



CITY OF RED BLUFF

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CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, May 16, 2017
Time of Meeting: 6:15 p.m. Closed Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present: Gary Jones, Mayor
Daniele Jackson, Mayor Pro Tem
Rob Schmid
Amanda Jenkins
Clay Parker

Councilmembers Absent: None

Staff Present: Rick Crabtree, City Manager/City Attorney
Robin Kampmann, Public Works Director
Kyle Sanders, Police Chief
Sandy Ryan, Finance Director
Cassidy DeRego, City Clerk
Donna Gordy, City Treasurer

CLOSED EXECUTIVE SESSION:

CONFERENCE WITH LABOR NEGOTIATORS: Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney; Dan Fulks, Labor Negotiator; Sandy Ryan, Finance Director; and Vi Cobb, Human Resources Analyst II regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with the Fire Unit Employees, Miscellaneous Unit Employees and Police Unit Employees.

Mayor Jones reported that during the Closed Executive Session the City Council provided direction to staff.

PLEDGE OF ALLEGIANCE:

Mayor Jones led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Pastor Scott Camp provided a prayer for those in attendance; he also stated that last budget year the City gave \$2500.00 to Faith Works which is a group of 12-15 churches who have come together over the last several years. He said over 100 women from these churches came together on the weekend of April 29, 2017 and prayed throughout the community.

CONSENT CALENDAR:

Councilmember Schmid asked that item 1 be pulled for discussion.

M/S Councilmembers Jackson and Jenkins to approve the remaining item (2) on the consent agenda.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

1. Contracts- April 2017

Recommendation:

Staff recommended that City Council accepts the open market purchases, contract awards & purchases of \$1,000 or more for April of 2017.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

Councilmember Schmid, requested and received clarification on the Apex underestimated install time - Extra Charge for purchase order No. 5181.

Councilmember Schmid, requested and received clarification on the two (2) Generators at the Airport.

Councilmember Schmid, requested and received an update on the status of the Boat Launch Project.

M/S Councilmembers Schmid and Jenkins to accept the open market purchases and contract awards for April 2017.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

2. Warrants- April 2017

Recommendation:

Staff recommended that the City Council approves Check Warrant No. 86754 through 86943 dated April 1, 2017 thru April 30, 2017. This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

5-0-0

CURRENT BUSINESS:

1. PJ Helicopter Lease/Merger

Scott Friend, Community Development Director, reviewed the staff report and provided staff's recommendation that the City Council take the following actions:

1. Approve the Initial Study /Mitigated Negative Declaration approved for the project pursuant to the California Environmental Quality Act (CEQA);
2. Approve the modified ground lease with PJ Helicopters to facilitate the project; and
3. Approve Parcel Merger #2017-01, and direct staff to cause the documents to be recorded.

PJ Helicopters, Inc. (PJ) currently leases approximately 5 acres of property from the City on Langley Way in the southeast portion of the City's airport property. The requested actions (new proposed Lease agreement and parcel merger) would replace the existing approved lease, expand the area of ground that is leased to PJ to approximately 12 acres, and re-align the land division boundaries in the project area.

The proposed term of the new ground lease is 50 years. This would provide space and time for PJ's planned expansion project as well allow for longer-term business planning for the existing facility. The modified (merged) parcel boundaries would adjust the various parcel boundaries in the area to accommodate the proposed project and would have the effect of re-integrating the existing parcel (existing PJ Helicopter project site) into the larger city-owned airport parcel.

This item is presented to the City Council for action as a noticed public hearing. A notice of the Council's consideration of the matter was placed in the Red Bluff Daily News as required by State law.

Mayor Jones opened the Public Hearing at 7:26 p.m. and hearing no comments closed the Public Hearing at 7:26 p.m.

Mayor Jones requested clarification on why under "Entitled Actions Requests", there are four items listed, but the recommended actions only list three items.

Scott Friend, Community Development Director, stated that the approval of the design review will happen after the project is approved.

