CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, December 20, 2016
6:15 p.m. Closed Executive Session
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present: Gary Jones, Mayor
Daniele Jackson, Mayor Pro Tem
Rob Schmid
Amanda Jenkins
Clay Parker

Councilmembers Absent: None

Staff Present: Rick Crabtree, City Manager/City Attorney
Robin Kampmann, Interim Public Works Director
Kyle Sanders, Police Chief
Sandy Ryan, Finance Director
Ray Barber, Fire Chief
Cheryl Smith, Deputy City Clerk
Anita Rice, Deputy City Clerk
Donna Gordy, City Treasurer

CLOSED EXECUTIVE SESSION

1. CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION (one case) (GOV CODE § 54956.9(d)(2))

Mayor Jones reported that during the Closed Session the City Council provided direction to staff.

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PLEDGE OF ALLEGIANCE:

Mayor Jones led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Rich DuVarney, Tehama County Schools Superintendent, introduced himself and stated that he was looking forward to working with the City.

Kenn Rieders spoke about the recent legalization of marijuana and the sales tax revenue that could be generated.

Robert Moore, Airport Commissioner, provided an update on what was discussed at the most recent Airport Commission meeting.

Ken Johnson thanked the City for painting lines on Walnut Street east of Paskenta Road.

Kathy Nelson expressed her concerns with the sewer odor in the Walbridge area, sidewalk maintenance and the remediation work done at the old burn dump.

Mayor Jones requested that the parking lines on Oak Street on the street in front of the County of Tehama Annex Building be removed from in front of the red curb as people are still parking in that area.

CONSENT AGENDA:

Mayor Jones stated that items 1, 2, 5, and 6 were pulled for discussion.

M/S Councilmembers Jackson and Parker to approve the remaining items (3, 4 and 7) on the consent agenda.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid
NOES: None
ABSENT OR NOT VOTING: None

1. APPROVAL OF MINUTES

December 6, 2016

Councilmember Parker noted corrections made on page 2 (changing are to area) and 9 (changing Council to County) of the minutes.

M/S Councilmember Parker and Jackson to approve the minutes with those corrections.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid
NOES: None
ABSENT OR NOT VOTING: None

2. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS - NOVEMBER 2016

Recommendation: That the City Council accepts the open market purchases and contract awards for November of 2016.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

Mayor Pro Tem Jackson requested and received clarification on the purchase of meters shown on the report.

Councilmember Schmid requested and received clarification on the T-1 generator repair on one of the Fire Engines.

M/S Councilmembers Jackson and Parker to accept the open market purchases and contract awards for November of 2016.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid
NOES: None
ABSENT OR NOT VOTING: None

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3. APPROVAL OF WARRANT LIST

Recommendation: That the City Council approve Check Warrant No. 85631 through 85838 dated November 1, 2016 through November 30, 2016.

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

Approved 5-0-0

4. ADOPTION OF AIR POLITICAL PRACTICES COMMISSION FORM 806

Recommendation: That the City Council adopt FPPC Form 806 for posting on the City's website with the mandated information.

Fair Political Practices Commission Regulation 18705.5 prohibited a Public Official from participating in a decision to appoint him or herself to an external board position, if the appointment would have an economic benefit to the appointee in the amount of $250 or more within any 12 month period.

Approved 5-0-0

5. AN ORDINANCE OF THE CITY OF RED BLUFF AMENDING CHAPTER 8, ARTICLE II: FIRE CODE - ORDINANCE NO. 1046

Recommendation: That the City Council waive the second reading and adopt Ordinance No. 1046.

The "California Fire Code" is just one part (part 9) of a number of documents that make up Title 24 of the California Code of Regulations. The Fire Code sets forth certain non-building standard regulations, and is used in conjunction with the California Building Code to maintain building standard regulation: i.e. the building code outlines how to build a structure; the fire code maintains life and safety requirements. During the local code adoption process the fire department will adopt the California Building Code for structural plan checking purposes, but the responsibility for local amendments and conducting the adoption process of that document remains with the Community Development Director.

