



# CITY OF RED BLUFF

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## CITY COUNCIL

### MINUTES

**Date of Meeting:** Tuesday, July 2, 2013  
**Time of Meeting:** 7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

#### **Council Members Present:**

Wayne Brown, Mayor  
Daniele Jackson, Mayor Pro Tem  
Rob Schmid  
Clay Parker

#### **Staff Present:**

Rick Crabtree, City Manager/City Attorney  
Sandy Ryan, Finance Director  
Paul Nanfito, Police Chief  
Bruce Henz, Public Works Director  
Donna Gordy, City Treasurer  
Jon Bennett, Fire Chief  
Cheryl Smith, Deputy City Clerk

Mayor Brown called the meeting to order at 7:00 p.m.

Mayor Brown wished City Manager Rick Crabtree Happy Birthday.

#### **PLEDGE OF ALLEGIANCE:**

At the request of Mayor Brown, former Councilmember Jeff Moyer led the pledge of allegiance and the assembly joined in.

Mayor Brown asked for a moment of silence in memory of the 19 Arizona Hot Shot Firefighting Crew that perished while battling the wildfire in Arizona on Sunday.

Fire Chief Jon Bennett also commented on the loss of the firefighters in Arizona.

**CITIZEN'S COMMENT:**

There were no citizen's comments.

**CONSENT AGENDA:**

M/S/C Jackson, Schmid to approve the Consent Agenda.

AYES: Councilmembers Brown, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**1. APPROVAL OF MINUTES**

a. **June 4, 2013**

b. **June 17, 2013**

c. **June 18, 2013**

*Approved 4-0-0*

**2. TREASURER'S REPORT – ELEVENTH MONTH OF FISCAL YEAR 2013**

**Recommendation:**

That the City Council accepts the Treasurer's report for the eleventh month of FY 2013.

*Approved 4-0-0*

**3. RESOLUTION NO. 21-2013; A RESOLUTION OF THE CITY OF RED BLUFF AUTHORIZING THE TEHAMA COUNTY SANITARY LANDFILL AGENCY TO SUBMIT A REGIONAL APPLICATION TO THE DEPARTMENT OF RESOURCES, RECYCLING, AND RECOVERY FOR A FISCAL YEAR USED OIL PAYMENT PROGRAM FOR A PERIOD OF 5 YEARS FROM THE DATE OF ADOPTION**

**Recommendation:**

That the City Council adopt Resolution No. 21-2013 authorizing the Tehama County Sanitary Landfill Agency to submit a regional application to the California Department of Resources, Recycling, and Recovery for a Fiscal Year Used Oil Payment Program for a period of 5 years from the date of adoption.

The Used Oil Payment Program (OPP) allows participants flexibility in development and management of their local used oil programs while minimizing their administrative burden.

New this year is that each agency can adopt one resolution which will authorize the Tehama County Sanitary Landfill Agency to submit applications for five (5) years and eliminate the annual adoption of a resolution authorizing them to apply for funding.

Public Resources Code 48600 et seq. describes the California Oil Recycling Enhancement Act (Act) which provides for, among other things, funding to assist local governments in developing and maintaining an on-going used oil and used oil filter collection/recycling program for their communities.

*Approved 4-0-0*

**CURRENT BUSINESS:**

**1. RESIGNATION OF COUNCILMEMBER SHEPPARD**

Richard Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council discuss the method by which the remainder of the City Councilmember's term is filled and direct staff as appropriate.

The remaining term of the office is approximately 3 years and 5 months with the term expiring in November 2016. Compensation for City Councilmembers is \$1 per month and if desired, coverage may be provided under the City's health insurance plan for City employees.

Councilmember Parker expressed his concerns with appointing someone to an elected position, but also stated it was cost prohibited to conduct a special election.

M/S/C Jackson, Schmid to advertise for applicants to fill the vacant council position.

AYES: Councilmembers Brown, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**2. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT REVIEW COMMITTEE**

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council appoint a representative from the City of Red Bluff to the Tehama County Air Pollution Control District Review Committee.

To provide the Tehama County Air Pollution Control District (APCD) with a sound method for mitigating the emissions produced from the operation of new commercial and residential development projects throughout the County of Tehama, including within the incorporated cities in the County, all developers have the option to pay an Indirect Source Fee, provide on-site or off-site mitigation through an Alternative Emission Reduction Plan, or do a combination of both.

A Review Committee has been established to propose how the mitigation fees will be used for mitigation projects. The APCD is requesting that the City appoint one representative to the Review Committee.

Following discussion by the City Council it was the consensus of the Council to table this item until the vacant City Council position has been filled and bring back at that time.