Councilmember Schmid requested clarification if the cost of the lease is a one time payment of \$20,000.00 for the 50 year lease.

Mr. Friend confirmed that yes; it would be a one time payment of \$20,000.00 for the 50 year lease.

Mayor Jones asked if the 50-year lease would start over if approved.

Rick Crabtree, City Manager, confirmed that yes the lease would start over, it would be a 16-year extension.

Councilmember Schmid voiced concern that \$20,000.00 is a small amount of money for a 50-year lease; he wanted to know what would stop another company from wanting the same terms in the future.

Mr. Crabtree stated that PJ Helicopters will be making many costly improvements at their own expense, which include bringing water lines to the property.

Councilmember Parker stated that the new lease is \$20,000.00, but PJ Helicopters will have a \$10,000.00 credit for the lease amount they have already paid. He also clarified that the land that is in question cannot be used for anything else, so this lease increase is a large benefit to the City of Red Bluff.

Mayor Pro Tem Jackson requested clarification on what the two letters they responded to were.

Mr. Friend stated that they were from the California Department of Water Resources and the California Department of Wildlife; they requested that the project conform to current regulations and to keep away from established wetlands. Mr. Friend stated that all items requested had been met and both letters have been responded to.

M/S Councilmembers Parker and Jackson to approve the Initial Study/Mitigated Negative Declaration; proposed Airport Lease Agreement with PJ Helicopters, Inc. and Parcel Merger, thereby approving the actions necessary to approve the PJ Helicopters Hanger Expansion Project.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

2. Report on Quarter Cent Sales Tax

Sandy Ryan, Finance Director, reviewed the staff report and provided staff's recommendation that the City Council take the following action:

Approve the quarter cent sales tax expenditures for the FY 17/18.

The Budget Committee reviewed and recommended the attached expenditures from the quarter cent sales tax for the FY 17/18.

14/15 Revenues of \$187,884.00 had not yet been expended. 15/16 Revenues are finalized at \$981,790.00 and 15/16 Expenditures are finalized at \$818,950.00, leaving \$350,724.00 to start 16/17. 16/17 Revenues are estimated at \$973,000.00 and 16/17 Expenditures are estimated at \$1,131,910.00, leaving additional revenues of \$191,814.00 to allocate to 17/18.

During 15/16, some sales tax revenues were used to help offset increases to insurance, workers' comp., and PERS costs. Staff and Budget Committee agreed that these ongoing costs should revert to the general fund over time. Staff and the Budget Committee recommend reverting these costs to the General Fund 20% per year for the next five (5) years. Other costs as detailed in the attached cost summaries will be eliminated if the quarter cent sales tax is not extended, or if it is determined that the general fund cannot absorb those costs.

ACTUAL

14/15 CARRYFORWARD BALANCE	\$187,884.00
15/16 ACTUAL REVENUE	\$981,790.00
15/16 EXPENDITURES	(\$818,950.00)
15/16 ENDING BALANCE	\$350,724.00

ESTIMATE

16/17 ESTIMATED REVENUE	\$973,000.00
16/17 EXPENDITURES	(\$1,131,91,910.00)
16/17 ENDING BALANCE	\$191,814.00

ESTIMATE

17/18 ESTIMATED REVENUE	\$1,007,000.00
17/18 EXPENDITURES	(\$1,063,210.00)
17/18 ENDING BALANCE	\$135,604.00

Mayor Pro Tem Jackson asked how many Police cars could be purchased for \$100,000.00.

Kyle Sanders, Police Chief, stated that two (2) marked patrol units, or more if they are unmarked vehicles.

Mayor Jones requested clarification if the totals each year are accumulative.

Sandy Ryan, Finance Director, confirmed that yes they are.

M/S Councilmembers Jackson and Jenkins to approve the quarter cent sales tax expenditures for the FY 17/18.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

3. Proposed Street Improvements 2017/2018

Robin Kampmann, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council accept the proposed street improvement report for 2017/2018.