Mayor Pro Tem Jackson requested that the formatting issues with the Ordinance be corrected.

M/S Councilmembers Jackson and Jenkins to adopt Ordinance No. 1046 with the corrections noted by Mayor Pro Tem Jackson.

AYES: Councilmembers Jackson, Jenkins, Jones and Parker
NOES: Councilmember Schmid
ABSENT OR NOT VOTING: None

6. ORDINANCE NO. 1047 AMENDING CHAPTER 5 OF THE RED BLUFF CITY CODE

Recommendation: That the City Council:

1. Waive the second reading and adopt Ordinance No. 1047, An Ordinance of the City Council of the City of Red Bluff modifying Red Bluff City Code Chapter 5 Construction Regulations.

2. Determine that the proposed Ordinance is exempt from further CEQA review pursuant to CEQA Guidelines Section 15061 (b) (3).

The City is required by State law to follow the most current version of the California Building Codes, Title 24. Through the California Building Standards Commission, new California Building Codes are adopted every three (3) years. The State Codes were updated in 2016. Currently, the City of Red Bluff utilizes the 2013 California Building Standards Code. By adopting a local Ordinance the City can avoid implementing the non-mandatory sections of the new Code, reducing the added cost to home owners and builders and helping to ensure the protection of the public health, safety and welfare through the adoption and use of the most current State-level building code standards.

The proposed Ordinance repeals the previous adoption of the 2013 Building Codes to ensure that they are replaced with the 2016 Building Codes.

Mayor Pro Tem Jackson noted the corrections that needed to be made to the Ordinance.

M/S Councilmembers Jackson and Jenkins to adopt Ordinance No. 1047 with the corrections noted by Mayor Pro Tem Jackson.

AYES: Councilmembers Jackson, Jenkins, Jones and Parker
NOES: Councilmember Schmid
ABSENT OR NOT VOTING: None

7. MOSQUITO AND VECTOR CONTROL DISTRICT TRUSTEE

Recommendation: That the City Council appoint Mr. Ronald Etzler to serve as the Tehama County Mosquito and Vector Control District Trustee representing the City of Red Bluff for the term of January 1, 2017 through December 31, 2019.

On December 16, 2014 the City Council appointed Mr. Etzler to serve as the City of Red Bluff's trustee to the Tehama County Mosquito and Vector Control District.

For the past several years Ronald Etzler has represented the City of Red Bluff as a Trustee on the Mosquito and Vector Control District. His current term expires on December 31, 2016 and Mr. Etzler has indicated that he is willing to serve another two-year term if appointed. The Tehama County Mosquito and Vector Control District also recommends that Mr. Etzler be re-appointed for another term beginning January 2017. Mr. Etzler has served on the Board of Trustees since 1988.

Approved 5-0-0

CURRENT BUSINESS:

1. AUTOMATED LICENSE PLATE READER PROGRAM

Kyle Sanders, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council:

1. That the City Council conduct a public hearing regarding implementation of an Automated License Plate Reader Program as required pursuant to SB 34.

2. That the City Council approve the Red Bluff Police Department to receive $140,000.00 from the Tehama Interagency Drug Enforcement Board for the implementation of an Automated License Plate Reader program and all associated costs for three years.

3. That the City Council Authorize the Police Department to utilize Lehr Auto Electric as a sole source vendor for the Vigilant Solutions Automated License Plate Reader software and equipment in the amount of $132,911.83.

4. Approve a supplemental appropriation in the amount of $140,000.00 to FY 2016/2017 revenue account 11-33-060-050 (TIDE Grant) for expenditure from account 11-33-540-118 (TIDE Expenditures). The amount of $140,000.00 will be acquired from TIDE prior to purchase and implementation.

