



# CITY OF RED BLUFF

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## CITY COUNCIL

### MINUTES

**Date of Meeting:** Tuesday, February 2, 2016  
**Time of Meeting:** 7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

**Councilmembers Present:** Clay Parker, Mayor  
Gary Jones, Mayor Pro Tem  
Rob Schmid  
Daniele Jackson  
Suren Patel

**Councilmembers Absent:** None

**Staff Present:** Rick Crabtree, City Manager/City Attorney  
Kyle Sanders, Police Chief  
Ray Barber, Fire Chief  
Sandy Ryan, Finance Director  
Donna Gordy, City Treasurer  
Cheryl Smith, Deputy City Clerk  
Bruce Henz, Public Works Director  
Vi Cobb, Human Resources Analyst II

### PLEDGE OF ALLEGIANCE:

Mayor Parker led the Pledge of Allegiance and the assembly joined in.

### CITIZEN'S COMMENT:

Pastor Scott Camp provided a prayer for those in attendance.

**CONSENT AGENDA:**

M/S/C Councilmembers Jackson and Jones to approve the Consent Agenda.

AYES: Councilmembers Jackson, Jones, Parker, Patel and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**1. APPROVAL OF MINUTES**

**January 5, 2016**

***Approved 5-0-0***

**2. TREASURER'S REPORT - SIXTH MONTH OF FISCAL YEAR 2016  
(DECEMBER 2015)**

**Recommendation:** That the City Council accepts the Treasurer's Report for the sixth month of Fiscal Year of 2016.

The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

***Approved 5-0-0***

**CURRENT BUSINESS:**

**1. APPOINTMENT OF PLANNING COMMISSIONER**

Rick Crabtree, City Manager, reviewed the staff report and provided staff's recommendation that the City Council make the appointment to fill the current vacancy on the Planning Commission from the application received from Steve Piffero.

Mr. Piffero stated that he had been a resident and teacher for thirty nine (39) years and had served previously on the Audit Committee and Parks and Recreation Advisory Commission.

At the December 1, 2015 City Council meeting the City Council appointed applicants to the various commissions and directed the Deputy City Clerk to re-advertise the vacancies on the Planning Commission, Parks and Recreation Commission and the Audit Committee.

M/S/C Councilmembers Jackson and Jones to appoint Steve Piffero to the Planning Commission.

AYES: Councilmembers Jackson, Jones, Parker, Patel and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**2. USE PERMIT NO. 2015-02; A CONDITIONAL USE PERMIT REQUEST TO ESTABLISH AND OPERATE THE RESTPADD PSYCHIATRIC HEALTH FACILITY IN A C-2 ZONING DISTRICT AND DETERMINATION OF CEQA EXEMPTION; 925 WALNUT STREET; ASSESSOR'S PARCEL NUMBER 029-362-09**

Scott Friend, Community Development Director, reviewed the staff report and provided staff's recommendation that the City Council:

Depending on the determination of the City Council, the following are possible actions:

• **Approve the requested variance:**

- Adopt proposed Resolution 8-2016

• **Deny the requested variance:**

- Direct staff to prepare appropriate denial findings for presentation to the City Council at a subsequent meeting.

• **Other:** Provide other direction to staff as the Council deems appropriate

On January 4, 2016, subsequent to the Planning Commission's approval, an appeal of the decision was submitted by Frank Ferreria, as is allowed by City Code Section 25.125 APPEAL, which states:

"Appeal from any finding of the Planning Commission may be made, in writing to the City Council within ten days from the Commission's action."

Mr. Ferreira's reasoning for the appealing the Planning Commission decision, as indicated by his letter for appeal, is that the PHF would:

- 1) not have enough parking,
- 2) have safety concerns for his customers and family, and
- 3) lack of a dumpster area.

Restpadd PHF Red Bluff proposes the development of a 16-bed psychiatric health facility that will both serve youths (13 to 17 years old) and adult patients that meet the necessary medical criteria for admission into a PHF facility. As defined by the California Department of Health Care Services (DHCS), PHF's provide 24-hour, non-medical care and psychosocial rehabilitation to mentally ill patients or persons needing psychosocial evaluation. PHF's are licensed by the DHCS and are required to have staffing levels established by DHCS.

