CITY OF RED BLUFF

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CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, July 21, 2015
Time of Meeting: 6:15 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, Ca 96080

Councilmember's Present:
Clay Parker, Mayor
Daniele Jackson, Mayor Pro Tem
Suren Patel, Councilmember
Rob Schmid, Councilmember
Gary Jones, Councilmember

Staff Present:
Rick Crabtree, City Manager/City Attorney
Sandy Ryan, Finance Director
Jo Anna Lopez, City Clerk
Bruce Henz, Public Works Director
Ray Barber, Fire Chief
Donna Gordy, City Treasurer
Vi Cobb, Human Resources Analyst II

CLOSED EXECUTIVE SESSION:

CONFERENCE WITH LABOR NEGOTIATORS: Executive Session in accordance with Government Code Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney, Rick Haeg, Labor Negotiator and Vi Cobb, Human Resources Analyst II, and Sandy Ryan, Finance Director regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits with Police Unit Employees and /or Miscellaneous Unit Employees.

Mayor Parker reported that the City Council had not meet in closed session on this matter.

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PLEDGE OF ALLEGIANCE:

Mayor Parker led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENTS:

Pastor Scott provided a prayer for the City Council and those in attendance. He also stated that Police Chief Kyle Sanders had done a great job at the Rotary Meeting.

Robert Moore, Airport Commissioner, reported that at their last meeting they discussed the outgoing beacon that is still not working and also reported that the restaurant was closing down due to difficulties with the grill and the refrigerator had stopped working.

Kathy Nelson stated that the restaurant was closing as there was too much work that needed to be done to bring it up to code, so the owner exercised her option in the contract to cancel the lease 3 weeks ago.

Rob Schmid instructed the Public Works Director to provide the bid package information to Council as soon as possible; the Firday before a council meeting in not sufficient time.

Bruce Henz provided information to Council that the bid for the contract for the airport was 30% over expected. They are revising some numbers and will bring back to Council when more information is available.

PRESENTATIONS:

Marie Jensen of the Finance Department was provided with a certificate for her 15 years with the City by Councilmember Gary Jones.

Kevin Turner from the Fire Department (5 years) and Jacob Smith from Fleet Maintenance (20 years) were unable to attend. Jacob Smith's certificate was presented to Bruce Henz and Chief Barber asked to have Kevin Turner's presented to him at a later date.

CONSENT AGENDA:

Councilmember Schmid requested that Item 1 be pulled for clarification.

M/S/C Councilmembers Jackson and Patel to approve the remainder of the Consent Agenda.

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AYES: Councilmembers Parker, Patel, Jones, Schmid and Jackson
NOES: None
ABSENT OR NOT VOTING: None

1. REPORT REGARDING OPEN MARKET PURCHASES & CONTRACT AWARDS - JUNE 2015

Recommendation: That the City Council accepts the open market purchases and contract awards for June of 2015.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Above is a list of purchases and awards for June of 2015 with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

Councilmember Schmid requested and received clarification on items contained in the report.

M/S/C Councilmembers Schmid and Jackson to accept the open market purchases and contract awards for June of 2015.

AYES: Councilmembers Parker, Patel, Schmid, Jones and Jackson
NOES: None
ABSENT OR NOT VOTING: None

2. APPROVAL OF WARRANT LIST

Recommendation: That the City Council approve Check Warrant No. 81484 through 81747 dated June 1, 2015 through June 30, 2015.

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

Approved 5/0/0

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3. TREASURER'S REPORT - ELEVENTH MONTH OF FISCAL YEAR 2015

Recommendation: That the City Council accepts the Treasurer's report for the eleventh month of Fiscal Year 2015.

The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

Approved 5/0/0

CURRENT BUSINESS:

1. RED BLUFF OLD BURN DUMP IMPROVEMENT PROJECT DRAFT INITIAL STUDY / MITIGATED NEGATIVE DECLARATION (STATE CLEARING HOUSE #2015062027)

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council:

1. Open the meeting to public comment and consider all public testimony and other information before the City Council relating to the proposed Red Bluff Old Burn Dump Improvement Project Final Initial Study/Mitigated Negative Declaration.

2. Adopt Resolution No. 21-2015, approving the Red Bluff Old Burn Dump Improvement Project Final Initial Study/Mitigated Negative Declaration along with the approval Red Bluff Old Burn Dump Improvement Project (SCH# 2015062027).

He also reported that Greg Fasiano, of NEC, was present to answer any questions the Council may have.

The Red Bluff Burn Dump Remediation Project is located is located approximately 0.9 miles from downtown Red Bluff near the intersection of Baker and Walbridge Roads, within the City limits of Red Bluff, California.

The project is a 29 acre open space area, and includes Tehama County Assessor Parcel Numbers (APNs) 024-040-041, 024-040-042 and 024-040-043, which are owned by the City of Red Bluff.

Adjacent land uses include rural, low density residential property to the north and southeast; open space and medium density residential developments to the east; and mixed commercial and low density residential developments to the south and west.

