



# CITY OF RED BLUFF

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## CITY COUNCIL MINUTES

**Date of Meeting:** Tuesday, December 5, 2017

**Time of Meeting:** 6:15 p.m. Closed Session  
7:00 p.m. Regular Meeting

**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

**Councilmembers Present:** Gary Jones, Mayor  
Daniele Eyestone, Mayor Pro Tem  
Rob Schmid  
Amanda Jenkins  
Clay Parker

**Councilmembers Absent:** None

**Staff Present:** Rick Crabtree, City Manager/City Attorney  
Robin Kampmann, Public Works Director  
Kyle Sanders, Police Chief  
Sandy Ryan, Finance Director  
Ray Barber, Fire Chief  
Cassidy DeRego, City Clerk  
Donna Gordy, City Treasurer

### **CLOSED EXECUTIVE SESSION:**

#### **Conference with Labor Negotiators:**

Executive Session in accordance with Government Code § Section 54957.6 for the purpose of instructing the City's designated representatives Richard Crabtree, City Manager/City Attorney; Bill May Labor Negotiator; Vi Cobb, Human Resources Analyst II; and Sandy Ryan, Finance Director regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits. Employee Organizations: Police Mid-Management Unit and Red Bluff Police Officers' Association.

#### **Conference with Legal Counsel:**

Anticipated Litigation (two cases) (Government Code § 54956.9 (d)(2)).

Mayor Jones reported that during the Closed Executive Session the City Council provided direction to staff.

**PLEDGE OF ALLEGIANCE:**

Mayor Jones led the Pledge of Allegiance and the assembly joined in.

**CITIZEN COMMENT:**

Pastor Scott Camp provided a prayer for those in attendance.

Scott Camp stated that they had a meeting with the stakeholders for the homeless organization and will most likely provide a report from the meeting in January.

**CONSENT CALENDAR:**

M/S Councilmembers Eyestone and Jenkins to approve items one and two on the consent agenda.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**1. Approval of the November 7, 2017 Meeting Minutes**

**Recommendation:**

Staff recommends that City Council approves the meeting minutes as written.

5-0-0

**2. Treasurer's Report- Fourth Month (October 2017)**

**Recommendation:**

Staff recommends that City Council accepts the Treasurer's Report for October 2017.

5-0-0

**CURRENT BUSINESS:**

**1. Election of Mayor and Mayor Pro Tem**

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council elect a Mayor and Mayor Pro Tem for 2018.

Red Bluff is a General Law City; the City Council selects one of its members to serve as Mayor. Historically the City Council elects a Mayor and Mayor Pro Tem each December to serve for a period of one year.

Nominations for the Mayor of 2018 were called by the Deputy City Clerk.

M/S Councilmembers Schmid and Jones nominated Mayor Pro Tem Daniele Eyestone to serve as Mayor for the next year.

Nominations were closed and a motion to elect Mayor Pro Tem Eyestone was called.

M/S Councilmembers Parker and Jones to elect Mayor Pro Tem Eyestone as Mayor of 2018.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

The meeting was resumed by newly elected Mayor Eyestone.

Mayor Eyestone called for nominations of Mayor Pro Tem.

M/S Councilmembers Schmid and Eyestone to nominate Councilmember Jones to serve as Mayor Pro Tem.

Nominations were closed and Mayor Eyestone called for a motion to elect Councilmember Jones for Mayor Pro Tem of 2018.

M/S Councilmembers Jenkins and Schmid to elect Councilmember Gary Jones to serve as Mayor Pro Tem for the next year.

Councilmember Parker stated that it is possible that Councilmember Jones will not be re-elected at the time of City Council elections in November 2018.

Mayor Eyestone stated that it is possible for someone else to take over a position at the time of election.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## **2. Caltrans - Optional Traffic Operations Improvements & Letter of Support**

Robin Kampmann, Public Works Director, reviewed the staff report and provided the staff's recommendation that the City Council:

1. Receives the informational presentation of the optional traffic operations improvements proposed for the Main Street portion of SR 36W as part of the West Red Bluff Pavement Rehabilitation Project presented by Caltrans District 2.
2. Authorize a letter of support to Caltrans to incorporate additional optional traffic operations improvements into the West Red Bluff Pavement Rehabilitation Project.