City Staff has been working with the Budget Committee to prepare the proposed FY17/18 Budget that incorporates a significant amount of street repairs throughout the City of Red Bluff.

A Majority of the proposed projects include the placement of a fiberized microsurfacing product. Fiberized microsurfacing is a polymer modified cold mix paving system that is applied to the existing asphalt surface. Microsurfacing will not alter the existing drainage or curb reveal and can be applied in a broader range of temperatures and weather conditions than standard hot mix asphalt. Microsurfacing is typically applied at a thickness of 3/8-inch but is capable of filling wheel ruts up to 1-1/2-inches deep without grinding the existing surface. The typical life expectancy usually exceeds seven years. Microsurfacing is a cost effective way to fix the extensive wear of the City Streets without having to fully reconstruct.

Once the roadways have been resurfaced, new thermoplastic striping will be placed. Each project will also be reviewed individually for the need of pedestrian improvements such as cross walks, sidewalks and accessible ramps.

The proposed street improvements for FY 17/18 include the following:

1. South Jackson street (Luther Road to Vista Way)
2. Kimball Road (Montgomery Road to South Jackson Street)
3. Miscellaneous Streets (Franklin St., 1st St., Union St., Hickory St., Johnson St. and Lincoln St.)
4. S. Main Street (Oak Street to Luther)
5. S. Main Street (North Bound Off-Ramp to County Line)
6. Baker Road Bridge (At Brickyard Creek Crossing)
7. Walnut Avenue (Paskenta Rd. to David Ave.)

Robin Kampmann, Public Works Director stated that Walnut Avenue (Paskenta Rd. to David Ave) would include the half of the road that the Courthouse project did not include. She stated that Alternatives to Violence had voiced concerns of pedestrian safety and has requested flashers be installed in that area.

Councilmember Schmid stated that two (2) other flashers have been installed on Walnut Street.

Ms. Kampmann stated that with the new buildings, there is now an increased need in that area for flashers.

Councilmember Schmid stated that the flashers are fairly inexpensive.

Councilmember Schmid stated that in the area of Paskenta Road and Walnut Street there are several large potholes, he asked that those be filled.

Mr. Kampmann confirmed that the potholes would be fixed.

Councilmember Schmid requested clarification if the plan layout for the S. Main Street (North Bound Off-Ramp to County Line) project had been reviewed yet.

Ms. Kampmann stated that it has not been officially reviewed yet.

Mayor Jones stated that the intersection at Luther Street and South Jackson Street needs to be looked at, one lane is not sufficient for traffic flow.

Ms. Kampmann stated that the issue will be looked into.

Rick Crabtree, City Manager, stated that originally they had difficulty obtaining property to allow for more lanes.

Ms. Kampmann stated that this is the approved heavy load route.

Councilmember Schmid stated that different routes have been discussed with CalTrans, but no other routes have been approved.

Greg Latourel stated that he is concerned about the fiberized microsurfacing. He stated that the material only works if the underlayment is stable. He said in his observation many of the roads being proposed are in poor condition and most likely do not have a stable underlayment. He urged the importance of an engineering analysis prior to the start of any road projects.

Councilmember Parker stated that the City of Red Bluff will not move forward with the product if its deemed that it will not work on the roads.

Kathy Nelson requested clarification if the list of roads provided was the City of Red Bluff's priority list.

Ms. Kampmann stated the list was not necessarily in order, these were just the top roads proposed.

Ms. Nelson stated that the Paskenta Road and Walnut Street intersection is extremely congested since the opening of the new courthouse.

Councilmember Parker stated that that intersection is a high priority within the City of Red Bluff.

Scott Camp requested confirmation if the Paskenta Road and Walnut Street intersection is still being analyzed and if a realistic timeframe to have that intersection fixed is 2-3 years out.

Ms. Kampmann stated that she is unsure what the timeframe would be to review and complete any work for that intersection, but that 2-3 years is a likely timeframe.

Councilmember Parker stated that it should be discussed with Tehama County to pay for the project because the County created the issue with the courthouse.

