



# CITY OF RED BLUFF

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## CITY COUNCIL MINUTES

**Date of Meeting:** Tuesday, March 18, 2014  
**Time of Meeting:** 5:30 p.m. Closed Executive Session  
7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers City Hall  
555 Washington Street  
Red Bluff, Ca 96080

**Councilmembers Present:** Daniele Jackson, Mayor  
Ray Eliggi, Mayor Pro Tem  
Clay Parker, Councilmember  
Wayne Brown, Councilmember  
Rob Schmid, Councilmember

**Staff Present:** Rick Crabtree, City Manager/City Attorney  
Sandy Ryan, Finance Director  
Cheryl Smith, Deputy City Clerk  
Paul Nanfite, Police Chief  
Scot Timboe, Interim Community Development Director  
Bruce Henz, Public Works Director  
Jon Bennett, Fire Chief  
Vi Cobb, Human Resources Analyst

Mayor Jackson called the meeting to order at 5:30 p.m. and adjourned to closed session.

Mayor Jackson closed the closed session at 6:45 p.m. and opened the regular meeting at 7 p.m.

Mayor Jackson reported that during the closed session the City Council had given direction to the City Manager.

Mayor Jackson asked Earl Wintle to lead the Pledge of Allegiance and the assembly joined in.

## **CITIZENS COMMENTS:**

Max Simmons, resident of Red Bluff, expressed his concerns with a water leak located at Second and Douglass, which had been leaking since Christmas.

Public Works Director Bruce Henz stated that he would have the Water Division check it out on Wednesday.

Gregory Exline, resident, expressed his concerns with Walnut Street and that the street needed to be regarded to level and upgraded for ADA access.

## **PROCLAMATIONS:**

### **1. NATIONAL ALCOHOL AWARENESS MONTH**

Cynthia Cook read the proclamation and commented on the use of alcohol.

### **2. SEXUAL ASSAULT AWARENESS MONTH**

Mayor Jackson read and presented the proclamation to Melissa Tice.

Ms. Tice thanked the City Council for recognizing this issue.

## **CONSENT AGENDA:**

Councilmember Schmid requested that item 3 be pulled for clarification.

M/S/C Councilmembers Brown and Parker to approve the remaining of the Consent Agenda.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

### **1. APPROVAL OF MINUTES**

**a. February 18, 2014**

**b. March 6, 2014**

*Approved 5-0-0*

**2. EXPENDITURE AGREEMENT BETWEEN THE CITY OF RED BLUFF AND THE COUNTY OF TEHAMA FOR THE FISCAL YEAR 2014 HOMELAND SECURITY GRANT PROGRAM FUNDS**

**Recommendation:** That the City Council:

1. Authorize the Chief of Police and the City Manager to sign the expenditure agreement between the City of Red Bluff and the County of Tehama. Include appropriation of \$5,000.00 for the purposes of (3) new doors at the Red Bluff Police Department in the 2014/2015 FY Police Department budget.
2. Appropriate the funds in the amount of \$5,000.00 to revenue account 11-33-060-761 for expenditure from expense account 11-33-540-126. The amount of \$5,000.00 will be reimbursed to the City of Red Bluff by the County of Tehama (via Homeland Security Grant Funding) following the purchase and installation of the doors and equipment.

The objective of this project is to enhance and increase the physical security of the police department. This project will replace three (3) doors at the police Department eliminating three doors with windows and replace them with solid metal doors. The back door to the police department would have one additional security camera and monitor installed to allow personnel inside the Department to see who approaches the back door. This project meets the requirements of Homeland Security Grant funding and will enhance the security of the Department.

*Approved 5-0-0*

**3. REPORT REGARDING OPEN MARKET PURCHASES & CONTRACT AWARDS - FEBRUARY 2014**

**Recommendation:** That the City Council accepts the open market purchases and contract awards for February of 2014.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Above is a list of purchases and awards for February of 2014 with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

Councilmember Schmid requested and received clarification on the well 9 repairs and mold study.

M/S/C Councilmembers Schmid and Eliggi to accept the open market purchases and contract awards for February of 2014.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

#### **4. APPROVAL OF WARRANT LIST**

**Recommendation:** That the City Council Approve Check Warrant No. 77762 through 77949 dated February 1, 2014 thru February 28, 2014.

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

*Approved 5-0-0*

#### **CURRENT BUSINESS:**

##### **1. SITE SELECTION FOR THE NEW COUNTY LIBRARY**

Bill Goodwin, CAO and Sally Ainsworth, Librarian, County of Tehama, provided a presentation to the City Council regarding the County's site selection process, the selection of the Community Center location and plans for programs at the new site.

During a Special Meeting on March 12, 2014, the County Board of Supervisors unanimously selected 1015 Kimball Road (aka the Community Center site) as the preferred site for County's new Red Bluff Branch of the County Library.

Councilmember Schmid requested and received clarification on whether a JPA would be created or if it would be incorporated into the Community Center JPA.

