



CITY OF RED BLUFF

555 Washington Street Red Bluff, California 96080 (530) 527-2605 Fax (530) 529-6878 www.cityofredbluff.org

CITY COUNCIL

MINUTES

Date of Meeting: Tuesday, September 1, 2015
Time of Meeting: 7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Councilmembers Present:

Clay Parker, Mayor
Daniele Jackson, Mayor Pro Tem
Rob Schmid
Gary Jones

Councilmembers Absent:

Suren Patel (absent-excused)

Staff Present:

Rick Crabtree, City Manager/City Attorney

Kyle Sanders, Police Chief

Jo Anna Lopez, City Clerk

Bruce Henz, Public Works Director

Donna Gordy, City Treasurer

Sandy Ryan, Finance Director

PLEDGE OF ALLEGIANCE:

Mayor Parker led the Pledge of Allegiance and the assembly joined in.

CITIZEN'S COMMENT:

Pastor Bruce Cloutier provided a prayer for the City Council and those in attendance.

Kim Berry commented on the condition of the skate park and asked for direction on who to speak to, to get the area cleaned up.

Councilmember Schmid commented on traffic in the area of the new Courthouse and wanted to know what the Council could do to make sure it does not become an issue. Mayor Parker stated that it had been the discussion of some of the Monday Meetings with the Mayor.

CONSENT AGENDA:

1. TREASURER'S REPORT – FIRST MONTH OF FISCAL YEAR 2016

Recommendation:

That the City Council accepts the Treasurer's report for the first month of FY 2016.

The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

Councilmember Schmid pulled this item to discuss/remind that Donna Gordy and Sandy Ryan are doing a great job making sure these come to council for approval in a timely manner.

M/S/C Councilmembers Schmid and Jackson to accept the Treasurer's report for the first month of FY 2016.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Patel (absent-excused)

2. APPROVAL OF MINUTES

August 18, 2015

M/S/C Councilmembers Jackson and Jones to approve the August 18, 2015 City Council minutes as presented.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Patel (absent-excused)

CURRENT BUSINESS:

1. SUPPLEMENTAL APPROPRIATIONS THAT WOULD AUTHORIZE APPROPRIATE FUNDING BUDGETS WITHIN THE 2015/2016 CITY BUDGET FOR THE PAYMENT OF CONSTRUCTION CONTRACTS THAT HAVE BEEN AWARDED FOR THE REPAIR OF CITY STREETS

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council:

- That the City Council authorize a supplemental appropriation in the amount of **\$226,000.00** into the Transportation /Street Improvement Fund 43-42-530-100.

- That the City Council authorize a supplemental appropriation in the amount of **\$48,800 .00** into the Flood Protection Impact Fee Fund 22-24-530-100.

The construction contract for the **Lincoln Street and Crittenden Street Roadway Improvement Project** was awarded at the beginning of this year. The funding for these Improvements was to be provided by the City's Transportation / Street Improvement Fund account 43-42-530-100. It was envisioned, at that time, that all of the construction would be completed before June 30th, the end of the fiscal year. The completion of the required construction was delayed, for numerous reasons, until into July of this year. Funds for the payment of the construction project were included within the City budget approved for 2014/2015, but the funds for payment were not drawn from last year's budget because the billing invoice was not received until July of this year.

The contract for this work was originally awarded to Franklin Construction Inc. in the amount of \$278,175.00. Additional work, necessitated by unforeseen conditions, requires supplemental funding in the amount of \$7133.00. The finalized

contract payment to Franklin Construction Inc. would be in the amount of \$285,308.00.

The 2015/2016 approved City Budget includes funding, in the amount of \$170,000.00 that was designated for paving improvements that would augment and enhance future construction that may be provided by the County of Tehama through State Highway funding obtained for a project near the I 5 northbound off-ramp on South Main Street.

At this time it appears that the County project may be delayed beyond the coverage of the current 2015/2016 budget, such that the \$170,000 would be available to fund other projects like the Lincoln and Crittenden projects.

The construction contract for the **Givens Road Paving and Drainage Improvement Project** was awarded in May of this year. With the limited extent and complexity of the project, it was also thought at that time, that all of the Givens Road construction would be completed before June 30th the end of the last fiscal year, however similarly, the completion of the construction necessary for the Givens Road project was delayed.

The Givens Road project includes both street improvements and a small amount of regional storm drainage improvements. Funding for the construction of the Givens Road Project was to have come from two sources; \$88,440.00 from Fund 43-42-530-100, the Street Improvement Fund, and \$48,800 from Fund 22-24-530-100, the Development Impact Fee Funds for Flood Protection Improvements; providing for the total expected project cost of \$137,240.00.

The Contract for this work was originally awarded to Trinity River Construction Inc. in the amount of \$137,240.00. An additional work estimate has been submitted by the contractor for soils and pavement section remediation within the Givens Road right-of-way. This request for additional payment is currently being reviewed by the Public Works department.

Providing for the Lincoln and Crittenden Streets contract costs and the potential roadway construction cost for the Givens Road street repair (with contingency), a supplemental

appropriation of **\$226,000.00** is requested for allocation into the approved 2015/2016 City Budget for the Transportation / Street Improvement Fund 43-42-530-100.

To provide for the drainage component of the Givens Road Project, **\$48,800.00** is requested for allocation into the approved 2015/2016 City Budget for the Flood Protection Impact Fee Fund 22-24-530-100.

The funding for the Lincoln Street and Crittenden Street Roadway Improvement Project would be allocated from the City's Fund 43, the Special Transportation Fund for Street expenditures.