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Subsequent to the adoption of AB109 and Proposition 47, the City of Red Bluff has experienced a significant spike in stolen vehicle activity. In fact, we have experienced a 348% increase in the number of vehicles stolen when comparing 2011 with the projected number of vehicles that will have been stolen by the end of 2016.

After discussing concerns regarding the spike in stolen vehicles with other law enforcement leaders, the idea of utilizing Automated License Plate Readers (ALPR) as a means to impact the stolen vehicle problem came to life. More specifically, the issue began to be discussed at the Tehama Interagency Drug Enforcement (TIDE) Board meetings. On September 8, 2016, the TIDE Board agreed to allocate $125,000.00 of asset forfeiture funds toward the project that would include three different law enforcement agencies; Red Bluff Police Department, Corning Police Department (CPD), and the Tehama County District Attorney Bureau of Investigations (TCDABI).

Mayor Jones opened the Public Hearing at 7:26 p.m. and hearing no comments closed the Public Hearing at 7:26 p.m.

Councilmember Schmid questioned whether or not the $140,000.00 would cover all costs associated with this purchase, as he didn't want any associated costs that wouldn't be covered.

Chief Sanders stated that it would cover the costs through the end of the 3rd year and then would be able to assess the program to determine whether or not to continue.

Mayor Pro Tem Jackson thanked Chief Sanders for including the minutes from the T.I.D.E. meeting and questioned if this would only read the license plate and not be used for issuing tickets.

Chief Sanders stated that it would read the plate and if stolen notifies the Police Department.

Mayor Jones requested clarification on whether this system would work with other departments.

Lieutenant Hansen reported that it would work with the County, but also with other agencies that have the system.

Councilmember Parker stated that he understood that it wasn't just for stolen vehicles.

Chief Sanders stated that it could also be used for serious cases and can be very beneficial to all departments utilizing the system.

M/S Councilmembers Jackson and Jenkins to:

1. Approve the Red Bluff Police Department to receive $140,000.00 from the Tehama Interagency Drug Enforcement Board for the implementation of an Automated License Plate Reader program and all associated costs for three years.

2. Authorize the Police Department to utilize Lehr Auto Electric as a sole source vendor for the Vigilant Solutions Automated License Plate Reader software and equipment in the amount of $132,911.83.

3. Approve a supplemental appropriation in the amount of $140,000.00 to Fiscal Year 2016/2017 revenue account 11-33-060-050 (TIDE Grant) for expenditure from account 11-33-540-118 (TIDE Expenditures). The amount of $140,000.00 will be acquired from TIDE prior to purchase and implementation.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid
NOES: None
ABSENT OR NOT VOTING: None

2. PRESENTATION AND ACCEPTANCE OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR END JUNE 30, 2016

Sandy Ryan, Finance Director, reviewed the staff report and provided staff's recommendation that the City Council accept the Comprehensive Annual Financial Report, the Transportation Development Act Fund Financial Statements, and the Management Comment Letter, for the Fiscal Year End June 30, 2016.

On December 13, 2016, the Audit Committee, consisting of two Council members (Gary Jones and Rob Schmid), reviewed the CAFR and related reports for the Fiscal Year End June 30, 2016, with members from Aiello, Goodrich & Teuscher, and Finance Director, Sandy Ryan. Amy Webb, our citizen member was unable to attend.

The auditors' results are summarized as follows:

1. The Independent Auditors' Report expresses an unmodified opinion on the CAFR and the TDA Fund Financial Statements.
2. No significant deficiencies relating to the audits are reported in the Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the CAFR or the TDA Fund Financial Statements were disclosed in the audits.

After reviewing the reports, the Audit Committee recommended acceptance of the CAFR and related reports and forwarding of the CAFR and related reports to the City Council.

Jennifer Harrison, AGT Auditors, provided stated that they found no issues with the City's financials during their audit.

