



# CITY OF RED BLUFF

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## CITY COUNCIL

### MINUTES

**Date of Meeting:** Tuesday, April 15, 2014  
**Time of Meeting:** 7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

Councilmembers Present: Daniele Jackson, Mayor  
Ray Eliggi, Mayor Pro Tem  
Wayne Brown  
Rob Schmid

Councilmembers Absent: Clay Parker (excused)

Staff Present: Rick Crabtree, City Manager/City Attorney  
Cheryl Smith, Deputy City Clerk  
Sandy Ryan, Finance Director  
Bruce Henz, Public Works Director  
Jon Bennett, Fire Chief  
Vi Cobb, Human Resources Analyst II  
Donna Gordy, City Treasure

### PLEDGE OF ALLEGIANCE:

At the request of Mayor Jackson, Jennifer Vise led the Pledge of Allegiance and the assembly joined in.

### CITIZEN'S COMMENT:

*None*

**PROCLAMATIONS:**

**1. TEHAMA COUNTY PEACE OFFICERS' MEMORIAL DAY  
Jesse Sisneros**

At the request of Mayor Jackson, Jesse Sisneros read the proclamation for Tehama County Peace Officers' Memorial Day. Mr. Sisneros invited everyone to the program on May 14<sup>th</sup> at Bethel Church, which will honor the 10 officers who died in the line of duty over the past year.

**2. PROCLAMATION RECOGNIZING UNA JORDAN**

Rick Crabtree, City Manager, read the proclamation recognizing Una Jordan for her contributes to the community over the past several years.

**CONSENT AGENDA:**

Councilmember Schmid requested that item 2 be pulled for clarification.

M/S/C Councilmembers Brown and Schmid to approve the remainder of the Consent Agenda.

AYES: Councilmembers Brown, Eliggi, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Parker (absent-excused)

**1. APPROVAL OF MINUTES**

**April 1, 2014**

***Approved 4-0-1***

**2. REPORT REGARDING OPEN MARKET PURCHASES AND CONTRACT AWARDS – MARCH 2014**

**Recommendation:** That the City Council accepts the open market purchases and contract awards for March of 2014.

City Council accepts open market purchases and contract awards on a monthly basis.

Councilmember Schmid requested and received clarification on the Fire Department truck service and the generator and trailer from the Public Works Department.

Fire Chief Jon Bennett reported that the truck service was for the annual maintenance, which found a few items that needed to be repaired.

Public Works Director Bruce Henz reported that the generator and trailer are used at the wells and pump stations to keep them operating when needed, such as a power failure.

M/S/C Councilmembers Schmid and Brown to accept the open market purchases and contract awards for March of 2014.

AYES: Councilmembers Brown, Eliggi, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Parker (absent-excused)

### **3. APPROVAL OF WARRANT LIST**

**Recommendation:** That the City Council approves Check Warrant No. 77950 through 78164 dated March 1, 2014 through March 31, 2014.

This is a normal procedure per California Government code section 41004 and General Warrants need to be approved by the City Council regularly.

***Approved 4-0-1***

### **4. TRANSFER OF RESPONSIBILITY FOR MOBILEHOME PARK ENFORCEMENT; ORDINANCE NO. 1031 AMENDING CHAPTER 5 OF THE RED BLUFF CITY CODE**

**Recommendation:** That the City Council waive the second reading and adopt Ordinance No. 1031, an Ordinance authorizing the cancellation of assumption of enforcement responsibility for the Mobilehome Parks Act and the Special Occupancy Park Act.

On April 1, 2014 City Council voted 5-0 to waive the first reading and introduce Ordinance No. 1031 that will transfer mobilehome park enforcement authority back to the State Dept. of Housing and Community Development

***Approved 4-0-1***

## CURRENT BUSINESS:

### 1. SUPPLEMENTAL APPROPRIATIONS

Rick Crabtree, City Manager/City Attorney, reviewed the staff report and provided staff's recommendation that the City Council authorize the Finance Director to make a supplemental appropriation of \$7,800.00 to revenue Account No. 11-33-060-764 and to expenditure Account No. 11-33-450-764. This supplemental appropriation is funded by K-9 donation Account No. 11-00-460-100.

The K-9 vehicle is assigned to one officer and is configured differently than other marked police vehicles. The K-9 officer utilizes specific software that tracks the use of the K-9 and it would be of great benefit to the K-9 Officer to have the ability to use the software from his vehicle.

