



# CITY OF RED BLUFF

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## CITY COUNCIL

### MINUTES

**Date of Meeting:** Tuesday, April 19, 2016  
**Time of Meeting:** 7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

**COUNCILMEMBERS PRESENT:** Clay Parker, Mayor  
Gary Jones, Mayor Pro Tem  
Daniele Jackson  
Rob Schmid  
Suren Patel

**COUNCILMEMBERS PRESENT:** None

**STAFF PRESENT:** Rick Crabtree, City Manager/City Attorney  
Sandy Ryan, Finance Director  
Kyle Sanders, Police Chief  
Scott Friend, Community Development Director  
Donna Gordy, City Treasurer  
Bruce Henz, Public Works Director  
Cheryl Smith, Deputy City Clerk

### **PLEDGE OF ALLEGIANCE:**

The assembly joined Mayor Parker in the Pledge of Allegiance.

### **CITIZEN'S COMMENT:**

Pastor Scott Camp provided a prayer for those in attendance.

Bob Springer expressed his concerns with a noise nuisance in his neighborhood and asked that something be done to address the issue. He feels that the individual revving his engine with an illegal muffler is intentionally tormenting the neighborhood with the car noise. As a citizen he is requesting that the car be towed and impounded and/or repaired permanently.

Police Chief Kyle Sanders thanked Mr. Springer for bringing it to his attention and stated that he would like to meet with Mr. Springer to work on a solution to this issue.

Kathy Nelson expressed her concerns with the sidewalks around town and feels that Public Works is not abiding by the law.

Mayor Parker suggested that Ms. Nelson contact the City Manager.

Robert Moore, Airport Commissioner, provided an update of the recent Airport Commission meeting and stated that drones have become a concern at the airport.

Mayor Parker stated that the California State Legislature is looking at legislation to address this issue.

Councilmember Schmid stated that at the last Airport Commission it was discussed that an ordinance addressing drones be created and brought to the City Council.

Bruce Henz, Public Works Director, stated that he had spoken with the City Manager and will address at the next Airport Commission meeting.

Frank Ferreira asked for clarification if he would be able to address the council during the Restpadd agenda item.

Mayor Parker stated that he would.

## **PRESENTATION:**

### **1. PRESENTATION - EMPLOYEE LONGEVITY RECOGNITION**

Sandy Ryan, Finance Director, presented Pam Maria with a certificate for her 15 years of service to the City of Red Bluff.

City employees are recognized for their length of service in 5 year increments on a quarterly basis. Following is a list of employees to be recognized for their service to the City as of March 31, 2016:

| <u>Employee</u> | <u>Department</u> | <u>Date of Hire</u> | <u>Years of Service</u> |
|-----------------|-------------------|---------------------|-------------------------|
| Pam Maria       | Finance           | 01/08/2001          | 15                      |

**CONSENT AGENDA:**

Councilmember Schmid requested that item number 1 be pulled from the Consent Agenda.

M/S/C Councilmembers Jackson and Jones to approve the remainder of the Consent Agenda.

AYES: Councilmembers Jackson, Jones, Parker, Patel and Schmid

NOES: None

ABSENT OR NOT VOTING: None

**1. REPORT REGARDING OPEN MARKET PURCHASES & CONTRACT AWARDS - MARCH 2016**

**Recommendation:** That the City Council accepts the open market purchases & contract awards for March of 2016.

Councilmember Schmid requested and received clarification on items contained in the Open Market Purchases and Contract Awards for March 2016.

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Above is a list of purchases and awards for March of 2016 with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

M/S/C Councilmembers Jackson and Jones to accept the open market purchase and contract awards for March of 2016.

AYES: Councilmembers Jackson, Jones, Parker and Patel

NOES: Councilmember Schmid

ABSENT OR NOT VOTING: None

2. **APPROVAL OF WARRANT LIST**

**Recommendation:** That the City Council approve Check Warrant No. 83715 through 84010 dated March 1, 2016 thru March 31, 2016.

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

*Approved 5-0-0*

3. **UPDATED SALARY SCHEDULES**

**Recommendation:** That the City Council adopt Resolution No. 13-2016 to update the salary schedule for the City of Red Bluff.

California law requires that the City Council periodically establish and approve employee salary schedules.

