



# CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

## City Council Minutes

**Date of Meeting:** Tuesday, February 3, 2015  
**Time of Meeting:** 7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, Ca 96080

### **Councilmember's Present:**

Clay Parker, Mayor  
Daniele Jackson, Mayor Pro Tem  
Rob Schmid, Councilmember  
Suren Patel, Councilmember

### **Staff Present:**

Rick Crabtree, City Manager/City Attorney  
Sandy Ryan, Finance Director  
Jo Anna Lopez, City Clerk  
Paul Nanfito, Police Chief  
Scott Friend, Interim Community Development Director  
Bruce Henz, Public Works Director  
Ray Barber, Fire Chief  
Vi Cobb, Human Resource Analyst II

### **PLEDGE OF ALLEGIANCE:**

Mayor Parker led the Pledge of Allegiance and the assembly joined in.

### **CITIZEN'S COMMENTS:**

Pastor Scott Camp provided a Prayer.

Kathy Nelson expressed her concerns regarding the treatment of people in her family by Public Works Director Bruce Henz.

**PRESENTATION:**

**RED BLUFF FIREFIGHTERS OF THE YEAR**

Chief Barber reported that each year the Fire Department selects one full-time and one reserve firefighter who have demonstrated a commitment to the department and community above and beyond the call of duty. The 2014 Firefighters of the Year are Full-time Fire Engineer Mark Moyer and Reserve Engineer Jonathan Sanchez

Fire Engineer Mark Moyer has been a member of the Red Bluff Fire Department for 13 years and Reserve Fire Engineer Jonathan Sanchez for nearly 7 years. Both have shown their commitment to this department, their fellow employees, and the community of Red Bluff through their hard work and training as well as taking on extra departmental projects. Both individuals hold a positive attitude and strive to better this department as well as themselves. They are professional, courteous, and respectful to the public; we are proud to have these two firemen represent the Red Bluff Fire Department.

**PROCLAMATIONS:**

**NATIONAL GIRLS AND WOMEN IN SPORTS MONTH FOR TEHAMA COUNTY**

Cara Hencratt accepted and read the proclamation for National Girls and Women in Sports Month for Tehama County. Ryan Gamboa spoke about the support that the male athletes provide to the female athletes and vice versa.

**CONSENT AGENDA:**

Councilmember Schmid requested that item number 3 be pulled for clarification.

M/S/C Councilmembers Jackson and Schmid to approve the remainder of the Consent Agenda.

AYES: Councilmembers Parker, Patel, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

**1. APPROVAL OF MINUTES**

- a) December 16, 2014
- b) January 6, 2015
- c) January 20, 2015

*Approved 4/0/0*

## 2. TREASURER'S REPORT - SIXTH MONTH OF FISCAL YEAR 2015

**Recommendation:** That the City Council accepts the Treasurer's report for the sixth month of Fiscal Year 2015.

The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

*Approved 4/0/0*

## 3. ALLOCATION OF REVENUE FUNDS TO EXPENDITURE ACCOUNTS

**Recommendation:** That the City Council identify funds received as Plan Review fees that are over and above the projected budget and use them to increase several expenditure accounts to assist in hiring reserve firefighters and help balance out the repair costs for vehicles.

M/S/C Councilmembers Schmid and Jackson to identify funds received as Plan Review fees that are over and above the projected budget and use them to increase several expenditure accounts to assist in hiring reserve firefighters and help balance out the repair costs for vehicles.

AYES: Councilmembers Parker, Patel, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

## **CURRENT BUSINESS:**

### 1. CHAMBER OF COMMERCE UPDATE

Mayor Parker reported that the Chamber of Commerce had requested that this be pulled due to illness and will be brought back to a future meeting.

### 2. PUBLIC HEARING TO CONSIDER TENTATIVE PARCEL MAP 14-10 & PDUP 385; RESOLUTION NO. 3-2015

**Project location 2800 Main Street; AM/PM STORE**

Scot Friend, Interim Community Development Director, reviewed the staff report and provided staff's recommendation that the City Council:

1. Conduct the Public Hearing.
2. Consider all public testimony and all other information relating to this project submitted to the Planning Commission.
3. Adopt Resolution No. 3-2015 approving Tentative Parcel Map 14-10 and PDUP 385 with the Findings and Conditions of approval shown in City Council Resolution No. 3-2015.

A planned development use permit is necessary for the proposed retail (non-drive thru use), as well as the proposed parcel division which will result in a parcel that does not conform to minimum lot size standards and does not front on a publicly dedicated street (Main St.). However, sewer, water, storm drain etc. required to serve the newly created parcel (and potential future retail store) are available thru various proposed easements and existing infrastructure. (See the attached tentative parcel map marked Attachment "D-1" and potential future building design marked Attachment "D-2").

A planned development use permit allows for the flexibility in project development including lot splits without public street frontage for each lot, standards for site area, lot dimensions, site coverage, yard spaces, parking spaces, distance between structures, landscape area, etc. The proposed project conforms to most of the applicable standards except for proposed parcel B's lot size and location (i.e., not fronting on a publicly dedicated street).

While resulting parcel A will exceed minimum lot size requirements (at 1.44 acres), parcel B will be less than the normally required 6,000 sf. minimum lot size. Also, parcel B will not front on a public street. Accordingly, reciprocal access, parking, and drainage easements, as well as easements to provide for utilities, sewer, water etc. are required on the recorded Final Map.

The retail use (non-drive thru) in this F-C Zoning District is allowed with a planned development use permit. (See, Exhibit C: City Code Section 25.138). The Planning Commission has determined that both resulting lots will conform to the intent of the Zoning Code.