Rick Crabtree, City Manager, commended the Finance Director and her staff on receiving the GFOA (Governmental Financial Officers Association) award on last year's audit.

Mayor Pro Tem Jackson requested and received clarification on whether the City could apply for this award again.

Ms. Harrison stated that it could be applied for every year.

Councilmember Schmid stated that the Audit Review by the Audit Committee was very quick and easy this year and thanked Ms. Ryan for her work.

M/S Councilmembers Schmid and Jenkins to accept the Comprehensive Annual Financial Report and the Transportation Development Act Fund Financials Statements.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid
NOES: None
ABSENT OR NOT VOTING: None

3. APPOINTMENT OF CITY CLERK

Rick Crabtree, City Attorney/City Manager, reviewed the staff report and provided staff's recommendation that the City Council make an appointment to fill the current City Clerk vacancy from the applications received.

The City Clerk position is an elected four (4) year position that was on the November 8, 2016 ballot. No interested parties took out nomination papers to run for this office during the nomination period or the write-in candidate filing periods. This position is currently vacant.

Cassidy DeRego stated that she was a stay at home Mother and previously worked at Lassen Medical. She stated that she is interested in the community and that the time commitment works for her and her family.

Whitney Stuart stated that she is a student at Shasta College, has lived in Red Bluff for 3 ½ years and available to attend the meetings.

Councilmember Schmid requested clarification from both candidates if they were aware of the tasks involved in this appointment and both stated that they were.

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M/S Councilmembers Jackson and Schmid to appoint Cassidy DeRego as City Clerk.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid
NOES: None
ABSENT OR NOT VOTING: None

4. RESOLUTION NO. 28-2016, A RESOLUTION OF INTENTION TO LEVY A FISCAL YEAR ASSESSMENT FOR THE DOWNTOWN RED BLUFF PARKING AND BUSINESS IMPROVEMENT AREA

Rick Crabtree, City Attorney/City Manager, reviewed the staff report and provided staff's recommendation that the City Council adopt the Resolution of Intention to Levy an assessment and set a public hearing for January 17, 2017.

The public hearing is scheduled for January 17, 2017. Public notice was given by the publication of the Resolution in the newspaper not less than 7 days prior to the hearing. Protests may be made orally or in writing. Written protests must be filed with the City Clerk at or before the time fixed for the public hearing. If written protests are received from the owners of businesses which pay 50% or more of the assessments no further proceedings shall be taken for a period of one year.

The Annual Report submitted and approved by the City Council retains the same boundaries with Zone A and Zone B. The assessment for Zone A would be retail $250 per year and non-retail $175 per year. The assessment for Zone B would be retail $125 per year and non-retail $100 per year.

M/S Councilmembers Parker and Jackson to adopt Resolution No. 28-2016, a Resolution of Intention to levy a Fiscal Year Assessment for the Downtown Red Bluff Parking and Business Improvement Area.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid
NOES: None
ABSENT OR NOT VOTING: None

5. GURNSEY AVENUE WATER SYSTEM PROJECT

Robin Kampmann, Interim City Engineer, reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution No. 30-2016 authorizing the City Council of the City of Red Bluff to enter into an agreement with the State of California and to designate Mayor Gary Jones as a representative to sign the agreement and any amendments for the City of Red Bluff CA5210004 - Gurnsey Avenue Water Project.

The Gurnsey Avenue Water System consists of one well that was drilled in 1933. This system serves 14 parcels located outside the City Limits. Currently the Nitrate concentration at this well exceeds the Nitrate maximum containment level allowed by the State for Small Water Systems. Due to this violation all residences served by this water system have been placed on a DO NOT DRINK ORDER until the violations can be addressed.

In order to obtain emergency grant funding for the planning and construction of the proposed water tie in the State is requiring the City to be the applicant for the funding. Tehama County Environmental Health and the State Water Resources Control Board are providing assistance in the preparation of the application for funding.

