



CITY OF RED BLUFF

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City Council Minutes

Tuesday March 20, 2018
7:00 p.m. Regular Meeting
Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Daniele Eyestone, Mayor
Gary Jones, Mayor Pro Tem
Rob Schmid, Councilmember
Clay Parker, Councilmember
Amanda Jenkins, Councilmember

Councilmembers Absent:

None

Staff Present:

Robin Kampmann, Public Works Director
Ray Barber, Fire Chief
Sandy Ryan, Finance Director
Cassidy DeRego, City Clerk
Donna Gordy, City Treasurer

PLEDGE OF ALLEGIANCE:

Mayor Eyestone led the Pledge of Allegiance and the assembly joined in.

CITIZEN COMMENT:

Pastor Scott Camp provided a prayer for those in attendance.

Scott Camp discussed his concerns about the sale of Madison Street for the Jail expansion.

Laura Novak expressed her concern regarding an individual who has been hired to trap and kill neighborhood cats and requested that an ordinance is enacted to deem it illegal.

Jerry Amergian stated that this should not be legal within the City of Red Bluff and would like to have this matter looked into to make sure this cannot continue to happen.

Wanda Rodriguez states that she has spoken with Animal Control who has stated that trapping and shooting cats is considered humane and there is currently no laws in place to stop this from happening. She would like to see the City of Red Bluff implement an ordinance to protect cats that are pets from being trapped and killed.

Councilmember Schmid stated that they will be referring all of their concerns to legal council to see what the City of Red Bluff can do to help stop this from happening.

Mayor Eyestone stated that those concerned citizens will be notified with what can be done.

Councilmember Parker stated that during presentations, it is very difficult for the presenter to address the City Council and the audience. He is recommending that the podium be moved so that the presenter can be in view of both the audience and the City Council.

CONSENT CALENDAR:

Mayor Eyestone stated that item number two was requested to be pulled for discussion.

M/S Councilmembers Jones and Jenkins to approve items one and three on the consent agenda.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

1. [Approval of February 20, 2018 Minutes](#)

Recommended Action:

Approve the City Council Minutes as written.

5-0-0

2. [Open Market Purchases and Contracts - February 2018](#)

Recommended Action:

Approve the Open Market purchases, contract awards and purchases of \$1000.00 or more. The City Council approves open market purchases, contract awards and purchases of \$1,000.00 or more on a monthly basis.

Councilmember Schmid requested and received clarification on the CalTrans water testing for May-Nov 2017.

Councilmember Schmid requested and received clarification on the RB Old Dump Waterway Fish and Wildlife Permit Fees.

Councilmember Schmid requested and received clarification on the Hwy 36 Sewer Utility Box Adjustment.

Councilmember Schmid requested and received clarification on the processing fee for Phase 2 Boat Launch Land Lease.

M/S Councilmembers Schmid and Jenkins to approve the Open Market purchases, contract awards and purchases of \$1000.00 or more.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

3. [Warrant Report - February 2018](#)

Recommended Action:

Approve Check Warrant No. 89167 through 89380 dated February 1 through February 28, 2018. This is a normal procedure per California Government code section 41004; general warrants need to be approved by the City Council governing body regularly.

5-0-0

PRESENTATION:

1. [Welcome Division Chief / Fire Marshal; Michael Bachmeyer](#)

Michael Bachmeyer the new Division Chief / Fire Marshal introduced himself and thanked the City of Red Bluff for the opportunity to serve.

2. [Active 911 Presentation; Fire Chief Barber and Captain Matt Shobash](#)

Captain Matt Shobash and Fire Chief Ray Barber gave a presentation on the Active 911 computer system that the Red Bluff Fire Department utilizes. This system has the capability to map commercial buildings which can assist firefighters in the event of a building fire and also shows the best route when responding to calls. It can show where the fire engines are located, locations of fire hydrants and other pertinent information to assist the Red Bluff Fire Department during emergency calls. They stated that they have had this system for 1 year and it has proven to be extremely beneficial.

Mr. Shobash stated that they do offer the system to Red Bluff Police Department if they ever need it. In the event of a hostage situation, if they knew from the outside where the event was taking place they could know the exact room number inside by utilizing the Active 911 mapping system. It would also help during evacuations, if they need a certain sized perimeter, they can input that into the system and they would know exactly where they need to evacuate on the ground. This year, they have been given a grant and they will be continuing to update the preplanned maps of building within the City of Red Bluff.

Mayor Eyestone asked and received confirmation that this is the same program that is up on the large screen they have in the Fire Department break room.

Scott Camp asked if the Red Bluff Police Department has the same program.

Mr. Shobash stated that no the Red Bluff Police Department does not have the Active 911 system at this time.

Mayor Eyestone asked if the building mapping would be updating homes and businesses.

Mr. Shobash stated that it would be only updating large businesses that are high-risk, they will not be going into homes to create preplanned maps. They are also working on mapping more schools right now as well.

