



CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, August 16, 2016
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present: Clay Parker, Mayor
Daniele Jackson
Rob Schmid

Councilmembers Absent: Gary Jones and Suren Patel (both excused)

Staff Present: Rick Crabtree, City Manager/City Attorney
Ray Barber, Fire Chief
Kyle Sanders, Police Chief
Bruce Henz, Public Works Director
Cheryl Smith, Deputy City Clerk
Donna Gordy, City Treasurer
Sandy Ryan, Finance Director

PLEDGE OF ALLEGIANCE:

Mayor Parker led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Pastor Scott Camp provided a prayer for those in attendance. He thanked Chief Barber for Division Chief Shobash's inspection of their sprinkler system at the church and also commented on the recent break in at the 1st Southern Baptist Church which left a significant amount of damage for them to clean up. He also commented on the streets with no stop signs and was curious about why there are no stop signs on those streets. He also stated that he had people coming to him asking what was going on with Councilmember Patel.

Rachel Park, member of the Police Canine Committee, wanted to thank the City Council for their help in acquiring a new canine for the Police Department.

John Davis expressed his concerns with the increase in crime and transients in his neighborhood, which is just down the street from the Police Department. He would like to know what can be and could be done to address the problems associated with this issue. He has had numerous police chases in front of his home, homeless passed out in his front yard, fights in the front yard as well as drug deals. He stated that the Officers are all great when they come by, but what more can be done or what can he do to protect his home and family.

Mayor Parker stated that the best start would be to meet with the Police Department.

Chief Sanders requested and was given his contact information and will have a Sergeant contact him.

Councilmember Schmid stated that what he tells everyone is this is your town, it doesn't belong to the Police Department or City Council. It belongs to you, what do you want to do? You come up with the ideas and you gather the masses, because it's going to take the masses to stop that. We're strapped by the laws; this is your community, jump in. Go to the camps or don't and then come here to complain about it.

Mayor Parker responded that Mr. Davis should not go to the camps.

Mr. Davis stated that they could be armed, but honestly, if he shot an intruder, then Chief Sanders would to arrest him.

Councilmember Schmid stated that if Mr. Davis shot an intruder he was going to bet that Chief Sanders doesn't arrest him.

Chief Sanders stated that it is challenging and would like to sit down with Mr. Davis to discuss.

A concerned citizen commented on the condition of the city's streets.

Mayor Parker stated that this was his concern also and that funding, the weather and what construction companies are available that has been the issue.

~~Tim~~ ^{Ken} Johnson commented that the intersection at Walnut and Paskenta needs reflectors and/or paint for centerlines and provided an update on businesses at the airport or which utilize the airport, which included PJ Helicopters, the restaurant, Cardan Paint, Fish and Game, life flights CHP and flight instructors. He also reported that some businesses were anticipating expanding.

Mayor Parker questioned if there was a rumor that the City doesn't support the Airport.

Mr. Johnson stated that there was one rumor that was that the airport would be closed down and low income housing be placed there and the other was that nothing was going on at the airport. There are a lot of high tech jobs at the airport.

Mayor Parker stated that both the City Council and the City support the airport.

PROCLAMATION:

1. NATIONAL RECOVERY MONTH

Cynthia Cook and Judy Thornburg (Health Services Agency)

Cynthia Cook, Chairperson Drug and Alcohol, read the Proclamation for National Recovery Month and invited everyone to attend the recovery happens event in September.

Mayor Parker presented the Proclamation to Ms. Cook and Ms. Thornburg and thanked them for everything they do.

CONSENT AGENDA:

Councilmember Jackson requested that items 1 and 3 be pulled for questions.

M/S/C Councilmembers Jackson and Schmid to approve the remainder of the Consent Agenda.

AYES: Councilmembers Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmembers Jones and Patel (both absent-excused)

1. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS

Recommendation: That the City Council accepts the open market purchases and contract awards for July of 2016.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Above is a list of purchases and awards for July of 2016 with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

Councilmember Jackson requested and received clarification regarding the unfunded liability item.

Sandy Ryan, Finance Director, reported that this was a CalPERS requirement for what they say is underpaid. She decided that it didn't help to refinance, but if paid annually at the being of the year we receive 10% off the amount, so it will be paid once a year.

M/S/C Councilmembers Jackson and Schmid to accept the open market purchases and contract awards for July of 2016.