As part of the application process the State Water Resources Control Board is asking for the City of Red Bluff to adopt Resolution No. 30-2016 authorizing the City Council to enter into the agreement at the time that the agreement is complete and to designate the mayor as a representative to sign the agreement.

Councilmember Schmid requested and received clarification that this would be fully funded by the State for connection and that since this was located in the County the residents connected would pay double the rates.

Ms. Kampmann stated that he was correct on both.

Mayor Pro Tem Jackson requested that in the body of the resolution where it states "Gary Jones Mayor" be changed to just Mayor so if the project is not complete prior to December the next Mayor can sign any amendments.

Councilmember Parker noted that this area was in the Sphere of Influence.

M/S Councilmembers Jackson and Jenkins to adopt Resolution No. 30-2016 authorizing the City Council of the City of Red Bluff to enter into an agreement with the State of California and to designate Mayor Gary Jones as a representative to sign the agreement and any amendments for the City of Red Bluff CA5210004 - Gurnsey Avenue Water Project.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid
NOES: None
ABSENT OR NOT VOTING: None

6. ACCEPTANCE OF THE COMPLETED IMPROVEMENTS FOR THE AIRPORT ASBESTOS AND DEBRIS ABATEMENT AND PAY THE INVOICE

Robin Kampmann, Interim City Engineer, reviewed the staff report and provided staff's recommendation that the City Council accept the completed improvements for the Airport Asbestos and Debris Abatement Project, direct staff to file a notice of completion and pay the lump sum invoice in the amount of $13,700.00 to Allied Environmental Inc.

The Airport Asbestos and Debris Abatement Project removed all hazardous materials including drywall and flooring, and provided a clean structure for future remodel projects.

The construction contract work has been completed by Allied Environmental Inc. The Punch List for completion has been reviewed by the City's Public Works Department staff and all work is acceptable to the Interim Public Works Director.

Mayor Pro Tem Jackson requested and received clarification that all subcontractors were paid and if the area was clear of asbestos.

Councilmember Schmid requested clarification on whether a certificate was received.

Scott Miller, Associate Engineer, reported that according to the testing firm no certificate was required for this works as only schools are required to obtain a certificate. He stated that everything was removed from the old restaurant area and then sealed to ensure all asbestos was taken care of.

M/S Councilmembers Jackson and Jenkins to accept the completed improvements for the Airport Asbestos and Debris Abatement Project, direct staff to file a notice of completion and pay the lump sum invoice in the amount of $13,700.00 to Allied Environmental Inc.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid
NOES: None
ABSENT OR NOT VOTING: None

Mayor Jones called a recess at 8:02 p.m. and reconvened the meeting at 8:09 p.m.

7. ARC ALTERNATIVES SOLAR FEASIBILITY STUDY PRESENTATION

Robin Kampmann, Interim City Engineer, reviewed the staff report and provided staff's recommendation that the City Council receive the informational presentation of the Solar Feasibility Study Report presented by Arc Alternatives, Inc.

The initial scoping discussions with ARC Alternatives contained several broadly defined tasks. The first set of tasks, the Feasibility Phase, is the initial phase of the investigation that analyzed the feasibility of the various projects. The Feasibility Phase of the consultant's evaluation contains the following tasks:

1. Data Review and Site Assessment
    - Constraints and opportunities related to each site
    - Non-financial pros and cons for different types of installations

2. Conceptual System Design
    - High-level conceptual system design
    - Model projected system output
    - Cost estimates
3. Regulatory Review
    - Determine PG&E implementation feasibility
4. Financial Analysis
    - Utility use and spend
    - Total cost for implementation and operation
    - Identify residual utility costs
    - Determine net benefit
    - Calculate net present value
5. Feasibility Report
    - Location, size and financial impacts
    - Phasing opportunities

The Feasibility Phase of this project has been completed and a Feasibility Study has been prepared by ARC Alternatives. The presentation by ARC Alternatives will provide a brief overview of the study and will provide an opportunity for the City Council to ask questions as related to the study and its finding.