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The principal objective of the project is to reduce the potential for environmental and public health and safety risks associated with unstable slopes and exposure to waste, and to reduce the potential for groundwater and surface water contamination. These site risks would be reduced through the re-grading and capping of the former dump area. The Old Red Bluff Landfill includes approximately 17,800 cubic yards of burn ash, unburned solid waste, and metallic debris that occupy an east-draining tributary to Brewery Creek and numerous minor drainage courses that branch off of the main tributary.

The proposed remediation includes removal and reconsolidation of approximately 10,000 cubic yards of wastes from the main tributary and most of its branches. The waste would be reconsolidated over an area of existing waste in the northeastern portion of the property within a generally rectangular footprint encompassing approximately three acres. Areas from which the wastes were removed would be sampled and tested to determine the presence of residual contamination. Additional excavation, waste removal, and reconsolidation of the wastes in the three-acre footprint would occur until exposed soils meet the cleanup criteria established for the project.

The reconsolidated waste would be covered with a minimum of 24 inches of clean soils excavated from within the property. The cover soil would be moisture conditioned and compacted to minimize future erosion, and the final cover grades would be constructed to provide positive drainage off the reconsolidated waste prism. Following construction of the soil cover, a seed blend from local plant communities would be applied to the final cover soils to promote vegetation growth to provide further long-term stability of the final cover soil. In addition, temporary erosion control measures would be installed on the reconsolidated waste prism to reduce the potential for erosion until the vegetation is established.

After the final cover construction is completed, areas from which the wastes and borrow soils were excavated would be graded to reduce slope gradients, promote positive drainage, and reduce erosion potential.

The Funding for this Environmental Assessment of the Old Red Bluff Landfill is provided from within a Supplemental Appropriation of $60,000.00 from the Transportation-City Design Fund (15-42-530-100), approved August 19, 2014, for the purpose of bringing the Old Red Bluff Landfill property into compliance with the State regulations for a closed disposal site.

Mayor Parker opened the Public Comment at 7:30 p.m.

Kathy Nelson commented that she had written a letter, but had not sent, to the Governor. She stated that she believes the City Council is doing their job, but sometimes she gets a little impatient.

Mayor Parker closed the Public Comment at 7:33 p.m.

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M/S/C Councilmembers Jackson and Schmid to adopt Resolution No. 21-2015, approving the Red Bluff Old Burn Dump Improvement Project Final Initial Study/Mitigated Negative Declaration along with the approval Red Bluff Old Burn Dump Improvement Project (SCH# 2015062027).

AYES: Councilmember Parker, Patel, Schmid, Jones and Jackson
NOES: None
ABSENT OR NOT VOTING: None

2. COMMITMENT OF PROGRAM INCOME FUNDS TO A SUPPLEMENTAL ACTIVITY

Sandy Ryan, Finance Director, reviewed the staff report and provided staff's recommendation that the City Council conduct a Public Hearing and consider any public comments received and then that the City Council approve the commitment of CDBG Program Income to projects identified and direct staff to prepare and submit supplemental activity forms to CDBG by adopting Resolution No. 20-2015.

Mayor Parker opened the Public Hearing at 7:45 p.m. and after hearing no comments closed the Public Hearing at 7:45 p.m.

Program Income (PI) in CFR 570.489(e)(1) is gross income received by a jurisdiction, or a sub-recipient of the jurisdiction that was generated from the use of CDBG funds, regardless of when the CDBG funds were appropriated and whether they were closed out. Under the Community Development Block Grant (CDBG) Program, there are specific rules and requirements associated with the management and use of PI received by grantees and their sub-recipients. PI constitutes federal CDBG funds and must be expended and used in compliance with all CDBG statutes and regulations. Like CDBG grant funds, PI must be used for CDBG Eligible Activities that meet a National Objective.

Previously the City maintained their PI funds in a revolving loan fund that was to be used for loaning funds to eligible applicants for a housing rehabilitation program. However, in July of 2014, CDBG recently changed their regulations that effectively ended any current revolving loan funds, and now required any PI funds on hand be expended prior to obtaining any additional grant funds. Because the City has an open grant contract, it is imperative to expend the PI funds so that the City is able to access these grant funds for the projects they were awarded for.

M/S/C Councilmembers Jackson and Jones to adopt Resolution No. 20-2015.

AYES: Councilmembers Parker, Patel, Schmid, Jones and Jackson
NOES: None
ABSENT OR NOT VOTING: None

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STAFF ITEMS:

Rick Crabtree reported that work was being done on the new boat launch and that BLM was removing weeds and debris along the river bank.

Councilmember Schmid reported that the paving on Crittenden Street had been completed.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Local Agency Formation Commission (LAFCO) - met *on July 8th where they approved the budget.*
3 Core - *no Meeting*
Tehama County Transportation Commission - *no meeting*
Downtown Red Bluff Business Association - *met and voted on website, logos and maps*
Community Action Agency - *tailgate food give a way would be in Los Molinos*
Tehama Economic Development Corporation - *no meeting*
Executive Committee - Tehama County Solid Waste Management Agency - *no meeting*
Tehama County Solid Waste Management Agency (JPA II) - *no meeting*
Chamber of Commerce - *next meeting July 28th*

ADJOURNMENT:

There being no further business Mayor Parker adjourned the meeting at 8:00 p.m. until the meeting of August 4, 2015.

Clay Parker, Mayor

ATTEST:

Cheryl Smith, Deputy City Clerk

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