Mayor Parker opened the Public Hearing at 7:20 p.m.

Randy Zumalt voiced his objection to this project as this due to the parking and the access road. He stated that there was not enough room for parking at this location and that the access road is privately owned by himself and another business owner who paid for the access road.

Mayor Parker Closed the Public Hearing at 7:29 p.m.

Mayor Parker asked for a motion from the Council and hearing no motion sent this item back to staff for further review.

### 3. RESIGNATION OF COUNCILMEMBER ORVILLE KNOX

Rick Crabtree, City Manager, reviewed the staff report and provided staff's recommendation that the City Council:

- a) Authorize staff to advertise for applications for the vacant City Council position
- b) Approve the deadline of February 24, 2015 at 5 p.m. for submitting applications for the vacant City Council position.
- c) Set March 3rd or 17th for the City Council to appoint a person to fill the vacant City Council position. In the alternative, set a special election to fill the vacancy.

Orville Knox has submitted his written resignation, effective January 26, 2015. (Government Code § 1750(f), resignation effective on the date submitted to the Deputy City Clerk.) Mr. Knox's resignation is immediately effective and no acceptance is necessary. (*Meeker v. Reed*, 70 Cal. App. 119) Once effective, a resignation may not be withdrawn. (*American Fed. Of Teachers v. Board of Ed.*, 107 Cal. App.3d 829, 840 (1980).)

M/S/C Councilmembers Schmid and Patel to appoint a replacement for the vacancy, approve the deadline and authorize staff to advertise for applications.

AYES: Councilmembers Parker, Patel, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

### 4. BUDGET COMMITTEE:

Rick Crabtree, City Manager, reviewed the staff report and provided staff's recommendation that the City Council appoint an additional councilmember to sit on the Budget Committee with Councilmember Schmid.

The City is beginning preparation for the budgeting process for 2015/2016. The Budget Committee already held its first meeting on January 26, 2015. City staff recommends prompt appointment of an additional councilmember to serve on the ad hoc 2015 Budget Committee.

M/S/C Councilmembers Schmid and Jackson nominating Councilmember Patel.

AYES: Councilmembers Parker, Patel, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

Mayor Parker called for a recess at 7:44 p.m. and reconvened the meeting at 7:47 p.m.

## 5. REPORT ON BUDGET UPDATE FOR FY 2013/2014 AND 2014/2015

Sandy Ryan, Finance Director, provided an informational update on the 2013/2014 and 2014/2015 Fiscal Year budgets.

The final audited General Fund Balance for June 30, 2014 is **\$893,489**.

The estimate for the General Fund Balance for June 30, 2015 is increased from the November 2014 report balance of \$803,051 to **\$930,106 due to the new sales tax rate**.

This new sales tax will be received in July, August, & September 2015, and accrued back into April, May, and June of 2015, when the revenue was collected. The City of Red Bluff will track and assign these funds for use in future fiscal years for police & fire (85%), and parks, recreation, and other general fund services (15%), as stated in the advisory measure.

*No action needed.*

## 6. TRAFFIC SIGNAL AT THE WALNUT STREET AND SOUTH JACKSON STREET INTERSECTION

Bruce Henz, Public Works Director, provided an informational update on the function of the traffic signal at Walnut and South Jackson Streets and the Public Works Department's intention to reprogram the existing traffic signal at the Walnut Street and South Jackson Street intersection to a four way red flash operation.

One of the traffic signal poles and mast arm extension was damaged by a recent traffic incident. While waiting for the signal pole and pedestal replacement, the traffic signal operation within the intersection was temporarily reprogrammed to operate as a four way, blinking red stop signal.

The traffic functions within the intersection and the delays typically experienced by traffic heading in all directions remained operationally acceptable; and actually appeared to improve. Thus, the City intends to reprogram the signals to return to four-way red flash operation. The City retains the option to reprogram back to normal signal operation in the future.

*No action needed.*

### **STAFF ITEMS:**

Rick Crabtree reported that the National Weather Service was calling for a very wet weekend and that staff were ready with sand bags and other precautions.

**COMMITTEE REPORTS/COUNCIL COMMENTS:**

Local Agency Formation Commission (LAFCO) - *Meeting Cancelled*  
3 Core - *Meeting scheduled for March*  
Tehama County Transportation Commission - *No Meeting*  
Downtown Red Bluff Business Association – *discussed possible vote to disband the association.*  
Community Action Agency - *No Representative at this time*  
Tehama Economic Development Corporation - *Discussed tourism*  
Tehama County Sanitary Landfill JPA I - *No Meeting*  
Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency JPA II - *No Meeting*  
Tehama County/City of Red Bluff Landfill Management Agency JPA II - *Next Meeting is in March*  
Chamber of Commerce - *There are now 406 members and reported that the Crawdad Festival would be held in Corning this year.*

Councilmember Schmid inquired about the progress at the Montgomery Road interchange and Bruce Henz, Public Works Director stated that the goal was still in February.

Clay Parker announced that he will begin a Monday Morning Meeting with the Mayor.

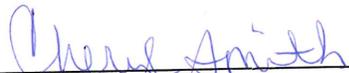
Suren Patel inquired about additional publicity for the Community Center.

**ADJOURNMENT:**

There being no further business Mayor Parker adjourned the meeting at 8:22 p.m. until the meeting of February 17, 2015.

  
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Clay Parker, Mayor

ATTEST:

  
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Cheryl Smith, Deputy City Clerk