public Works Director, stated that the Dog Island Park Restrooms are installed and they should be operational by next week.

## **H. COMMITTEE REPORTS/COUNCIL COMMENTS:**

Reports by City Council Members on the activities of their assigned agencies and/or committees:

- **Local Agency Formation Commission (LAFCO)** - Next meeting is scheduled for Wednesday October 11, 2017.
- **Tehama County Transportation Commission** - Next meeting is scheduled on Monday October 23, 2017 at 8:30 a.m.
- **Downtown Red Bluff Business Association** - They discussed Beef and Brew and also the upcoming Christmas holiday season.
- **Community Action Agency** - They discussed the Section 8 Housing Presentation, they did not feel that their questions were answered satisfactorily.
- **Executive Committee - Tehama County Solid Waste Management Agency** - No Meeting Scheduled

- **Tehama County Solid Waste Management Agency (JPA II)** - They discussed the final budget for the last fiscal year, they are doing good on the budget. A stipend for attending the meeting was also discussed. The state will be requiring a large quantity of diversion by 2020. They are discussing these upcoming requirements regularly, the regulation changes could cause increased customer fees. The Capping is taking longer than expected, because of this some fines and citations are being issued from the state, one of these citations is Methane leaks from stopping the release during the Capping, no fees will be imposed for that at this time. They also discussed untarped loads as well.
- **Chamber of Commerce** - They will be releasing Volume 3 of the visitors guide hand book soon. They had over 180 people attend their dinner. Monster Truck Nationals will be October 6, 2017 thru October 8, 2017. There will be a Monster Truck Parade on Thursday October 5, 2017.
- **Ground Water Commission** - They are applying for a 1.5 Million grant to finish the sustainability plan, no matching funds are required.

Mayor Pro Tem Eyestone said that the Fly-In Cruise-In was a great community event.

Councilmember Schmid requested an update on the stoplights.

Robin Kampmann, Public Works Director, stated that Caltrans looked at them and modified the delay as much as possible. They are on the schedule to be fixed, but she is unsure when that date will be.

#### H. ADJOURNMENT:

There being no further business Mayor Jones adjourned the meeting at 8:05 p.m. until the meeting of October 17, 2017 at the Red Bluff City Council Chambers.

  
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 Gary Jones, Mayor

ATTEST:

  
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 Cassidy DeRego, City Clerk