The Restpadd PHF Red Bluff proposes to operate 24-hours per day in two 12-hour shifts. The number of staff depends on the census/number of clients. The maximum number of clients allowed at Restpadd PHF would be 16. The applicant has provided information indicating that if the number of facility clients is 10 or less, a total of 8 staff is acceptable. If there are 11-16 clients, there will be a total of 16 staff as required by DHCS. The applicant has indicated that he intends to try and hire all staff from the local area.

As indicated by the applicant, all Restpadd PHF clients will be referred to the facility by a County Health Department after being medically cleared in a hospital or medical facility. No "walk-in" or general public persons will be allowed to enter the facility and visitors are not allowed at the site.

As the existing building has a zero setback and covers the whole parcel, no area for off-street parking is available. Past uses of the property have included commercial uses (e.g. thrift store, restaurant, church) which were not required to provide off-street parking. These uses were more parking intensive than the proposed project and relied on on-street parking to meet the parking needs of the use.

Specific parking requirements for a PHF is not defined in the Zoning Ordinance. However, the Zoning Ordinance requires one parking space per three beds for hospital uses. Based on this requirement the proposed PHF would require 5 public spaces plus 8 employee spaces. The site does not have any existing on-site parking spaces. The only parking available for the site is on-street parking. As shown on the Site Plan, the applicant identifies 10 on-street parking spaces.

The proposed use of the property would not be open to the public. The only parking needed would be for facility staff. Patients are not allowed to leave the facility and would not require parking facilities.

Mayor Parker opened the Public Hearing at 7:12 p.m.

Frank Ferreira provided the Council with maps showing the Redding facility, which is located in a commercial zone compared to the Red Bluff location which is in a mixed residential/commercial area. He stated that he is concerned with parking and the safety of the neighborhood.

John Cornelison stated that he had never received any notice of this application and he owns three (3) parcels near this facility. He stated that it's difficult for his customers to get into his parking lot and that he has his employee's park out on the street to leave his parking lot open for customers. He's concerned with the safety of the residents and children in the neighborhood.

Chief Kyle Sanders stated that there is no other facility like this in the City and that the one on Walnut Street can only hold patients for 23 hours before they have to be released.

Robert Meissner, applicant, stated that after the Planning Commission meeting he approached Mr. Ferreira and invited him to visit the Redding Facility and also asked him about sharing his garbage area and absorbing the costs of a larger trash container. He stated that the Redding Facility has no issues with any of the neighboring schools, of which there are two, neighboring offices and two residential homes.

Councilmember Schmid questioned Mr. Meissner if he currently owned the building.

Mr. Meissner stated that the building was currently in escrow.

Councilmember Jackson requested clarification on whether the two residences in Redding were occupied by businesses or residential.

Mr. Meissner stated that they were residential.

Nathan Jones, local Attorney, stated that larger care facilities were required to have visitor areas and outdoor facilities separate from the facility, as well as food prep and laundry areas. He asked why there was not a comprehensive safety plan included and asked that the Council deny the project.

Mr. Meissner stated that there is an indoor recreational area.

Jackie Hernandez, Chairperson of the National Alliance on Mental Illness, stated that she believed this is a privilege for Red Bluff to have this type of facility available. This sixteen (16) bed facility would help get people the treatment needed without having to go to Sacramento or further.

Mayor Pro Tem Jones requested clarification on whether the Redding facility had laundry and food prep.

Mr. Meissner stated they did and that medical waste is not disposed of in the trash, but safely as required by law.

Mr. Ferreira stated that he was contacted about sharing the trash container, but the business is located on two separate parcels.

Betsy Gowan, LMFT Director at Tehama County Mental Health, explained that their unit can only provide limited care and referrals. They cannot administer any medications or use any restraints if needed. In this crisis stabilization unit a physician visits, people would be brought by law enforcement and/or Mental Health employees. The location from which the patient is brought from would be the location that they would be returned to.

Vickie Nickel stated that she was in favor of this facility as it will help get someone back on track with their medications.

Susan Powers, President of National Alliance on Mental Health, stated that a crisis unit would stabilize the person and then transfer to a unit such as Restpadd. She explained that when her son was taken to a unit such as the one proposed, it was located in Vallejo. These are very quiet facilities and are desperately needed for children in the north state.