During the project development stages of the Caltrans West Red Bluff Pavement Project, Caltrans Traffic Operations staff investigated the potential for improving traffic operations along Main Street between Elm Street and Crittenden Street. Traffic data was collected and used to model the above mentioned section of Main Street as having one lane of traffic for each direction, a combination of a two-way left-turn lane and left-turn pockets, bicycle lanes, and on-street parallel parking.

Modifications were explored that anticipate improving traffic flow along Main Street by reducing delay times. The most noticeable improvements are anticipated to occur during non peak-hours, while minor traffic flow improvements are anticipated during peak-hour (early afternoon).

Other benefits include bicycle lanes (consistent with the current Tehama County Bikeways Plan), more room for parallel parking, and pedestrian safety improvements.

Caltrans will be presenting the proposed modifications and after the presentation will ask the City Council to authorize a letter of support to Caltrans to incorporate these modifications in to the proposed project.

The West Red Bluff Pavement Project is a Capital Preventive Maintenance Project with the purpose of preserving and extending the life of the existing pavement and improving ride quality.

Project Description:

This project will perform much needed pavement maintenance along State Route 36 (also referred to as Main Street and Antelope Boulevard within City Limits) starting 0.6 miles east of Baker Road and extending to 0.2 miles east of the East Sand Slough Bridge. The project will also upgrade existing curb ramps to current Americans with Disability Act (ADA) standards; perform minor drainage maintenance, and other miscellaneous associated items of work. The project is anticipated to be constructed in 2020 and utilizes both State and Federal funding sources.

Additional Optional Traffic Operations Improvements - **Requires City Approval:**

During the early stages of project development, Caltrans Traffic Operations staff investigated the potential for improving traffic operations along Main Street between Elm Street and Crittenden Street. Traffic data was collected and used to model the above mentioned section of Main Street as having one lane of traffic for each direction, a combination of a two-way left-turn lane and left-turn pockets, bicycle lanes, and on-street parallel parking. Modifications within the above mentioned section of Main Street would include:

- Coordination (during peak hour times) of the traffic signals along Main Street at the intersections with Antelope Boulevard, Walnut Street, and Cedar Street.
- Modifications to the traffic signals along Main Street at the intersections with Antelope Boulevard, Walnut Street, and Cedar Street to serve multiple phases/moves simultaneously.
- Addition of a traffic-channelization island at the intersection of Main and Pine Streets to restrict left-turns to and from Main Street.
- Installing a right-turn-overlap for eastbound Walnut Street with the northbound Main Street left turn.

Michael Webb, Caltrans Project Manager for Tehama County; Rob Stinger, Caltrans Traffic Engineer; and Ben Paul Caltrans Traffic Engineer; presented a Power point presentation to the City Council and all those in attendance.

Mr. Webb stated that the West Red Bluff Pavement Project will consist of repairing failure areas and repaving 2 1/2 inches with asphalt on Highway 36 West off of Main Street and before Baker Road. On Main Street, the repairs will consist of grinding down the pavement 2 1/2 inches, repair failures, and paving.

Councilmember Schmid stated that Highway 36 West is supposed to be realigned in the future and asked when that would happen.

Mr. Webb stated that there is not a date set at this time. They are moving forward without the realignment, if that realignment project begins to move forward and goes into environmental review then they would take that into consideration that time.

Mr. Webb also stated that this project will bring all area's affected up to ADA compliance.

Councilmember Schmid asked if the ADA is phasing out the truncated domes due to hazards.

Mr. Webb stated that at this time ADA is still a requirement through 2018.

Councilmember Schmid stated that at Antelope Boulevard and Rio Street the delineation starts west of Rio Street and leaves a shortened area into the turn lanes. He stated it creates traffic congestion in that area on Antelope Boulevard. He asked that the transition be designed further east to help with the traffic congestion.

Mr. Webb stated that when the designs begin they will be working with staff to ensure those items are taken into consideration.