Mayor Pro Tem Jones asked if the ambulances are connected to this system.

Mr. Shobash stated that the system has been offered and they are working with them, but right now, the ambulances are not utilizing the Active 911 system.

CURRENT BUSINESS:

1. [Quarter Cent Sales Tax Report](#)

Sandy Ryan, Finance Director, reviewed the staff report and provided the staff's recommendation that the City Council approve the quarter cent sales tax expenditures for the Fiscal Year 2018-2019.

- 14/15 Revenues are finalized at \$187,884.00 with 14/15 Expenditures.
- 15/16 Revenues are finalized at \$981,790.00 and 15/16 Expenditures are finalized at \$818,950.00, leaving \$350,724.00 to start 16/17.
- 16/17 Revenues are finalized at \$923,034.00 and 16/17 Expenditures are finalized at \$977,084.00, leaving \$296,674.00 to start 17/18.
- 17/18 Revenues are estimated at \$1,000,000.00 and 17/18 Expenditures are estimated at \$1,258,636.00, leaving \$38,038.00 to start 18/19.
- 18/19 Revenues are estimated at \$1,013,000.00 and 18/19 Expenditures are estimated at \$1,051,038.00, leaving \$0 to start 19/20.

During 15/16, some sales tax revenues were used to help offset increases to insurance, workers' comp., and PERS costs. Staff and Budget Committee agreed that these ongoing costs should revert to the general fund over time. Staff and the Budget Committee are reverting these costs to the General Fund 20% per year for the next five (5) years. Other costs as detailed in the attached cost summaries will be eliminated if the quarter cent sales tax is not extended, or if it is determined that the general fund cannot absorb those costs.

M/S Councilmembers Jenkins and Jones to approve the quarter cent sales tax expenditures for the Fiscal Year 2018-2019.

AYES: Councilmembers Eyestone, Parker, Jenkins, Jones and Schmid

NOES: None

ABSENT OR NOT VOTING: None

2. Adoption of the 2018-2019 Fiscal Year Budget

Sandy Ryan, Finance Director, reviewed the staff report and provided the staff's recommendation that the City Council adopt the Budget for FY 2018-2019 as recommended by the Budget Committee.

The 2017/18 budget started with a general fund balance of \$2,994,594.00. The 2017/18 general fund budget is projected to end with \$2,224,254.00, a decrease of \$770,340.00.

The 2018/19 budget begins with an estimated general fund balance of \$2,224,254.00. The 2018/19 general fund budget recommended by the Budget Committee ends with an estimated general fund balance of \$1,388,928.00, a decrease of \$835,326.00.

This decrease is mainly due to increased costs approved by the budget committee; a 10% decrease in worker's compensation insurance, a 3% increase in the City's portion of health insurance, a 0.5% increase in PERS Employer portion of premiums, and a 20% increase in Public Employees Retirement System (PERS) Unfunded Liability portion. Worker's Compensation insurance, Health insurance, and PERS increases in costs are dictated by outside sources.

The Budget Committee was unable to reach consensus regarding funding future City grants to aid homeless projects. If a majority of the Council wishes to provide additional funding for the homeless (or other changes) proposed 2018/2019 budget, that can be achieved by directing staff to modify the proposed budget accordingly.

The Government Finance Officers Association (GFOA) recommends that at a minimum, regardless of the size of the entity, the unrestricted general fund balance should be no less than two months of general fund expenditures. This amount is \$1.886 million for the City of Red Bluff. City of Red Bluff Policy is to reserve 15% (\$1.697 million) of general fund expenditures for contingencies and uncertainties. The expected general fund balance for 2017/18 will meet the GFOA recommendation.

The proposed 2018/19 budget falls short of those goals. Attached is the Historical General Fund Balance for the City of Red Bluff.

Non General Fund departments also have increased budgeting, mainly due to capital projects, equipment upgrades and replacements, and repairs and maintenance that have been put off due to the heavy workload in the Public Works Department. Details of these increases are stated in the attached Capital Construction Projects.

All Funds related to streets have been utilized to the fullest extent for the current and next year.

The Budget Committee would like to thank the City Manager, Finance Director, Public Works Director, Police and Fire Chiefs, and all City staff for their help, input, and many hours of work that was done to produce the attached 2018/19 Original Budget.

The Budget Committee would also like to thank every department head and employee for their past, current and future efforts at keeping costs to a minimum, being conservative in their budgeting and spending within those budgets.

Mayor Eyestone asked if the Animal Vet Expenses are for the K-9 Unit.

Sandy Ryan, Finance Director, stated that these expenses are for injured animals picked up by animal control.

