



# CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 Phone (530) 527-2605 Fax (530) 529-6878 www.ci.red-bluff.ca.us

## CITY COUNCIL

### A G E N D A

**Date of Meeting:** Tuesday, May 7, 2013  
**Time of Meeting:** 6:15 p.m. Closed Executive Session  
7 p.m. Regular Meeting  
**Place of Meeting:** Council Chambers, City Hall  
555 Washington Street  
Red Bluff, CA 96080

The City of Red Bluff welcomes you to their meetings, which are regularly scheduled for the first and third Tuesdays of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Deputy City Clerk's office prior to the day of the meeting.

The Agenda is divided into two sections:

**CONSENT AGENDA:** These items include routine financial and administrative actions and are usually approved by a single majority vote. Any City Councilmember, staff member or interested person may request that an item be removed from the Consent Agenda and those items are usually considered following approval of the remaining Consent Agenda.

**REGULAR AGENDA:** These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

The deadline for items to be placed on the City's agenda is 5:00 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the City Council if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting the criteria as an off agenda emergency).

## **A. CLOSED EXECUTIVE SESSION:**

1. PUBLIC EMPLOYEE PERFORMANCE REVIEW  
Title: City Manager (Government Code Section 54957)

## **B. PLEDGE OF ALLEGIANCE:**

## **C. CITIZEN'S COMMENT:**

*This time is set-aside for citizens to address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the City Council after the public hearing is opened for public testimony. The Mayor reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the City Council cannot make decisions on matters not on the agenda and matters of concern will be referred to the City Manager's Office.*

## **D. PROCLAMATIONS:**

1. [TEHAMA COUNTY PEACE OFFICERS](#)  
Mark Fritz
2. [MAY IS MENTAL HEALTH MONTH](#)  
Mike Gonzales, Chairperson Tehama County Mental Health Board

## **E. CONSENT AGENDA:**

### **1. APPROVAL OF MINUTES**

**April 16, 2013**

### **2. ORDINANCE NO. 1023; SETTING TWO REGULAR CITY COUNCIL MEETINGS PER MONTH**

**Recommendation:**

That the City Council waive the second reading and adopt Ordinance No. 1023, An Ordinance of the City of Red Bluff setting the time and place of regular meetings of the Red Bluff City Council.

### **3. TREASURER'S REPORT – EIGHTH MONTH OF FISCAL YEAR 2013**

**Recommendation:**

That the City Council accepts the Treasurer's report for the eighth month of fiscal year 2013.

### **4. TREASURER'S REPORT – NINTH MONTH OF FISCAL YEAR 2013**

**Recommendation:**

That the City Council the Treasurer's report for the eighth month of fiscal year 2013.

**END OF CONSENT CALENDAR**

## **F. CURRENT BUSINESS:**

### **1. REPORT ON SALES TAX – 4<sup>TH</sup> QUARTER OF 2012**

*Action Item*

**Recommendation:** That the City Council receives the Quarterly Sales Tax Report.

### **2. REPORT ON PROPERTY TAX REVENUE UPDATE**

*Action Item*

**Recommendation:** That the City Council receives the Report on Property Tax Revenue Update.

### **3. CORE ECONOMIC DEVELOPMENT STRATEGY FOR 2013-14**

*Action Item*

**Recommendation:** That the City Council review the existing list of City projects, and approve the project priority lists for the fiscal year 2013/14 Comprehensive Economic Development Strategy.

### **4. REQUEST FOR FUNDS RECEIVED THROUGH CONTRACTS WITH OTHER ALLIED LAW ENFORCEMENT AGENCIES TO BE PROVIDED DIRECTLY TO THE POLICE DEPARTMENT FOR FUTURE RANGE IMPROVEMENTS**

*Action Item*

**Recommendation:** That the City Council:

1. Authorize the Finance Director to deposit funds received from contracts with allied law enforcement agencies into Police Department Revenue Account # 11-33-080-100 (Police Misc. Income) for expenditure from Police Department revenue account # 11-33-340-100 (Range Improvements). That the City Council authorize the Finance Director to make similar deposits from contracts with other allied law enforcement agencies that use the Red Bluff Police Department Range (Department of Fish and Game and CalFire).
2. Approve the increase in fees from \$600.00 to \$2,000.00 for the term of the two year agreement.