Councilmember Parker questioned if the County was going to purchase from the City and expressed his concern of the appraised value of the land.

Mayor Jackson expressed her concerns with the loss of parking spaces as there are several large events held at the Community Center, such as the Dental Society and school events.

Mr. Goodwin stated that there was space in front of the well house that could be used for parking.

Councilmember Schmid stated that he would recommend that in the preliminary and/or proposed agreement to include more parking.

Councilmember Brown and Eliggi agreed that this was the best location for the library.

M/S/C Councilmembers Brown and Schmid to direct staff to work with the County of the location and issues of the new library site.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## **2. POLICE DEPARTMENT'S 2013 ANNUAL REPORT**

Police Chief Paul Nanfito provided an informational PowerPoint presentation on the Police Department 2013 Annual Report.

The annual report is a comprehensive method of compiling the Police Department's annual activities over the course of a one-year period. It is hoped that this report will provide knowledge that is both valuable and informational to our City Leaders and the Community as a whole. The Police Department uses the Annual Report as a tool to provide direction on how to improve the quality of service to the community that we serve. The Annual Report is made available to the Public at the front counter of the Police Department as well as on the Police Department's website ([www.rbpd.org](http://www.rbpd.org)).

Informational item, no action needed.

## **3. POSSIBLE SALES TAX BALLOT MEASURE**

City Manager Rick Crabtree reported that a *Modified* staff report had been provided to the City Council following review by the City's special elections consultant Mandell Municipal, which included one additional resolution for adoption and provided staff's recommendation that the City Council:

1. Waive the first reading and introduce Ordinance No. 1030 ORDINANCE OF THE CITY OF RED BLUFF ENACTING A TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE STATE BOARD OF EQUALIZATION, SUBJECT TO ADOPTION BY THE ELECTORATE.

2. Adopt proposed Resolution No. 6-2014 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RED BLUFF SUBMITTING TO THE ELECTORATE AT THE NOVEMBER 4, 2014 GENERAL MUNICIPAL ELECTION A TRANSACTIONS AND USE TAX MEASURE.
3. Adopt proposed Resolution No. 7-2014 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RED BLUFF SUBMITTING TO THE ELECTORATE AT THE NOVEMBER 4, 2014 GENERAL MUNICIPAL ELECTION AN ADVISORY MEASURE RELATED TO THE USE OF TAX REVENUES
4. Provide such other and further direction to staff as the Council deems appropriate.

During its meeting on March 4, 2014, the City Council considered various options regarding placement of a .25% sales tax measure on the November 2014 ballot. At that time, the Council directed the City Manager to modify the draft ordinance and resolution to:

- Set the duration of the tax measure to six years (was previously 10 years).
- Include an advisory measure on the ballot indicating how the sales tax revenue should be spent.
- Set the proposed tax at .25% (rather than .5%).

These requested modifications have been made to the attached proposed resolutions and ordinance. The City's special elections consultant, Mandell Municipal Counseling, has recommended that the advisory measure have its own resolution "in order to make it clearer that the advisory measure and the tax measure are not legally dependent on each other." Thus two resolutions are presented for the Council's consideration: (1) the first placing the sales tax measure on the ballot; and (2) the second placing the advisory measure on the ballot. This also gives the Council the option of placing the sales tax measure on the ballot, but declining to adopt the advisory measure.

The need for the proposed sales tax increase (.25%) Public Safety Services is confirmed in the Police Department annual 2013 report (also on tonight's agenda) and in materials previously provided by the Fire Department. The Parks and Recreation Commission have also expressed the need for additional revenue in order to sustain the City's current level of recreational programs.

#### **PROCEDURE:**

By law, the proposed Ordinance must be adopted first, followed by the Resolution(s) which essentially places approval of the Ordinance on the ballot. The Resolution placing the sales tax measure on the November 2014 ballot must be adopted by a 2/3 vote of the City Council (i.e., 4 of 5 votes). The resolution placing the advisory measure on the ballot needs a simple majority of the City Council.

As previously discussed, the proposed tax would be a general tax, with increased revenue available for general fund expenditures. Police and fire have long been the City's top general fund priority. Police and fire currently account for 78% of general fund expenditures.

If the ballot measure is approved in November 2014, the City expects to begin receiving additional sales tax revenue in September 2015. It is anticipated that a .25% sales tax measure would generate an additional \$600,000 annually.

Councilmember Schmid stated that he was in favor of the tax measure as the public safety fund needed to be increased, but he was concerned that it would be given away in raises.

Councilmember Parker stated that the City should be able to pay employees to keep them from going elsewhere, but felt that the advisory measure did not need to be put on the ballot as it might confuse people.

Councilmember Brown agreed with Councilmember Parker's concerns and stated that was the reason for the advisory measure, which was to do everything possible to help people understand that these funds would be used for public safety.

Chief Nanfito stated that the advisory measure sends a message to future Councilmembers of what the intent for the tax is.