Charla Jensen, Vice Chair Tehama County Mental Health Board, stated that facility will provide help for those with mental illness, which can affect anyone. She stated that currently there is nothing here for children and that in regards to parking, which is an issue anywhere you go.

Valerie Lucero, Director of Tehama County Health, stated the health system is very highly regulated and that there are rules regarding medication disposal. She stated that this facility of supported by the Tehama County Board of Supervisors.

Dr. Richard Wickenheiser, Tehama County Health Officer, stated that he believes the community needs this facility, parking is clearly an issue and it's unfortunate that this lot line adjustment, which basically land locked this parcel, was done so long ago.

Elizabeth Soder stated that she had taken a tour of the Redding facility and she provided pictures showing the location near U Prep and Shasta High School. It is located on Eureka Way, which also has a lot of traffic like Walnut Street does. She stated that she didn't feel threatened at all during her tour and that it was very quiet and peaceful.

Pastor Scott Camp stated that he was familiar with mental illness and that no one wants prisoners, homeless and/or people with mental illness in their area. He also said that when this location was a restaurant there were many more cars on the street. He encouraged the City Council to approve this project.

Mike Gonzales, Chairperson Mental Health Advisory Board, urged the City Council to approve this facility, as the north state needs more resources like this. He felt it was a winning situation that will bring resources to the area and urged the City Council to a lot the Use Permit.

Sean Moore, Tehama County Planning Director, stated that this was a Use Permit and that the use is allowed in the area since it is zoned correctly. If the applicant doesn't follow through with any set conditions then the City Council can revoke the Use Permit. He asked that the City Council uphold the Planning Commission decision.

Dr. Kimberly Frantz, Executive Director of Lassen Medical, stated that this project is not attracting mentally ill patients, but providing people with the care they need. She pointed out that all the downtown area has parking.

Todd Smith, President of St. Elizabeth Community Hospital, stated that this facility is needed.

Steve Chamblin, Tehama County Supervisor, stated that as a resident and licensed therapist, he has worked with mental health patients. He stated that it's unfortunate for the location selected, but it's critical to have a facility in Red Bluff and asked that the City Council consider the needs.

Melanie Rodrique, Public Health Guardian, stated that there was a very low percentage of people that are violent and by law we are supposed to keep people in their community or as close as possible when treating. This is a huge opportunity for the City and County to have this facility.

Nathan Jones stated that a lot of impassioned pleads had been heard and that the consensus was that this facility was needed, but he and Mr. Ferreira had been able to find numerous incidents that had occurred at the Redding Restpadd facility.

Ms. Rodrique stated that the incident mentioned was due to the client no being sedated correctly and that it would not be an ugly scene each time someone was admitted to the facility.

Melissa Diggy stated that she has a residential home for the mentally handicapped and has never had to call law enforcement to her facility. She stated that this unit is needed.

Mayor Parker closed the Public Hearing at 8:46 p.m.

Councilmember Jackson requested and received clarification on the number of beds available, staff number and hours, and the procedure if someone should escape the facility.

Mr. Messiner stated that to minimize transportation costs there would be sixteen (16) beds, staff would work 12 hour shifts and that if someone were to get out a staff member would go after them. He stated that all the windows are shatter proof and the facility is locked down.

Mayor Pro Tem Jones stated that he sees the need and doesn't have any concerns.

Councilmember Patel requested and received clarification on the number of beds at the Redding facility, when patients may come in and if there was any way to limit the patients to just Red Bluff and/or County patients.

Mr. Messiner stated that Redding has sixteen (16) beds, that patients can be brought in at any time and that the idea is to address the need in the community, but can't deny out of County patients.

Councilmember Schmid requested and received clarification on the entry used for patients.

Mr. Messiner stated that although he is not involved in the operation of the facility he believed patients would be brought in through the entry on Walnut Street and facility services would use the John Street entry.

Councilmember Schmid expressed his concerns in regards to parking and that he would like to see parking addressed in the conditions.

Mr. Friend stated that parking was discussed and the City, per Chapter 25.225 of the City Code, can't compel an applicant to buy something.

Mr. Ferriera expressed his concerns with the crossing of public sidewalks with patients.

