



# CITY OF RED BLUFF

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## CITY COUNCIL MINUTES

**Date of Meeting:** Tuesday, August 19, 2014  
**Time of Meeting:** 6:15 p.m. Closed Executive Session  
7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, Ca 96080

**Councilmember's Present:** Daniele Jackson, Mayor  
Ray Eliggi, Mayor Pro Tem  
Clay Parker, Councilmember  
Rob Schmid, Councilmember  
Wayne Brown, Councilmember

**Staff Present:** Rick Crabtree, City Manager/City Attorney  
Sandy Ryan, Finance Director  
Paul Nanfito, Police Chief  
Bruce Henz, Public Works Director  
Vi Cobb, Human Resource Analyst II  
Donna Gordy, City Treasurer  
Matt Shobash, Division Chief  
Jo Anna Lopez, City Clerk

### CLOSED EXECUTIVE SESSION:

1. PUBLIC EMPLOYEE PERFORMANCE REVIEW  
Title: City Manager (Government Code Section 54957)

Mayor Jackson reported that during the Closed Session the City Council had provided direction to City Manager/City Attorney Rick Crabtree.

### PLEDGE OF ALLEGIANCE:

Mayor Jackson asked Councilmember Brown to lead the Pledge of Allegiance and the assembly joined in.

## **CITIZEN'S COMMENTS:**

Pastor Scott Camp said a prayer at the beginning of the City Council Meeting.

Don Ferreira, Chairperson of the Airport Commission, provided an update on activities at the Airport.

Jim Morris, resident of Country Village Subdivision, expressed his concerns with the homeless people building campfires and their dogs running around off their leashes. The main worry is their campfires causing a fire which may result in houses being burnt. Mr. Morris asked for a timeline of when Council thought this would be taken care of since alot of residents are worried about their houses burning down if a fire gets out of control.

Chief Paul Nanfito stated that he had an Officer working on these issues and that the landowners where the homeless are located does not live in town so they have to contact them.

## **CONSENT AGENDA:**

Councilmember Schmid pulled item #3 for clarification.

M/S/C Councilmembers Schmid and Eliggi to approve the remainder of the Consent Agenda.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

### **1. APPROVAL OF MINUTES**

- a) July 15, 2014
- b) August 5, 2014

*Approved 5/0/0*

### **2. APPROVAL OF WARRANT LIST**

**Recommendation:** That the City Council approve Check Warrant No. 78921 through 79100 dated July 1, 2014 through July 31, 2014.

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

*Approved 5/0/0*

### **3. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS - JULY 2014**

**Recommendation:** That the City Council accepts the open market purchases and contract awards for July of 2014.

Councilmember Schmid requested and received clarification on items contained in the report.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Above is a list of purchases and awards for July of 2014 with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

M/S/C Councilmembers Schmid and Brown to accept the open market purchases and contract awards for July of 2014.

AYES: Councilmember Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

### **CURRENT BUSINESS:**

#### **1. ORDINANCE NO. 1035 (REZONE NO.221); AN ORDINANCE AMENDING CHAPTER 25: ZONING, ARTICLE XIV: PLANNED DEVELOPMENT USE PERMITS, SECTION 25.138: PERMITTED USES**

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council:

- 1) Conduct the Public Hearing.
- 2) Waive the first reading and introduce Ordinance No. 1035 (Rezone No. 221): An Ordinance amending Chapter 25: Zoning, Article XIV: Planned Development Use Permits, Section 25.138 Permitted Uses.
- 3) Find that Ordinance No. 1035 is exempt from CEQA pursuant to Section 15061 (b)(3) of the CEQA Guidelines.

Mayor Jackson opened the Public Hearing at 7:15 p.m. and hearing no comments, closed the Public Hearing at 7:15 p.m.

The City of Red Bluff traditionally has categorized land uses based on their impacts to the community and their compatibility with surrounding uses. The Zoning Code designates certain Freeway Commercial (FC) land uses. FC designated uses also are allowed within C-3 General Commercial zones. However, some C-3 permitted uses are not currently permitted in FC zones. (Please see Attachment B Vicinity Map-Freeway Commercial Zoned Lands; and Attachment C Zoning Code Section 25.79 Commercial Zones and Permit Requirements). C-3 typically allows the broadest range of potential commercial uses.

Flexibility with zoning is important for the sustainability of a vibrant and successful commercial zone, as long as the uses will not be detrimental to the public health, safety or welfare or materially incompatible with other uses in the vicinity. As all FC Zoned lands are now surrounded by heavy infrastructure such as Interstate 5 and uses allowed within C-3 General Commercial Zoning, any of the uses allowed within C-3 are likely to be compatible with FC and/or HC uses. Accordingly, the proposed Ordinance would allow more intense C-3 uses within FC zoned lands if those uses are implemented through the Planned Development Use Permit Process (Please see Attachment C for PDUP Section of Zoning Code).