Simon Olivery, ARC Alternatives, provided an informational presentation of the Solar Feasibility Study Report and answered any questions of the City Council.

Rick Crabtree, City Manager, reported that staff would meet and discuss the study and then bring back options for the City Council.

8. REPLACEMENT OF AIRPORT GATES

Robin Kampmann, Interim City Engineer, reviewed the staff report and provided staff's recommendation that the City Council:

1. Authorize a Supplemental Funding Appropriation from the Airport Impact Fee Fund, in the amount of **$11,764.00** to Aviation/Airport expenditure account No. 57-55-530-100 for the purpose of replacing two perimeter gates at the Red Bluff Airport.

2. Award the contract to **The Door Company**, in the amount of **$11,764.00,** for the replacement of the three perimeter gates at the Red Bluff Airport.

Over the past two months there have been many instances where the gates located along the perimeter of the airport property have not been functioning properly. City Staff has addressed the problems with the gates as they arise but due to the age of the gates keeping them functional is becoming more difficult. It is recommended that City Council approve the replacement of the gate operators with new chain driven gate operators, card readers and associated equipment.

M/S Councilmembers Parker and Jackson to:

1. Authorize a Supplemental Funding Appropriation from the Airport Impact Fee Fund, in the amount of **$11,764.00** to Aviation/Airport expenditure account No. 57-55-530-100 for the purpose of replacing two perimeter gates at the Red Bluff Airport.

2. Award the contract to **The Door Company**, in the amount of **$11,764.00,** for the replacement of the three perimeter gates at the Red Bluff Airport.

AYES: Councilmembers Jackson, Jenkins, Jones and Parker
NOES: Councilmember Schmid
ABSENT OR NOT VOTING: None

9. GRANT A SUPPLEMENTAL APPROPRIATION TO FUND THE CITY HALL CHILLER/BOILER REPLACEMENT DESIGN

Robin Kampmann, Interim City Engineer, reviewed the staff report and provided staff's recommendation that the City Council authorize a supplemental appropriation in the amount of $45,500.00 into the 2016/2017 budget account for General Government Buildings; Fund No. 10-57-540-100, Machinery and Equipment.

The City Council has previously authorized a contract with ArcSine Engineering for the mechanical and electrical design services necessary to provide biddable construction drawings and specifications for the chiller and boiler units for the City Hall Complex. The funding was granted in the 2015/2016 fiscal year; however, the design services didn't take place until the current fiscal year which requires a supplemental appropriation to move the funds into the 2016/2017 budget account for General Government Buildings; Fund No. 10-57-540-100.

The design and construction approach in May 2016 had been initially proposed was to prepare the design to replace the broken Chiller equipment. The design work for that effort was authorized at an estimated cost for services of $27,300.00.

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In June 2016, the construction approach was modified to include the design drawings to be expanded to include the replacement of the Boiler (heating equipment) within the same drawing set. The estimated cost for the preparation of these additional design drawings, in a format that would allow for bidding to occur at the same time but also be separated as second project if cost became an issue, is $45,500.00 a cost increase of $18,200.00 over the original proposal.

The design work and plan preparation has been completed by Arc Sine and the project is currently out for construction bids.

M/S Councilmembers Jackson and Jenkins to authorize a supplemental appropriation in the amount of $45,500.00 into the 2016/2017 budget account for General Government Buildings; Fund No. 10-57-540-100, Machinery and Equipment.

AYES: Councilmembers Jackson, Jenkins, Jones, Parker and Schmid
NOES: None
ABSENT OR NOT VOTING: None

10. RESERVE FIREFIGHTER HOURLY PAY SCHEDULE

Ray Barber, Fire Chief, reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution 32-2016; the hourly pay schedule for reserve firefighters and reserve engineers presented by the Fire Chief that will reflect the new Minimum Wage Standard starting January 2017.