4. Development Impact Fees for Fiscal Year Ending June 30, 2016

Sandy Ryan, Finance Director, reviewed the staff report and provided staff's recommendation to receive the Annual Development Impact Fees Report prepared by staff for Fiscal Year Ending June 30, 2016.

In accordance with section 66006 of the Government Code, the City is required to prepare an annual report related to development impact fees. This report must contain the following information:

1. a brief description of the type of fees,
2. the beginning and ending amount of each fee account,
3. the amount of the fees collected and interest earned,
4. an identification of each public improvement on which the fees were expended and the amount of the expenditures on each improvement,
5. the amount of the fees,
6. an identification of approximate dates by which the construction of the public improvements will commence,
7. a description of each interfund transfer or loan made from the account.

Staff has prepared a report for City Council of the Annual Report of Development Impact Fees, Fiscal Year Ending June 30, 2016.

Councilmember Schmid stated that the Traffic Control Impact Fees allow the City to complete repairs of more roads, in order to qualify to utilize these fees they require that bike lanes and sidewalks be installed.

Councilmember Parker stated that these fees were figured in 2006 and are good through 2020.

Councilmember Schmid asked if the list of the Development Impact Fees was created in 2006, is it possible to have a new list created that would include the current needs of the City.

Rick Crabtree, City Manager, stated that a new up to date list will be completed in the next couple of years.

M/S Councilmembers Jackson and Jenkins to receive the Annual Development Impact Fees Report prepared by staff for Fiscal Year Ending June 30, 2016.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

5. Adoption of the Budget for Fiscal Year 2017-2018

Sandy Ryan, Finance Director, reviewed the staff report and provided staff's recommendation that the City Council adopts the Budget for FY 2017/18 as recommended by the Budget Committee.

The City Budget is presented to the Council annually for adoption as the spending plan for the coming fiscal year. The City's Budget Committee met with staff many times, over the course of many hours, and made recommendations regarding the preparation of the proposed budget.

The 2016/17 budget started with a general fund balance of \$2,520,131.00. The 2016/17 general fund budget is projected to end with \$2,041,742.00, a decrease of \$478,389.00.

The 2017/18 Budget **begins** with an estimated general fund balance of \$2,041,742.00. The 2017/18 general fund budget recommended by the Budget Committee **ends** with an estimated general fund balance of \$1,307,742.00.

This decrease of \$734,000.00 is mainly due to increased costs approved by the budget committee as stated in the attached 2017/18 Requested Increases of \$304,955.00 (Attachment A), a 13% increase in IT support, a 3% increase in worker's compensation insurance, a 3% increase in the City's portion of health insurance, and a 68% increase in Public Employee Retirement System (PERS) Unfunded liability portion. Worker's Compensation insurance, Health insurance, and PERS increases in costs are dictated by outside sources.

The Government Finance Officers Association (GFOA) recommends that at a minimum, regardless of the size of the entity, the unrestricted general fund balance should be no less than two months of general fund expenditures. This amount is \$1.820 million for the City of Red Bluff. City of Red Bluff Policy is to reserve 15% (\$1.638 million) of general fund expenditures for contingencies and uncertainties. The expected general fund balance for 2016/17 will meet the GFOA recommendation. The proposed 2017/18 budget falls short of those goals.

Non General Fund departments also have increased budgeting, mainly due to capital projects, equipment upgrades and replacements, and repairs and maintenance that have been put off due to the heavy workload in the Public Works Department. The current staff is planning to address these much needed improvements in the FY 2017/18.

All Funds related to streets have been utilized to the fullest extent for the year.

Also, one street project (Kimball Road overlay) does not have funding available from any traditional funding sources. Therefore, the Budget Committee proposes to fund that project from Fund 19, WWTP Capital Improvements. This fund is categorized as "committed" by the City Council for WWTP Improvements. However, the City Council has the authority to commit those funds to other projects, in the form of adopting a Resolution.

