



CITY COUNCIL MINUTES

Date of Meeting: Tuesday, October 7, 2014
Time of Meeting: 6:15 p.m. Closed Executive Session
7 p.m. Regular Meeting
Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, Ca 96080

Councilmember's Present:

Daniele Jackson, Mayor
Ray Eliggi, Mayor Pro Tem
Clay Parker, Councilmember
Rob Schmid, Councilmember
Wayne Brown, Councilmember

Staff Present:

Rick Crabtree, City Manager/City Attorney
Jo Anna Lopez, City Clerk
Kyle Sanders, Police Captain
Scot Timboe, Community Development Director
Bruce Henz, Public Works Director
Ray Barber, Fire Chief
Cheryl Smith, Deputy City Clerk
Donna Gordy, City Treasurer

PLEDGE OF ALLEGIANCE:

Mayor Jackson asked Pastor Scott Camp to lead the Pledge of Allegiance and the assembly joined in.

CLOSED EXECUTIVE SESSION:

CONFERENCE WITH LEGAL COUNSEL -
ANTICIPATED

LITIGATION: One potential case. Government Code
Section 54956.9

Mayor Jackson reported that the City Council had provided direction to City Manager Rick Crabtree.

CITIZEN'S COMMENTS:

Pastor Scott Camp explained why he says a prayer at the beginning of each meeting and then proceeded to offer a short prayer.

Greg Exline expressed his opinion on why people riding bikes should wear reflectors and also expressed the need for more advertising of events in Red Bluff, as events are not advertised enough.

Preston Dickenson introduced himself and told the City Council that if they had any problems with AT&T they could contact him.

ADMINISTRATION OF OATH OF OFFICE:

Deputy City Clerk Cheryl Smith administered the Oath of Office to Fire Chief Ray Barber.

PRESENTATION:

EMPLOYEE LONGEVITY RECOGNITION

Sergeant Michael Graham was presented his certificate for 15 years of service.

City employees are recognized for their length of service in 5 year increments on a quarterly basis.

Kyle Sanders, Police Captain commended Sergeant Graham for his many year of excellent service.

Clay Parker, Council member, commented on how Sergeant Graham is the supervisor for the VIPS (Volunteer in Police Service) Program.

PROCLAMATIONS:

RED RIBBON WEEK

Mayor Jackson read and presented the Red Ribbon Week Proclamation to Young Marine Wilkinson.

CONSENT AGENDA:

M/S/C Councilmembers Parker and Brown to approve the Consent Agenda.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

1. APPROVAL OF MINUTES

a) August 19, 2014

b) September 2, 2014

c) September 16, 2014

Approved 5/0/0

2. TREASURER'S REPORT - FIRST MONTH OF FISCAL YEAR 2015

Recommendation:

That the City Council accepts the Treasure's report for the first Month of Fiscal year 2015.

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The City of Red Bluff is an equal opportunity provider

The Government Code provides that the City Treasurer shall submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances. (Government Code Section 41004).

Approved 5/0/0

CURRENT BUSINESS:

1. AWARD ADA (AMERICAN WITH DISABILITIES ACT) PLANNING STUDY CONTRACT TO DAC (DISABILITY ACCESS CONSULTANTS)

Sandy Ryan, Finance Director, reviewed the staff report and provided staff's recommendation that the City Council award the Professional Services Contract for the ADA Planning Study to DAC.

The 5 bids received were opened on August 22, 2014. Two City staff reviewed the bids and evaluated them based on the Consultant Selection Criteria Matrix, included in the RFQ (Request for Qualifications).

Those evaluations and the proposals are available on request. The respondents are (in order of highest evaluation rating): DAC, Nor-Cal CASp, Sally Swanson Architects, Inc., EMG, & Remedy Engineering, Inc.

Greg Exline asked if for clarification purposes acronyms could be written out to avoid confusion to the public.

M/S/C Councilmembers Parker and Brown to award the ADA Planning Study to DAC.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

2. MEMORANDUM OF UNDERSTANDING BETWEEN THE RED BLUFF POLICE DEPARTMENT AND THE RED BLUFF ELEMENTARY SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER

Captain Kyle Sanders reviewed the staff report and provided staff's recommendation that the City Council:

- 1) Authorize the Chief of Police and/or his designee to sign the Memorandum of Understanding with the Red Bluff Elementary School District in order to receive \$25,000.00 in funding for one Level 1 Reserve Police Officer assigned as the school Resource Officer.
2. Authorize a supplemental appropriation to account numbers 11-33-100-711 Employee SRO (School Resource Officer) Wages Elementary and 11-33-080-111 SRO Elementary Revenue in the amount of \$25,000.00 each.