AYES: Councilmembers Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmembers Jones and Patel (both absent-excused)

2. APPROVAL OF WARRANT LIST

Recommendation: That the City Council approve the Check Warrant No. 84709 through 84895 dated July 1, 2016 through July 31, 2016.

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

3. UPDATE SALARY SCHEDULES

Action Item

Recommendation: That the City Council adopt Resolution No. 22-2016 to update the salary schedule for the City of Red Bluff.

The City's salary schedule has been updated to reflect modifications made with the recent 1 ½ % increases. The proposed salary schedule merely reflects modification previously approved by the City Council.

California law requires that the City Council periodically establish and approve employee salary schedules.

Councilmember Jackson stated that she pulled this because she felt that anything to do with salaries should not be on the Consent Agenda.

M/S/C Councilmembers Jackson and Schmid to adopt Resolution No. 22-2016 to update the salary schedule for the City of Red Bluff.

AYES: Councilmembers Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmembers Jones and Patel (both absent-excused)

CURRENT BUSINESS:

1. RESPONSE TO 2015-2016 GRAND JURY REPORT

Rick Crabtree, City Manager, reviewed the staff report and provided staff recommendation that the City Council approve the revised draft responses to the 2015-2016 Grand Jury Report. In the alternative, direct staff to make additional revisions to the draft responses.

During late June 2016, the 2015-2016 Tehama County Grand Jury issued its annual Report. Pages 14-16 of the Report relate to the operation of City Parks.

The City is required to submit a written response, within 90 days, to the portions of the Grand Jury Report pertaining to matters under the City's control. (Penal Code §933(c)) For each Grand Jury Finding, the City must make one of the following responses:

- (1) The City agrees with the finding.
- (2) The City disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefor. (Penal Code § 933.05(a))

For each recommendation, the City must respond with one of the following:

- (1) The recommendation has been implemented, with a summary regarding the implemented action.
- (2) The recommendation has not yet been implemented, but will be implemented in the future, with a timeframe for implementation.
- (3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.
- (4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefor. (Penal Code § 933.05(b))

Councilmember Jackson stated that the only thing missing was the previous agenda item so that people could see what was changed.

Councilmember Schmid stated that it looked like everything discussed at the last meeting had been addressed.

M/S/C Councilmembers Jackson and Schmid to approve the revised draft responses to the 2015-2016 Grand Jury Report.

AYES: Councilmembers Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmembers Jones and Patel (both absent-excused)

2. REPORT ON SALES TAX - 1ST QUARTER OF 2016

Sandy Ryan, Finance Director, provided an informational update report on sales tax for the 1st quarter of 2016.

As part of the City's consultant agreement, HDL Companies monitor and project sales tax revenue, property tax revenue, and motor vehicle fees and provide the City with quarterly sales tax reports, preliminary and final property tax and vehicle license fee reports. Attached to the staff report is the First Quarter Sales Tax Report for 2016 (collected in January to March 2016, disbursed to the City in April to June 2016). The main increases are due to strong sales in the County and State pools for on-line sales, and an increase in the restaurants and hotels group. The main decreases are due to reduced sales in the fuel and service stations, autos, and business and industry.

CITY FISCAL IMPACT:

The prior estimate by HdL:	<u>15/16</u>	<u>16/17</u>
Bradley Burns 1% sales tax:	\$3,446,536	\$3,441,920
Measure D (1/4) sales tax:	<u>\$ 879,000</u>	<u>\$ 949,000</u>
Total sales tax:	\$4,325,536	\$4,390,920
The new estimate by HdL:	<u>15/16</u>	<u>16/17</u>
Bradley Burns 1% sales tax:	\$3,449,969	\$3,307,189
Measure D (1/4) sales tax:	<u>\$ 908,000</u>	<u>\$ 949,000</u>
Total sales tax:	\$4,357,969	\$4,256,189

The 2016/2017 budget adopted on May 3, 2016 used prior estimates, which are \$18,000 MORE than the new estimate for 15/16 and \$102,000 MORE than the new estimate for 2016/2017. She noted that she had transposed numbers and put 120,000 more but it was actually \$102,000.

Total fiscal impact is a general fund loss of \$132,000. HdL estimates decreased for 2016/2017 due to the continuing decrease in fuel sales.

3. REPORT ON BUDGET UPDATE FOR FY 2015/16 AND 2016/17

Sandy Ryan, Finance Director, provided an informational update on the Fiscal Year 2015/2016 and 2016/2017 budgets.

