



# CITY OF RED BLUFF

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## CITY COUNCIL

### MINUTES

**Date of Meeting:** Tuesday, March 3, 2015  
**Time of Meeting:** 7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

**Councilmembers Present:** Clay Parker, Mayor  
Daniele Jackson, Mayor Pro Tem  
Rob Schmid  
Suren Patel

**Councilmembers Absent:** None

**Staff Present:** Rick Crabtree, City Manager/City Attorney  
Cheryl Smith, Deputy City Clerk  
Sandy Ryan, Finance Director  
Ray Barber, Fire Chief  
Paul Nanfito, Police Chief  
Bruce Henz, Public Works Director

### **PLEDGE OF ALLEGIANCE:**

Mayor Parker led the Pledge of Allegiance and the assembly joined in.

### **CITIZEN'S COMMENT:**

Pastor Scott Camp provided a short prayer.

Ryan Kimbler presented a letter to the City Council, City Manager, and Chief Nanfito regarding the homeless issue at Dog Island Park and asked that the city addresses the issue.

**CONSENT AGENDA:**

Councilmember Schmid asked that item number 1 be pulled for clarification.

M/S/C Councilmembers Jackson and Schmid to approve the remainder of the Consent Agenda.

AYES: Councilmembers Jackson, Parker, Patel and Schmid

NOES: None

ABSENT OF NOT VOTING: None

**1. REPORT REGARDING OPEN MARKET PURCHASES & CONTRACT AWARDS - JANUARY 2015**

**Recommendation:** That the City Council accepts the open market purchases & contract awards for January of 2015.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Above is a list of purchases and awards for January of 2015 with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

Councilmembers Schmid and Patel requested clarification on various items contained in the open market purchases and contracts.

M/S/C Councilmembers Schmid and Jackson to accept the open market purchases and contract awards for January of 2015.

AYES: Councilmembers Jackson, Parker, Patel and Schmid

NOES: None

ABSENT OF NOT VOTING: None

## **2. APPROVAL OF WARRANT LIST**

**Recommendation:** Approve Check Warrant No. 80329 through 80584 dated January 1, 2015 thru January 31, 2015.

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

*Approved 4-0-0*

## **3. APPROVAL OF MINUTES**

a) **February 3, 2015**

b) **February 17, 2015**

*Approved 4-0-0*

## **CURRENT BUSINESS:**

### **CHAMBER OF COMMERCE UPDATE**

Dave Gowan and Kristen Gray provided an informational update on Chamber activities, such as the 11 days of Round Up, B.E.A.M and the Crawdad Festival. The Chamber is also focusing more on tourism and possibly developing auto tour guides for Tehama County.

The Chamber's Strategic Marketing Plan established a "clearly delineated process of communication" with the City that provided for periodic status reports. This presentation is part of that adopted process. The City Clerk maintains a binder with current financials and other information required by the Chamber/City Agreement.

### **SELECTION OF COUNCIL MEMBER**

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council:

- a) Select a candidate to fill the vacant city council seat; OR
- b) Continue the matter to the March 17, 2015 City Council meeting; OR
- c) Call a special election for November 3, 2015; OR

d) Provide other direction to staff as appropriate.

Applications for appointment to fill the vacant seat were received from Mitchell Drury and Dustin Maria.

Mitchell Drury and Dustin Maria each provided a brief background on themselves and items that they would focus on if selected for the City Council.

Councilmember Schmid stated that he had several people contact him regarding appointment and that he would like to see the application period extended to allow other people to apply.

Councilmembers Jackson and Patel both stated that they would like to see a town hall question and answer period prior to the selection of an applicant to allow citizens and Councilmembers to ask questions of the candidates.

M/S/C Councilmembers Schmid and Patel to extend the application deadline to March 16<sup>th</sup> at 5 p.m. and consider appointment at the March 17<sup>th</sup> City Council meeting.

AYES: Councilmembers Jackson, Parker, Patel and Schmid

NOES: None

ABSENT OF NOT VOTING: None

### **ISO RATING UPDATE**

Fire Chief Ray Barber presented an informational update on the ISO Rating, from 3/3Y to 2/2Y, received by the Fire Department. He explained that the 2/2Y represents 8B and allows insurance companies to use the 2 rating, which would result in a saving to residents and business owners. This puts the city in the top 750 departments in the country. Some of the areas that still need improvement are some portions associated with training, pre-fire plans, priority dispatch, the number of personnel on duty and an additional fire station, which he would like to see in the area of Vista and Airport.

Chief Barber thanked the Public Works Department for the information they provided as well as Administrative Assistant Sherryl Arend and Division Chief Matthew Shobash for their assistance in compiling the information requested.

City Manager Rick Crabtree congratulated the Fire Department on obtaining the 2/2Y rating.

4. **RESOLUTION NO. 5-2015; BAKER ROAD OVER BRICKYARD CREEK BRIDGE REPLACEMENT PROJECT**

Bruce Henz, Public Works Director reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution No. 5-2015 authorizing City Manager Richard Crabtree to sign the contract with California State Transportation Agency, Department of Transportation, funding for the replacement of the Brickyard Creek Bridge.

This funding will be used to replace the Baker Road Bridge over Brickyard Creek. Funding for this project was made available through Congress as part of the State of California Surface Transportation Program.

Councilmembers Schmid, Patel and Parker requested and received clarification on the funding provided and the city's portion.

M/S/C Councilmembers Jackson and Schmid to adopt Resolution No. 5-2015 authorizing City Manager Richard Crabtree to sign the contract with California State Transportation agency, department of Transportation, funding for the replacement of the Brickyard Creek Bridge.

AYES: Councilmembers Jackson, Parker, Patel and Schmid

NOES: None

ABSENT OF NOT VOTING: None

**STAFF ITEMS:**

City Manager Rick Crabtree reported that Wal-Mart had broken ground on the new supercenter.

**COMMITTEE REPORTS/COUNCIL COMMENTS:**

Local Agency Formation Commission (LAFCO) – *meeting March 11<sup>th</sup> at 1 p.m.*

3 Core – *meeting March 17<sup>th</sup> at 10 a.m.*

Tehama County Transportation Commission – *no meeting*

Downtown Red Bluff Business Association – *did meet and selected new officers*

Community Action Agency – *no representative at this time*

Tehama Economic Development Corporation – *no meeting*

Tehama County Sanitary Landfill JPA I – *no meeting*

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency JPA II – *no meeting*

Full Board Tehama County/City of Red Bluff Landfill Management Agency JPA II – *met on March 2<sup>nd</sup> and discussed the negative declaration for the building of the new agency office site next to the scale house.*

Chamber of Commerce – *met on February 24<sup>th</sup>*

Councilmember Schmid inquired about the status of where we were at with respect to Montgomery Road. Public Works Director Bruce Henz reported that PG&E would be doing the undergrounding and therefore a portion of Montgomery Road was going to be closed.

Mayor Pro Tem Jackson reported that she had attended the first meeting with the County to discuss the contract for the operation of the Community Center. She and Supervisor Carlson have also met with the Community Center Auxiliary Group to discuss the operation of the center.

Mayor Pro Tem Jackson also reported that she had attended the Fire/Police Awards Dinner held in Corning.

**ADJOURNMENT:**

There being no further business Mayor Parker adjourned the meeting at 8:17 p.m. until the meeting of March 17, 2015.



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Clay Parker, Mayor

ATTEST:



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Cheryl Smith, Deputy City Clerk