The current pay schedule does not reflect the new Minimum Wage Standard starting January 1, 2017. The new minimum wage will be $10.50 per hour. This change will increase each step by .50 cents per hour over the current pay schedule.

Below you will see the new pay schedule for Reserve Firefighters and Reserve Engineers.

	Firefighter	Engineer
Years 0-2	$10.50	$11.00
Years 3-4	$11.00	$11.50
Years 5-6	$12.00	$12.50
Year 6	$13.00	$13.50

On June 23, 2015, the City Council voted to provide a pay increase for the fire department Reserve Firefighters and Reserve Engineers. This was the first pay raise since 2008.

The Minimum Wage Standard is increasing on January 1st, 2017. The current pay schedule would put the majority of our Reserve Firefighters below the standard.

Mayor Pro Tem Jackson noted that last year she voted no on this item because she noted that Parks and Recreation Leaders were making the same as Reserve Firefighters and Reserve Engineers and she didn't think that was right, considering the difference in jobs.

M/S Councilmembers Parker and Jenkins to adopt Resolution 32-2016; the hourly pay schedule for reserve firefighters and reserve engineers presented by the Fire Chief that will reflect the new Minimum Wage Standard starting January 2017.

AYES: Councilmembers Jackson, Jenkins, Jones and Parker
NOES: Councilmember Schmid
ABSENT OR NOT VOTING: None

11. HIRE ONE FULL TIME FIREFIGHTER

Ray Barber, Fire Chief, reviewed the staff report and provided staff's recommendation that the City Council approve funding from the ¼ cent sales tax to hire a third full time Firefighter. The additional sales tax revenue was supported by the public for the enhancement of Public Safety. Also authorize a supplemental appropriation of $45,000.00 to account# 11-31-100-100 Regular Employees.

On December 6, 2016 the Council received an update on the quarter cent sales tax showing that for FY 16/17, the City has unallocated funds in the amount of $130,814.00. Based on the previous allocations, the Parks and General Government received 15% of that amount, with the remainder split between the police and fire departments, 70% and 30% respectively. See example below:

	Total
	130,814
Parks, etc. 15%	19,622
Police , 70%	77,834
Fire, 30%	33,358

On December 6, 2016, the Council received an update on the quarter cent sales tax showing that for FY 17/18, the City has unallocated funds in the amount of $155,790.00. Based on the previous allocations, the Parks and General Government would receive 15% of that amount, with the remainder split between the police and fire departments, 70% and 30% respectively. See example below:

	Total
	155,790
Parks, etc. 15%	23,370
Police , 70%	92,694
Fire, 30%	39,726

Rick Crabtree, City Manager, noted a correction on page 2 of the staff report on the fiscal impact last sentence should read $90,000.00 less $39,726.00.

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Councilmember Schmid requested and received clarification on if there was a cost savings with the added Firefighter position.

Chief Barber stated that the department is seeing the benefits with less Work Comp claims, use of less fuel and maintaining the current ISO rating, which benefits the citizens of the City.

Mayor Pro Tem Jackson stated that she would like to hear from the Budget Committee as to their thoughts.

Councilmember Schmid stated that the department presents a proposed budget to the Budget Committee and they could review sales tax figures at that time and approve as proposed or suggest changes.

Councilmember Parker stated that the current breakdown for dividing the ¼ cent sales tax stands at 70% Police, 30% Fire and 15% Parks, but the City Council can adjust those allocation percentages.

M/S Councilmembers Parker and Jenkins to approve funding from the ¼ cent sales tax to hire a third full time Firefighter. The additional sales tax revenue was supported by the public for the enhancement of Public Safety. Also authorize a supplemental appropriation of $45,000.00 to account# 11-31-100-100 Regular Employees.