The final audited General Fund Balance for June 30, 2015 is \$1,432,924.00.

The estimate for the General Fund Balance for June 30, 2016 is increased from the May 3, 2016 Budget report balance of \$1,619,619.00 to \$2,445,319.00.

The estimate for the General Fund Balance for June 30, 2017 is increased from the May 3, 2016 Budget report balance of \$1,197,104.00 to \$1,952,972.00.

The overall General Fund Balance has increased due to increases in the estimated revenue of the City's main funding sources, along with departments decreased spending.

Adopted City Reserve Policy calls for a 15% General Fund Reserve.

Based on 2015/2016 estimated expenditures of \$9,040,143, the reserve should be \$1,356,021.00. For the 2015/2016 Fiscal Year the General Fund Balance is projected as follows:

Reserved for Contingencies:	\$1,356,021.00
Reserved for Fire Vehicle Replacement:	\$ 83,525.00
Unreserved:	\$1,005,773.00

Based on 2016/2017 estimated expenditures of \$10,155,312.00, the reserve should be \$1,523,297.00. For the 2016/2017 Fiscal Year the General Fund Balance is projected as follows:

Reserved for Contingencies:	\$1,523,297.00
Reserved for Fire Vehicle Replacement:	\$ 83,525.00
Unreserved:	\$ 346,150.00

Councilmember Schmid commented of the expense for the City Hall HVAC which will impact the budget.

Mayor Parker commented that the City was doing much better financially than earlier.

Ms. Ryan commented that she was very happy to see how much money each department saved during the 2015/2016 budget year.

4. ACCEPT THE 2016/2017 SEXUAL ASSAULT FELONY ENFORCEMENT TEAM (S.A.F.E.) FUNDS (\$21,000.00) FOR THE PURCHASE OF A 2017 FORD FUSION

Kyle Sanders, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council:

1. Accept S.A.F.E. funds in the amount of \$21,000.00 for the purchase of a 2017 Ford Fusion S, related to the Sexual Assault Felony Enforcement (S.A.F.E.) Program.
2. Approve a supplemental appropriation of \$21,000.00 to Police Department revenue account no. 11-33-060-750. Approve a supplemental appropriation of \$28,000.00 to expenditure account no. 11-33-540-750.

SAFE grant funding can be allocated for a variety of functions or purchases as long as they are related to program objectives such as directly addressing sexual assault investigations or obtaining tools and or training for such. The Red Bluff Police Department has been allocated to receive \$24,351.00 which will be used to fund a variety of things.

Overtime will be utilized for sex registrant 'sweeps,' sexual assault investigations, community education, and training / travel related overtime. Funding will also be used to pay for annual licensing for a forensic cell phone machine previously acquired with SAFE funds. Additionally, this resource of monies will cover costs associated with various trainings to develop expertise in utilization of the forensic cell phone equipment.

The following is the budget allocation for the funds:

- Straight and Overtime: \$15,902.01
 - Sex Registrant Sweeps
 - Sexual Assault Investigations
 - Community Education
 - Travel Time for Training
- Equipment Licensing Fees:
 - Annual License Fee for UFED Ultimate Touch Cellebrite Cell Phone Forensic Machine \$3,098.99
- Sexual Assault: Investigator Training For Two:
 - Course Fees None
 - 5-Days Hotel (estimated) \$1,400.00
 - Per Diem \$650.00
 - 3-Days Hotel (estimated) \$500.00

- Equipment:
 - Minor Miscellaneous Equipment \$1,000.00
 - TLO database access \$1,800.00
- Total Expenditures: \$24,351.00

Mayor Parker questioned if there were any current funds available in the current budget for this.

Chief Sanders stated that there were none at this time.

Councilmember Jackson requested clarification on the vehicles that were purchased earlier.

Chief Sanders stated that this was a sedan that would be used by the Detective associated with the S.A.F.E. Program.

M/S/C Councilmembers Jackson and Schmid to:

1. Accept S.A.F.E. funds in the amount of \$21,000.00 for the purchase of a 2017 Ford Fusion S, related to the Sexual Assault Felony Enforcement (S.A.F.E.) Program.
2. Approve a supplemental appropriation of \$21,000.00 to Police Department revenue account no. 11-33-060-750. Approve a supplemental appropriation of \$28,000.00 to expenditure account no. 11-33-540-750.