Mayor Parker stated that there will be violence, garbage is a big issue, the impact on the Red Bluff Police Department, parking issues etc are concerns and the location is terrible but the people are victims of mental illness.

Councilmember Jackson questioned if vertical parking had been considered and stated that she would be ok with this facility in her neighborhood.

Mr. Friend stated that it had been considered, but was not feasible.

M/S/C Councilmembers Jones and Parker to adopt Resolution No. 8-2016 approving the Use Permit.

AYES: Councilmembers Jones and Parker

NOES: Councilmembers Jackson, Patel and Schmid

ABSENT OR NOT VOTING: None

This item was referred back to staff to seek more options and bring back to a future City Council meeting.

Mayor Parker called for a recess at 9:23 p.m. and reconvened the meeting at 9:29 p.m.

### **3. UPDATED SALARY SCHEDULES**

Rick Crabtree, City Manager/Attorney, reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution No. 7-2016 establishing updated salary schedules for the City of Red Bluff.

The City's salary schedules have been updated to reflect modifications made with recently approved employee bargaining group agreements. With the exception of the Finance Director position, the proposed salary schedules merely reflect modifications previously approved by the City Council and those required by state law to comply with exempt employee minimum salary mandates.

The proposed salary schedule adds additional steps to the Finance Director's position to correct a disparity with the salary as compared to other department head positions.

M/S/C Councilmembers Jones and Jackson to adopt Resolution No. 7-2016 establishing an updated salary schedule for the City of Red Bluff.

AYES: Councilmembers Jackson, Jones, Parker, Patel and Schmid

NOES: None

ABSENT OR NOT VOTING: None

### **4. WORKERS' COMPENSATION RETURN TO WORK PROGRAM**

Sandy Ryan, Finance Director, reviewed the staff report and provided staff's recommendation that the City Council adopt the Workers' Compensation Return to Work Program Policy and Procedures.

Staff has reviewed the suggested policies & procedures recommended by our Northern California Cities Self Insurance Fund (NCCSIF) board. The board recommends that each member city of NCCSIF has a return to work program for employees who are disabled as a result of an industrial injury.

Councilmember Schmid requested clarification on whether there was any financial advantage to adopting this policy.

Ms. Ryan stated that NCCSIF is trying to limit the City's liability.

M/S/C Councilmembers Jones and Jackson to adopt the Workers' Compensation Return to Work Program Policy and Procedures.

AYES: Councilmembers Jackson, Jones, Parker and Patel

NOES: Councilmember Schmid

ABSENT OR NOT VOTING: None

5. **AMENDED COMPENSATION PLAN FOR PARKS AND RECREATION, THE POOL AND THE COMMUNITY CENTER; NOT COVERED BY A BARGAINING AGREEMENT**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council:

- Staff recommends that the City Council adopt Resolution No. 3-2016; that will amend the compensation plan for Parks and Recreation, the Pool and the Community Center employees not covered by a bargaining unit, and rescind the prior applicable Resolution No. 26-2012 adopted August 7, 2012.
- Staff recommends that the City Council authorizes a supplemental appropriation, in the amount of \$900.00, into the 2015/2016 budget account for Recreation (Fund 60 Dept 60) and a supplemental appropriation, in the amount of \$1,600.00, into the 2015/2016 budget account for the Swimming Pool (Fund 60 Dept 62).

Mr. Crabtree stated that staff had provided to the City Council pages showing the corrected account numbers, which are 60-60-100-100 (regular employees) and 60-62-110-100 (part time employees).

State minimum wage increases have rendered resolution 26-2012 obsolete. A new resolution is required to update compensation for the part time employees within the Recreation Department, the Pool and the Community Center. These employees are not covered by a bargaining unit.

The pay rates for Scorekeepers, Recreation Leaders, Lifeguards and Cashiers need to be increased because even the high end of the current scale is below minimum wage. Recreation Coordinators, Head Lifeguards and Pool Management should be increased to allow for compensation that exceeds that of supervised employees. Sports officials have been adjusted to reflect comparable compensation in other leagues. Maintenance workers have been adjusted to keep pace with other part time workers. Gym Supervisor has been eliminated as the duties closely align with those of Recreation Leaders and we do not currently have any personnel in the Gym Supervisor classification. All positions related to the Senior Nutrition Program have been eliminated as the County of Tehama now runs the program.