**3. AUTHORIZATION TO USE THE RIVER PARK FOR RED BLUFF'S FIRST MICROBREW FESTIVAL (TAP INTO TEHAMA) ON AUGUST 17, 2013 FROM 2:00 P.M. TO 7:00 P.M.**

Paul Nanfito, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council authorize the use of City River Park for the August 17, 2013 Microbrew Festival (TAP INTO TEHAMA) starting at 2:00 p.m. and ending at 7:00 p.m. as shown on the Brew Festival Diagram.

The Odd Fellows Fraternal Lodge and Nonprofit is proposing to host Red Bluff's First River Park Microbrew Festival (TAP INTO TEHAMA), which would take place on August 17, 2013 starting at 2 pm and ending at 7 pm (Set up time is proposed at Noon).

The Festival would utilize volunteers to pour the various Microbrews for patrons that pay a fee of \$35 to \$40 dollars a person. The proceeds will go to the Rehabilitation of the Odd Fellows Building at Oak and Washington Street. The Event will have about 25 Microbreweries, a 40 ft. by 60 ft. Wine Tent, Band and Food vendors (Please see the attached Special Event Permit and Diagram for the location and set up of the various event amenities).

Steven Ferguson, event organizer, stated that he had been working with Scot Timboe, Planning Director, to utilize the River Park for the event. He stated that Cleaner-Greener would be assisting him in cleaning up the park area following the event.

Following discussion by the City Council it was decided that to best serve the event the hours would be changed from 2:00 p.m. to 7:00 p.m. to noon to 8 p.m. to allow additional time for set-up and clean-up.

M/S/C Jackson, Parker to authorize the use of City River Park for the August 17, 2013 Microbrew Festival (TAP INTO TEHAMA) starting at 12 p.m. and ending at 8 p.m. and authorize the waiver of the park rental fee.

AYES: Councilmembers Brown, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

#### **4. AN ON-CALL CONSULTING SERVICES CONTRACT FOR THE MONTGOMERY ROAD SEWER REPAIR DESIGN PS&E**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council authorizes the award of a contract to North Star Engineering for On-Call Consulting Services to provide the Montgomery Road Sewer Repair Design PS&E.

Authorization for the Design Services Contract for the Montgomery Road Sewer Design is being requested to address the aged and deteriorating sewer collection system located within the South Main / Montgomery Road area. Initially, a collapsed and then temporarily repaired sewer main segment within South Main Street began a maintenance division video camera review of the Sewer collection system within the area. The South Main Street sewer repair design projects, and this Montgomery Road Sewer Repair Design are intended to provide Plans and Specifications for the repair of the identified segments of deteriorated pipe that were discovered during the subsequent video pipeline review.

North Star Engineering is a Consulting Services firm based in Chico, Ca. North Star Engineering has provided planning, design, and construction management services for both private sector and municipal clients throughout northern California.

These experienced and highly qualified professionals were selected for this project based upon their proven abilities and their current knowledge of the Engineering operations within the City of Red Bluff. They are currently providing engineering planning and design services for the City of Red Bluff as a part of the South Main Concept Plan studies.

M/S/C Parker, Schmid to authorize the award of a contract to North Star Engineering for On-Call Consulting Services to provide the Montgomery Road Sewer Repair Design PS&E.

AYES: Councilmembers Brown, Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

### **STAFF ITEMS:**

Police Chief Paul Nanfito reported that he usually schedules in-house training on Thursday's, but with the 4<sup>th</sup> of July holiday falling on Thursday he will not be holding the training. This will allow him to staff crowd control for the holiday without incurring any extra over-time.

### **COMMITTEE REPORTS/COUNCIL COMMENTS:**

***Reports by City Council members on the activities of their assigned agencies and/or committees.***

Local Agency Formation Commission (LAFCO) – *no meeting*

3 Core - *none*

Tehama County Transportation Commission – *Councilmember Schmid reported that he was no longer the Chairperson for this Commission and that the meeting also discussed bus transportation to Rancho Tehama*

Downtown Red Bluff Business Association - *Mayor Brown reported that they did meet*  
Community Action Agency – *meeting scheduled for July 18<sup>th</sup>*


Tehama Economic Development Corporation – *no meeting*

Tehama County Sanitary Landfill JPA I – *short meeting held in Corning*

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency  
JPA II – *cancelled and rescheduled for July 22<sup>nd</sup> at 8 a.m.*

**ADJOURNMENT:**

There being no further business Mayor Brown adjourned the meeting at 7:34 p.m. until the meeting of July 16, 2013 at 7 p.m.

  
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Wayne Brown, Mayor

ATTEST:

  
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Vi Cobb, Deputy City Clerk