M/S/C: Councilmembers Brown and Eliggi to waive the first reading and introduce Ordinance No. 1035 (Rezone No. 221): An Ordinance amending Chapter 25: Zoning, Article XIV: Planned Development Use Permits, Section 25.138 Permitted Uses and find that Ordinance No. 1035 is exempt from CEQA pursuant to Section 15061 (b)(3) of the CEQA Guidelines.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

## **2. RED BLUFF RIVER FRONT BOAT LAUNCHING FACILITY PROJECT (SACRAMENTO RIVER BOATING ACCESS) - PHASE 2 AND THE ASSOCIATED INITIAL STUDY/MITIGATED NEGATIVE DECLARATION (SCH # 2014072008)**

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council:

- 1) Open the meeting to public comment and consider all public testimony and other information submitted relating to the Project and the associated Initial Study/Mitigated Negative Declaration.

- 2) Adopt Resolution No. 21-2014, approving the Red Bluff River Front Park Boat Launching Facility Project (Phase 2) along with the approval of the associated Initial Study/Mitigated Negative Declaration (SCH # 2014072008).

The proposed project consists of constructing an ADA-compliant reinforced concrete parking lot and a 2-lane boat ramp (110 feet long with a 12 percent slope, and two 15-foot wide lanes with a 8-foot wide boarding float and/or raised walkway) designed for motorized boats at the newly established (post-Lake Red Bluff) rivers edge. The proposed facility essentially provides boating access to the Sacramento River via a two lane 200 ft. long pave access road through the grass area of the park, replacing the existing boat ramp that formerly provided boating access to Lake Red Bluff. The Project is also enhancing parking opportunities by providing 24 new boat trailer spaces, one new Americans with Disabilities Act (ADA)-compliant vehicle space, and one ADA-compliant vehicle/trailer space. In addition, it provides an asphalt-concrete overlay of the 36 existing vehicle/trailer spaces and 16 existing vehicle-only spaces.

The existing restrooms will be replaced with new restrooms that meet current accessibility requirements. A picnic pavilion and two picnic sites will be constructed in the park portion of the Project area. An existing lakeside pedestrian path will be relocated closer to the river's edge, providing a required ADA-compliant path of travel between the parking lot, restrooms, and picnic pavilion. The relocated path will also provide a required ADA-compliant path of travel between the proposed motorized ramp and the non-motorized ramp. The areal extent of the proposed facilities, once fully constructed, is expected to be approximately 120,000 square feet (2.75 acres).

Mayor Jackson opened the Public Hearing at 7:33 p.m. and hearing no comments, closed the Public Hearing at 7:33 p.m.

M/S/C Councilmembers Parker and Brown to adopt Resolution No. 21-2014, approving the Red Bluff River Front Park Boat Launching Facility Project (Phase 2) along with the approval of the associated Initial Study/Mitigated Negative Declaration (SCH # 2014072008).

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

### **3. DECLARATION OF DROUGHT (WATER SHORTAGE) EMERGENCY WITHIN THE CITY OF RED BLUFF**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council adopt Stage 2 Mandatory Water Conservation Measures, as defined within the City Code S24.18-1 Declaration of Water Shortage Emergency and S 24.18-2 Conservation and Rationing Stages.

The State of California Water Resources Control Board has adopted emergency regulations pertaining to drought emergency water conservation. The State of California Office of Administrative Law has approved this emergency regulatory action. The regulations require that urban water suppliers implement drought response plans to limit outdoor irrigation and other wasteful water practices.

The City Code contains water conservation/rationing plans with 4 stages, ranging from voluntary conservation to mandatory rationing. Staff believes that the adoption of the City's Stage II Mandatory Conservation Measures will comply with the new regulations adopted by the State.

Larry Stevens, asked about people who are filling or refilling pools and spas.

Kathy Nelson, Red Bluff resident, asked how are we going to monitor the water conservation.

Orville Knox, Red Bluff resident, stated that the City will need to be able to fund enforcing these new regulations.

M/S/C Councilmembers Parker and Eliggi to adopt Stage 2 Water Conservation Measures.

AYES: Councilmembers Parker, Eliggi and Jackson

NOES: Councilmembers Brown and Schmid

ABSENT OR NOT VOTING: NONE

#### **4. OLD RED BLUFF LANDFILL; WASTE LIMIT INVESTIGATION AND CEQA COMPLIANCE**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council authorizes:

- 1) A Supplemental Appropriation, in a amount of up to \$60,000.00 from the Transportation - City Design Fund (15-42-530-100) for the purpose of bringing the Old Red Bluff Landfill property into compliance with the State regulations for a closed disposal site.
- 2) The award of a Consulting Services Contract to NCE, an Engineering and Environmental Consulting firm, for the performance of On-Call Consulting Services that will provide a Waste Limit Investigation and a CEQA Compliance determination for the Old Red Bluff Landfill property. The current contract award to NCE would be in the amount of \$41,107.00.

The California Natural Resources Agency, Department of Resources Recycling and Recovery (CalRecycle) is currently evaluating the Old Red Bluff Landfill property in an effort to provide State funding that would assist with the necessary design and construction activities required to bring the abandoned landfill into regulatory compliance.

CalRecycle has asked the City to contribute to the funding for this effort by providing the services that are included within this Consulting Services Contract. The Waste Limit Investigation and the CEQA Compliance efforts are the initial components necessary to define the scope of needed remediation and potential environmental impacts.