The pay increases will result in a cost to the general fund of approximately \$2,500.00 for the remainder of the 2015-2016 Fiscal Year. Recreation will see an increase of approximately \$900.00 and the Pool will see an increase of approximately \$1,600.00. The Community Center will not require an additional budget allocation.

M/S/C Councilmembers Jackson and Jones to:

1. Adopt Resolution No. 3-2016; that will amend the compensation plan for Parks and Recreation, the Pool and the Community Center employees not covered by a bargaining unit, and rescind the prior applicable Resolution No. 26-2012 adopted August 7, 2012.
2. Authorize a supplemental appropriation, in the amount of \$900.00, into the 2015/2016 budget account for Recreation (Fund 60 Dept 60) and a supplemental appropriation, in the amount of \$1,600.00, into the 2015/2016 budget account for the Swimming Pool (Fund 60 Dept 62).

AYES: Councilmembers Jackson, Jones, Parker, Patel and Schmid

NOES: None

ABSENT OR NOT VOTING: None

6. **REPLACEMENT OF THE EXISTING HVAC CLIMATE CONTROL PANEL THAT REGULATES THE ZONE TEMPERATURES WITHIN THE FIRE DEPARTMENT AREAS OF THE CITY HALL BUILDING COMPLEX**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council:

1. Authorizes a Supplemental Appropriation from the City Administration Impact Fee Account (25-57-530-100), in the amount of **\$20,700.00**.
2. Authorize the award of a contract to Shasta Control Company, in the amount of **\$17,980.00**, for the replacement of the HVAC unit's climate control panel that regulates the zone temperatures within the Fire Department Areas of the City Hall Building Complex.

The HVAC Climate Control Panel that controls the zone temperatures within the Fire Department areas on the westerly portion of the City Hall Building Complex is broken and has been deemed un-repairable. The existing Barber Colman panel was very old and not supportable with current diagnostic software or replacement parts.

The panel will be replaced with a new Facility Explorer model, by Johnson Control Systems, and the new system will use an open protocol which means that the City will no longer be locked into relying upon a specific vendor. In the future non Johnson Controls equipment can be used if needed, via the open BACnet communication protocol that is provided.

The selection of Shasta Control Company, for the completion of the work included within this contract, proceeded without a competitive bid process. The selection was completed consistent with the conditions included within the City's Purchasing and Sales Policy section 2.65 (B) allowing a contractor to be selected when they possess unique qualifications and experience related to the necessary work performed on antiquated and distinctive equipment.

The cost for the purchase and installation of the new control panel is quoted at \$17,980.00. A 15% contingency amount has been added to the requested Supplemental Appropriation to allow for a reasonable provision to cover unforeseen additional expenses.

Councilmember Schmid requested clarification on whether any other upgrades had been done recently.

Mr. Henz stated that they had been designed, but not completed.

M/S/C Councilmembers Jones and Jackson to:

1. Authorizes a Supplemental Appropriation from the City Administration Impact Fee Account (25-57-530-100), in the amount of **\$20,700.00**.
2. Authorize the award of a contract to Shasta Control Company, in the amount of **\$17,980.00**, for the replacement of the HVAC unit's climate control panel that regulates the zone temperatures within the Fire Department Areas of the City Hall Building Complex.

AYES: Councilmembers Jackson, Jones, Parker, Patel and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**7. A SUPPLEMENTAL APPROPRIATION TO ALLOCATE ADDITIONAL BUDGET FUNDING FOR THE COMPLETION OF THE AIRPORT RESTAURANT REHABILITATION PROJECT**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council:

1. Approval of the included Contract Change Orders.

and

2. A Supplemental Funding Appropriation from the **City's General Fund**, in an amount of **\$49,475.00 to 10-99-900-200 (operating transfer out) and 55-99-900-100 (operating transfer in)**, for the Aviation/ Airport expenditure account (55-55-520-100) augmenting the budget allocated for the purpose of reconstructing the Airport Restaurant Facilities.

With the ongoing construction of the Airport Restaurant, the Contractor has uncovered numerous previously undiscovered deficiencies within the existing structure and utility provisions that are currently components of the existing structure. To address these issues, several Change Orders to the current Construction Contract are being requested.