Councilmember Parker stated that when discussing the Hwy. 36 East Project the City of Red Bluff had to pay for the cost of the manholes. He asked if Caltrans will pay for them this project.

Mr. Webb stated that it will probably be the same for each project.

Mayor Eyestone asked what the difference would be in cars per hour through the intersection.

Mr. Paul stated that there would probably be about a 10% increase in the performance of the intersection.

Mayor Eyestone asked if they have a breakdown on how many cars per hour would go through the intersection in each scenario.

Mr. Paul stated they do not measure how many cars go through per hour, they measure it by how many stops a car has to make and the length of the queue. He states it improves with the new scenario being proposed because both the north and southbound lanes would move at the same time.

Mr. Stinger stated it is performance of the intersection that is measured; it would be an average of the entire intersection.

Robin Kampmann, Public Works Director, stated when they speak about queuing, they are referring to how long an area is backed up with cars.

Scott Camp stated that in order to provide simultaneous travel, the two through lanes have to go to one lane; is there any option where two lanes can be maintained?

Mr. Webb stated that if two lanes would be maintained they would have to go to a non-controlled left turn. That scenario could cause safety concerns within the intersection.

Mr. Camp asked if there are any studies about bike traffic on Main Street, is a bike lane necessary?

Mr. Webb stated that bike traffic has not been surveyed, but Tehama County has suggested having a bike lane down Main Street.

Rita Ramsey, Downtown Business Owner, stated that many people are riding bikes down the sidewalks because it's not safe on Main Street for bikes; it would be a good idea to have the bike lanes.

Thomas Bobadilla, Downtown Business Owner, asked if there is a study to show that collisions in this type of intersection would decrease.

Mr. Webb stated this has been done in Los Molinos, the overall speed dropped to the speed limit posted and the local feedback has been positive; bicyclists feel safer.

Barbara Seacore stated that she is concerned with the raised divider that is being proposed, she would like to know how it will affect trucks with large trailers or semi-trucks.

Mr. Webb stated that the raised divider would be very low and would only be at the intersection of Main Street and Pine Street.

Councilmember Parker asked if parking would change at all on Main Street.

Mr. Webb stated that none of the parallel parking would change on Main Street.

Mr. Stinger stated that the bike lane will give a little more room for those parking and getting in and out of their cars. He also stated that the Pine Street divider will serve as a safe stop for pedestrians to stop if needed.

Mr. Camp asked if there would be a cost difference if the changes are not implemented.

Mr. Webb stated that the cost differences would be very minimal.

Mayor Pro Tem Jones stated that on the aerial view the turn lane road lines curve in way before the Main and Elm Street intersection. Would it be possible to have that curve in closer to the intersection; more cars could fit into the Main Street turn lane.

Mr. Webb stated they would minimize the length as much as possible.

Mr. Stinger stated that they are proposing this project because they see the potential for some improvement in the intersection.

Councilmember Parker asked if the City Council decides to move forward with this project, but after it is implemented and it doesn't work well, will Caltrans be willing to line the streets to four lanes?

Mr. Stinger stated that it would be a process, but yes, they could line the street back to four lanes.

Mr. Webb stated that in January or February they plan on holding an open house meeting. They are hoping to have the City Council's feedback prior to that meeting.

Mayor Eyestone stated that she would like to attend the open house presentation and hear the public's feedback before making a formal decision.

Ms. Kampmann stated that a letter would show which way the City Council is leaning, but definite decisions do not have to be made until after the open house meeting.

Councilmember Parker stated that the City of Red Bluff really doesn't have anything to lose if they try this option.

Mr. Camp asked what the length of construction time would be.

Mr. Webb stated it would be about six months, the work would primarily be done at night.

Mr. Camp asked how much of the road would be closed during the day.

Mr. Webb stated that the road would be open during the day but it might be a dirt road at times.

Mayor Eyestone stated that the peak time for businesses downtown is from September through December. We would want to make sure we can work around that and not disrupt business.

Mr. Webb stated that those requirements can be put into the contract before construction begins.

Greg Latourell asked if any of the representatives from Caltrans lives in Red Bluff.

Mr. Webb and Mr. Paul stated, yes they do.