The funding for the Givens Road Paving and Drainage Improvement Project would be allocated from two funds; the City's Fund 43, the Special Transportation Fund for Street Expenditures (the same as Lincoln and Crittenden Streets), and Fund 22, the Development Impact Fee Funds for Flood Protection Improvements.

Bruce Henz, Public Works Director, answered Council questions about the various projects and why the Givens Road Project was \$48,000.00 over budget.

M/S/C Councilmembers Jackson and Schmid to authorize supplemental appropriations as follows:

- A supplemental appropriation in the amount of \$226,000.00 into the Transportation/Street Improvement Fund 43-42-530-100.
- A Supplemental appropriation in the amount of \$48,800.00 into the Flood Protection Impact Fee Fund 22-24-530-100.

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Patel (absent-excused)

2. SUPPLEMENTAL APPROPRIATION FOR 14/15 RECREATION EXPENSES

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council approve a supplemental appropriation to the following Recreation Expenses accounts:

60-60-110-100	Temporary and Part-Time Employees	\$1,738.00
60-60-160-100	Health Insurance	\$1,606.00
60-60-170-100	Worker's Comp Insurance	\$1,800.00
60-60-330-100	Special Supplies and Services	\$ 700.00
60-60-410-100	Insurance and Bond	\$ 64.00
	Total Supplemental Appropriation	\$5,908.00

Various accounts exceeded their budget for the following reasons:

60-60-110-100 Temporary & Part-Time Employees
Minimum wage increased from \$8/hr to \$9/hr on July 1, 2014, affecting 1,738 man hours of part time recreation employees.

60-60-330-100 Special Supplies & Services has not yet been credited with a \$700.00 donation from Red Bluff Dodge toward the purchase of a portable softball scoreboard.

60-60-160-100 Health Insurance and 60-60-170-100 Worker's Comp Insurance did not have sufficient funds to accommodate the compensation packages for Chris Hurton and Erin Luevano, who were hired 8/15/14 and 10/2/14 respectively.

Bruce Henz, Public Works Director, answered questions about the various supplemental appropriations needed for the Recreation Department.

60-60-410-100 Insurance & Bond exceeded the budgeted amount by \$1,735.00, but an appropriation of \$64.00 is all that is needed to bring the overall budget into balance.

M/S/C Councilmembers Jackson and Jones to approve a supplemental appropriation to the following Recreation Expense accounts:

60-60-110-100	Temporary and Part-Time Employees	\$1,738.00
60-60-160-100	Health Insurance	\$1,606.00
60-60-170-100	Worker's Comp Insurance	\$1,800.00
60-60-330-100	Special Supplies and Services	\$ 700.00
60-60-410-100	Insurance and Bond	\$ 64.00
Total Supplemental Appropriation		\$5,908.00

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Patel (absent-excused)

3. SUPPLEMENTAL APPROPRIATION FOR 14/15 COMMUNITY CENTER EXPENSES

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council approve a supplemental appropriation to the following Community Center Expense accounts:

63-63-110-100 Temporary and Part-Time Employees	\$ 3,000.00
63-63-210-100 Utilities	\$10,000.00
Total Supplemental Appropriation	\$13,000.00

The Community Center saw a record breaking year for revenues in 14/15, bringing in rental and miscellaneous revenues in excess of \$35,000.00 over the approved budget and more than \$15,000.00 over the previous high in revenues set in 06/07. This increase in revenues resulted in higher costs for part time staff and utilities, as much of the additional revenue came from providing rental access during times the facility was not previously open or staffed by full time employees.

Councilmember Jackson asked if this was in fact a \$22,000.00 increase once in income once the expenses were subtracted. Mr. Henz said that it was.

M/S/C Councilmembers Jones and Jackson to approve a supplemental appropriation to the following Community Center Expense accounts:

63-63-110-100 Temporary and Part-Time Employees	\$ 3,000.00
63-63-210-100 Utilities	\$10,000.00
 Total Supplemental Appropriation	 \$13,000.00

AYES: Councilmembers Jackson, Jones, Parker and Schmid

NOES: None

ABSENT OR NOT VOTING: Councilmember Patel (absent-excused)

STAFF ITEMS:

Mayor Parker reported that Councilmember Patel was out of town and unable to attend the meeting.

Rick Crabtree, City Manager, reported that work will begin on September 21st at the old burn dump site and that the contract for the rehab of the restaurant at the Airport had been signed.

Police Chief Kyle Sanders reported that testing was underway for the Captain and Lieutenant positions within the department and all that was remaining were the interviews.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Reports by City Council members on the activities of their assigned agencies and/or committees.

Local Agency Formation Commission (LAFCO)

- meeting September 9th

3 Core - *no meeting*

Tehama County Transportation Commission -

reviewed the draft Regional Plan

Downtown Red Bluff Business Association -

reviewed the Bi-Laws and maps

Community Action Agency - *meeting September 17th*

Tehama Economic Development Corporation -
no meeting

Executive Committee - Tehama County Solid Waste
Management Agency - *no meeting*

Tehama County Solid Waste Management Agency
(JPA II) - *no meeting*

Chamber of Commerce - *reminder that the
Chamber dinner would be held on September 25th
at the Community Center and that reservations
were due by September 3rd*

City Council Minutes

September 1, 2015

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The City of Red Bluff is an equal opportunity provider

ADJOURNMENT:

There being no further business Mayor Parker adjourned the meeting at 7:38 p.m. until the meeting of September 15, 2015.

s/ Clay Parker, Mayor

Attest:

s/ Jo Anna Lopez, City Clerk