*Approved 5-0-0*

4. **CONTRACT PROPOSAL FOR SB 90/STATE MANDATED COST CLAIM PREPARATION SERVICES**

**Recommendation:** That the City Council authorizes the City Manager and/or the Chief of Police to enter into a contract with Nichols Consulting for the purpose of recovering certain costs from the State of California as outlined in Senate Bill 90.

The process for cost recovery is complex and time consuming. Because of the complexities of the process, and intricacies of working with the Commission on State Mandates, many cities are contracting with consulting firms for their reimbursements due as outlined in SB 90.

Nichols Consulting located in Sacramento, California is one such company. This company currently has contracts with more than forty public entities. This company also will complete the mandated cost claim preparation work for a fixed fee. Further information about Nichols Consulting is available on line at [www.nichols-consulting.com](http://www.nichols-consulting.com).

The owner of Nichols Consulting has conducted some preliminary research regarding eligible reimbursement claims due to the Red Bluff Police Department and the City of Red Bluff. He is estimating that we may be entitled to the following:

- An estimate of \$17,000 to \$18,000 for State Mandated cost claims for Fiscal Year 2014 / 2015. These claims would be received in spring of Fiscal Year 2016 /2017.

It is worth noting that prior engagements with Nichols Consulting have proven to be quite fruitful with significant returns on our investment.

*Approved 5-0-0*

5. **REQUEST FOR QUALIFICATIONS; ENGINEERING OR ARCHITECTURAL CONSULTING SERVICES FOR DEVELOPMENT OF A COMMUNITY DEVELOPMENT BLOCK GRANT FUNDED - AMERICAN DISABILITIES ACT COMPLIANT RESTROOM AT THE DOG ISLAND / SAMUEL AYER PARK**

**Recommendation:**

That the City Council authorize the Public Works Director to advertise for a Request For Qualifications (RFQ), to provide engineering, or architectural consulting services for the development of an American Disabilities Act (ADA) compliant restroom at the Dog Island / Samuel Ayer Park; consistent with the requirements for Community Development Block Grant (CDBG) funding.

Disability Access Consultants (DAC) developed and conducted a study/plan of the City's facilities and parks. From the database provided by DAC, staff and consultants Adams Ashby Group assembled a Community Development Block Grant ADA Self Evaluation and Transition Plan. The City Council approved the ADA Self Evaluation and Transition Plan as presented, by adoption of Resolution 18-2015, on June 23, 2015.

This RFQ, to provide engineering, or architectural consulting services for the development of an ADA compliant restroom at the Dog Island / Samuel Ayer Park, is the initial implementation of park improvements that were identified by the DAC study/plan of the City's facilities and parks.

*Approved 5-0-0*

## CURRENT BUSINESS:

1. USE PERMIT NO. 2015-02; A CONDITIONAL USE PERMIT REQUEST TO ESTABLISH AND OPERATE THE RESTPADD PSYCHIATRIC HEALTH FACILITY IN A C-2 ZONING DISTRICT AND DETERMINATION OF CEQA EXEMPTION; 925 WALNUT STREET; ASSESSOR'S PARCEL NUMBER 029-362-09.

### SUPPLEMENTAL STAFF REPORT UP # 2015-02; CONTINUED PUBLIC HEARING - RESTPADD PSYCHIATRIC HEALTH FACILITY

Scott Friend, Community Development Director, reviewed the staff report and provided staff's recommendation that depending on the determination of the City Council the following are possible actions:

- **Approve the Use Permit:**
  - Adopt proposed Resolution 8-2016 (included in original City Council meeting package of 02/02/16 as **attachment G**, approving the Use Permit subject to the Conditions of Approval.
- **Deny the requested Use Permit:**
  - Direct staff to prepare appropriate denial findings for presentation to the City Council at a subsequent meeting.
- **Other:** Provide other direction to staff as the Council deems appropriate.

On December 22, 2015, the Planning Commission conducted a duly noticed public hearing and following the receipt of public input, the Planning Commission approved Use Permit No. 2015-02 on a vote of 3 to 1.

Following the action by the Planning Commission, Mr. Frank Ferreira filed an appeal of the Planning Commission's decision to the City Council within the specified appeal period. As a result of that action, the matter was presented to the City Council as a public hearing at the regular Council meeting of February 2<sup>nd</sup>. Following the conduct and closure of the public hearing, the Council directed staff to work with the applicant to address various issues to include provisions for off-site parking and the interior storage of refuse and carried over the matter to a future date. The applicant has provided information that they believe supports application and responds to the direction of the Council and the matter is being returned to the Council for action.