Mr. Latourell stated that he is concerned that the benefits will be so minimal that the intersection should stay the same and should not be messed with. He asked what the accident rate is currently.

Mr. Webb stated that he doesn't have the information with him, but they do use that information when planning out new projects. He also stated that they can get the information at a later date.

Mr. Latourell stated that the project is a poor plan.

Mr. Stinger stated that Mr. Latourell's reaction is common one; this proposal has its positives, but they understand that change is hard. Bike Lanes are safer, this is an option, but is an option and not something that has to be implemented.

Mayor Eyestone also stated that if a large vehicle needs more space, bike lanes would still be available for cross over if needed.

Ms. Seacore stated that she is concerned about the restriction on large vehicles and trailers.

Mr. Latourell stated that this decision needs to go to the public, a 30 minute presentation is not enough to make a decision.

Ms. Ramsey stated that the turn lanes will be very effective at Main Street and Walnut Street; she likes this proposed plan, if it doesn't work it can be restriped.

Mayor Eyestone notified Ms. Ramsey that she would like a letter of support from the DRBBA before moving forward; she is in favor of this proposal personally.

Mr. Camp stated he appreciated the presentation; he would like feedback from the Police Chief on any safety concerns that might arise from creating a transition to one lane on Main Street.

Kyle Sanders, Police Chief, stated the configuration looks ok in regards to traffic flow.

Mayor Pro Tem Jones stated that when he heard about this proposal his immediate reaction was no, but after this presentation, he thinks it would be a good option. We are not losing any lanes, instead one lane will be designated a left turn lane and one lane would be a through lane. He also stated that the Pine Street intersection is not generally a turn people want to make; this change would force a safer route. It is definitely a change, but it is a good option, and the City Council needs to be united.

Councilmember Jenkins asked if they signed a letter today, could it be pulled later if they change their minds.

Mr. Webb stated that they do not have to have a letter today; they were looking to get the general consensus and would be ok with getting a letter after the public meeting in January or February.

Councilmember Jenkins stated that right now she feels in favor of the project, but would like the option to change her mind if needed in the future.

Councilmember Schmid stated that a general consensus from the City Council should be good enough until after the open house meeting. He stated that he is worried about the changes and how it affects events like the parade that are held down Main Street.

Mayor Eyestone stated that the parallel parking down Main Street would not interfere as much with traffic and would give more room for those getting in and out of their cars.

Mayor Pro Tem Jones stated that right now it is not safe to parallel park on Main Street and get kids in and out of the cars.

Councilmember Parker stated that this project will not affect the Parades and events held on Main Street at all.

Mr. Webb stated that there are pros and cons. They are not saying it will fix all of the issues; it is an option and will give some improvements.

Councilmember Parker stated that he believes Caltrans has a consensus without a formal letter.

Direction was given to staff to bring back the letter for support once Caltrans has had their informational meeting.

### **3. Business Improvement District (BID) Annual Report**

Rick Crabtree reviewed the staff report and provided the staff's recommendation that the City Council review the attached Annual Business Improvement District Report and 1) accept it as submitted or, 2) modify any particular portion of the report.

Attached to the staff report is the proposed BID report for the 2018 fiscal year. The City Council may approve the report as filed by the Advisory Board or may modify any items contained in the report and approve it as modified. At a subsequent meeting staff will prepare and present for City Council consideration a Resolution of Intention to levy an annual assessment, as directed by the City Council. The Resolution of Intention must reflect City Council action on the Annual Report as presented or modified.

The budget included in the report reflects proposed revenues for the 2017 fiscal year, which are less than the total amount that would be received should all assessments be paid. This is based on previous experience of business turnover as well as potential changes in the classifications between retail and non-retail of various occupancies.

This will be a 3-step process. The first is the review and acceptance of the Annual BID Report at this evening's meeting. At the meeting of December 19, 2017, the City Council can adopt Resolution No. 14-2017, A Resolution of Intention to Levy a Fiscal Year Assessment for the Downtown Red Bluff Parking and Business Improvement Area. At the meeting of January 16, 2018, the City Council will hold a Public Hearing regarding the Fiscal Year 2017 assessment and depending upon the outcome of the hearing adopt Resolution No. 1-2018.