The Red Bluff Police Department will assign one Level I Reserve Police Officer to the Red Bluff Elementary School District to work as a School Resource Officer (SRO). The SRO provides services for and responds to most school and student related law enforcement matters within the boundaries of the Red Bluff Elementary School District. The primary service location will be Bidwell, as well as Metteer and Jackson Heights Elementary Schools. This position

will be a part-time SRO assignment for a maximum of 24 hours per/week. The Level I Reserve Police Officer position is an hourly rate employee without benefits.

M/S/C Councilmembers Brown and Eliggi to:

1. Authorize the Chief of Police and/or his designee to sign the Memorandum of Understanding with the Red Bluff Elementary School District in order to receive \$25,000.00 in funding for one Level 1 Reserve Police Officer assigned as the school Resource Officer.
2. Authorize a supplemental appropriation to account numbers 11-33-100-711 Employee SRO Wages Elementary and 11-33-080-111 SRO Elementary Revenue in the amount of \$25,000.00 each.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

3. RENEWAL OF THE FIXED BASED OPERATORS LEASE AGREEMENT RED BLUFF AIRPORT

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council approve the renewal of the Fixed Base Operators Lease Agreement with Cardan Aircraft Services Inc.

Cardan Aircraft Services is the current Fixed Base Operator at the Red Bluff Municipal Airport. The current 5 year agreement with Cardan contains an option to renew the lease agreement for an additional five (5) years subject to the terms contained within the existing agreement. Cardan Aircraft Services has provided a written request for the renewal of their Fixed Base Operators Lease Agreement. Staff recommends the renewal of this initial lease agreement for an additional period of five (5) years commencing January 1, 2015 and terminating December 31, 2019.

Councilmember Schmid requested clarification as to whether or not the Airport Commission had reviewed the proposed lease agreement.

Mr. Henz stated that they had not reviewed the proposed lease agreement.

M/S/C Councilmembers Schmid and Parker to table this item and send it to the Airport Commission for their review and approval.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

4. CONTRACT AWARD FOR THE EMERGENCY GENERATOR REPLACEMENT PROJECT

Bruce Henz, Public Works Director, reviewed the staff report and provided staff's recommendation that the City Council award a contract to R.S.S.E Inc (Redding Service Station Equipment, Inc) in the amount of \$54,542.00 for the replacement of the emergency generator serving the City Hall Building Complex.

The City Hall emergency generator is located within the loft room that is a part of the Fire Department's main bay area. The existing generator was originally installed in 1968 and is no longer reliable. The award of this project will allow for the replacement of the old generator with a new generator with additional operational capacity. A **50KW @ 208 volts 60 Hz 3-phase generator** was selected as the appropriate replacement. A reliable generator is critical to the City's ability to provide emergency services in the event of a power outage.

Funds for this repair are available within the currently budgeted authorization from the City Administration & Equipment Impact Fee Fund 25-57-540-101.

Division Chief Shobash and Bruce Henz provided information to Council on the importance and necessity of having a new and reliable generator.

Gregory Exline stated that there is military surplus and there might be a portable generator that the City could obtain.

M/S/C Councilmembers Parker and Eliggi to award a contract to R.S.S.E Inc in the amount of \$54,542.00 for the replacement of the emergency generator serving the City Hall Building Complex.

AYES: Councilmembers Parker, Eliggi, Brown, Schmid and Jackson

NOES: NONE

ABSENT OR NOT VOTING: NONE

STAFF ITEMS:

Mr. Crabtree reported that the City would be holding a surplus equipment sale online October 11th, 12th and 13th.

COMMITTEE REPORTS/COUNCIL COMMENTS:

Local Agency Formation Commission (LAFCO):

Meeting on October 3rd

3 CORE: *Meeting on October 22nd*

Tehama County Transportation Commission: *Met but didn't have notes at council meeting.*

Downtown Red Bluff Business Association: *Meeting cancelled due to a lack of quorum, however did discuss the new striping on Walnut Street and the committee was extremely happy.*

Community Action Agency: *No Meeting*

Tehama Economic Development Corporation:
Meeting on October 22nd

Tehama County Sanitary Landfill JPA I: *Meeting on October 14th*

Executive Committee – Tehama County/City of Red Bluff Landfill Management Agency JPA II: *Meeting on October 14th*

Tehama County/City or Red Bluff Landfill Management Agency JPA II: *Councilmember unable to attend*

Chamber of Commerce: *Councilmember unable to attend*

ADJOURNMENT:

There being no further business Mayor Jackson adjourned the meeting at 7:43 p.m. until the meeting of October 21, 2014.

s/ Daniele Jackson, Mayor

ATTEST:

s/ Jo Anna Lopez, City Clerk