The current MDC Project plan does not provide an MDC for the K-9 vehicle. The cost of providing an MDC for the K-9 Unit is \$7,800.00. There is currently \$16,686.00 available in the K-9 program account. There are adequate funds available in Account No. 11-00-460-100 to meet K-9 program operational expenses through 2014/2015, plus provide an MDC for this K-9 Unit.

Mayor Jackson requested clarification on if the money needed for the computer was available in the fund.

Sandy Ryan, Finance Director, stated that it was available.

Councilmember Schmid requested clarification on whether this purchase would cause the fund to be short for anything else and questioned the revenues received by the fundraisers.

Ms. Ryan stated that the department had only spent \$7,000 this year and has raised approximately \$30,000 for the fund.

M/S/C Councilmembers Brown and Eliggi to authorize the Finance Director to make a supplemental appropriation of \$7,800.00 to revenue Account No. 11-33-060-764 and the expenditure Account No. 11-33-450-764.

AYES: Councilmembers Brown, Eliggi, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Parker (absent-excused)

## **2. AMENDING CITY CODE SECTION 14A.8 TO PROVIDE FOR THE DOG PARK AREA AT TRAINER PARK**

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council:

1. Waive the first reading and introduce Ordinance No. 1033: An Ordinance of the City of Red Bluff Amending Chapter 14A: PARKS AND RECREATION, Article I. GENERAL PROVISIONS
2. Adopt the proposed rules and Regulations for Use of The Red Bluff Dog Park.

At its March 18<sup>th</sup> meeting, the City Council authorized the Public Works staff to proceed with development of the proposed Dog Park Area within the Tosh/Trainer Park, subject to the recommendations of the Technical advisory Committee and other imposed conditions and requirements.

These conditions and requirements included the development of an Ordinance for the necessary City Code modifications necessary to allow for the Dog Park operations and a finalized summary of the Rules and Regulations for Use of the Red Bluff Dog Park.

Councilmember Schmid requested clarification on the tree that removed following the last City Council meeting.

Bob Martin stated the dog park was over closer to the the school and questioned where this tree was located as the dog park committee had not started the project yet.

Mr. Henz stated that he would check and find out why the tree was removed.

Councilmember Schmid questioned when the dog park project would be started.

Mr. Martin stated that they would be obtaining bids and will let the city review prior to starting the project.

Mr. Henz stated that Mike Skelton would mark out with stakes so that the contractor knows where the water and sprinkler lines run.

Councilmember Schmid requested clarification on the sign board and if the rules would be posted.

Mr. Martin stated that the sign will be drawn up and approved by both the City Manager and Public Works Director and that it will be engraved so that the weather doesn't wear it down.

M/S/C Councilmembers Eliggi and Brown to:

1. Waive the first reading and introduce Ordinance No. 1033: An Ordinance of the City of Red Bluff Amending Chapter 14A: PARKS AND RECREATION, Article I. GENERAL PROVISIONS
2. Adopt the proposed rules and Regulations for Use of The Red Bluff Dog Park.

AYES: Councilmembers Brown, Eliggi, Jackson and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Parker (absent-excused)

**STAFF ITEMS:**

*None*

**COMMITTEE REPORTS/COUNCIL COMMENTS:**

***Reports by City Council members on the activities of their assigned agencies and/or committees.***

Local Agency Formation Commission (LAFCO) – *nothing to report*

3 Core – *nothing to report*

Tehama County Transportation Commission – *No meeting*

Downtown Red Bluff Business Association – *meets on April 16<sup>th</sup>*

Community Action Agency –Tehama Economic Development Corporation – *meets on April 17<sup>th</sup>*

Tehama County Sanitary Landfill JPA I – *No meeting*

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency JPA II – *set meetings for the remainder of the year*

Tehama County/City of Red Bluff Landfill Management Agency JPA II – *No meeting*

Chamber – *meets on April 24<sup>th</sup>*

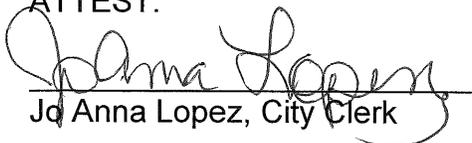
Mr. Crabtree reminded the City Council of the Antelope Sewer JPA meeting on April 22<sup>nd</sup> at 8 a.m.

**ADJOURNMENT:**

There being no further business Mayor Jackson adjourned the meeting at 7:23 p.m. until the meeting of May 6, 2014.

  
Daniele Jackson, Mayor

ATTEST:

  
Jd Anna Lopez, City Clerk