5. **EXPENDITURE AGREEMENT BETWEEN THE CITY OF RED BLUFF AND THE COUNTY OF TEHAMA FOR THE FISCAL YEAR 2013 HOMELAND SECURITY GRANT PROGRAM FUNDS**

*Action Item*

**Recommendation:**

That the City Council:

1. Authorize the Chief of Police and the City Attorney to sign the expenditure agreement between the City of Red Bluff and the County of Tehama. Include appropriation of \$24,649.00 in the final 2013/2014 City Budget for the purposes of (1) Robotex Vatar II (SWAT Robot) and (1) L-3 Night Vision Scope for the SWAT Team.
2. Appropriate the funds in the amount of \$24,649 to 2013/2014 FY revenue account 11-33-060-761 for expenditure from expense account 11-33-540-126. The amount of \$24,649.00 will be reimbursed to the City of Red Bluff by the County of Tehama (via Homeland Security Grant Funding) following the purchase of the equipment.

6. **ACCEPT THE SEXUAL ASSAULT FELONY ENFORCEMENT TEAM (S.A.F.E.) FUNDS IN THE AMOUNT OF \$24,351.00**

*Action Item*

**Recommendation:**

That City Council:

1. Accept S.A.F.E. funds in the amount of \$24,351.00 for the purchase equipment related to the Sexual Assault Felony Enforcement (S.A.F.E.) Program.
2. The funding will be allocated to the Police Department revenue account # 11-33-060-753. The funds will be expended through Police Department overtime expenditure account # 11-33-120-300 and the Police Department equipment expenditure account # 11-33-450-400.

7. **COPS Hiring Program Grant**

*Action Item*

**Recommendation:**

That the City Council approve the application of the CHP Grant for approve the application of the CHP Grant for (1) sworn police officer position for a total grant award of 75% of the salary and benefits for one sworn police officer position for a period of three years. It is estimated this would be approximately \$173,250.00 over the three year grant period. The City would be required to contribute a matching grant expenditure of \$19,250.00 per/year, total of \$57,750.00 over the course of the three year grant period.

8. **REQUEST FOR APPROVAL TO FILL THE VACANT RECORDS MANAGER POSITION AND RETURN TO A COMBINED POLICE RECORDS/COMMUNICATIONS MANAGER POSITION.**

*Action Item*

**Recommendation:**

That the City Council authorize City staff to begin recruiting for the Police Records/Communications Manager Position immediately so that the position can be filled as soon as possible.

9. **WASTEWATER TREATMENT PLANT SERVICE CONTRACT**

*Action Item*

**Recommendation:**

That the City Council approves the issuance of a purchase order in the amount of \$591,350 to fund the coming year's budget allocation for the Southwest Water company services that are provided for the operation and management of the City of Red Bluff Wastewater Treatment Plant.

10. **ASSIGNMENT OF THE WASTEWATER TREATMENT PLANT SERVICE CONTACT TO SEVERN TRENT ENVIRONMENTAL SERVICES INC.**

*Action Item*

**Recommendation:**

That the City Council authorizes the City Manager to sign the Assignment and Assumption Agreement that is necessary for the assignment of the Wastewater Treatment Plant Service Contract to Severn Trent Environmental Services Inc.

11. **CONTRACT AWARD FOR A HEATING, VENTILATION AND AIR CONDITIONING (HVAC) EVALUATION FOR THE RED BLUFF CITY HALL**

*Action Item*

**Recommendation:**

That the City Council authorizes the award of a contract to ArcSine Engineering, in the amount of \$13,200 for an HVAC Evaluation of the City Hall building.

12. **SOUTH MAIN STREET SEWER DESIGN PROJECT PHASE 2**

*Action Item*

**Recommendation:**

That the City Council authorizes the award of a contract for Consulting Services for the South Main Street Sewer Design Project, Phase 2 to RBF Consulting.

**G. STAFF ITEMS:**

*Staff updates/Reports*

**H. COMMITTEE REPORTS/COUNCIL COMMENTS:**

***Reports by City Council members on the activities of their assigned agencies and/or committees.***

Local Agency Formation Commission (LAFCO)

3Core

Tehama County Transportation Commission

Downtown Red Bluff Business Association

Community Action Agency

Tehama Economic Development Corporation

Tehama County Sanitary Landfill JPA I

Executive Committee -- Tehama County/City of Red Bluff Landfill Management Agency JPA II

**I. ADJOURNMENT:**

Next regular meeting of the City Council will be the Meeting of May 21, 2013, at the Red Bluff City Council Chambers.