M/S Councilmembers Parker and Jenkins reviewed the attached Annual Business Improvement District Report and accepted it as submitted.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

#### 4. Tehama County Solid Waste Management Agency-2016 Recycling and Disposal

Rachel Ross, Agency Manager, gave an informational presentation regarding the 2016 Tehama County and California State of Recycling and Disposal.

Agency staff completed and submitted to CalRecycle the 2016 Annual Report of the Agency's Diversion Programs. The County as a whole achieved a 41% diversion rate by producing 5.2 pounds of waste per person per day.

Commercial entities achieved a 42% diversion rate by disposing of 18.8 pounds of waste per person per day. There are numerous flawed assumptions that go into calculating the annual waste generation rate. CalRecycle realizes this and also analyzes the Agency's program implementation efforts. To comply with the Assembly Bill 939 50% diversion requirement, a jurisdiction must show successful program implementation but do not meet the 50% diversion requirement may be considered "Good Faith Effort" compliant. The challenge to remain in compliance is more and more difficult each year.

The County's diversion as a whole peaked in 2011 at 62% and has steadily been declining since. The official reported waste generation and diversion rate is below:

Year	Diversion Rate	Disposed Tons
2016	0.41	60,832
2015	0.52	49,321
2014	0.53	47,692
2013	0.56	45,348
2012	0.59	41,920
2011	0.62	38,960

The Agency submitted a disposal modification to CalRecycle for 644.11 tons of treated wood waste disposed at Anderson Landfill. As such, the treated wood waste will not affect our diversion rate. Additionally, it's important to note that 4,051.33 tons is disaster debris generated by the fire at Eco-Shell. Because the fire is not an officially declared disaster, the debris disposal cannot be removed from our disposal rate for 2016. However, if the disaster debris is removed, the County's diversion rate is 45.5%.

Statewide, 2016 marks the 4th consecutive year that disposal has increased per capita. In 2016, Californians landfilled 42.7 million tons of waste. With a population of 39.2 million people. This equates to a statewide disposal rate of 6 pounds per person per day, or over one ton of solid waste for every resident in California annually. The statewide recycling rate is summarized below:

Year	Statewide Recycling Rate
2014	50%
2015	47%
2016	44%

Councilmember Parker stated that recycling isn't mandatory, but this is hurting Red Bluff.

Rachel Ross, Agency Manager, stated that some area's have required it, but Tehama County has taken a different approach.

Councilmember Schmid stated that much of this is affected by the economy.

Ms. Ross agreed that the economy is the main driving factor.

Councilmember Parker asked if some of these items could be declared a disaster so they would not count against us.

Ms. Ross stated she is not sure, but will be looking into that.

Councilmember Schmid asked if Anderson Landfill gets primarily used in some areas.

Ms. Ross stated that they are cheaper than Tehama County; they cannot compete with private landfills.

Councilmember Schmid stated that we need to do more with organics.

Ms. Ross stated that they are working on the development of yard waste management.

**5. Solid Waste Management Agency- Five Year Regional Agency Integrated Waste Management Plan Review Report (RAIWMP)**

Receive and accept the (RAIWMP) presentation from Rachel Ross, Agency Manager.

In 2013, the Department of Resources Recycling and Recovery (CalRecycle) simplified the review process into a simple Form 709. Section 18788 of Title 14 of the California Code of Regulations requires a local task force to review the RAIWMP every five years and provide comments, so as to ensure that the regional agency's waste management practices remain consistent with the hierarchy of waste management practices. The Tehama County Integrated Waste Management Task Force (Task Force) reviewed the RAIWMP and approved the attached report at its October 12, 2017 meeting. While CalRecycle does not require additional data, Agency staff included information that highlights the exceptional diversion programs for batteries, tires, fluorescent lights, medical waste sharps, reuse, and recycling, thus remaining consistent with the Task Force's comments from past review years. Once approved by the cities, County, and the Tehama County Solid Waste Management Agency, the Five-Year RAIWMP Review Report will be submitted to CalRecycle for consideration.