AYES: Councilmembers Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmembers Jones and Patel (both absent-excused)

5. AGREEMENTS FOR THE PURCHASE OF A POLICE K-9 AND BASIC TRAINING

Kyle Sanders, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council:

1. Authorize the Chief of Police to sign the agreement with Steve Holiday Enterprise for the initial purchase of a police canine in the amount of \$5,387.50 (including tax).
2. Authorize the Chief of Police to utilize Meyer's Police Canine Training for the initial 5-week canine/handler training in the amount of \$4,500.00.

3. Authorize a supplemental appropriation of \$11,348.00 to the K-9 revenue account 11-33-060-764 along with \$8,888.00 to expenditure account 11-33-450-764 and \$1,460.00 to expenditure account 11-33-100-100 (Regular Employees). The funding would come directly from the Police K-9 donation account.

The Police Department is seeking to purchase a dual trained K-9 from Steven Holiday Enterprise. Holiday is a local canine service provider that has a long established record of working with our department for canine service and training. Holiday is offering a dual purpose K-9 for \$5,000.00 which is \$3,000.00 less than the price quoted by VCSI and \$4,000.00 less than the price quoted by Meyer's Police Canine Training. We have already evaluated the K-9 in question and he meets the standards we desire. The purchase agreement is attached.

Similarly, we desire to obtain the 5-week basic narcotics / patrol K-9 handler course from Meyer's Police Canine Training. We have an established relationship with this vendor and the training course is held in Chico, which will significantly reduce the costs of training if we were to utilize a vendor from out of the area. By training locally the Police Department will save a significant amount of money by avoiding hotel costs. The cost of the course is \$4,500.00. A flyer for the K-9 training is attached.

The Police Department has a K-9 donation fund balance of \$25,460.78. These funds are maintained in the K-9 donations account (11-00-460-100). In order to purchase the K-9 and the 5-week training course, we would require the transfer of \$9,887.50 from the donation account to the Police Department's K-9 revenue account (11-33-060-764) to be expended from the K-9 expenditure account (11-33-450-764).

The K-9 handler's compensation for maintenance costs associated with daily maintenance is \$8.00 per hour for ½ hour per day. This would amount to approximately \$1460.00 per year. In order to cover this cost we would require a transfer of \$1,460.00 from the K-9 donation account to the Regular Employees account (11-33-100-100).

M/S/C Councilmembers Jackson and Schmid to:

1. Authorize the Chief of Police to sign the agreement with Steve Holiday Enterprise for the initial purchase of a police canine in the amount of \$5,387.50 (including tax).
2. Authorize the Chief of Police to utilize Meyer's Police Canine Training for the initial 5-week canine/handler training in the amount of \$4,500.00.
3. Authorize a supplemental appropriation of \$11,348.00 to the K-9 revenue account 11-33-060-764 along with \$8,888.00 to expenditure account 11-33-450-764 and \$1,460.00 to expenditure account 11-33-100-100 (Regular Employees). The funding would come directly from the Police K-9 donation account.

AYES: Councilmembers Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmembers Jones and Patel (both absent-excused)

6. **ACCEPT THE 2016/2017 SEXUAL ASSAULT FELONY ENFORCEMENT TEAM (S.A.F.E.) FUNDS IN THE AMOUNT OF \$24,351.00**

Kyle Sanders, Police Chief, reviewed the staff report and provided staff's recommendation that the City Council accept S.A.F.E. funds in the amount of \$24,351.00 for the items listed in the discussion portion of the report.

This year the Red Bluff Police Department has requested an additional \$21,000.00 of SAFE grant funds for the specific purpose of purchasing a vehicle for the detective that spends much of his time performing duties associated with the SAFE activities. The grant allocation represents 75% of the estimated purchase price and vehicle outfitting cost. Because the vehicle will be used on occasion outside of SAFE program activities, the city is responsible for paying the additional 25% of the cost of the vehicle and outfitting, estimated to be \$6,000.00-\$7,000.00.

M/S/C Councilmembers Jackson and Schmid to accept S.A.F.E. funds in the amount of \$24,351.00.

AYES: Councilmembers Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmembers Jones and Patel (both absent-excused)

7. **A SUPPLEMENTAL APPROPRIATION FOR THE COSTS REQUIRED FOR THE RENTAL OF THE AIR COOLED CHILLER PACKAGE (HVAC) UNITS THAT ARE TEMPORARILY PROVIDING AIR CONDITIONING FOR THE RED BLUFF CITY HALL COMPLEX**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council authorize a supplemental appropriation in the amount of **\$22,625.00** into the 2016/2017 budget account for General Government Buildings; Fund No. 10-57-540-100, Machinery and Equipment.