M/S/C Councilmembers Parker and Eliggi to approve a Supplemental Appropriation of \$50,000.00.

AYES: Councilmember Parker and Jackson  
NOES: Councilmember Schmid, Brown and Eliggi  
ABSENT OR NOT VOTING: NONE

M/S/C Councilmember Brown and Schmid to a Supplemental Appropriation, in a amount of up to \$60,000.00 from the Transportation - City Design Fund (15-42-530-100) for the purpose of bringing the Old Red Bluff Landfill property into compliance with the State regulations for a closed disposal site.

AYES: Councilmembers Brown, Schmid and Eliggi  
NOES: Councilmembers Parker and Jackson  
ABSENT OR NOT VOTING: NONE

M/S/C: Councilmembers Brown and Schmid approve the award of a Consulting Services Contract to NCE, an Engineering and Environmental Consulting firm, for the performance of On-Call Consulting Services that will provide a Waste Limit Investigation and a CEQA Compliance determination for the Old Red Bluff Landfill property. The current contract award to NCE would be in the amount of \$41,107.00.

AYES: Councilmembers Parker, Eliggi, Schmid, Brown and Jackson  
NOES: NONE  
ABSENT OR NOT VOTING: NONE

## **5. PROFESSIONAL SERVICES AGREEMENT WITH MEAD HUNT, INC. RED BLUFF MUNICIPAL AIRPORT RUNWAY 15-33 REHABILITATION**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that City Council authorize the award of a contract for Consulting Services for the Red Bluff Municipal Airport Runway 15-33 Rehabilitation to Mead Hunt Inc. in the amount of \$69,705.00.

The Red Bluff Municipal Airport Runway 15-33 Rehabilitation Project is being undertaken as a part of the FAA Airport Grant Funding process utilized for the required maintenance and pavement Improvements of the Runways at the Red Bluff Municipal Airport. The FAA Grant funding of \$62,735.00 was approved for this project in September of 2013. The necessary balance for the Consulting Services contract will be provided by local contributions (State - \$3,136.00) and (City of Red Bluff - \$3,834.00). The City of Red Bluff contribution will be taken from the Airport Fund (55-55-340-100), Professional and Contract Services, currently included within the adopted 2014/2015 City Budget.

M/S/C Councilmembers Parker and Schmid to authorize the award of a contract for Consulting Services for the Red Bluff Municipal Airport Runway 15-33 Rehabilitation to Mead Hunt Inc. in the amount of \$69,705.00.

AYES: Councilmembers Parker, Eliggi, Schmid, Brown and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

## 6. REPORT ON SALES TAX

Sandy Ryan, Finance Director, provided an informational update on Sales Tax.

Receipts for Red Bluff's sales, occurring from January through March 2014 were 4.7% higher than the same quarter of 2013. Actual sales activity increased 2.6% for the same prior year quarter. Actual sales for all of Tehama County increased 4.0%, and the Far North State sales grew 1.6% for the same prior year quarter.

Informational Item Only

## 7. REPORT ON BUDGET UPDATE FOR FY 2013/14 AND 2014/15

Sandy Ryan, Finance Director, provided an informational update on the 2013/2014 and 2014/2015 budgets.

The final audited General Fund Balance for June 30, 2013 is **\$739,159.00**.

The estimate for the General Fund Balance for June 30, 2014 is increased from the May 2014 report balance of \$648,062 to **\$979,918.00**.

The preliminary estimate for the General Fund Balance for June 30, 2015 is increased from the May 2014 report balance of \$516,801 to **\$1,016,657.00**.

The overall General Fund Balance has increased due to increases in the estimated revenue of the City's main funding sources and lower than estimated personnel costs due to frugal spending. City Departments are to be commended for controlling spending.

Adopted City Reserve Policy calls for a 15% General Fund Reserve. Based on 2014/2015 budgeted expenditures of \$7,826,348, the reserve should be \$1,173,952. The updated budget projections have the City coming closer to meeting this reserve policy.

Informational Item Only

**STAFF ITEMS:**

Rick Crabtree reported that there were no ballet arguments against the sales tax measure.

**COMMITTEE REPORTS/COUNCIL COMMENTS:**

Local Agency Formation Commission (LAFCO) - *meeting cancelled*  
3 CORE - *meeting August 27<sup>th</sup>*  
Tehama County Transportation Commission - *meeting cancelled*  
Downtown Red Bluff Business Association - *meeting cancelled*  
Community Action Agency - *meeting on August 21<sup>st</sup>*  
Tehama Economic Development Corporation - *meeting later this month*  
Tehama County Sanitary Landfill JPA I - *meeting cancelled*  
Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency JPA II - *meeting cancelled*  
Tehama County/City or Red Bluff Landfill Management Agency JPA II – *meeting August 28<sup>th</sup>*  
Chamber of Commerce – *meeting later this month*

**ADJOURNMENT:**

There being no further business Mayor Jackson adjourned the meeting at 8:49 p.m. until the meeting of September 2, 2014.

  
Daniele Jackson, Mayor

ATTEST:

  
Jo Anna Lopez, City Clerk