As reported in the RAIWMP Review Report, programmatic goals set by the Agency to achieve a 50% diversion rate appear to be comprehensive, realistic, and attainable in both the near term and on an ongoing basis thereafter. In 2016, Tehama County residents disposed of 5.2 pounds per person per day. The 50% diversion goal equates to a disposal rate of 4.4 pounds per person per day. However, if the items outlined in Section 5.0 of the report are taken into consideration and curbside recycling participation increases throughout the County, the Agency will meet or exceed the 50% diversion goal.

The goals, policies, objectives, and infrastructure noted throughout the RAIWMP are accurately described. Staff does not believe a revision to the RAIWMP is necessary and emphasis should be directed toward meeting or exceeding the existing RAIWMP programmatic goals.

M/S Councilmembers Parker and Jenkins accepted the Five Year Regional Agency Integrated Waste Management Plan.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## **6. Commissions and Committees Appointments**

Rick Crabtree reviewed the staff report and provided the staff's recommendation that the City Council:

1. Make necessary appointments to the Planning Commission, Airport Commission, Audit Committee, and the Loan Committee from the applications received.
2. Direct the Deputy City Clerk to re-advertise the vacancies on the Planning Commission and the Parks & Recreation Commission.

Each December the City Council appointments to the various Commissions and Committees from applications received (an asterisk \* after the names listed below, signifies the applicant is currently appointed to the commission or committee specified).

### **Planning Commission:**

(Two appointments - Term: 1/1/18 to 12/31/20)

One Applicant

Doug Dale\*

M/S Councilmembers Jones and Parker to appoint Doug Dale to the Planning Commission and directed the Deputy City Clerk to re-advertise the vacancy remaining on the Planning Commission.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

### **Airport Commission:**

(Two appointments - Term: 1/1/18 to 12/31/20)

Three Applicants:

Lynn Chamblin\*

Robert Moore\*

Richard Doyle

Mayor Pro Tem Jones asked if the current Airport Commission members have good attendance to the meetings.

Councilmember Schmid confirmed they have good attendance.

Mayor Eyestone also noted that Lynn Chamblin and Robert Moore are the two Airport Commissioners that provide updates and reports at the council meetings.

M/S Councilmembers Schmid and Jones to appoint Lynn Chamblin and Robert Moore to the Airport Commission.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**Parks and Recreation Advisory Commission:**

(One student appointment - Term 1/1/18 to 12/31/18)

One regular 3-year appointment - Term: 1/1/18 to 12/31/20

Zero applications received

M/S Councilmembers Jenkins and Jones Directed the Deputy City Clerk to re-advertise the vacancies on the Parks & Recreation Commission.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**Audit Committee:**

(One appointment - Term 1/1/18 to 12/31/18)

One applicant:

Amy Schutter\*

M/S Councilmembers Parker and Jones to appoint Amy Schutter to the Audit Committee.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**Loan Committee:**

(One appointment - Term 1/1/18 to 12/31/18)

One applicant:

J. B. Stacy\*

M/S Councilmembers Jones and Jenkins to appoint J. B. Stacy to the Loan Committee.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## **7. Other Agency Representation**

Rick Crabtree, City Manager, reviewed the staff report and provided the staff's recommendation that the City Council review the current City Councilmember assignments and determine other agency representation for 2018.

Each December the City Council reviews the current Councilmember assignment as City Representatives to other agencies.

Councilmember Schmid stated that he is on six committees and he is ok with staying on all of them.

Mayor Eyestone said she is ok with keeping all of her current committees, but the spelling of her name should be corrected in two places on the list.

Councilmember Parker stated that he has nine committees, he would be willing to offer his seat on t LAFCO if they were interested.

M/S Councilmembers Jones and Jenkins reviewed all committee appointments and determined no changes needed to be made.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## **8. Madison Street- Supplemental Appropriation**

Rick Crabtree reviewed the staff report and provided the staff's recommendation that the City Council approve supplemental appropriations to the following accounts:

1. \$29,548.00 to miscellaneous revenue account #10-10-080-030.
2. \$24,873.00 to expenditure account #10-19-340-100 (Professional and Contractual Services), to pay for appraisal services and attorney fees relating to the potential purchase or acquisition through eminent domain of real property by the County of Tehama from the City of Red Bluff.