As per the direction of the Council, the applicant has provided the following pieces of supplemental information in support to this application:

- 1) Revised building elevations and site plan showing interior refuse collection/storage room;
- 2) Copies of two (2) leases for off-site parking space use.

Finally, staff has included with this report as **Attachment D**, a copy of a letter that was provided to staff by Mr. Frank Ferreira, appellant, prior to the publication of the staff report package. The City Attorney has been provided with a copy of the letter and has directed that no additional action is required as a result and has advised staff to include a copy of the letter for the Councils use.

Mr. Friend pointed out that a roll up door on the alley had been added for containment of a trash container assessable from the inside of the building and then can be rolled out to the alley for pickup, as well as parking leases on two properties have been obtained for use by employees.

Councilmember Schmid requested clarification on whether the address for Vineyard church was correct.

Mr. Friend stated that it was correct according to the address the city had on file.

Mayor Parker opened the public hearing at 7:30 p.m.

Mr. Meissner stated that as requested by the City Council at the February 2<sup>nd</sup> meeting, he had addressed the for parking and garbage issues. He felt that the safety issue brought up was still going to be a safety issue as there are homeless etc. being fed in the neighborhood.

Mayor Pro Tem Jones requested clarification on the entrances.

Mr. Friend stated that there were two main entrances, one on Walnut Street for adult patients and children/youth will enter on Johnson Street.

Mr. Meissner stated that all patients will be able to walk into the facility on their own.

Frank Ferreira stated that he had to comply with ADA for his business and also questioned the placement of the trash dumpster in the alley was legal. He also questioned where delivery trucks would park.

Pastor Scott Camp reported that the Chamber of Commerce had voted to support this project as it will pay higher wages, which are needed in our area. He also stated that this facility will take the burden off of families and keeps family members close.

Pastor from the 1<sup>st</sup> Baptist Church stated that there are people at the Vineyard Church that may end up at the facility. He continued by saying that this would benefit the community and it's good to see a solution.

Todd Smith, St. Elizabeth Hospital, cited the statistics of mental care.

Jackie Hernandez, Chairperson NAMI Board, stated that this facility would provide services for children and she's proud of Tehama County.

Mayor Parker asked that everyone who supports this facility raise their hands and found that all but a few citizens were at the meeting to support this facility.

Mayor Parker closed the Public Hearing at 7:53 p.m.

Councilmember Patel requested and received clarification on the safety precautions for employees and if there was clearance around the dumpster in the alley if it was put out for pickup.

Mayor Pro Tem Jones stated that he had no issues with the project and that he voted to approve on February 2<sup>nd</sup>.

Councilmember Schmid would like to see the addresses of the leased property verified.

Councilmember Jackson stated that parking and trash was not the issue for her, but whether or not patients would end up staying in Red Bluff instead of returning to the location when they originated. She also stated that none of her questions had ever been answered specifically about the patients not returning to their county if they had a "viable plan" as well as how RESTPADD intended to get a children's facility when they haven't been able to accomplish this at their Redding facility.

Mayor Pro Tem Jones stated that the applicant had done a good job addressing the issues raised and that they were providing parking for 20 staff.

Mr. Crabtree pointed out that with the two (2) parking leases there would be a total of 30 parking spaces.

Councilmember Suren stated that he had no issues with the facility as it was definitely needed, but he was concerned with the safety of the employees coming and going to the facility from the parking areas.

M/S/C Councilmembers Jones and Patel to adopt Resolution No. 8-2016 with amendments, include CEQA exemption Section 15.301, approving the Use Permit subject to the Conditions of Appeal.

AYES: Councilmembers Jones, Parker and Patel

NOES: Councilmembers Jackson and Schmid

ABSENT OR NOT VOTING: None

Mayor Parker called for a recess at 8:04 p.m. and reconvened the meeting at 8:06 p.m.

## **2. STREET BANNER POLES FOR THE DISPLAY LOCATION AT SOUTH MAIN AND REEDS CREEK**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council authorize a supplemental appropriation of **\$25,500.00** into the Non-Departmental, Government Fund Account No. 10-19-530-100-Improvements other than Buildings, to begin the process of bidding for the installation and purchase of two (2) (35' X 10" X .365" wall) Street Banner Poles with ground sleeves and hardware.

The City has, for many years, hung banners which promote community events. The hanging and taking down of the overhead banners, that are regularly suspended across South Main Street just to the south of the Reeds Creek Bridge, continues to be a difficult and potentially hazardous Public Works operation.