M/S/C Councilmembers Parker and Eliggi to waive the first reading and introduce Ordinance No. 1030, an ordinance of the City of Red Bluff enacting a transactions and use tax to be administered by the State Board of Equalization, subject to adoption by the Electorate.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid  
NOES: None  
ABSENT OR NOT VOTING: None

M/S/C Councilmembers Parker and Eliggi to adopt Resolution No. 6-2014, a Resolution of the City Council of the City of Red Bluff submitting to the Electorate at the November 4, 2014 General Municipal Election a Transactions and Use Tax Measure.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid  
NOES: None  
ABSENT OR NOT VOTING: None

M/S/C Councilmembers Brown and Eliggi to adopt Resolution No. 7-2014, a Resolution of the City Council of the City of Red Bluff submitting to the Electorate at the November 4, 2014 General Municipal Election an Advisory Measure related to the use of tax revenues.

AYES: Councilmembers Brown, Eliggi, Jackson and Schmid  
NOES: Councilmember Parker  
ABSENT OR NOT VOTING: None

#### 4. CITIZENS PROPOSAL FOR A COMMUNITY OFF-LEASH DOG PARK

Public Works Director, Bruce Henz, reviewed the staff report and provided staff's recommendation that the City Council:

1. Review the letter of intent included within Attachment 1 and also the 11 comments and recommendations provided by the City's Technical Advisory Committee.
2. Provide any additional conditions or requirements that may be deemed necessary by the Council.
3. Consider a recommendation from the City's Technical Advisory Committee and the Parks and Recreation Commission to authorize the Public Works staff to proceed with the development of the proposed Dog Park Area within the Tosh/Trainer Park, subject to the imposed conditions and requirements.
4. Adopt the draft set of Rules and Regulations, developed by the Parks Commission and City Staff, included as Attachment 2.

Over the years, different Citizens have been interested in an Off-Leash Dog Park. Several locations have been proposed and discussed including locations at Dog Island (Samuel Ayers) Park, Diamond Park and Tosh/Trainer Park

During the past year, interested Citizens and members of the the Parks and Recreation Commission presented an illustrative level plan to the City Council that included concepts for layout and fencing, and an estimate for the annual maintenance costs at around **\$1,000**. The City Council directed City staff to meet with the interested group and assist with the development of a more specific proposal that included a Letter of Intent, Rules and Regulations for the use of the Dog Park and a fencing / layout diagram.

Earl Wintle stated that the Dog Park Group was willing to raise funds so that there is a negative impact to the City and that he supports the dog park.

Rich Greene spoke in favor of the dog park.

Bob Martin, Parks and Recreation Commissioner, stated that a lot of time was spent researching sites and that this location near Trainor Park fits the need.

Laura Greene and Ms. Lopez both spoke in favor of the dog park in Red Bluff.

Gregory Exline stated that he thought it was a good idea and that the group should think about raising money with a bake sale.

Councilmember Schmid requested and received clarification that the dog park group would purchase, install and maintain the fencing in addition of donating \$1,000 per year for the up-keep.

Councilmember Parker questioned if there was any other planned use for this piece of land and if anyone had contacted the City of Redding on the calls for service at their dog park.

Mr. Henz stated that this was an open recreation site.

Mr. Greene stated that the only problem had been when someone had put a cat into the park area.

Chief Nanfito stated that people that go to dog parks do not cause any problems.

Mr. Wintle stated that other dog parks also provide obedience classes, training etc and that people who use the park self police it.

Mayor Jackson noted that on Attachment 2 Rules and Regulations for the Use of the Dog Park items 6 and 12 were the same.

M/S/C Councilmembers Parker and Brown to authorize the Public Works staff to proceed with the development of the proposed Dog Park Area within the Tosh/Trainer Park, subject to the imposed conditions and/or requirements.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

M/S/C Councilmembers Schmid and Brown to adopt the draft set of Rules and Regulations, developed by the Parks Commission and City Staff as amended.

AYES: Councilmembers Brown, Eliggi, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**STAFF ITEMS:**

*None*

**COMMITTEE REPORTS/COUNCIL COMMENTS:**

***Reports by City Council members on the activities of their assigned agencies and/or committees.***

Local Agency Formation Commission (LAFCO) – *Gerber Community Service District pulled their application to take over Gerber Park.*

3 Core – *met last month*

Tehama County Transportation Commission – *No meeting*

Downtown Red Bluff Business Association – *meeting cancelled*

Community Action Agency – *will meet on Thursday*

Tehama Economic Development Corporation – *will meet again in April*

Tehama County Sanitary Landfill JPA I – *meeting on Wednesday*

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency JPA II – *meeting on Wednesday*

Chamber of Commerce - *meeting on Thursday*

**ADJOURNMENT:**

There being no further business Mayor Jackson adjourned the meeting at 8:39 p.m. until the meeting of April 1, 2014.

  
Daniele Jackson, Mayor

ATTEST:

  
Cheryl Smith, Deputy City Clerk