The chiller and large compressor units that serve the City Hall Complex are broken and the units cannot be repaired. As the replacement of the units will require an extensive renovation, the rental and connection of a temporary portable chiller unit to augment the broken City Hall HVAC system has been implemented. The installation of temporary equipment was authorized by the City Council on May 3, 2016. That amount has now been expended and it is estimated that an additional amount of \$22,625.00 will be needed before the new HVAC system can be installed.

Current and projected costs are as follows:

Invoice Period:	Rental Fee:
4/26/16 to 5/23/16 installation and rent	\$ 16,005.69
5/24/16 to 6/20/16 rent	\$ 6,305.69
6/21/16 to 7/18/16 rent	\$ 6,305.69
7/19/16 to 8/15/16 rent	\$ 6,305.69
8/16/16 to 9/12/16 rent	\$ 6,305.69
9/13/16 to 10/10/16 rent	\$ 6,305.69
TOTAL	\$ 47,534.14
Previous supplemental appropriation	(\$24,909.00)
Additional supplemental appropriation	\$ 22,625.14

The air conditioning replacement is being pursued through the following stages:

- Provide a temporary portable “Chiller Unit” to maintain operational temperatures within the City Hall Complex (in place and working well).
- Develop the necessary performance specifications for the “New” replacement air conditioning units (ArcSine is in process of developing these specifications, and the City can expect to have these in hand by Sept. 2, 2016).
- Advertise and receive Bids; and award a construction contract for the installation of the new replacement air conditioning units (the City will implement this stage by bringing the RFP to council on Sept. 20, 2016).

Councilmember Jackson requested clarification on the status of the replacement HVAC.

Mr. Henz stated that staff was expecting the completed design plans the first part of September.

M/S/C Councilmembers Jackson and Schmid to authorize a supplemental appropriation in the amount of \$22,625.00 into the 2016/2017 budget account for General Government Buildings; Fund No. 10-57-540-100, Machinery and Equipment.

AYES: Councilmembers Jackson, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmembers Jones and Patel (both absent-excused)

8. APPROVAL OF A NEW AND A MODIFIED CLASS SPECIFICATION; SENIOR BUILDING AND GROUNDS MAINTENANCE WORKER AND BUILDING AND GROUNDS MAINTENANCE WORKER

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council:

1. Approve the proposed Job Description and Salary Schedule category for a new position: Senior Building and Grounds Maintenance Worker.
2. Approve a supplemental appropriation of \$934.00, into Fund Account No. 63-63-100-100 and \$104.00 into Fund Account No. 60-60-100-100 in order to provide funding for the filling of this position within the 2016/2017 City Budget.
3. Approve the modified Job Description for the existing position: Building and Grounds Maintenance Worker.

There is not currently a "Senior" Maintenance Worker position within the Community Center support staff, as there is within other City Maintenance Worker groups. Operationally, this leaves a significant void in the management structure at the Community Center.

The Senior Building and Grounds Maintenance Worker would have responsibilities, assisting in maintaining inventory, ordering supplies, inspecting and maintaining equipment, training employees and creating staff schedules. The new Class Specification would also identify the experience required to fulfill those responsibilities.

The proposed salary schedule would be consistent with the Senior Maintenance Worker positions that currently exist within the Parks, Streets, Water and Wastewater Collections departments.

New Position	Beginning	Top
Senior Building and Grounds Maintenance Worker	\$34,250.58	\$41,631.72
Existing Positions		
Building and Grounds Maintenance Worker	\$31,860.92	\$38,727.26
Senior Public Works Maintenance Worker	\$34,250.58	\$41,631.72
Senior Water System Maintenance Worker	\$34,250.58	\$41,631.72
Senior Wastewater Collection Maintenance Worker	\$34,250.58	\$41,631.72

Mayor Parker stated that he would like to see the old job descriptions so that he can compare with the revised changes to the descriptions.

Mr. Henz stated that a new position was being created, but they were not hiring any additional personnel. We would be shifting responsibilities to a current employee who would have additional administrative authority over the operation of the Community Center.