Several items in the 2016/17 budget have been moved to the 2017/18 budget. Some of those items include: new roof for City Hall, SCADA upgrade, Jackson Street siphon, Antelope Bridge Force Main Design, and the 99S Overlay.

The Budget Committee would like to thank the City Manager, Finance Director, Public Works Director, Police and Fire Chief, and all City staff for their help, input, and many hours of work that was done to produce the attached 2017/18 Original Budget.

The Budget Committee would also like to thank every department head and employee for their past, current, and future efforts at keeping costs to a minimum, by being conservative in their budgeting and spending within those budgets.

Councilmember Schmid stated that it was great to have all of the department heads attend all of the Budget Committee Meetings.

Don Brown, Waste Water Collections Supervisor stated that a new vehicle is being requested because the department has more employees now, and another vehicle would make them more efficient and able to complete multiple projects.

Mayor Jones requested clarification if the \$182,000.00 already factored in the Equipment Bay being split.

Sandy Ryan, Finance Director, confirmed that yes it was.

Councilmember Schmid requested explanation of the Root Intrusion Control System.

Mr. Brown stated that Red Bluff has mostly clay pipes. Roots from vegetation causes a lot of broken pipes throughout the City; he stated that this system would kill the roots and help control the problem.

Councilmember Schmid requested explanation about the Building Maintenance-Asbestos Removal.

Marvin Eckels, Water Department Supervisor, stated that the roof on the maintenance building was falling in, they found out it was positive for asbestos, therefore before any work is completed for repairs all of the asbestos needs to be replaced.

Councilmember Schmid stated that Public Works is requesting a Thermo-Lazer to line the streets. He stated that the lines that the street striper the City currently produces, does not last. The requested Thermo-Lazer will work better by producing longer lasting lines.

Mike Skelton, Roads Department Supervisor, stated that the Thermo-Lazer will help keep the lines on the road longer and will help to allow for all of the roads within the City to be painted when needed.

Mayor Jones requested clarification why the Homeless budget went down to \$5,000.00.

Councilmember Schmid stated that it was discussed that a lot of the funds last year went to a few individuals and it was expressed that it didn't seem like it made a large impact on the homeless issue. He stated that they gave to an organization to help get them off the ground to help the homeless and now that organization is self sufficient and does not need additional funding.

Mayor Jones stated that he would like to see the budget for the homeless be left at \$10,000.00, because what if a new organization comes forward like one did last year.

Councilmember Schmid stated it was discussed in Budget Committee.

Mayor Jones suggested that the homeless budget be left at \$10,000.00 for at least one more year, since it's only been increased for one year.

Councilmember Parker stated that it was a give and take situation, he said some training for the City Council did not make the budget, the homeless budget was cut to \$5,000.00 due to budget needs.

Councilmember Schmid stated that the budget was a give and take but overall it worked out well for everyone. He also stated that Robin Kampmann, Public Works Director, helped to figure out the priorities, most of the Police and Fire Department needs are being met.

Councilmember Schmid stated that if additional funds are needed for the homeless in the future, the funds could still be requested.

Mayor Jones stated that he commends everyone for what a great job they did with the budget.

Mayor Pro Tem Jackson asked Sandy Ryan, Finance Director, if she was happy with the budget.

Ms. Ryan stated that yes she was happy with the Fiscal Year Budget for 2017/18.

M/S Councilmembers Schmid and Parker adopt the Budget for FY 2017/18 as recommended by the Budget Committee with Resolution #3-2017.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

6. Air Conditioning Contract/Supplemental Appropriation

Robin Kampmann, Public Works Director, reviewed the staff report and provided staff's recommendation that The City Council:

1. Authorizes City Staff to enter into an agreement with Servi-Tech for the lease of a temporary chiller unit for the City Hall Complex on a month to month basis at a cost of \$7,000.00.
2. Authorizes a supplemental appropriation from the City's General Fund, in the amount of \$21,000.00 into the budget account for General Government Buildings; Fun No. 10-57-330-100, Special Supplies and Services.