Staff has looked for practical ways to increase safety for employees involved in hanging banners. To this end, the purchase of "Specialty Banner Supports", that will allow the banner operations to be undertaken without requiring our staff to work out in traffic, is being requested.

The Supplemental Appropriation will provide for a budget of \$20,200.00 for the purchase and delivery of the apparatus and hardware for the two locations, one on each side of the street, and \$5,300.00 for the placement of the pole foundations that will need to be embedded approximately 7' into the ground.

Councilmember Jackson requested clarification on whether the City made any money on this service and how long the poles being recommended would last.

Mr. Henz stated that a fee is charged for putting up the banners and he was unsure of the life of the posts, which will be anodized, as people could run into them and damage. Public Works Crews install banners at two locations, one at Main and Pine Streets, which is in CalTrans jurisdiction and the other on Main Street at Reeds Creek. This is a safety issue for the Public Works Crews as most cars don't slow down even with flashing lights and cones set out.

Councilmember Jackson stated that running the numbers the poles would pay for themselves in approximately 8 years.

Mayor Parker stated that if the funds come out of General Fund then they could go back into the General Fund with monies received from the placement of the banners.

Sandy Ryan, Finance Director, stated that it would and that the labor cost of the Public Works employees who install the banners would also come out of the General Fund.

Councilmember Patel stated that he would rather see an electronic sign with computer graphics.

Councilmember Jackson stated that non-profits would then have an added expense.

Mayor Parker stated that the Chamber has a sign at their location, but how many do you actually read when you go by, with the banners you can read those while you're driving.

Councilmember Schmid stated that it a good way to promote events with the banners, but all he sees is taking another \$25,000.00 from the General Fund.

M/S/C Councilmembers Jackson and Jones to authorize a supplemental appropriation of \$25,500.00 into the Non-Departmental, Government Fund Account No. 10-19-530-100 - Improvements other than Buildings, to begin the process of bidding for the installation and purchase of two (2) (35' x 10" x .365" wall) Street Banner Poles with ground sleeves and hardware.

AYES: Councilmembers Jones, Parker and Jackson

NOES: Councilmembers Patel and Schmid

ABSENT OR NOT VOTING: None

### **STAFF ITEMS:**

Mr. Crabtree reported that a multi-jurisdictional clean up of Dog Island Park was underway.

Chief Sanders reported that with a small increase in overtime the department, along with other agencies, would be making sweeps of the various parks in the area to attempt to keep the homeless camps from returning.

Mayor Parker stated that Forward Park was the next park that needed to be cleaned up and the homeless issue addressed.

Chief Sanders also reported that RaboBank had been robbed earlier today and the subject was arrested and booked into the Tehama County Jail.

Mr. Crabtree reported that staff would be bring a staff report to a future meeting requesting the cancellation of the July 5th City Council meeting due to staff vacations and the 4th of July Holiday.

Councilmember Schmid reported that he had met the new Associate Civil Engineer Scott Miller, who has a background in the construction industry and management.

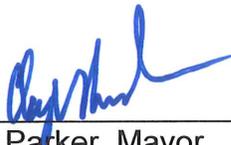
**COMMITTEE REPORTS/COUNCIL COMMENTS:**

*Reports by City Council members on the activities of their assigned agencies and/or committees.*

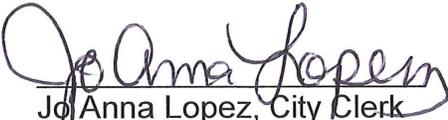
- Local Agency Formation Commission (LAFCO) - *no meeting*
- 3 Core- *no meeting*
- Tehama County Transportation Commission - *no meeting*
- Downtown Red Bluff Business Association - *meeting April 20<sup>th</sup> and discussing plan for parking in the downtown area.*
- Community Action Agency - *meeting on April 21<sup>st</sup>*
- Tehama Economic Development Corporation - *no meeting*
- Executive Committee - Tehama County Solid Waste Management Agency *no meeting*
- Tehama County Solid Waste Management Agency (JPA II) - *no meeting*
- Chamber of Commerce - *no meeting*

**ADJOURNMENT:**

There being no further business Mayor Parker adjourned the meeting at 8:28 p.m. until the meeting of May 3, 2016.

  
\_\_\_\_\_  
Clay Parker, Mayor

ATTEST:

  
Jo Anna Lopez, City Clerk