Council approved a supplemental appropriation in the amount of \$15,000.00 at the December 6, 2016 Council Meeting. At that time, it was estimated \$10,000.00 would be needed for attorney fees and \$5,000.00 would be needed for appraisal services.

On November 1, 2016, the City entered into an agreement with Peters, Habib, McKenna & Juhl Rhodes, LLP to represent the legal interests of the City with regards to the potential eminent domain action related to the County's proposed acquisition of a portion of Madison Street.

The City expects that the legal costs associated with this issue will be up to \$ 30,000.00 (including past and estimated future legal fees). The City's costs for appraisal services were previously reimbursed by the County in the amount of \$5,000.00.

Rick Crabtree, City Manager, stated that Tehama County will reimburse the City of Red Bluff for the legal expenses associated with this.

Sandy Ryan, Finance Director, explained in detail how the revenue and expenditure accounts would be funded.

M/S Councilmembers Eyestone and Schmid to approve supplemental appropriations in the amount of \$29,548.00 to miscellaneous revenue account #10-10-080-030 and also for \$24,873.00 to expenditure account #10-19-340-100 (Professional and Contractual Services), to pay for appraisal services and attorney fees relating to the potential purchase or acquisition through eminent domain of real property by the County of Tehama from the City of Red Bluff.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

#### **9. Senate Bill 90- State Mandated Cost Claim Preparation Services Contract**

Kyle Sanders, Police Chief, reviewed the staff report and provided the staff's recommendation that the City Council authorizes the Chief of Police to enter into a contract with Nichols Consulting for the purpose of recovering certain costs from the State of California as outlined in SB 90.

The process for cost recovery is complex and time consuming. Because of the complexities of the process, and intricacies of working with the Commission on State Mandates, many cities are contracting with consulting firms for their reimbursements due as outlined in SB 90.

Nichols Consulting located in Sacramento, California is one such company. This company has contracts with numerous public entities. This company also will complete the mandated cost claim preparation work for a fixed fee. Further information about Nichols Consulting is available on line at [www.nicholsconsulting.com](http://www.nicholsconsulting.com).

The owner of Nichols Consulting has conducted some preliminary research regarding eligible reimbursement claims due to the Red Bluff Police Department and the City of Red Bluff. He is estimating that we may be entitled to the following:

- An estimate of \$24,000.00 to \$26,000.00 for State Mandated cost claims for Fiscal Year 2016/2017. These claims are anticipated to be received in August or September 2018 (Fiscal Year 2018 / 2019).

It is worth noting that prior engagements with Nichols Consulting have proven to be quite fruitful with significant returns on our investment.

M/S Councilmembers Jones and Parker to authorize the Chief of Police to enter into a contract with Nichols Consulting for the purpose of recovering certain costs from the State of California as outlined in SB 90.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## 10. Business License Fee Update

Sandy Ryan, Finance Director, reviewed the staff report and provided the staff's recommendation that the City Council approves and authorizes the following:

1. Approve the updated business license applications and fee schedule with the new fees as required by Assembly Bill (AB) 1379 (Chapter 667, Statutes of 2017).
2. Approve supplemental appropriations for revenue account # 31-00-060-010: SB 1186 Revenue; and expenditure account #31-00-330-100: Special Supplies & Services.
3. Authorize transfer of previous SB 1186 collections from account #10-00-480-100: SB 1186 ADA Deposits to the new fund, account # 31-00-480-100: SB 1186 ADA Deposits.

As required by state law, the City has been collecting an extra (\$1) with annual business license fees. Revenue generated is used to facilitate compliance with construction-related accessibility requirements and for the training retention of certified access specialists within the local jurisdiction. In brief, changes resulting from recent legislation include the following:

- On and after January 1, 2018, through December 31, 2023, the one-dollar (\$1) additional fee is increased to four-dollars (\$4). Any city, county, or city and county not issuing business licenses, equivalent instruments, or permits is to apply the four-dollar (\$4) fee to their building permits. The city, county, or city and county will retain 90 percent of the fees collected and submit 10 percent to the division of the State Architect (DSA).
- Starting January 1, 2024, the fees and requirements will remain in effect but the amount will reduce to one-dollar (\$1). The city, county, or city and county will retain 70 percent of the fees collected and submit 30 percent to DSA.
- Fees collected by the city, county, or city and county are to be deposited into a special fund known as the CASp Certification and Training Fund.