Chris Hurton, Community Center/Rec Department Supervisor, reported that there is a lot of turnover in part time staff at the Community Center, so we have a lot of new people who need training. We have one employee who has been there five (5) years that has been training, even himself, on equipment, maintenance etc. at the center.

M/S/C Councilmembers Jackson and Parker to:

1. Approve the proposed Job Description and Salary Schedule category for a new position: Senior Building and Grounds Maintenance Worker.
2. Approve a supplemental appropriation of \$934.00, into Fund Account No. 63-63-100-100 and \$104.00 into Fund Account No. 60-60-100-100 in order to provide funding for the filling of this position within the 2016/2017 City Budget.
3. Approve the modified Job Description for the existing position: Building and Grounds Maintenance Worker.

AYES: Councilmembers Jackson and Parker

NOES: Councilmember Schmid

ABSENT OR NOT VOTING: Councilmembers Jones and Patel (both absent-excused)

Rick Crabtree, City Manager/Attorney, stated that since it authorizing the expenditure of money it requires 3 affirmative votes so it will have to come back to the City Council at the next meeting.

9. STATUS REPORT REGARDING VARIOUS PUBLIC WORKS PROJECTS

Bruce Henz, Public Works Director, provided an informational update on various Public Works Projects.

1. The completion of the Givens Road Project improvements was delayed due to wet soil conditions within the roadway area that were revealed during an earlier phase of the construction. The final stage of the Givens Road Project is currently under construction and is scheduled to be completed by the end of this month (August, 2016).
2. The modified Intersection striping and traffic controls for both the Luther Road / South Jackson Street intersection and the Montgomery Road /South Main Street intersection were prepared by the consulting firm Omni Means Engineering Solutions under the supervision of Registered Professional Traffic Engineers licensed by the State of California. These plans are included as a part of the attached Exhibit 2.

Councilmember Schmid stated that a traffic study was done on this project was for not.

Mayor Parker stated that he has only received comments on the intersection of Luther Road at South Jackson Street. He asked the Fire Chief if it would be an issue if that went back to a right turn lane.

Chief Barber stated that the removal of that right hand turn lane allows the engines to make that turn.

3. City Staff has contacted Jeffrey Peterson, a Surveillance System Consultant, in order to develop a recommended solution and provide an estimate of the associated costs for the surveillance and security measures in the vicinity of the Police Department Storage Facility at the airport. Upon completion of the consultant's review and the development of an estimate for the probable costs for the project, staff will prepare a more detailed Staff Report and request the Council's approval of the project.

STAFF ITEMS:

Mr. Crabtree reported that this was Mr. Henz's last City Council meeting as he was retiring on August 31st and thanked him for his service over the last 5 years.

Mr. Crabtree also reported that the mediation of the old burn dump has begun and equipment has been moved into the area.

Chief Barber reported that the OES Engine Crew almost made it back from the fire in Monterey, but were redirected to the new fire in Kern County.

Chief Sanders reported that some cleanup of homeless camps was completed last Friday. These camps were located behind Tractor Supply and off of Monroe Street behind the Charter School. He thanked everyone involved for their assistance.

Mr. Crabtree reminded everyone that the nomination period for City Council and City Clerk had been extending until 5 p.m. on Wednesday, August 17th to all non incumbents. Four people have qualified for the ballot and those are Mayor Clay Parker, Amanda Jenkins, Chris Carey and Veronica Carrel.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council members on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO) - *no meeting*
3 Core - *met August 12th and worked on a strategy plan for economic development.*
Tehama County Transportation Commission - *no meeting*
Downtown Red Bluff Business Association - *meeting on August 17th*
Community Action Agency – *meeting on August 18th*
Tehama Economic Development Corporation - *no meeting*
Executive Committee - Tehama County Solid Waste Management Agency - *no meeting*
Tehama County Solid Waste Management Agency (JPA II) - *no meeting*
Chamber of Commerce - *meeting on August 23rd*

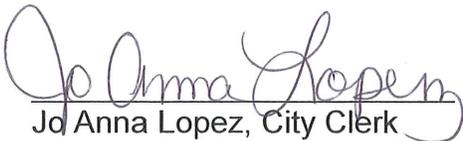
ADJOURNMENT:

There being no further business Mayor Parker adjourned the meeting at 8:39 p.m. until the meeting of September 6, 2016.



Clay Parker, Mayor

Attest:



Jo Anna Lopez, City Clerk