On March 21, 2017, the City awarded the construction contract to Servi-Tech Controls, in the amount of \$352,900.00 for the purpose of the installation of the new City Hall Chiller and Boiler Replacement Units. Once the contract was finalized and the notice to proceed was issued to Servi-Tech they started to secure the chiller unit as specified in the plans. Due to the demand on the specific unit, they were given a 9-week time frame before the unit would be ready to ship to the site. City staff has been working with Servi-Tech and the system designer to get an equivalent unit approved. This equivalent unit still has a 4-week time frame before the unit would be ready to ship to the site and approximately 6-8 weeks before it would be up and running.

Over the last two weeks, as the weather quickly climbed into the 90-degree temperatures, City staff has been using portable AC units, fans and adjusting the existing air intake units to try to control the amount of warm air that enters the building. Through this process, it has become clear that these methods cannot keep up with the rising temperatures that we may see before the permanent unit can be installed. The high temperatures have been very unpleasant for the employees that work within City Hall, the Police Department, and the Fire Department. On three occasions over the last two weeks, the finance staff went home at approximately 3:00 p.m. and City Hall was closed to the public.. The high temperatures also put the server that runs all computers in the building at risk for shutting down.

City staff has received estimates from two temporary chiller unit suppliers.

Carrier Rental Systems:	Setup & Delivery Fee	\$12,200.00
	Monthly Fee	\$ 4,920.23
Servi-Tech:	Setup & Delivery Fee	\$ 0
	Monthly Fee	\$ 7,000.00

After reviewing the estimates, City staff had determined that the most cost effective contract is with Servi-Tech since the unit will only be needed for a short amount of time. The monthly fee is higher but the setup and delivery fee for carrier is not justifiable for such a short-term lease.

Councilmember Schmid requested confirmation if the bids included transporting the unit when the City does not need it any longer.

Robin Kampmann, Public Works Director, confirmed that yes, the transportation was included.

M/S Councilmembers Parker and Jackson to authorize City Staff to enter into an agreement with Servi-Tech for the lease of a temporary chiller unit for the City Hall Complex on a month to month basis and authorize a supplemental appropriation from the City's General Fund, in the amount of \$21,000.00 into the budget account for General Government Buildings; Fund No. 10-57-330-100, Special Supplies and Services.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

STAFF ITEMS:

Staff updates/Reports

Rick Crabtree, City Manager, stated that the Airport Rehab Project is almost completed, Airport runway will be closed on May 17, 2017.

Kyle Sanders, Police Chief, stated that the Annual Peace Officers Memorial will be on Wednesday May 17, 2017 at 7pm at the High Point Assembly on Walnut Street.

Robin Kampmann, Public Works Director, stated that the Walbridge project is almost completed.

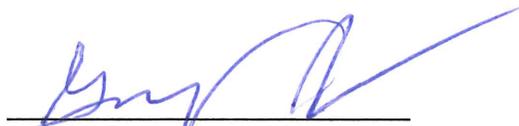
COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council Members on the activities of their assigned agencies and/or committees:

- Local Agency Formation Commission (LAFCO) - **No Meeting**
- 3 Core - **No Meeting**
- Tehama County Transportation Commission - **No Meeting**
- Downtown Red Bluff Business Association - **May 17, 2017, 3:30 p.m.**
- Community Action Agency - **Thursday May 18, 2017, 3:00 p.m. at 727 Oak Street**
- Tehama Economic Development Corporation - **No Meeting**
- Executive Committee - Tehama County Solid Waste Management Agency - **Discussed grant funding and had an update on different upcoming recycling events.**
- Tehama County Solid Waste Management Agency (JPA II) - **No Meeting**
- Chamber of Commerce - **May 24, 2017**
- Ground Water Commission - **June 28, 2017**

H. ADJOURNMENT:

There being no further business Mayor Jones adjourned the meeting at 9:13 p.m. until the meeting of June 6, 2017 at the Red Bluff City Council Chambers.



Gary Jones, Mayor

ATTEST:



Cassidy DeRego, City Clerk