Councilmember Schmid stated that we need to find ways to spend these funds.

Rick Crabtree, City Manager, stated that they can train staff for the ADA compliance.

M/S Councilmembers Parker and Jenkins to approve the updated business license applications and fee schedule with the new fees as required by Assembly Bill (AB) 1379 (Chapter 667, Statutes of 2017). Approve supplemental appropriations for revenue account #31-00-060-010: SB 1186 Revenue; and expenditure account #31-00-330-100: Special Supplies & Services, and authorize transfer of previous SB 1186 collections from account #10-00-480-100: SB 1186 ADA Deposits to the new fund, account # 31-00-480-100: SB 1186 ADA Deposits.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## **11. State Water Resources Control Board (SWRCB)-Supplemental Appropriation**

Robin Kampmann, Public Works Director, reviewed the staff report and provided the staff's recommendation that the City Council authorizes a Supplemental Appropriation of **\$9,569.00**, to the Transportation Account #15-42-530-100, to pay the State Water Resources Control Board Annual Permit Fees.

The National Pollutant Discharge Elimination System General Permit for Waste Discharge Requirements for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems, Order No. 2013-0001-DWQ was adopted by the State Water Resource Control Board in 2013. The City of Red Bluff is considered as a Small Municipal Separate Storm Sewer System (MS4) Permit and is required by the State Water Resources Control Board to meet all regulatory guidelines as specified in the General Permit.

The Construction General Permit for the Old Red Bluff Landfill will be terminated as soon as substantial growth is established and the State Water Resources Control Board deems the site stabilized. This will be the last year that this annual permit fee will be required.

Councilmember Schmid asked if this is something that should have been caught.

Sandy Ryan, Finance Director, confirmed it is something that should have been caught, but there was no money in the now eliminated fund; the money will have to go into another fund.

M/S Councilmembers Jones and Parker to authorize a Supplemental Appropriation of **\$9,569.00**, to the Transportation Account #15-42-530-100, to pay the State Water Resources Control Board Annual Permit Fees.

AYES: Councilmembers Eyestone, Jenkins, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: None

## **G. STAFF ITEMS:**

Ray Barber, Fire Chief, stated that the OES engine went to the Ventura Fire today.

## **H. COMMITTEE REPORTS/COUNCIL COMMENTS:**

Reports by City Council Members on the activities of their assigned agencies and/or committees:

- **Local Agency Formation Commission (LAFCO)** - No meeting is scheduled.
- **Tehama County Transportation Commission** - No Meeting is scheduled.
- **Downtown Red Bluff Business Association** - Mayor Eyestone stated that they are ramping up for Christmas.

- **Community Action Agency** - The next meeting is on Thursday December 21, 2017 at the Tehama County Board of Chambers.
- **Executive Committee - Tehama County Solid Waste Management Agency** - The next meeting will be on Thursday December 7, 2017 at 5:30 p.m. in the Red Bluff Council Chambers.
- **Tehama County Solid Waste Management Agency (JPA II)** - No meeting is scheduled.
- **Chamber of Commerce** - No meeting is scheduled.
- **Ground Water Commission** - No meeting is scheduled.
- **Tehama County Continuum of Care Executive Council** - There was a meeting on Wednesday November 22, 2017, they discussed LIFT and that DMV was helping with the Santa Rosa fire victims, so they were not available at the LIFT event. They are looking at forming some new committees.

**H. ADJOURNMENT:**

There being no further business Mayor Eyestone adjourned the meeting at 9:25 p.m. until the meeting of December 19, 2017 at the Red Bluff City Council Chambers.

  
Daniele Eyestone, Mayor

ATTEST:

  
Cassidy DeRego, City Clerk