Councilmember Schmid stated that two years ago the City of Red Bluff ended their budget at \$2,994,594.00. He stated that the recommended reserve should be at least two months of operating costs which for the City of Red Bluff is about \$1.8 Million. The City of Red Bluff policy is just around \$1.7 Million and this next fiscal year the City of Red Bluff will be at \$1,388,928.00, this was discussed extensively, but many items within the City of Red Bluff have been neglected and need to be updated and repaired. That is the reason that the budget will be lower than recommended reserve. This will not continue into the future and the City of Red Bluff will ensure they keep a larger reserve for future years. Many items that were slated to be done in the 17/18 Fiscal year were not completed, but they will be completed during the 18/19 Fiscal year.

Councilmember Parker thanked Sandy Ryan and the Department Heads for all of their hard work.

Councilmember Parker also stated that the \$10,000.00 Homeless Grant was not included in the budget, but the City Council can vote to add it tonight.

Mayor Eyestone asked if the City of Red Bluff would still be member of 3 Core.

Councilmember Parker said that at this time the City of Red Bluff will not be part of 3 Core; they have decided not to continue with 3 Core at this time.

Scott Camp stated that he would like the budget to be presented on screen for the audience to view; he also asked if the money that was not spent on the roads last fiscal year was spent elsewhere.

Councilmember Schmid stated that the money is still allocated for the roads and the road projects will be completed in the 18/19 Fiscal year.

Mr. Camp stated that last year \$5,000.00 was approved for the Homeless Grant, Faith Works received \$2,500.00, that money helped ten families stay in their homes. He stated that when the budget for the 17/18 Fiscal year was approved they were notified that they could come back to the Red Bluff City Council and asked for the additional \$5,000.00, but he felt that when he asked, the Council was not open to increasing the amount, he would like to know if the \$10,000.00 is not approved tonight can the homeless organizations in town come back to the City of Red Bluff and ask for the Grant at a later date.

Mayor Pro Tem Jones stated that he intends for the \$10,000.00 to be added for the Homeless Grant. Jones also asked where the \$70,000.00 for Community Promotions is going.

Councilmember Parker stated that \$70,000.00 is going to the Chamber of Commerce.

Mr. Ryan stated that \$20,000.00 is going to the Downtown Red Bluff Business Association (DRBBA).

Mayor Pro Tem Jones stated that if they can keep 10 families in their homes and off the streets then it would be \$10,000.00 well spent. In the past, this money has helped to establish a Men's Transitional House and he would like to see future funds go to starting something similar that can grow independently.

Mayor Pro Tem stated that his recommendation is to approve the 2018/2019 Fiscal Budget with the addition of the Homeless Grant in the amount of \$10,000.00.

Councilmember Schmid stated that the government should not be responsible for giving money to the homeless. He stated that he will not approve a Homeless Grant, he states that he would like to see the \$10,000.00 go to the Red Bluff Police Department to help cover their costs for cleaning up the various homeless camps throughout Red Bluff. If the Homeless Grant is approved there needs to be a definition with it, so it goes to organizations for long-term help rather than individual families.

Mayor Eyestone asked what Mayor Pro Tem Jones intentions were in approving the Homeless Grant.

Mayor Pro Tem Jones stated that his intentions were to give the money as it has been given in the past, give it to homeless organizations that are well established so they can ensure the right things are done with the funds.

Mayor Eyestone stated that she would like to personally see the funds go to organizations that are smaller and have less funding.

M/S Councilmembers Jenkins and Jones to adopt the Budget for FY 2018-2019 as recommended by the Budget Committee with the addition of a Homeless Grant in the amount of \$10,000.00.

AYES: Councilmembers Eyestone, Parker, Jenkins, and Jones

NOES: Schmid

ABSENT OR NOT VOTING: None

G. STAFF ITEMS:

Ray Barber, Fire Chief, stated that the construction of the new fire engine has started.

H. COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council Members on the activities of their assigned agencies and/or committees:

- **Local Agency Formation Commission (LAFCO)** - Councilmember Parker reported there is no meeting scheduled.
- **Tehama County Transportation Commission** - Councilmember Schmid reported there is no meeting scheduled.
- **Downtown Red Bluff Business Association** - Mayor Eyestone reported there is no meeting scheduled.
- **Community Action Agency** - Mayor Pro Tem Jones stated that they are doing tax services for low income individuals and families.
- **Executive Committee - Tehama County Solid Waste Management Agency** - Councilmember Jenkins reported there is no meeting scheduled.
- **Tehama County Solid Waste Management Agency (JPA II)** - Councilmember Jenkins reported there is no meeting scheduled.
- **Chamber of Commerce** - Mayor Eyestone reported that the next meeting will be Tuesday March 27, 2018.
- **Ground Water Commission** - Councilmember Parker reported that a presentation was given.
- **Tehama County Continuum of Care Executive Council** - Councilmember Jenkins reported there is no meeting scheduled.

H. ADJOURNMENT:

There being no further business Mayor Eyestone adjourned the meeting at 8:35 p.m. until the meeting of April 3, 2018 at 6:00 p.m. in the Red Bluff City Council Chambers.

Daniele Eyestone, Mayor

ATTEST:

Cassidy DeRego, City Clerk