AYES: Councilmembers Jackson, Jenkins, Jones and Parker
NOES: Councilmember Schmid
ABSENT OR NOT VOTING: None

12. AMENDED HOURLY PAY SCHEDULE FOR PARKS, RECREATION, POOL AND COMMUNITY CENTER

Rick Crabtree, City Manager, reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution No. 33-2016 that will amend the hourly pay schedule for Parks and Recreation, the Pool and the Community Center employees not covered by a bargaining unit, and rescind the prior Resolution No. 3-2016 adopted February 2, 2016.

On February 2, 2016 the Council adopted Resolution 3-2016, approving rates of compensation for certain part-time employees not represented by a union.

State minimum wage increases have rendered Resolution 3-2016 obsolete. A new resolution is required to update compensation for the part time employees within the Parks and Recreation Department, the Pool and the Community Center. These employees are not covered by a bargaining unit.

The pay rates for Scorekeepers, Recreation Leaders, Lifeguards and Cashiers need to be increased because the low end of the current scale is below minimum wage.

M/S Councilmembers Jackson and Parker to adopt Resolution No. 33-2016 that will amend the hourly pay schedule for Parks and Recreation, the Pool and the Community Center employees not covered by a bargaining unit, and rescind the prior Resolution No. 3-2016 adopted February 2, 2016.

AYES: Councilmembers Jackson, Jenkins, Jones, Schmid and Parker
NOES: None
ABSENT OR NOT VOTING: None

13. EXCEPTION TO THE 180-DAY WAIT PERIOD FOR RETIREES

Richard Crabtree, City Attorney/City Manager, reviewed the staff report and provided staff's recommendation that the City Council adopt Resolution No. 31-2016 to request that CalPERS authorize an exception to the normal 180-day wait period for the position of temporary, part-time Deputy City Clerk Trainer.

PERS normally requires a minimum 180 day wait period before a new retiree may perform work for a PERS agency. The City's Deputy City Clerk/Executive Assistant to the City Manager (DCC/EA) position was just filled on December 13, 2016. The new DCC/EA is currently being trained by the retiring DCC/EA. As the DCC/EA will be retiring on December 28, 2016, City staff feels this is not enough time for the new DCC/EA to learn all the processes, policies, and procedures associated with this position. The proposed Resolution No. 31-2016 (subject to the approval of CalPERS), will allow the retiring DCC/EA to continue the training process on a temporary, part-time basis, through June 26, 2017.

CalPERS requires that the City Council pass the attached Resolution No. 31-2016 and submit said Resolution to CalPERS for approval.

M/S Councilmembers Jackson and Parker to adopt Resolution No. 31-2016 to request that CalPERS authorize an exception to the normal 180-day wait period for the position of temporary, part-time Deputy City Clerk Trainer.

AYES: Councilmembers Jackson, Jenkins, Jones, Schmid and Parker
NOES: None
ABSENT OR NOT VOTING: None

STAFF ITEMS:

None

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council members on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO) - *meeting January 11th, 2017*
3 Core - *met December 9th discussed comprehensive strategies*
Tehama County Transportation Commission - *met December 15th discussed TRAX funding*
Downtown Red Bluff Business Association - *meeting December 21st*
Community Action Agency - *met December 15th selecting a new Chair and Vice Chair; next meeting January 19th, 2017*
Tehama Economic Development Corporation - *no meeting*
Executive Committee - Tehama County Solid Waste Management Agency - *no meeting*
Tehama County Solid Waste Management Agency (JPA II) - *no meeting*
Chamber of Commerce - *no meeting*
Ground Water Commission - *met December 14th currently developing By-Laws for the commission*

ADJOURNMENT:

There being no further business Mayor Jones adjourned the meeting at 9:17 p.m. until the meeting of January 17, 2017.

Gary Jones, Mayor

ATTEST:

Alicia, Deputy Clerk
FOR Cassidy DeRego, City Clerk

The City of Red Bluff is an equal opportunity provider