The following Contract Change orders are being recommended:

Change Order No. 3 - Structural Design Modifications	\$ 7,028.00
Change Order No. 4 – Structural Building Modifications	\$ 5,830.00
Change Order No. 5 – Exterior Wall and Mid Floor Insulation	\$ 2,240.00
Change Order No. 6 – Roof Repair and Moisture Controls	\$13,050.00
Change Order No. 7 – Exhaust Hood and Vent Modifications	\$ 2,140.00
Change Order No. 8 - Gas Line Enhancement	\$ 3,063.00
Change Order No. 9 – Electrical Panel Modifications	\$ 4,650.00
Change order No. 10 - Additional Plumbing Requirements	\$ 991.00
<i>Subtotal Building Enhancements</i>	<i>(\$38,992.00)</i>
Change Order No 11 – 4 Burner Range with Griddle	\$ 4,458.00
Change Order No. 12 – Additional Equipment Requests	\$ 6,025.00
<i>Subtotal Equipment Enhancements</i>	<i>(\$10,483.00)</i>
<b>Total Additional Contract Change Orders</b>	<b>\$49,475.00</b>

With the approval of these Contract Change Orders the Contractor has estimated a completed construction date by the fourth week in February, 2016.

Lynn Chamblin, Airport Commissioner, stated that she was proud of the work done at the airport as it's one of the most valuable places in Tehama County.

Councilmember Schmid questioned if the sheet rock work had been completed.

Mr. Henz stated that they were waiting for the roof repair to be completed and that the roofer was scheduled for Thursday.

Mayor Pro Tem Jones stated that he had heard from owners of planes at the airport that they really miss the restaurant.

M/S/C Councilmembers Jones and Jackson to:

1. Approval of the included Contract Change Orders.

2. A Supplemental Funding Appropriation from the **City's General Fund**, in an amount of **\$49,475.00 to 10-99-900-200 (operating transfer out) and 55-99-900-100 (operating transfer in)**, for the Aviation/ Airport expenditure account (55-55-520-100) augmenting the budget allocated for the purpose of reconstructing the Airport Restaurant Facilities.

AYES: Councilmembers Jackson, Jones, Parker, Patel and Schmid

NOES: None

ABSENT OR NOT VOTING: None

### **STAFF ITEMS:**

Mr. Crabtree reported that the new pedestrian signal had been installed at Walnut and Franklin Streets.

Mr. Henz reported that staff was working on a site selection for another signal near Dumosa Street.

Fire Chief Ray Barber reported that Captain Campbell had lost both his parents within the last week.

### **COMMITTEE REPORTS/COUNCIL COMMENTS:**

***Reports by City Council members on the activities of their assigned agencies and/or committees.***

Local Agency Formation Commission (LAFCO) - *no meeting*

3 Core - *no meeting*

Tehama County Transportation Commission - *Councilmember Schmid reported that they had met and discussed the State Transportation Funding (STIP) which was reduced, but the City and County projects for the bridge on Baker Road and paving for Highway 99 up to South Main at the freeway bridge were still funded.*

Downtown Red Bluff Business Association - *Councilmember Jackson reported that the annual meeting had been moved to October and that parking downtown was discussed.*

Community Action Agency - *Mayor Pro Tem Jones reported that there would be a Propriety meeting on March 25<sup>th</sup> from 9 a.m. to 2 p.m. and he has tickets if anyone is interested in attending.*

Tehama Economic Development Corporation - *no meeting*

Executive Committee - Tehama County Solid Waste Management Agency - *meeting on February 4<sup>th</sup>*

Tehama County Solid Waste Management Agency (JPA II) - *meeting February 22<sup>nd</sup> and will be interviewing applicants for the Agency Manager*

Chamber of Commerce - *Mayor Parker reported that they met on January 26<sup>th</sup> discussed the 11 days of Round Up and the February 11<sup>th</sup> BEAM Event*

**ADJOURNMENT:**

There being no further business Mayor Parker adjourned the meeting at 9:59 p.m. until the meeting of February 16, 2016.



\_\_\_\_\_  
Clay Parker, Mayor

**ATTEST:**

*for*   
\_\_\_\_\_  
Cheryl Smith, Deputy City Clerk  
Jo Anna Lopez, City Clerk